

**CITY OF INGLESIDE
AGENDA
REGULAR CITY COUNCIL MEETING
MARCH 28, 2017**

1. Call meeting to order

The meeting was called to order at 6:30 p.m. with Mayor Luis Lamas presiding. Council Members present: Mayor Luis Lamas and Council Members Ben Tucker, Oscar Adame, Dennis Knippa, Steve Diehl, and John Schack. Council Members absent: Council Member Bill Underbrink. Staff present: City Manager Melissa Byrne Vossmer, Finance Director Paul Baen, and City Secretary Kimberly Sampson. There were approximately 30 guests.

2. Roll Call

City Secretary Kimberly Sampson noted that Council Member Underbrink was not present due to illness.

3. Invocation

4. Pledge of Allegiance

5. Citizen Comments

Ingleside Chamber of Commerce President, Jane Gimler announced that Round Up event had record sales of over 6,500 each day. The High School Band provided assistance with the parking and raised over \$1,400 for their Band Trip. Library Director/Chamber Chairperson, Belinda Casanova thanked all the volunteers as well as the Boy Scouts for the cleaning of the park, the Women's Club for food for the volunteers, and all the staff for the extended hours.

Mrs. Sue Coleman announced there will be a free spay/neuter program in town for a few days and welcomed everyone to see the information on the City Website for the specific dates and times available.

Presentations:

6. Presentation of the new Election Equipment to be used at the May 6, 2017 Election and a hands on demonstration.

Pam Brewer of the County Elections Office provided an overview of the new election equipment and had equipment available for anyone to practice with a fake election.

City Secretary Kimberly Sampson announced that there will be additional training for the public and the sample ballots will be posted on-line next week.

7. Presentation and discussion on the Texas Police Chiefs Association Law Enforcement "Best Practices Recognition" program.

City Manager Melissa Byrne Vossmer explained that Rockport Chief of Police could not be here tonight due to illness and therefore Ingleside Chief of Police will be presenting instead.

Chief of Police Stan Bynum provided an overview of the "Best Practices Recognition" program and explained the twelve steps, the team building exercises, the fees involved, some of the things already accomplished, and noted this is about a two years process. Council Members were supportive and encouraged the program.

8. Presentation from Municipal Court regarding the recent Warrant Round Up event.

Municipal Court Judge Valarie Glover explained with the Warrant Round Up event there was an amnesty period from February 10 through 24 and then from February 25 through March 5 they had officers all over the San Patricio and neighboring counties. The gross amount collected was \$41,528.

9. Presentation regarding the status of the City's Capital Improvement Program Financial status report as of March 22, 2017 and review and consideration of engineering progress billings through February 25, 2017.

City Manager Melissa Byrne Vossmer Stated that Naismith/Hanson Engineering representatives Craig Thompson, Gabriel Ortiz, and Allen Beyer are all here to answer any questions regarding the various Capital projects.

Items discussed were Westlake Subdivision drainage, Emery Bellard drainage, N.O. Simmons Park upgrades, Live Oak Park upgrades, Avenue B drainage, Tiner Lane drainage, various street pavements, and sidewalks along 4th Street.

Council Member Diehl questioned what was being done to fix Tiner Lane and when the estimates for the guardrails would be brought to Council. He also questioned if the engineering fees are included in all projects now. Mrs. Vossmer stated that she will make sure that all costs are included in any estimates she brings forward to Council.

Finance Director Paul Baen stated the draft invoice regarding SH-200 from Naismith/Hanson Engineering currently total \$69,000 and that is not the last billing. Council Member Diehl noted that TxDOT will reimburse \$1.5M in totality.

Council Member Adame stated the Street Committee is working with the Public Works Director for daily inspections of the progress with the Streets. Avenue H is 100% better and he thanked the staff for the better oversight.

10. Presentation of Annual Report from the San Patricio Economic Development Corporation.

San Patricio Economic Development Corporation Executive Director, Foster Edwards provided handouts to the Council about the (SPEDC). He explained his Board of Directors consists of 35 members from municipalities to Chamber of Commerce to commercial and industrial businesses; a wide variety of needs and different viewpoints for direction of the organization. He explained that inquiries from the Governor's office can require responses from ten days or just two days for turn around time. At this time, his staff is working on 11 potential prospects.

Council Member Diehl questioned if there is a push to get a truly integrated GIS program that allows on-line maps and layers of data and Mr. Edwards explained that our current GIS program is a closed network system due to only having one GIS staff member.

Public Hearings:

None

Action Items:

11. Presentation, discussion, and action regarding the City of Ingleside's Audit for the year ending September 30, 2016 from Ernest Garza and Company.

Auditor, Ernest Garza gave an overview of the Unmodified Opinion for the year ending September 30, 2016 with no finding within the audit. As to recommendations to management regarding operations, this year there were only four findings, and they are minor. Ingleside is considered a good financial risk and he provided brief explanations of the report including various Net Positions and Fund Balances. He pointed out that the City has a very low debt ratio compared to most other cities.

Council Member Diehl questioned the unencumbered cash and Mr. Garza estimated there was about \$3.2M unrestricted combined fund balance for the General and Utility Fund as of September 30, 2016. This amount is net of the the CIP's approved November 15, 2016 in the amount of \$1,1M.

Council Member Shack stated he is still opposed to spending \$250,000 in interest when we have funds in the bank to complete the projects we are spending on interest.

Council Member Tucker questioned why the City would consider raising utility rates when the audit is showing \$322,119 net income. Mr. Garza explained the increase is to pay for future utility infrastructure needs and that the current year net included non-revenue monies, such as the I&S transfer to cover Utility debt.

Council Member Adame made a motion to accept the City of Ingleside's Annual Audit for the year ending September 30, 2016 from Ernest R. Garza and Company and was seconded by Council Member Diehl. The motion was approved unanimously.

12. Financial status report as of January 31, 2017.

Finance Director Paul Baen provided a brief overview of the finance status. Council Member Diehl suggested that the Council/Staff not depend on the increased sales tax that we are currently seeing because it will not continue once the construction projects are completed.

13. Consideration and action authorizing a change order to Homeport contract awarded by Council on October 11, 2016 to include a concrete beam around the existing structure to allow for the previously approved enclosure.

Naismith/Hanson representative, Allen Beyer, was present for any questions. Council Member Schack questioned if this was going to be a continuous pour and Mr. Beyer agreed it will be. That notation will be added to the drawings.

Council Member Tucker made a motion authorizing Change Order # 1 to the Homeport contract awarded by Council on October 11, 2016 to include a concrete beam around the existing structure to allow for the previously approved enclosure in the amount of \$3,250; and was seconded by Council Member Schack. The motion was approved unanimously.

14. Consideration and action of an Ordinance amending Chapter 50 – Streets, Sidewalks, and Other Public Places, Article III – Parks and Recreation Area, Sec. 50-98(f) of the parks use ordinance requiring the minimum number of security personnel. (Final Reading)

Council Member Diehl made a motion to approve Ordinance # 2017-07 amending Chapter 50 – Streets, Sidewalks, and Other Public Places, Article III – Parks and Recreation Area, Sec. 50-98(f) of the parks use ordinance requiring the minimum number of security personnel; and was seconded by Council Member Adame. The motion was approved unanimously.

15. Consent Agenda:

- a) **Consideration and action of City Council Minutes dated February 28, 2017 and March 14, 2017.**
- b) **Consideration and action authorizing the Mayor to sign the Drainage Easements for the 400 square foot drainage easement out of Lot 11, Block 2, Westlake Subdivision, Unit 1. This is for the ongoing drainage work currently under construction in the Westlake Subdivision.**
- c) **Consideration and action authorizing the Mayor to sign the 744 square foot tract of land owned by Jerry Wayne Goble and Gayle H. Goble know as a 10' wide Drainage Easement out of a 1.464 acre tract of land as described in Document No. 345759, Deed Records, San Patricio County, Texas. This is for the ongoing drainage work currently under construction on Lovers Lane.**

Council Member Diehl made a motion to approve the Consent Agenda as read was seconded by Council Member Adame. The motion was approved with Council Members Tucker, Adame, Knippa, Diehl, and Schack voting aye; and Mayor Lamas voting aye on all items except abstaining from March 14, 2017 minutes because he was not present at that meeting.

Work sessions:

16. Discussion and Direction to City Staff on the Development of an Ordinance Allowing the Use of Golf Carts on City of Ingleside Streets.

City Manager Melissa Byrne Vossmer explained this agenda item is due to a request by Mr. David Pruitt asking that the Council consider allowing the use of Golf Carts on the public streets of Ingleside.

Speaking in favor of this potential Ordinance were: David Pruitt, Dennis Keeton, Ronnie Parker, Willie Vaden, and Sue Coleman. Items mentioned included: fun for family, meeting neighbors, an attraction for new families to the area. Although they are in favor of this Ordinance items of concern were: the need for rules and safety precautions, concerns with the various crossings of SH-361 and FM 1069, the need for insurance, and permit fees. Additionally there was some interest in including Utility Vehicles that do not exceed the maximum of 45 m.p.h. speed limit.

Council Member Diehl asked that this be brought back to Council quickly and Mrs. Vossmer stated within 60 to 90-days.

Council Member Adame stated he has not determined which way he feels about this Ordinance at this time and would like to see some more research. Mrs. Elaine Kemp questioned why the Council wanted to rush this Ordinance and supported the need for more research to see both the positive and negative aspects of this Ordinance.

17. Discussion regarding animal control ordinance Chapter 14 Article V Care and Keeping of Animals; Sections 14.51(c) and 14.52 prohibited animals in the city and exceptions to same.

City Manager Melissa Byrne Vossmer stated once the City Attorney was included in this discussion that it was determined that current Ordinance could have prevented the issue with the pigs in a small back yard. The current Ordinance was being misinterpreted and does not allow for the situation that was occurring back in December 2016. Council Member Diehl questioned why the Attorney was not consulted in December 2016 and when staff became aware of the situation. Mrs. Vossmer could not answer because she was not employed with the City at that time. She stated there is still some concern from Council Member Underbrink to make sure the 4-H and FFA projects being allowed within the small lots; however, that will have to be handled on a case by case scenario.

Executive sessions:

18. The Council may meet in Closed Executive Session with the City Manager in accordance with the Texas Government Code Section 551.074 regarding Personnel Matters with the Police Department.

Mayor Lamas recessed the regular meeting to go into Closed Executive Session at 8:49 p.m.

Mayor Lamas closed the Executive Session and re-opened the regular meeting at 9:32 p.m.

19. Staff Reports

City Manager Melissa Byrne Vossmer reported that the first ever Field Day event of March 18, 2017 had about 60 children participating and everyone had a lot of fun.

Interim Building Official Carey Dietrich announced the Community Clean Up Day scheduled for April 8, 2017 will include the Me-Safe drop off and volunteers are welcome to come help.

City Secretary Kimberly Sampson requested Council Members to RSVP with her office by April 13, 2017 if they will be attending the TML Region 11 Meeting scheduled for April 27, 2017 in Goliad.

20. Requests from Council Members


Council Member Diehl questioned if paper shredding could be added to the Community Clean Up Day and City Secretary Kimberly Sampson stated it has been discussed however we didn't have the cost in this year's budget so it is being considered for next year.

Council Member Adame stated he has a contact for the wind mills and will forward to the City Manager for consideration of fixing the wind mills.

21. Adjourn


There being no further business, the meeting was adjourned at 9:38 p.m.

ATTEST:



Kimberly Sampson, City Secretary

APPROVED:



Mayor Luis Lamas