

ALPINE CITY COUNCIL MEETING
Alpine City Hall, 20 North Main, Alpine, UT
September 25, 2012

I. CALL MEETING TO ORDER: The meeting was called to order at 7:00 pm by Mayor Hunt Willoughby

A. Roll Call: The following Council members were present and constituted a quorum:

Mayor Hunt Willoughby

Council Members: Will Jones, Bradley Reneer, Mel Clement

Council Members not present: Kimberly Bryant, Troy Stout

Staff: Rich Nelson, Charmayne Warnock, David Church, Shane Sorensen, Annalisa Beck, Jannicke Brewer, Officer Von Dookhran

Others: Brett Wood, Ciara Corry, Jake Brammer, Diana Mills, Sidney Turner, Jack Black, Dawn Bagley, Tyler Colfack, Hayden Jardine, Lauren Jardine, Paula Jardine, Larry Barlow, Tilly Barlow, Hwanhee Kim, Rachel Jones, Garrett Vance, Jordon Cain, Amy Mull, Lindsey Jones, Dora Eardly, Rachel Barlow, Sam Johnson, Bryan Burr, Conner Toelson.

B. Prayer:

Mayor Hunt Willoughby

C. Pledge of Allegiance :

Sam Johnson

II. PUBLIC COMMENT: Hayden Jardine said he approached the Council a year ago about a proposed Eagle Scout project where he would put in safety signs in Lambert Park along the bike trails. He said it was a rough course and sometimes people got hurt. He'd gotten everything passed off and put up stakes where the signs would be. The signs would warn bikers of narrow bridges and upcoming obstacles. He planned to put the signs in on Saturday.

Sam Johnson proposed an Eagle Scout project to rehabilitate the burned hillside in Lambert Park. It consisted of about 25 acres. He would reseed the area. Bryan Burr who owned Mountain West Helicopter would drop straw mulch over the seeded areas to help it grow faster. Sam Johnson said he had defined ten steps to the project which were: work with the City to obtain 700 pounds of seed; unload the seed; spread it around; find 25 people to help; mark the trails with flags in order to blow mulch off the trails; contact a local contractor to use his water truck to keep the dust down while they are working; assign trail guards; enlist young men to fill the helicopter net with straw; blow off the mulch. He said he had a lot of scouts and people from his neighborhood that wanted to help.

Shane Sorensen said part of the money approved covered reseeding. They got a seed mix that cost \$4000. Along with the seed there would be some wildflower seed such as California poppies, blue flax, yarrow, coreopsis. The seed would be broadcast from the ground. The helicopter would fly the straw mulch.

Mel Clement asked if the City should pay the fuel costs for the helicopter.

Bryan Burr said he appreciated the offer but he and his wife would like to donate the service. He did a lot of reclamation for other areas and it would be nice to do something for their own community. He said the forest service had developed the reseeding treatment they would be using. The straw was weed-free. Mr. Burr said they may need some extra help on the day of application from the police department. It would be good to have some crowd control at key locations such as the end of Bald Mountain and by the church where curious people might gather. He also suggested that Sam put up some kind of media information booth.

Mayor Willoughby said they appreciated the offer. It was very generous.

Dawn Beagley from ACE Disposal and Recycling said they had been providing service for Alpine since she'd worked with the company and appreciated their business. Currently, there were 43% of Alpine's residents that participated in recycling. She had seen the service in Alpine grow from trash collection one day a week to five days a week. Having a truck in town every day greatly reduced incidents of missed trash pickup. Their drivers were also willing to come back and empty missed cans. They also had a service for the elderly or people who were otherwise unable to put out their cans. If they notified ACE of their address, the driver would get their can for them and put it back. She also said that ACE had their own natural gas trucks which ran cheaper and cleaner than diesel.

Ms. Beagley asked the Council if there was anything they would like to see improved. Will Jones said the Council had a discussion earlier in the year about compensation for recycled materials. He'd like to talk about that. Other than that, they were doing a great job.

Dawn Beagley said they had a compensation program in Eagle Mountain where the money went to the schools. Eagle Mountain had an opt-out program. In the opt-out program, cans were delivered to every residence. The resident then had 10 to 20 days to come into city hall personally and opt out of the program.

Mel Clement asked how many cities in Utah County had city-wide recycling. She said Spanish Fork, American Fork, Provo, Orem and some others. She said that a lot of people were also asking for green waste recycling.

Conner Toelson proposed an Eagle Scout project to improve the rodeo grounds. They were going to pick up trash under the bleachers and refurbish the garbage cans, which were rusting. He was going to sand them down and repaint them whatever color the City preferred. Annalisa Beck said they should be blue.

III. CONSENT CALENDAR

A. Approve minutes of September 11, 2012 and September 18, 2012

MOTION: Will Jones moved to approve the minutes of September 11, 2012 and September 18, 2012. Mel Clement seconded. Ayes: 3 Nays: 0. Motion passed.

IV. REPORTS AND PRESENTATIONS

A. Present Community Service Award to Larry and Tilly Barlow: Mayor Willoughby said he was talking to one of the police officers who told him that when he was on patrol Sunday mornings, he would see Larry and Tilly Barlow walking around town with trash bags picking up trash. He later learned that they not only did that on Sunday mornings, but three or four times during the week. He said he appreciated Officer Von Dookhran for calling his attention to it.

Mayor Willoughby and Officer Dookhran presented Larry and Tilly Barlow with a certificate and said they appreciated their service in helping keep Alpine clean.

Bradley Reneer said he was excited to see them get the award. He knew the Barlows and knew that this was just one of the many services they performed such as volunteering at the training school and the bishop's warehouse. Larry Barlow said they still had time to go on an occasional horse ride.

V. ACTION/DISCUSSION ITEMS

A. Independent Auditors Report: Greg Ogden said he had completed the 2012 audit. He started with the findings in Management Letter. He noted three problems that related to state compliance. First was the sewer impact fees. Cities were allowed to hold them up to six years before they were spent. He said Alpine had some impact fees they had been holding for eight years. They needed to either spend them or submit a written notice stating what the City planned to do with them and when.

The second item was in Departmental Budgets. The garbage budget had been overspent by about \$36,000. He said to make sure that when they amended the budget at the end of the year, they stayed within that limit. Annalisa Beck said that the bill came in after the budget was amended. The bill had been slightly over what they anticipated.

The third item was related to the unrestricted General Fund Balance. The state required a balance of between 5% to 18% of the next year's General Fund budgeted revenue. Alpine was at 19%. He said the city could always transfer money to the Capital Improvement Fund if needed in order to maintain the correct percentage.

Will Jones asked why the city passed a budget, then later had to amend the budget in order to be in compliance with the state?

Greg Ogden said the state legislature wanted the cities to adopt a budget in advance so they had a legal spending plan. Then they allowed them to amend it at the end of the fiscal year because no one knew exactly what was going to happen.

Mr. Ogden then turned to the other booklet and reviewed the graphs which showed a comparison of what it cost to run each department in the City and the direct revenues generated by that department. Excess costs in governmental departments could be taken care of by taxes. In the business departments, there should hopefully be enough revenue to run the department.

Mr. Ogden said they could consider reallocating fees between the water fund and the pressurized irrigation fund since the pressurized irrigation fund always seemed to be struggling. Shane Sorensen said it was hard to anticipate what the costs were going to be. He said that this year there had been a lot of pumping costs because of the drought. In July it was \$57,000, and they were approaching the budgeted amount for the fiscal year.

Mr. Ogden next addressed Alpine City's long-term debt which consisted of compensated absences and one outstanding bond. He said it was amazing that a city the size of Alpine only had one bond. He said the pressurized irrigation fund was covering the cost of repaying the water revenue bond, and complimented the City for being so well run.

Will Jones asked about the compensated absences.

Rich Nelson said that in the updated personnel manual they would start the buyout on vacation time so they would be using today's dollars for compensation rather than future dollars. He said they set aside the funds for compensated time. Since there was little turnover, they could manage the funds.

Will Jones said he would like to see the fund for compensated absences be a separate fund that was not comingled with other accounts. Greg Ogden suggested setting it up as a cash account.

Mel Clement asked if the City had a liability for retired employees. Did the City continue paying into a fund after they were retired. Rich Nelson said no.

Greg Ogden said he appreciated the help he received in preparing the audit. Of the 12 governments he worked with, Annalisa was the only one who prepared the drafts for the audits. He said Alpine City was in great shape financially.

Rich Nelson complimented both Greg Ogden and Annalisa Beck on the audit and thanked them for it.

Bradley Reneer said he had a question about internal control. Did the audit show that they were doing that properly? Mr. Ogden said the letters in the audit were boiler plate letters which mentioned three items. The second item was internal control. He said he analyzed it but didn't comment on it. He wasn't allowed to say anything beyond that he didn't find any material deficiencies.

B. Resolution No. R2012-08 - authorizing Alpine City to indicate its intent to adjust the boundary with Highland City: Shane Sorensen said that Charlie and Phil Williams had approached the City about changing the boundary between Alpine and Highland. It cut through the middle of Charlie Williams' house and part of Phil Williams' property. They received Alpine City services but the tax notice that came this year showed Charlie Williams as a resident of Highland City. Shane Sorensen said they had done several other boundary line adjustments with Highland City where someone's property lay within both cities.

David Church said that Highland City would need to pass the same resolution for the adjustment to move forward. A public notice and protest period was required. The issue would then come back to the Council for a public hearing and final action. The Council needed to set a date for the public hearing and adopt the resolution. The notice would be published in the newspaper once a week for three weeks. The notice must first be published within 14 days of the passing the resolution. The hearing should be held no less than 60 days after the adoption of the resolution.

MOTION: Mel Clement moved to approve Resolution No. R2012 indicating Alpine City's intent to include all of the Charlie Williams and Phil Williams property within Alpine City limits, and realign the Alpine City and Highland City boundary, and set a public hearing for December 11, 2012. Will Jones seconded. Ayes: 3 Nays: 0. Motion passed unanimously.

VI. STAFF REPORT

Rich Nelson reported on the following:

- The Lone Peak Public Safety District had their meeting. The Board had voted not to join Social Security. He said the issue could be revisited if the Board chose to do so. He said the police and fire would be moved to a different classification.
- They were in the process of studying the possibility for a metro fire agency. The officials were interested in meeting individually with the Council members.
- He said he appreciated everyone who offered input on the Personnel Manual.

Shane Sorensen reported on the following:

- The road base on the second access road in Lambert Park was finished. He had been approached by two Eagle Scouts about seeding the sides. He said they needed to have some discussion about whether the road should be open. David Church said the City had a contractual obligation with Patterson and the County that it be an open fire access road. If a breakaway gate was too easy to get through, there was no benefit in paying for a gate.
- They were working on the EWP project for the Quail Fire. They had offered to hold community meetings and tell people how to prepare for a mudslide, talk about insurance, etc. Rich Nelson said it would be wise to offer that to the citizens.
- He said they were working Bowen and Collins. The challenge would be getting the water from Lambert Park to Dry Creek.

VII. COUNCIL COMMUNICATION

Mel Clement asked about progress on the fence for the Charlie Williams' property and Rachel McTeer Park. Shane Sorensen said he had met with them and they were working on it.

Bradley Reneer reported on the following:

- A citizen reported they could hear water running in the green box by the tennis court in Burgess Park. Shane Sorensen said he would check on it.
- He asked about the letter from Kristin Eberting regarding water for the arboretum. Rich Nelson said she attended DRC meeting and they talked about plans for the park. Ron Devey said he could meet with her and explain the water situation.
- He asked when the fire restrictions would be lifted. Hunt Willoughby said he was fine with lifting it city-wide but would like to keep the Bowery closed.
- Regarding a comment made in a previous meeting about vendors at Alpine Days, he said the owner of Costa Vida was actually a resident of Alpine.
- He suggested everyone visit with Rulan McDaniel about Alpine's history, who had some incredible stories. Mel Clement suggested having some kind of library in the City where Rulan's stories were available.

Will Jones reported on the following:

- Highland City had approved a bow hunt in city limits. He said he'd like to watch and see how it went, and whether they should consider one in Alpine. Mayor Willoughby said he'd had calls from people who would like one in Alpine because of the deer eating their landscaping and gardens. There had been a moose in his neighbor's yard earlier in the week.

- Rather than have fireworks on January first, he said he'd like to put the funds towards next year's Alpine Days fireworks and make it a super event.
- He said he wanted to make sure the PSD made contact with Utah County about paying their bill because he wasn't going to approve the budget next year if they didn't pay.

Mayor Willoughby reported that the party at the rodeo grounds and gone well. They used Christmas lights instead of the big lights. He hadn't heard any complaints. He said Terry Bradshaw wanted to do a "Great Place to Live" series in Alpine.

VIII. EXECUTIVE SESSION: None held.

MOTION: Will Jones moved to adjourn. Mel Clement seconded. Ayes: 3 Nays: 0. Motion passed unanimously.

The meeting was adjourned at 8:45 pm.