



## **Position Focus** Audio Director

### **PURPOSE**

To provide excellent audio and technical support for worship, ministry events, and special events.

### **STATUS**

Full-Time Non-Exempt

# **REPORTS TO**

Technical Director

## **WORKS CLOSELY WITH**

Technical Director, Worship Staff, Event Coordinator, Lay Worship Team Members, Ministry Leaders

# **DIRECT REPORTS**

n/a

#### **QUALIFICATIONS**

- » Must have 3-5 years hands on experience with professional sound and all-around production
- » Exudes a deep love for God with a heart to help people grow in worship
- » Expertise mixing audio for live production services
- » Highly adaptable and ability to work under pressure
- » Strong attention to detail
- » Demonstrates a desire to grow personally and professionally
- » Teachable spirit
- » Offers and receives constructive feedback

#### **CONTINUING RESPONSIBILITIES**

Manage all audio systems across campus system design, installations, operation, training, maintenance and repair.

Mix Sunday services and other events in the Worship Center

Stage setup for Worship Center as it relates to band, choir, resets, stage design, event setup and tear down.

Help in the planning process practically and creatively for Sunday services and other ministry and outside events.

Edit and post audio for ministries weekly and as needed

Design, implement, and maintain best practices for audio and other technical procedures

Assist with studio projects when needed.

Run audio, video, and lighting for other ministry/outside events and retreats: Women's /Men's Studies, Children's, Young Adults. Youth etc. when needed

Provide assistance to other tech team members when needed.

Coordinating tech details with ministry leaders and appropriate personnel.

Approved by:
Approved date:
Reviewed (annually):