



Republic of the Philippines  
Mariveles Water District  
Mariveles, Bataan

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Annual Procurement Plan (APP) for FY 2021

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity					Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Pre-Bid Cont.	Sub/Open of Bids	Notice of Award	Contract Signing		PS	MOOE	CO	
A. Infrastructure Projects:													
a.1	Construction of Additional Well for Townproper (Vista Grande & Milagrosa)		Bidding	Jan. 2020	Jan. 2020	Jan. 2020	Jan. 2020	Feb. 2020	Corporate Budget		6,800,000.00		Construction of additional water system
a.2	Construction of Additional Well for Brgy Cabcaben		Bidding	May. 2020	May. 2020	May. 2020	May. 2020	June. 2020	Corporate Budget		3,000,000.00		To improve water supply
a.3	Construction of Additional Pipelines for Town Proper & Cabcaben		Bidding	June. 2020	June. 2020	June. 2020	June. 2020	July. 2020	Corporate Budget		7,000,000.00		To improve water supply
a.4	Rehabilitation of DeepWell (Source) for PS#1 Porto del Sol		Bidding	Aug. 2020	Aug. 2020	Aug. 2020	Aug. 2020	Sept. 2020	Corporate Budget		2,000,000.00		To improve water supply
a.5	Construction of Fence & Pump House for Town Proper & Cabcaben		Bidding	June. 2020	June. 2020	June. 2020	June. 2020	July. 2020	Corporate Budget		1,500,000.00		
a.6	Construction of Comfort Room for Coastal Area		Bidding	June. 2020	June. 2020	June. 2020	June. 2020	July. 2020	Corporate Budget		1,000,000.00		
a.7	Purchase of GIS program for Town Proper		Bidding	Feb. 2020	Feb. 2020	Feb. 2020	Feb. 2020	Mar. 2020	Corporate Budget		1,200,000.00		
B. Procurement of Goods and Services:													
b.1	Purchase of Lot Alas-asin and Cabcaben		Direct Contracting	To be implemented as the need arises by the Administrative Department					Corporate Budget		2,000,000.00		To improve water supply
b.2	Provision of Generator Set for PS Town Proper & Cabcaben		NP/SVP/Philgeps	June. 2020	June. 2020	June. 2020	June. 2020	July. 2020	Corporate Budget		2,500,000.00		To improve water supply
b.3	Electromechanical (pumps, motor, control, pipes, cables, etc.) for Town Proper & Cabcaben		NP/SVP/Philgeps	June. 2020	June. 2020	June. 2020	June. 2020	July. 2020	Corporate Budget		6,000,000.00		To improve water supply
b.4	Purchase of Chlorinator/Dosing Pump for Spare		NP/SVP/Philgeps	June. 2020	June. 2020	June. 2020	June. 2020	June. 2020	Corporate Budget		200,000.00		To improve water supply
b.5	Purchase of Submersible Motor for Spare		NP/SVP/Philgeps	June. 2020	June. 2020	June. 2020	June. 2020	June. 2020	Corporate Budget		550,000.00		To improve water supply
b.6	Purchase of Submersible Pump for Spare		NP/SVP/Philgeps	June. 2020	June. 2020	June. 2020	June. 2020	June. 2020	Corporate Budget		400,000.00		To improve water supply
b.7	Purchase of Motor Control and spare parts/accessories for Spare		NP/SVP/Philgeps	Aug. 2020	Aug. 2020	Aug. 2020	Aug. 2020	Aug. 2020	Corporate Budget		450,000.00		To improve water supply
b.8	Purchase of Distribution Transformer for Spare		NP/SVP/Philgeps	Sept. 2020	Sept. 2020	Sept. 2020	Sept. 2020	Sept. 2020	Corporate Budget		500,000.00		To improve services
b.9	Purchase of Computers and Printers for Office Use		NP/SVP/Philgeps	Feb. 2020	Feb. 2020	Feb. 2020	Feb. 2020	Mar. 2020	Corporate Budget		400,000.00		To improve services
C. Community Services (Social Responsibility)													
c.1	Tree Planting Activity	District	NP/SVP	Request for Quotation					Corporate Budget		50,000.00		Seedlings for reforestation
c.2	Other Social Services (Outreach)	HRMO	NP/SVVIP	Not Applicable					Corporate Budget		300,000.00		To uplift the morale of the employees
D. Personnel Development													
d.1	Training & Seminars	HRMO	Direct Contracting	To be implemented as the need arises by the HRM					Corporate Budget		765,000.00		Continuous development of MARIWAD employees and officers
d.2	ISO Updating Seminars and Audits	HRMO	Direct Contracting								300,000.00		
E. Chemicals and Filtering Supplies													
e.1	Chlorine	Production	Quotation	Request for Quotation					Corporate Budget		720,000.00		For water treatment



F. Utilities				Request for quotation				To be procured as delegated by BAC				Corporate Budget				180,000.00				Cleaning of distribution and transmission line			
f.1	Water Expense	Production	Direct Contracting	Not Applicable				Corporate Budget				180,000.00				Cleaning of distribution and transmission line							
f.2	Electric/Power Supply	Prod/Adm	Direct Contracting	Not Applicable				Corporate Budget				31,200,000.00				MARIWAD Power Consumption							
f.3	Fuel, Oil and Lubricants	Prod/Adm	Direct Contracting	Not Applicable				Corporate Budget				1,440,000.00				MARIWAD Gas & Oil Consumption							
G. Communication																							
g.1	Postage and Delivery	Adm		Not Applicable				Corporate Budget				12,000.00				Postage, delivery and courier requirement of MARIWAD							
g.2	Telephone Expense - Landline	District		Not Applicable				Corporate Budget				172,008.00				To provide communication link services to MARIWAD office							
g.3	Internet Expense	Adm		Not Applicable				Corporate Budget				31,200.00				Provision on internet expense							
g.4	Cable, Satellite, Telegraph and Radio	Adm		Not Applicable				Corporate Budget				14,400.00				MARIWAD expense on cable, telegraph and radio							
H. Printing Expenses																							
h.1	Printing & Publication Expenses	District	Quotation	To be procured as delegated by BAC				Corporate Budget				480,000.00				Printing of calendar as MARIWAD give-aways to valued client							
I. Advertising, Promotional and Marketing Expense																							
i.1	Advertising, Promotion and Assistance	District	Quotation	Not Applicable				Corporate Budget				1,591,008.00				Expenses on subscription, souvenirs and raffle							
J. Awards and Rewards																							
j.1	Loyalty awards	Adm		Not Applicable				Corporate Budget				40,008.00				Loyalty awards for deserving employee that reached 5 & 10 years in service							
K. Prizes																							
k.1	Trophies and Medals	Adm		Not Applicable				Corporate Budget				100,008.00				Provision on sportsfest activities							
L. Indemnities and Other Claims																							
l.1	Illegal and Meter Tampering	Adm		Not Applicable				Corporate Budget				60,000.00				Provision on incentives for meter tampering and illegal connection							
M. Rent/Lease Expense																							
m.1	Transformer & Sub-Office Rentals	Adm		Not Applicable				Corporate Budget				428,712.00				Provision on rentals							
N. Membership Dues & Contribution to Organization																							
n.1	Assessment/Dues	Adm		Not Applicable				Corporate Budget				86,208.00				Provision on dues, contribution and assessment							
O. Repairs & Maintenance																							
o.1	Infrastructure Assets	Prod		To be procured as the need arises by Engineering Department				Corporate Budget				2,122,008.00				Rehab and Repair of Transmission, Distribution Lines and Reservoir							
o.2	Building and Other Structures	Adm/Prod		To be procured as the need arises by Administrative Department				Corporate Budget				240,000.00				Provision for repairs on building							
o.3	Office Equipment	Adm		To be procured as the need arises by Administrative Department				Corporate Budget				180,000.00				Provision for repairs and maintenance of office equipment							
o.4	Laboratory Equipment	Prod		To be procured as the need arises by Engineering Department				Corporate Budget				90,000.00				Provision for repairs and purchase of parts and fitting of chlorination facilities							
o.5	Land Transportation Equipment	Adm		To be procured as the need arises by Administrative Department				Corporate Budget				500,000.00				Provision for repairs and maintenance of service vehicles							
o.6	Other Machineries and Equipment	Eng'g/Adm		To be procured as the need arises by Administrative Department				Corporate Budget				1,810,000.00				Pull-out and repairs of various pumps							
o.7	Furnitures and Fixtures	Adm		To be procured as the need arises by Administrative Department				Corporate Budget				90,000.00				Provision for repairs of furnitures & fixtures							
P. Legal, Security, Janitorial and Other Services																							
p.1	Legal Services	Adm		To be procured as the need arises by Administrative Department				Corporate Budget				60,000.00				Provision for legal services							
p.2	Auditing Services	Adm		To be procured as the need arises by Administrative Department				Corporate Budget				300,000.00				Provision for auditing fees							
p.3	Security Services	Adm		To be procured as the need arises by Administrative Department				Corporate Budget				810,000.00				Provision for security services							



p.4	Other Professional Services	Adm		To be procured as the need arises by Administrative Department	Corporate Budget	520,008.00	Provision for consultancy services
<b>Q. Other Maintenance &amp; Operating Expenses</b>							
q.1	Bacti-Test/Physical Analysis & Others	Eng'g	Direct Contracting	Not Applicable	Corporate Budget	550,000.00	Provision for physical/chemical analysis
<b>R. Office and Other Supplies Expenses</b>							
r.1	Office Supplies	District	Quotation	Not Applicable	Corporate Budget	393,408.00	Provision for common use office supplies
q.1	Other Supplies Expense	District	Quotation	Not Applicable	Corporate Budget	1,335,504.00	Provision for various accountable forms
<b>S. Employees Welfare and Benefits</b>							
s.1	Allowances & Others	District	Quotation	Not Applicable	Corporate Budget	7,032,048.00	employees transportation, clothing, leaves, Philhealth, pag-ibig & others
<b>T. Contributions Remittances</b>							
t.1	Taxes, Duties, Licenses & Insurances	District	Quotation	Not Applicable	Corporate Budget	2,859,504.00	Er Obligation
						<b>92,363,032.00</b>	

RECOMMENDING APPROVAL:

ENG'R JOSEPH B. DELOS REYES  
BAC Chairman

EDGARDO R. MONROE  
BAC Vice-Chairman

ATHENS A. MADRID  
BAC Member

CYNTHIA S. CRUZ  
BAC Member

EDGARDO R. RAMOS  
BAC Member

ALDRICH I. MACARAIG  
BAC Member

ARNULFO Z. CARDINE  
BAC Member

☒ Approved  
☐ Disapproved

CRISTINELA RUTH I. LAMAYRA  
General Manager

#### DEFINITION

1. PROGRAM (BESF)– A homogeneous group of activities necessary for the performance of a
2. PROJECT (BESF)– Special agency undertakings which are to be carried out within a definite
3. PMO/End User - Unit as proponent of program or project
4. Mode of Procurement - Competitive Bidding and Alternative Methods including: selective
5. Schedule for Each Procurement Activity - Major procurement activities (advertising/posting;
6. Source of Funds - Whether GoP, Foreign Assisted or Special Purpose Fund
7. Estimated Budget - Agency approved estimate of project/program costs

8. Remarks - brief description of program or project

#### Remarks

Programs and projects should be aligned with budget documents, and

Breakdown into moee and co for tracking purposes; aligned with budget documents

Any remark that will help GPPB track programs and projects