



P.O. Drawer 400 2665 San Angelo
Ingleside, TX 78362
Phone: 361-776-3815 Fax: 361-776-1027

APPLICATION FOR CLOSURE OF ALLEY, STREET OR PUBLIC WAYS

Receipt #: _____

Date Filed: _____

INSTRUCTIONS:

- (1) Please type or print clearly in black ink.
- (2) File with Building Department at City Hall, Ingleside, Texas
- (3) Request must be accompanied by required filing fee.
- (4) Attach extra sheets of plain paper, if necessary.

TO THE CITY COUNCIL, CITY OF INGLESIDE, TEXAS

Type of Closure: _____
 Applicant's Name (please print): _____
 Address: _____
 City/State/Zip Code: _____
 Phone No.: _____

Give an accurate description of the street, alley, or public ways, or portion thereof, to be closed:

Explain why you are requesting this closure:

I HEREBY CERTIFY THAT THE ABOVE INFORMATION AND ALL ATTACHMENTS, IF ANY, ARE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF. I ALSO CERTIFY THAT I UNDERSTAND THAT ATTENDANCE IS MANDATORY, EITHER BY MYSELF OR A REPRESENTATIVE, AT THE CITY COUNCIL HEARINGS, FOR THIS REQUEST TO BE CONSIDERED. I ALSO UNDERSTAND THAT FAILURE TO ATTEND WILL RESULT IN TERMINATION OF PROCESS AND RE-APPLICATION WILL BE REQUIRED.

Date of Publication: _____

City Council Public Hearing: _____

Time: 6:30p.m.

2nd Reading before City Council: _____

Time: 6:30p.m.

Signature of Person Requesting the Closure

Date

OFFICE USE ONLY

STAFF CHECKLIST

Accepted By: _____

Date Accepted: _____

Filing Fee: _____

Date Paid: _____

Request for Street/Alley/Public Ways Closure:

Granted:

Denied:



PROCEDURES FOR ALLEY CLOSURE REQUESTS

INSTRUCTIONS:

- 1) Complete Application for Closure of Alley, Street or Public Ways (Attached).
- 2) File with Building Department at City Hall Annex, Ingleside, Texas.
- 3) All applicants must adhere to the City of Ingleside's Code of Ordinances, referenced below, to proceed with request.
- 4) Process may take up to 6-8 weeks to completion.

Ingleside, Texas, Code of Ordinances >> PART II - CITY CODE >>

Sec. 50-27. Procedure to close streets, alleys, or public ways.

- (a) All persons desiring to have the city council exercise its powers under article II, section 2.01, item D of the city Charter regarding closing of public streets, alleys, or other public ways shall file their requests with the city building official, in writing, directed to the city council.
- (b) The request shall contain an accurate description of the street, alley, or public ways, or portion thereof, to be closed.
- (c) Attached to such request shall be a list of all owners abutting the street or alley and within 450 feet therefrom, together with the last known addresses of all such owners. Unless all such owners of abutting property join in the petition, a statement shall be attached to the petition showing the reason for nonparticipation.
- (d) Upon the filing of such request with the building official, a fee established by resolution of the city council and listed in appendix (A) of this Code shall be paid to cover the expense of mailing notices and providing for publication once in the official newspaper of the city.
- (e) When the conditions of subsections (a)—(d) of this section have been met, the city council will, after a public hearing, determine whether or not the public street, alley, or public way should be closed.

(Code 1979, ch. 1, § 23)

Charter reference— Power to close streets, § 2.01D.

State law reference— Authority to close streets, Vernon's Ann. Civ. St. arts. 1016, 1175, 6556.

APPENDIX (A) FEE SCHEDULE [1]

Chapter 50. Streets, Sidewalks and Other Public Places

Article II. Streets

Division 1. Generally

- (1) Mailing notices and providing for publication in newspaper for street closures **\$200.00**