

# LOWER EAST SIDE

# Bishop's Crooks Light Pole Updates & Decorative Lighting

Release: 5.30.18 **Response Required: 6.15.18**

## Who We Are

The Lower East Side Partnership is a local, community based not for profit economic and community development organization. Our programs, services and initiatives are designed to support local merchants, therefore improving quality of life for residents throughout our community. We also partner with many locally based community organizations and institutions to increase exposure and drive foot traffic to both merchants and cultural/community facilities that act as anchor institutions for our neighborhood. In addition, we provide merchant support services, which include direct financial assistance that is made possible through a series of grant programs. Furthermore, we act as a liaison, providing general assistance and direct support with permitting and other matters relating to city agencies for the Lower East Side's small business community.

## What We Need

We seek assistance to coordinate the design, fabrication, and installation of enhancements to Bishop's Crook light fixtures. The proposed scope of work will include:

1. Painting light poles - base to top, including all metal straps and armatures;
2. Develop, design, permit decorative lighting installations for top of each pole;
3. Coordinate design and installation of electrical outlets to support decorative lighting and camera systems; and
4. Manage installation including direct management of sub-contractors and permitting.

# Your Proposal

## 1 - Experience

Specify and describe your experience working with other similarly situated organizations and/or agencies. Respondents should clearly articulate a demonstrated track record of success at development, design, production and installation of projects within dynamic urban communities.

## 2 - Capacity

Specify and describe your capacity to work with an internal client team and achieve results through a collaborative design process. Respondents are encouraged to define how this will occur and what cost savings can be found through leveraging internal client capacity.

## 3 - Ability

Specify and describe your ability to procure materials and fabricators for defined projects. Respondent should highlight past experience and relationships with third party service providers who can bring projects from concepts to reality. Architectural certification and skills may be necessary for some projects, please also describe your ability to submit stamped and certified design and construction documents.

# Your Pricing

Proposals should include itemized costs for materials, fabrication, labor, design and installation. Your proposal should define how you would charge and price an individual light pole with an inclusive budget that would include your services and production/fabrication costs for the entire project area as defined in Exhibit A. Proposals should also include a separate cost to pilot two locations prior to full implementation as defined in Exhibit A.

# Evaluation

Proposals will be evaluated based upon their ability to meet the needs we have defined. We will evaluate responses based upon price and the other factors outlined in this document.

# Timing

Proposals should be submitted electronically to Laura Carlson, Director of Design and Community Development, via email at [lcarlson@lowereastside.org](mailto:lcarlson@lowereastside.org) no later than 5pm on June 15, 2018. It is anticipated that a respondent will be selected by June 30, 2018.

# Exhibit A

## Pole Locations

