



DEPARTMENT OF DEVELOPMENT SERVICES

APPLYING USING IWORQ

Electronic copies shall be submitted through [iWorQ](#), the Town of Plainfield's permit management system. If you already have an account from other municipalities you should be able to login using your existing information. Otherwise, you will need to create an account.

- Complete the application
In the "Project Description" area, start with the type of petition in all caps to ensure easier sorting (i.e. "DEVELOPMENT PLAN" or "SIGN PERMIT")
- Upload the required documents
 - [Development Plan](#)
 - [Primary Plat \(Major\)](#)
 - [Primary Plat \(Minor\)](#)
 - [Rezone/PUD](#)
 - [Board of Zoning Appeals](#)
 - [Secondary Plat](#)
 - Sign Permit ([Building Sign](#)) ([Ground Sign](#))
 - [Improvement Location Permit](#)

PLEASE NOTE:

1. After **March 1, 2019**, electronic submittals will only be accepted through the iWorQ system. No other forms of electronic media will be accepted.
2. The iWorQ system has a maximum file size of 25 MB. Any larger files will need to be split into smaller files by the applicant.
3. Files must be split into individual plans (i.e.: landscape plan, site plan, photometric plan, etc.)
4. ***Incomplete submittals will not be docketed for public hearing or reviewed.***
5. The Town of Plainfield is not responsible for file errors in the submittal of documents.