



Republic of the Philippines  
**MARIVELES WATER DISTRICT**

Prov'l Road, Brgy. San Isidro, Mariveles, Bataan

Tel. No. (047) 935-4635

Telefax: (047) 935-5561

Email: [mwdbataan@yahoo.com](mailto:mwdbataan@yahoo.com)

**CERTIFICATION OF COMPLIANCE**  
**Anti Red Tape Act of 2007**

I, Eng'r. Jimmy L. Gonzales, of legal age, General Manager of the Mariveles Water District, being responsible and accountable in ensuring compliance with Section 6 of the Anti-Red Tape Act of 2007 and Rule IV of its implementing Rules and Regulations, hereby declare and certify the following truths:

1. The Mariveles Water District has established its service standards known as the Citizen's Charter that enumerates the following:
  - a. Vision and Mission of the agency
  - b. Frontline services offered
  - c. Step-by-step procedure in availing of frontline services
  - d. Employee responsible for each step
  - e. Time needed to complete the procedure
  - f. Amount of fees
  - g. Required documents
  - h. Procedure for filing complaints
2. The Citizen's Charter is posted as information billboards in all the service offices of Mariveles Water District that deliver frontline services.
3. The Citizen's Charter is positioned at the main entrance of the office or at the most conspicuous place of all the said service offices.
4. The Citizen's Charter is written either in English, Filipino or in the local dialect and published as an information material (e.g. booklet or brochure).
5. The Citizen's Charter is uploaded in the agency's website and accessible to the public.
6. The Citizen's Charter was first published on APRIL 23, 2011 and underwent review and revision on DECEMBER 2013 as required under Section 4, Rule IV of the IRR: *The office or agency shall review the Citizen's Charter whenever necessary, but not less than one every two years.*

7. The Citizen's Charter already shows the improvements that resulted from the process review of frontline service delivery, specifically: *streamlining of procedures, shortened turnaround time, reduction in the number of signatories.*

This certification is being issued to attest to the accuracy of all the foregoing based on available records and information that can be verified.

**IN WITNESS WHEREOF**, I have hereunto set my hand this 09 day of March 2015 at Mariveles, Bataan, Philippines.

DOC NO 232  
PAGE NO. 48  
BOOK NO. 4  
SERIES OF 2015

ENG'R. JIMMY L. GONZALES  
General Manager B

ATTY. MA. ROSANNA C. LUCIO  
NOTARY PUBLIC

UNTIL DEC. 31, 2015  
PTR NO. MB-0445401/01-08-2015/BATAAN  
IBP NO. 924079/01-09/2015/BATAAN  
ROLL NO. 61164