

Boston Convention & Exhibition Center
John B. Hynes Veterans Memorial Convention Center

Fax: 617-954-3327
Phone: 617-954-3333
E-Mail: maadmin@projection.com



**As the Official In House A/V, computer, and data display supplier, Projection will be on-site from set-up through dismantle.
Rates published are for the entire length of the event. Advance Rate applies to orders received 15 days before Move In.**





Computers & Accessories	Qty.	*Advance Rate	Standard Rate	Total	
Laptop: DVD/CD-R, 15.4" Display, Norton Anti-Virus, WiFi, 10/100/1000 NIC, Mouse & Cable Lock		\$450	\$550		
MacBook Pro: DVD/CD-R, 15.4" Display, Norton Anti-Virus, WiFi, 10/100/1000 NIC, Mouse & Cable Lock		\$550	\$660		
Desktop: DVD/CD-RW, Norton Anti-Virus, Gigabit Ethernet, Mouse & Keyboard (display not included)		\$350	\$425		
Computer Speakers		\$50	\$65		
Wireless PC Remote Control		\$50	\$65		
Keyboard & Mouse Set		\$70	\$85		
Wireless Keyboard & Mouse Set		\$150	\$180		
Computer/Video Flat Panel Displays	Qty.	*Advance Rate	Standard Rate	Total	
20" LCD Resolution: 1280 X 1024 (Computer Only) Please Circle Stand - Table Top Wall Mount		\$250	\$300		
24" HD LCD Resolution: 1920 X 1080 Please Circle Stand - Table Top Wall Mount		\$350	\$425		
32" HD LED Resolution: 1920 X 1080 Internal Speakers Please Circle Stand - Table Top Wall Mount Floor Stand Floor Stand w/ Shelf		\$500	\$600		
40" HD LED Resolution: 1920 X 1080 Internal Speakers Please Circle Stand - Table Top Wall Mount Floor Stand Floor Stand w/ Shelf		\$800	\$975		
42" Plasma Resolution: 1280 X 768 Internal Speakers Please Circle Stand - Table Top Wall Mount Floor Stand Floor Stand w/ Shelf		\$700	\$850		
50" Plasma Resolution: 1280 X 768 Internal Speakers Please Circle Stand - Table Top Wall Mount Floor Stand Floor Stand w/ Shelf		\$900	\$1,100		
50" HD LED Resolution: 1920 X 1080 Internal Speakers Please Circle Stand - Table Top Wall Mount Floor Stand Floor Stand w/ Shelf		\$1,250	\$1,500		
60" HD LED Resolution: 1920 X 1080 Internal Speakers Please Circle Stand - Table Top Wall Mount Floor Stand Floor Stand w/ Shelf		\$1,750	\$2,100		
70" HD LED Resolution: 1920 X 1080 Internal Speakers Please Circle Stand - Table Top Wall Mount Floor Stand Floor Stand w/ Shelf		\$2,500	\$3,000		
80" HD LED Resolution: 1920 X 1080 Internal Speakers Please Circle Stand - Table Top Wall Mount Floor Stand Floor Stand w/ Shelf		\$3,000	\$3,600		
Video Equipment	Qty.	*Advance Rate	Standard Rate	Total	
DVD Player (with repeat - plays NTSC only)		\$100	\$125		
Code/Region Free DVD Player (with repeat - plays PAL/SECAM/NTSC)		\$160	\$195		
Blu-ray Player (with repeat)		\$250	\$300		
Audio Equipment	Qty.	*Advance Rate	Standard Rate	Total	
Wireless UHF Mic Kit Please Indicate: Lavalier <input type="checkbox"/> Headset <input type="checkbox"/> Handheld <input type="checkbox"/>		\$300	\$375		
Small Booth Sound System Includes: 1 Speaker / 1 Floor Stand / 8-Channel Mixer / 1 Wired Handheld Microphone w/Stand		\$450	\$550		
Large Booth Sound System Includes: 2 Speakers / 2 Floor Stands / 8-Channel Mixer / 1 Wired Handheld Microphone w/Stand		\$650	\$800		
Miscellaneous Items	Qty.	*Advance Rate	Standard Rate	Total	
3k+ Lumens LCD Projector (1024 x 768)		\$700	\$850		
5k+ Lumens LCD HD Projector		\$1,100	\$1,320		
Tripod Screen w/Skirt 5' <input type="checkbox"/> 6' <input type="checkbox"/> 7' <input type="checkbox"/> 8' <input type="checkbox"/>		\$100	\$125		
Monitor Cart w/Skirt 32" <input type="checkbox"/> 42" <input type="checkbox"/> 54" <input type="checkbox"/>		\$60	\$75		
Company Name:	Booth Number:		Sub Total:		

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Exhibit Information	
Company Name:	On-site Contact:
Show Name:	On-site Contact Cell Phone #:
Delivery Date:	Ordered By:
Delivery Time: <input type="checkbox"/> 8A-10A <input type="checkbox"/> 10A-12P <input type="checkbox"/> 1P-3P <input type="checkbox"/> 3P-5P	Ordered By Phone:
E-Mail Address:	
A representative of your company MUST BE PRESENT at the time of delivery for set-up instructions and delivery verification. Please note that equipment will not be left in an unattended booth.	
Secondary Contact Name & Cell Phone #:	Secondary Email Address:
Order Instructions & Other Equipment	
Totals	
1) EQUIPMENT TOTAL:	1) _____
2) STATE SALES TAX - 6.25%	2) _____
3) EQUIPMENT SET-UP & DISMANTLE - 40% of line 1 or \$130, whichever is greater	3) _____
4) ORDER SUB TOTAL:	4) _____
Payment Information	
Company Name:	Credit Card Billing Address: Street City: _____ State: _____ Zip: _____
Authorization Signature:	<input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/> 
Printed Name on Credit Card:	Card Number: _____ Exp. Date: ____ / ____ Sec. Code: _____
Remit to:	
	Projection Presentation Technology 415 Summer Street Boston, MA 02210 Fax All Orders To: 617-954-3327 E-Mail: maadmin@projection.com
Projection Presentation Technology	

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RENTAL AGREEMENT

All equipment rentals are based on Event Rates and apply to event days only. Rental prices do not include labor, delivery, electrical services, or removal of equipment from your booth. It is understood and agreed that EXHIBITOR is renting PROJECTION PRESENTATION TECHNOLOGY equipment for a specified period of time and is responsible for its safe return. EXHIBITOR hereby agrees to use all rental equipment with reasonable care to prevent excessive wear and tear and/or damage to said property. All rental equipment must be returned to PROJECTION PRESENTATION TECHNOLOGY in the same condition as it was in at the time of delivery to EXHIBITOR, reasonable wear and tear excluded. EXHIBITOR will immediately notify PROJECTION PRESENTATION TECHNOLOGY of any damage to the rental equipment, and EXHIBITOR hereby agrees to be billed for any damage to, or loss of, rental equipment damaged while in EXHIBITOR'S care, custody and/or control. In no event shall EXHIBITOR permit any equipment to be used and/or possessed by other exhibiting parties other than the named EXHIBITOR without prior consent of PROJECTION PRESENTATION TECHNOLOGY in each instance.

Cancellation

Cancellation of equipment rental and services must be received **72 hours prior** to delivery date to avoid a minimum one-day charge on equipment. If equipment and services have already been provided at the time of cancellation, a handling charge and a minimum one-day charge on equipment will apply.

PLEASE NOTE: ALL PAYMENT, INCLUDING APPLICABLE TAX, IS DUE AT THE TIME SERVICES ARE ORDERED. PURCHASE ORDERS ARE NOT CONSIDERED PAYMENT.

Payment Terms

Full payment, including any applicable tax, is due at the time services are ordered. All payments must be in U.S. dollars. Orders received without advance payment or after the deadline date **00/00/12** will incur additional charges as indicated on the order form. All materials and equipment are on a rental basis for the duration of the event and remain the property of PROJECTION PRESENTATION TECHNOLOGY except where specifically identified as a sale. It is the EXHIBITOR'S responsibility to advise our Exhibit Service Personnel of any problem with any order, and to check invoices for accuracy prior to the close of the exhibit. If you are exempt from payment of sales tax, PROJECTION PRESENTATION TECHNOLOGY requires you to forward an exemption certificate for the state in which the services are to be used. Resale certificate are not valid unless EXHIBITOR is rebilling these charges to its customers. For International exhibitors, PROJECTION PRESENTATION TECHNOLOGY requires 100% prepayment of advance orders, and any orders or services placed at show site must be paid at the show.

These payment terms and conditions shall be governed by and construed in accordance with the LAWS OF THE STATE OF VA. In the event of any dispute between the EXHIBITOR and PROJECTION PRESENTATION TECHNOLOGY relative to any loss, damage, or claim, such EXHIBITOR shall not be entitled to and shall not withhold payment, or any partial payment, due to PROJECTION PRESENTATION TECHNOLOGY for its services, as an offset against the amount of any alleged loss or damage. Any claims against PROJECTION PRESENTATION TECHNOLOGY shall be considered a separate transaction, and shall be resolved on its own merits. PROJECTION PRESENTATION TECHNOLOGY reserves the right to charge EXHIBITOR for the difference between the EXHIBITOR'S estimate of charges and the actual charges incurred by EXHIBITOR, or for any charges that PROJECTION PRESENTATION TECHNOLOGY may be obligated to pay on behalf of EXHIBITOR, including without limitation, any shipping charges.

Unpaid Balances

Should there be any pre-approved unpaid balance after the close of the event, terms will be net, due and payable in Springfield, VA upon receipt of invoice. Effective 30 days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 1.5% per month, which is an ANNUAL PERCENTAGE RATE of 18%, and future orders will be on a prepayment basis only. If any finance charge hereunder exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge received by PROJECTION PRESENTATION TECHNOLOGY shall be either applied to reduce the principal unpaid balance or refunded to the payer.

Agreement

I HAVE READ AND AGREED TO THE FOLLOWING TERMS AND CONDITIONS:

Signed:

Date:

Company Name

Booth Number