

Greenhouse and Grounds Coordinator

Department Food Service
Supervisor(s) Jenna Hamm
Position Term Early May through Mid-September

Position Description The Coordinator is responsible for producing organic vegetables and flowers (in a 20ft x 40ft greenhouse, cold frames, and outdoor gardens) that are incorporated into the meals at Camp Denali & North Face Lodge. Maintaining production of vegetables and flowers, maintaining a composting system, overseeing maintenance of grounds and decorative flower boxes and hanging baskets at both lodges, providing direction and supervision of one part-time assistant, and interacting with occasional guests to explain the greenhouse operation are the essential responsibilities of the Coordinator.

Compensation Base wage \$110 per day for a 10-hour day. There are no charges for room or board. A travel stipend is offered to out-of-state employees, pro-rated to the length of season worked. Gratuities are pooled and divided equally among all staff, amounting to approximately - \$350/person/month.

Supervisory Responsibilities The Coordinator typically works with and supervises one co-worker who covers the Coordinator's two days off. The Coordinator is responsible for providing comprehensive pre-season training, detailed instructions for daily tasks, and for completing mid-season and end-of-season evaluations of the co-worker. In addition, the Coordinator consults with the Operations Department to assist in various grounds-keeping chores, lawn and cabin trail maintenance.

Major Functions The Coordinator plans all of the decorative flower and greenhouse plantings with the owners and food service coordinator during the season or in the off-season. Each spring he or she orders and picks up all of the materials, tools, and plants necessary for the whole season. The responsibilities of the Coordinator encompass the following: pre-season preparation of greenhouse, outdoor beds and compost planning and scheduling vegetable plantings for consistent, continuous harvest, planting, weeding, maintaining crops and outdoor beds, watering and caring for indoor plants, and harvesting which entails weighing, recording and producing monthly summaries of all harvested products. This person also oversees the upkeep of a small lawn, local grounds and paths. Cordial, welcoming, and informative interaction with curious guests and staff to explain the greenhouse operation is also part of the job.

Knowledge, Skills, Abilities A solid educational and/or experiential background in horticulture and organic gardening is desired, including knowledge of composting, integrated pest management, crop rotation, and organic methods of fertilization.

Other requirements A willingness and ability to fly in a small, single-engine plane is necessary for pre-season transportation to the lodges. A valid driver's license and a willingness and ability to drive a small truck on narrow gravel roads are also required.

Working Conditions & Physical Demands Working conditions include a hot and muggy greenhouse and all kinds of outdoor sub-arctic weather. The job requires a high level of physical fitness including the ability to lift heavy objects repeatedly, to bend over for long periods of time, and to rake, shovel, turn compost, and carry buckets of soil among other tasks. Slow, methodical, detailed tasks such as planting seeds, daily harvesting, weighing and recording, planning and reading are also required.