

CITY OF INGLESIDE
MINUTES
SPECIAL CITY COUNCIL BUDGET WORKSHOPS
JULY 6, 2015
JULY 7, 2015
JULY 9, 2015

1. Call meeting to order

The meeting of Monday, July 6, 2015 was called to order at 7:02 p.m. with Mayor Pete Perkins presiding. Council Members present: Mayor Pete Perkins and Council Members Cynthia Wilson, Oscar Adame, Dennis Knippa, Steve Diehl, and Paul Pierce. Council Members absent: Council Member Kevin Robbins. Staff present: City Manager Jim Gray, Finance Director Paul Baen, City Secretary Kimberly Sampson and 7 other staff members. There was 1 guest.

The meeting of Tuesday, July 7, 2015 was called to order at 7:05 p.m. with Mayor Pete Perkins presiding. Council Members present: Mayor Pete Perkins and Council Members Cynthia Wilson, Kevin Robbins, Oscar Adame, Dennis Knippa, Steve Diehl, and Paul Pierce. Staff present: City Manager Jim Gray, Finance Director Paul Baen, City Secretary Kimberly Sampson, and 2 other staff members. There were no other members of the public.

The meeting of Thursday, July 9, 2015 was called to order at 7:01 p.m. with Mayor Pete Perkins presiding. Council Members present: Mayor Pete Perkins and Council Members Cynthia Wilson, Kevin Robbins, Oscar Adame, Dennis Knippa, Steve Diehl, and Paul Pierce. Staff present: City Manager Jim Gray, Finance Director Paul Baen, City Secretary Kimberly Sampson, and 5 other staff members. There was 1 guest.

2. Budget Workshop

These minutes are a general summary with additional discussion to occur at future meetings.

Monday, July 6, 2015 – Library and Public Works

City Manager Jim Gray and Finance Director Paul Baen provided an overview of the draft budget being presented and stated that as changes are made during the workshop process, that revised pages will be provided to the Council. This draft budget includes six (6) new Part Time positions (Building/Inspections, Court Clerk, Utility Billing, Dispatcher, Streets, and Library) and one (1) position in the Parks Department going from Part Time to Full Time. All of the new Part Time positions being presented are budgeted at 25 hours/week. Even though they may only work 20 hours/week on a normal basis, the additional hours allows for them to have budgeted funds when they work additional hours to cover for other individuals being out on training/vacation/sick leave. This draft includes a 4% wage increase, \$7,000,000 in new bonds, and a decrease in tax rate from 61.5% to 59.5%. When the Tax Rolls are eventually Certified, the tax rate could be less since the staff has been conservative in the estimations at this point.

Mr. Baen provided the Government Finance Officers Association (GFOA) handouts explaining the Basis of Accounting versus the Budgetary Basis as well as the GFOA's best practice to achieving a structurally balanced budget.

Library Director Belinda Casanova was present to answer any questions regarding the Library budget.

Public Works Director Donald Paty, Assistant Public Works Director John Meenaghan, and Public Works Administrative Assistant Ronita Keeton were present to answer any questions regarding the various Public Works budgets.

Council Member Diehl questioned if there was any way to do the 4% wage increase any differently.

Tuesday, July 7, 2015 – Police, Animal Control, and Fire

Additional pages provided to Council were: (1) the changes in Full Time Equivalent from FY 13/14 to FY 14/15 to the proposed FY 15/16; (2) \$7.8M of Preliminary Capital Improvement Projects for the potential \$7.0M Bond; (3) Capital Items by Department to be included in the budget; and (4) Part Time versus Full Time wages/benefits for the six (6) Part Time positions presented in the current draft budget.

Council Member Diehl questioned if we could go back to discuss items from the prior evening and staff explained that items specific to the Library and/or Public Works could not be discussed, but general items could. It was noted that every Regular Council Meeting until the FY 15/16 budget is adopted will have a general budget discussion in order for Council Members to provide additional direction regarding all areas of the budget.

Police Chief Stan Bynum was present to answer any questions regarding the Police, Animal Control, and Emergency Management budget.

Fire Chief RJ Thomas was present to answer any questions regarding the Fire Department budget.

Thursday, July 9, 2015 – Court, Building, the various City Hall Departments

Additional pages provided to Council were: (1) a revised Part Time versus Full Time wages/benefits for the six (6) Part Time positions to include suggested priority listing; and (2) the Increase to Payscale from 2000 through 2014.

Municipal Court Judge Cheryl Deal was present to answer any questions regarding the Municipal Court budget.

Utility Billing Supervisor Isabel Valdez was present to answer any questions regarding the Utility Billing budget.

Building Official John Davis was present to answer any questions regarding the Building and GIS budgets. GIS Contractor, Mark Zans, was present for questions specific to GIS.

Code Enforcement Officer Carey Dietrich was present to answer any questions regarding the Code Enforcement budget.

City Manager Jim Gray, City Secretary Kimberly Sampson, and Finance Director Paul Baen discussed all other departments.

Council discussed a wage increase of 3.7% or 4% with the difference being approximately \$10,000 overall. It was decided to move forward with the 4%. Other items requested by Council were to consider a Vehicle Lease program for the Police Department, Computer Lease program city wide, live video feed for Council Meetings, and when the Human Resource Wage Survey is completed that the staff consider different options for annual wage increase that may be based somewhat on evaluation and any disciplinary actions.

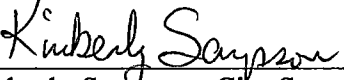
3. Adjourn

There being no further business, the meeting of Monday, July 6, 2015 was adjourned at 9:26 p.m.

There being no further business, the meeting of Tuesday, July 7, 2015 was adjourned at 8:16 p.m.

There being no further business, the meeting of Thursday, July 9, 2015 was adjourned at 9:49 p.m.

ATTEST:



 Kimberly Sampson, City Secretary

APPROVED:



 Mayor Pete Perkins