

**CITY OF INGLESIDE
MINUTES
SPECIAL CITY COUNCIL BUDGET WORKSHOP
AUGUST 16, 2016
6:00 P.M.**

1. Call meeting to order

The meeting was called to order at 6:01 p.m. with Mayor Luis Lamas presiding. Council Members present: Mayor Luis Lamas and Council Members Ben Tucker, Bill Underbrink, Oscar Adame, Dennis Knippa, and Steve Diehl. Council Members absent were: Council Member John Schack. Staff present: Acting City Manager Florencio Pena, Finance Director Paul Baen, and City Secretary Kimberly Sampson. There were approximately 20 guests.

2. Budget Workshop with regards to the FY 2016/2017 Budget.

- **Budget Summary Presentation**

Acting City Manager Florencio Pena and Finance Director Paul Baen presented the Operating and Capital budget to the Council. They provided general awareness of the different sections within the draft budget: various city funds, tax rolls, truth in taxation calculations, sales tax, personnel costs, gas/electric consolidations, professional fees, combined departments, and Capital Improvements Projects (CIP) summary pages.

There was discussion to increase the Emergency Funds for immediate access from \$30,000 to \$60,000, what was actually incurred during the recent flooding event (10-540-340).

Mayor Lamas recessed the Special Workshop at 6:59 p.m.

Mayor Lamas reconvened the Special Workshop at 7:35 p.m.

Upon reconvening the meeting, the staff continued to provide an overview of the budget which included a 1.5% wage increase for all employees. Mr. Pena explained that a 1% additional increase would cost approximately \$40,000. Mr. Pena explained the 1.5% was based on the inflation data published by the Department of Labor.

At this point, individual department presentations were made as follows:

- **Fire Department**
- **Library**
- **Public Works Department (Streets, Drainage, Utilities, Parks & Recreation)**

Requested changes to the budget made by the Council were as follows:

- ^ Within the Library budget, move the salary for individual being upgraded from Part Time Library Clerk to Full Time Library Clear from the line 10-507-104 to 10-507-103.
- ^ Within Parks Department line item 10-510-330 should only be \$57,500; not \$67,500.
- ^ There was a request for a detail report of the expenditure of funds donated by Cheniere and the Masonic Lodge to the Parks and Senior Citizens Center.
- ^ It was questioned if there are sufficient funds within the current budget to have the flooring at the Senior Citizens Center upgraded as soon as possible.
- ^ Council requested an outside assessment of the personnel to confirm where additional staff may be needed.
- ^ There was a suggestion for management to consider additional drainage staff in the proposed budget.
- ^ It was requested that employees no longer be split between funds or departments.
- ^ Council suggested that a mid-year review of the budget be reinstated.
- ^ The Capital Outlay for the Water Department Air Compressor was reduced from \$125,000 to \$25,000.

- ^ There was no objection to staff's request for an increase in line item 50-521-380 from \$28,000 to \$32,000
- ^ Council suggested the staff look into a new camera for the sewer and drainage departments.

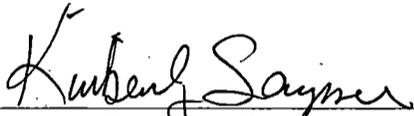
Council Member Underbrink requested that the Department Summaries be included in the next workshop materials.

Mr. Pena and Mr. Baen stated that following the completion of all of the Department presentations, a second draft of the budget would be provided to Council. Until that time, we would continue working from the draft dated August 15, 2016.

3. Adjourn

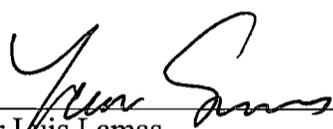
There being no further business, the meeting was adjourned at 10:15 p.m.

ATTEST:



Kimberly Sampson, City Secretary

APPROVED:



Mayor Luis Lamas