

Please use the scoring guidelines below to evaluate each applicant.

Narrative Question 1

Please state your organization’s mission and describe how your organization’s programs directly promote and impact the healthy development of children and youth. Include the number of Indiana youth served and briefly discuss program outcomes.

0 points	1 point	2 points	3 points
<ul style="list-style-type: none"> no response provided, or little connection to youth work 	<ul style="list-style-type: none"> little elaboration on programs beyond mission statement 	<ul style="list-style-type: none"> organization sufficiently focused on youth missing info on # of youth served and/or program outcomes 	<ul style="list-style-type: none"> organization clearly focused on youth # of youth served and outcomes both addressed

Narrative Question 2

Describe the subject matter of the conference or training you plan to attend and discuss how it will support your organization’s mission and strengthen youth programs.

0 points	1 point	2-3 points	4-5 points
<ul style="list-style-type: none"> no response provided opportunity does not seem relevant to organization 	<ul style="list-style-type: none"> simply restates the question, or makes vague statements about the question 	<ul style="list-style-type: none"> opportunity seems relevant to the organization partially discusses the subject matter of the professional development opportunity 	<ul style="list-style-type: none"> opportunity is clearly relevant to the organization applicant includes specific examples

Narrative Question 3

Describe your responsibilities in your current position, and discuss how this opportunity relates to your role and professional development goals. What specific knowledge, skills, and abilities do you hope to acquire from attending this training?

0 points	1 point	2-3 points	4-5 points
<ul style="list-style-type: none"> no response provided opportunity does not seem relevant to applicant’s role 	<ul style="list-style-type: none"> simply restates the question, or makes vague statements about the question 	<ul style="list-style-type: none"> opportunity seems relevant to the applicant’s role/goals partially describes learning from the opportunity 	<ul style="list-style-type: none"> opportunity is closely related to the applicant’s role/goals includes specific examples of content/sessions to support learning goals

Narrative Question 4

How might you apply what you learn from this opportunity to impact youth? What positive outcomes do you anticipate?

0 points	1 point	2-3 points	4-5 points
<ul style="list-style-type: none"> no response provided 	<ul style="list-style-type: none"> uncertain positive impact on youth simply restates the question, or makes vague statements about the question 	<ul style="list-style-type: none"> potential impact on youth, but not fully described, and/or not clearly related to the training content or applicant responsibilities 	<ul style="list-style-type: none"> potential impact on youth is perceptible, and related to training content and applicant responsibilities

Narrative Question 5

Describe how you have determined that this professional development opportunity is of high quality.

Examples of criteria for high quality professional development include, but are not limited to, the following:

- Training is research-based
- Opportunity is associated with a reputable organization
- Training is aligned to core knowledge and competencies for your field
- Opportunity fits into a larger professional development plan for your organization and your role

0 points	1 point	2-3 points	4-5 points
<ul style="list-style-type: none"> • no response provided 	<ul style="list-style-type: none"> • opportunity is of uncertain quality • simply restates the question, or makes vague statements about the question 	<ul style="list-style-type: none"> • opportunity is of reasonable quality • addresses some of the criteria for high quality training 	<ul style="list-style-type: none"> • opportunity is clearly high quality • addresses most of the criteria for high quality training with detailed and credible explanations

Professional Development Plan

Applicants are required to include a copy of their professional development plan (either an existing document for the organization or the template provided).

0 points	1 point	2 points
<ul style="list-style-type: none"> • plan is an organizational document with no reference to professional development 	<ul style="list-style-type: none"> • professional development plan is weak, and/or the proposed opportunity is not relevant to the plan • plan is mostly focused on the organization, and only minimally related to the applicant's personal goals 	<ul style="list-style-type: none"> • professional development plan seems reasonable and thoughtful, and the proposed opportunity is relevant • plan is related to the applicant's personal goals, and not solely the organization at-large

for reference