

**CITY OF INGLESIDE
MINUTES
REGULAR CITY COUNCIL MEETING
MAY 10, 2016**

1. Call meeting to order

The meeting was called to order at 6:34 p.m. with Mayor Pete Perkins presiding. Council Members present: Mayor Pete Perkins and Council Members Cynthia Wilson, Oscar Adame, Dennis Knippa, and Steve Diehl and newly elected Council Members Mayor Luis Lamas, Council Member Bill Underbrink, Council Member Ben Tucker, and Council Member John F. Schack. Council Members absent: Council Member Paul Pierce. Staff present: City Manager Jim Gray, Finance Director Paul Baen, and City Secretary Kimberly Sampson. There were approximately 50 guests.

2. Invocation

3. Pledge of Allegiance

4. Presentation of Proclamation recognizing National Public Works Week of May 15-21, 2016.

Mayor Perkins presented the Proclamation recognizing National Public Works Week of May 15-21, 2016 to City Manager Jim Gray on behalf of the Public Works Department.

5. Presentations from the Audience

Mrs. Sue Coleman thanked the Animal Control Department for the rescue of 2 cruelty cases this past week.

6. Consideration and action of the Minutes of the City Council Meeting of April24, 2016.

Council Member Adame made a motion to approve the Minutes of the City Council Meeting of April24, 2016 and was seconded by Council Member Wilson. The motion was approved with Council Members Wilson, Adame, Knippa, and Diehl voting aye; and Mayor Perkins abstaining because he was not present at that meeting.

7. Update by the Oak by the Bay Apartment complex to be located at Avenue A and SH-361.

City Manager Jim Gray stated that the Principal Developer that was planning to be here was ill and could not make it today. His Superintendent stopped by the office today and as everyone can see, they have started bringing in equipment today and they plan to start up again this week. We will try again to get one of the Principal Developers to attend a future Council Meeting.

8. Consideration and action regarding the Windstorm Insurance Renewal.

Finance Director Paul Baen explained that the reason the staff are bringing the Windstorm Insurance Renewal to the Council this year was due to new and different options being offered. This year, beside TWIA; there have been numerous other underwriters enter the Texas windstorm market. The new underwriters cover more property values for approximately the same fee. TWIA only covers \$8,851,858 of our \$18,164,185 property value; whereas the new underwriters will cover the full property values. Additionally TWIA requires a 1% out of pocket deductible; whereas the new underwriters have a set \$10,000 deductible. The new underwriters also offer up to \$1,000,000 of lost business income and up to \$250,000 of extra expenses that TWIA does not offer. Staff recommends Option 3 which is one of the new underwriters, AXIS Surplus at \$93,539.25. Mr. Baen did note that this is approximately \$4,000 over the current budget. TML-IRP Representative Stephen Rincon was present for any questions.

Mayor Perkins made a motion to approve the Windstorm Insurance Renewal with AXIS Surplus for \$93,539.25 and was seconded by Council Member Knippa. The motion was approved unanimously.

- 9. Consideration and action of an Ordinance granting of a Special Permit to temporarily to be allowed to reside in a recreational vehicle (RV), during renovations to the home located at Lot 12, Block 4, Nystrom Addition subdivision, also known as 3044 Mayfield Ave. (Final Reading)**

Council Member Diehl made a motion to approve Ordinance # 2016-08 granting of a Special Permit to temporarily to be allowed to reside in a recreational vehicle (RV), during renovations to the home located at Lot 12, Block 4, Nystrom Addition subdivision, also known as 3044 Mayfield Ave; and was seconded by Council Member Knippa. The motion was approved unanimously.

- 10. Consideration and action of Change Order # 1 with the San Patricio County Drainage District for drainage improvements on Avenue A in the amount of \$5,634.00.**

Naismith Engineer Roy Heistermann found a few items that needed minor adjustments with the drainage improvement being completed by the San Patricio County Drainage District. Before the Drainage District approves the Change Order with the Contractor they wanted City Council's approval.

Mayor Perkins made a motion to approve Change Order # 1 with the San Patricio County Drainage District for drainage improvements on Avenue A in the amount of \$5,634.00; and was seconded by Council Member Knippa. The motion was approved unanimously.

- 11. Consideration and action awarding the bid for the Miscellaneous Street Improvements related to the bond funds.**

City Manager Jim Gray and Naismith Engineer John Michael explained they went out for bids to get a unit price in order for the streets and the total dollar amount to be determined by the City Council after the unit price was determined. The next step is to have a meeting with the Street Committee and bring the recommendation back to the Council for approval. There were two bids received and Naismith Engineering recommends Garret Construction as the low bidder.

Council Member Diehl stated he preferred the drainage work be performed on these streets prior to the street work. Council Member Adame and Mr. Stewart Wilson voiced concerns that the last street work performed by Garret Construction was not done as well as it should have been. Mr. Michael stated that the Engineers will be on site and inspecting as work is performed.

Council Member Adame made a motion to approve Garret Construction and was seconded by Council Member Diehl. The motion was approved with Mayor Perkins and Council Members Wilson, Adame, and Diehl voting aye; and Council Member Knippa voting no.

- 12. Consideration and action of the Naismith Engineering fee schedule. The Council may meet in Closed Executive Session as allowed by Texas Government Code Section 551.071 Consultations with Attorney.**

Mayor Perkins recessed the Regular Meeting to open the Closed Executive Session at 6:56 p.m.

Mayor Perkins closed the Executive Session and reopened the Regular Meeting at 7:39 p.m.

- 13. Consideration and action regarding the selection of a Certified Public Accounting Firm to conduct the annual audit for the year ending September 30, 2016 and 2017.**

Council Member Adame made a motion to hire Ernest Garza as the Certified Public Accounting Firm to conduct the annual audit for the year ending September 30, 2016 and 2017; and was seconded by Council Member Knippa. The motion was approved unanimously.

Because Agenda Items 14, 15, and 16 are all related, they were discussed together.

- 14. Consideration and action regarding of a resolution memorializes the in-house policy for transfers between any and all banking, investment, and bond accounts, including but not limited to: Frost Bank accounts, ValueBank accounts, TexPool accounts, and necessary bond payment accounts. (Tabled from 4/26/16)**
- 15. Consideration and action of a Resolution amending the authorized representatives with the City Depository and other necessary bank accounts.**
- 16. Consideration and action of a Resolution amending the authorized representatives with TexPool.**

City Manager Jim Gray stated that seven out of ten cities (more than 70 cities questioned) have their Finance Director as a signator for checks. As those cities were called back and asked about a written policy, only one was able to provide a written policy (the City of Anna). Their written policy also specifies that Invoices under \$1,000 do not require a Purchase Order.

Council Member Diehl stated that since we just hired the auditor and his recommendation is for the Finance Director to not sign checks, he feels we should follow the recommendation.

Council Member Diehl made a motion to approve Resolution # 2016-08 memorializes the in-house policy for transfers between any and all banking, investment, and bond accounts, including but not limited to: Frost Bank accounts, ValueBank accounts, TexPool accounts, and necessary bond payment accounts with the deletion of the Finance Director; and was seconded by Council Member Wilson. The motion was approved unanimously.

Council Member Diehl made a motion to approve Resolution # 2016-09 amending the authorized representatives with the City Depository and other necessary bank accounts and was seconded by Council Member Adame. The motion was approved unanimously.

Council Member Diehl made a motion to approve Resolution # 2016-10 amending the authorized representatives with TexPool to include the titles of City Manager, City Secretary, Chief of Police, and the Mayor; and was seconded by Mayor Perkins. The motion was approved with Mayor Perkins and Council Members Adame, Knippa, and Diehl voting aye; and Council Member Wilson voting no.

- 17. Consideration and action regarding additional funding for the Beautification Committee for upgrades to the Humble Center.**

Parks and Events Coordinator Mariana Garcia explained that the paint inside the building is almost complete and pending weather, they hope to begin painting the outside soon. Ms. Garcia then provided an overview of the additional items planned with the remainder of the total budget of \$50,000. Council Member Wilson and Ms. Garcia presented the list of additional items the Beautification Committee would like to purchase/upgrade totaling approximately \$20,000.

Mayor Perkins made a motion to authorizing the additional \$20,000 from the Council Reserve funds for the upgrades to the Humble Center and was seconded by Council Member Adame. The motion was approved with Mayor Perkins and Council Members Wilson, Adame, and Diehl voting aye; and Council Member Knippa voting no.

- 18. Mayor's State of the City and report from the Coastal Bend to DC trip.**

Mayor Perkins stated the State of the City is Strong. He noted the progress since the closure of Naval Station Ingleside, the reduction of tax rates, new apartments, new hotel, new homes, expansion and new businesses, new Master Plan, that Capital Improvements are now being included in the annual budget, and the Cities new investment policies. These

are all indication of significant progress in our community and the ability for the City to continue to move forward.

Regarding the Coastal Bend to DC trip, Mayor Perkins listed the various State and Federal officials he and the City Manager met with in 13 different meetings over the course of two days. One of the best conversations discussed was the completion of the SH-200 project.

19. Canvass returns from the General Election held on May 7, 2016, and adopt a Resolution certifying the returns.

City Secretary Kimberly Sampson provided the results of the General Election held on May 7, 2016 as follows:

Name of Office	Name of Candidate	Total Votes
Mayor (2 year – full term)	Willie Vaden	160
	Luis Lams	196
Place # 2 Council Member (2 year – full term)	Bill Underbrink	243
Place # 4 Council Member (2 year – full term)	Ben Tucker	263
Place # 6 Council Member (2 year – full term)	Jacob Atcher	139
	John F. Schack	175
	TOTAL # OF VOTERS:	359

Mayor Perkins made the motion to approve Resolution # 2016-11 canvassing the returns from the General Election held on May 7, 2016, and certifying the returns. This was seconded by Council Member Diehl and approved unanimously.

20. Mayor issues Certificates of Election.

Mayor Perkins issued Certificates of Election to Luis Lamas, Bill Underbrink, Ben Tucker, and John F. Schack.

21. Administer Oath of Office to newly elected officials.

City Secretary Kimberly Sampson administered the Oaths of Office to the newly elected officials.

22. Mayor issues plaques of appreciation.

Mayor Lamas provided the plaques of appreciation to Pete Perkins and Cynthia Wilson. Because Paul Pierce could not be in attendance, his plaque will be provided to him at a later time.

23. Consideration and action of an Ordinance amending Chapter 18, Division 7 Standards, Ingleside Code of Ordinances and providing for effective date, reading, severances, and publication. (First Reading)

Building Official John Davis explained that his experience as a Building Official and previous Fire Fighter he has seen direct result of suspended lights during an emergency situation. During a fire, these lights fall and therefore dangle in the middle of a room from the electrical connection. This is dangerous to anyone near the light as they fall and then are hazardous when hanging from a now compromised electrical connection. This Ordinance is to provide the staff with a more definitive code to require the contractor to better secure these suspended lights to the building framework.

Council Member Adame and Underbrink both spoke in favor of this Ordinance as a volunteer fire fighter and a builder, respectively.

Council Member Adame made a motion to pass to a second reading the Ordinance amending Chapter 18, Division 7 Standards, Ingleside Code of Ordinances and providing for effective date, reading, severances, and publication; and was seconded by Council Member Underbrink. The motion was approved unanimously.

Agenda item # 24, 25, and 26 were discussed together.

24. Public hearing regarding the Curfew Ordinance.

25. Consideration and action of an Ordinance re-adopting Sec. 38-26 through Sec. 38-31 of the City of Ingleside, Texas Code of Ordinances relating to minors within the City of Ingleside, establishing a curfew for juveniles, establishing exceptions to the curfew where the juvenile is accompanied by a parent or other adult, or on lawful business or other permissible activities; Providing for an effective date, reading, severance, and publication. (First Reading)

26. Consideration and action of an Ordinance amending Ingleside Code of Ordinances by deleting Section 50-98 concerning camping overnight in City Parks and enacting a new Section 50-98 Regulating Hours of Park Operation and Use of Parks, and providing penalty for violation. (First Reading)

Due to the Chief of Police not able to attend tonight's meeting, Mayor Lamas made a motion to table these items and was seconded by Council Member Schack. The motion was approved unanimously.

27. Consideration and action regarding additional funding for Vector Control Chemicals.

City Manager Jim Gray explained with the most recent media coverage by the Center for Disease Control (CDC) indicating the continuing spread of the Zika virus, there will be real need for additional chemicals for vector control. As we get further into the season, the chemical may be more difficult to purchase due to availability. Public Works Director Donald Paty stated one truck can cover about half of the city in one night. They run the trucks at 10 miles per hour from about 8:00 p.m. to midnight and again from 4:00 a.m. to sunup and can only spray when the winds are less than 10 m.p.h. These are State regulated procedures. Any chemicals not used can be stockpiled for the following year.

Council Member Schack made a motion authorizing the use of General Fund Capital Improvement Funds not to exceed \$40,400 for additional Vector Control Chemicals and was seconded by Council Member Tucker. The motion was approved unanimously.

28. Consideration and action regarding additional funding for Vector Control Equipment.

Public Works Director Donald Paty explained that a second truck would allow the whole city to be covered in one night when the winds are below 10 m.p.h. The equipment cannot be put on other vehicles that are used for other services. Once the equipment is attached to a vehicle and chemicals are used, this vehicle cannot be for water or wastewater purposes due to possible contamination. The previous second vehicle is no longer operational and too costly to be repaired. Staff is requested a new sprayer (approximately \$10,000-12,000) and a used truck (approximately \$10,000-\$15,000).

Council Member Underbrink made a motion authorizing the use of Capital Improvement Funds for the purpose of purchasing a new sprayer and a used truck for Vector Control; and was seconded by Council Member Tucker.

Council Member Underbrink amended his motion to limit the total amount not to exceed \$25,000 and was seconded by Council Member Tucker. The motion was approved unanimously.

29. Receive the Departmental Reports for the month of April 2016.

Council Member Diehl questioned why there were only 154 traffic contacts during the month of April 2016 which equals about 5.13/day. He feels we need more police visibility. He also asked for additional information regarding SH-200.

City Manager Jim Gray explained that the Corp of Engineers has finally provided their letter regarding the project and the notations have been made in the final report to TxDOT. At this point we are waiting for TxDOT to give us the approval to request the \$588,000 reimbursement for Phase I.

30. Discussion regarding a possible future City Council Retreat.

City Manager Jim Gray stated with four new Council Members he asked if the Council would like to have a special meeting to go over general city business. Please notify the City Secretary of dates/times for availability.

31. Staff Reports

City Secretary Kimberly Sampson stated that the new Council Members emails will be up and available tomorrow. She will get with each new Council Member regarding their email.

32. Requests from Council Members

Council Member Diehl questioned how the next step of the Affordable Care Act will affect the city budget and Finance Director Paul Baen stated at this time it is unknown. We are waiting for TML-IEBP to notify us of any concerns.

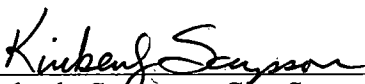
Council Member Adame asked when the Street Committee will be meeting and City Manager Jim Gray stated he would like to meet prior to the next City Council Meeting.

Council Member Tucker asked if there was a Fire Hydrant testing schedule and if not, if one could be implemented so the public is aware that all Fire Hydrants are operational. Public Works Director Donald Paty stated that both the City Water Department and the Volunteer Fire Department have maintenance and testing schedules.

33. Adjourn


There being no further business, the meeting was adjourned at 8:56 p.m.

ATTEST:



 Kimberly Sampson, City Secretary

APPROVED:



 Mayor Luis Lamas