



Immersive Art Program Registration Form

Complete the information on this form to enroll in the after-school art program at C.T. English Middle School. Read about the program on our website: <http://ctenglish.com/programs/147287>

How to Enroll

1. Complete this registration form for each student attending class.
2. Make a payment of \$110.00 for each class (\$90.00 class fee for the 6 week session and a \$20.00 materials fee). Pay by check to C.T. English Home and School Club, or pay with PayPal.
3. Leave your registration form (and attached check) in the Home and School Club drop-box in the C.T. English office.

Enrollment is limited and accepted on a first-paid basis. Registrations will not be processed without payment. Please be aware that incomplete information on registration forms may delay successful processing and enrollment.

STUDENT DETAILS

Student Name _____ Grade _____

Name of Parent/Legal Guardian _____

Parent Phone Numbers (where you can be contacted)

1. _____ Type: Home Work Cell

2. _____ Type: Home Work Cell

Parent Email Address _____

EMERGENCY CONTACT

In case we are unable to reach you, or in case of emergency, you give the following people permission to take responsibility for your child, including pick up, if necessary:

Main Contact Name _____

Relationship to child: Parent/legal guardian Other _____

Phone numbers 1. _____ Type: Home Work Cell

2. _____ Type: Home Work Cell

MEDICAL INFORMATION

Does your child have any medical conditions we should know about: ___ Yes ___ No

If yes, please explain _____

Is there anything else that you think we should know about your child?

CLASS POLICIES AND REGISTRATION

These policies are established to ensure the quality of the program and the safety of all persons attending class.

Food and Drink Policy

All students should eat a snack before class starts. Students can bring snacks and drinks so long as eating and drinking does not interfere with the learning and creative process for them or their fellow students. ALL FOOD MUST BE NUT FREE! All drinks must have lids on them. Water is preferred. A spilled drink can ruin the art work for one or more students. All students must be polite, clean up their drinks and snacks, keep the room clean, and follow instructions about disposal of food waste.

Device Policy

Bringing your device to listen to music is encouraged, so long as you use it at appropriate times designated by the teacher. I have talked with my child and explained that using a mobile device for taking photos, texting family or friends, accessing apps such as instagram, snapchat, or others, without having received the specific permission of the teacher for each situation, will result in disciplinary measures. All school rules and policies apply.

Behavior Expectations

The teacher will review behavior expectations with the students in class. Problematic behavior by a student that results in the repeated disruption of the class, that interferes with learning and distracts the teacher from teaching the class, or that disrespects people and their property can be asked to leave. These students will be sent to Kids and Company. Parents will be expected to pay for the care there.

I have read the behavior policy and I agree that my student(s) will follow the instructions of the teacher and will treat other individuals with courtesy and respect. I understand that if my child fails to do so, he/she will not be allowed to participate in the program and no refund will be issued

Pick Up/ Child Release Policy

Parents/legal guardians MUST arrange for their children to be picked up within five (5) minutes of the class ending time. There are no exceptions. Teaching faculty cannot be responsible for children when class is over. Children who are not picked up when the class is over will be sent to Kids and Company, as per C.T. English school policy. Parents will be expected to pay for the after-school care at Kids and Company.

Refund/Cancellation Policy

We do not issue refunds for missed classes or if you change your mind after the art program has started. We also do not offer make-up classes for any reason. Student can not learn about the work they missed during another class as classes switch media and they will need to focus on the class work for that day. Students can not make up a class in another session of classes as each session is independent focusing on a different topic. A student who has missed a class can arrange with Mrs. O' Dea to go to the Art room at lunch time on the days when it is open, for a consultation and assistance on work done in the art class. Students would complete this work at home.

If for any reason the art class is cancelled, we will either arrange for all affected students to attend at another time or refund the cost of the class.

Acceptance

By signing this document I am agreeing that I understand and accept these policies. I also agree that I have reviewed all of the policies with my student(s) and that he/she understands the policies and is aware of the consequences resulting from failure to follow the policies.

Student Signature _____ Date ____/____/____

Parent/Guardian Signature _____ Date ____/____/____

Publicity Consent Waiver

I, as parent/legal guardian of _____ grant C.T. English Home and School Club permission for use of photographs and or images of my child(ren) and his/her artwork for educational publicity. I understand that to revoke my consent I must provide a written request to CT. English at CTEHSC@gmail.com. By signing this form I agree to the terms of this consent waiver.

Signature of Parent/Guardian _____ Date ____/____/____

Self-Release Consent (for students 13 years and older)

This student has my permission (as parent/legal guardian) to leave at the completion of the Art class and find his/her own transport. Yes No

Name of Parent/Guardian (Please print) _____

Signature of Parent/Guardian _____ Date ____/____/____

Enrolling Additional Students Yes No

If yes, Name of student(s) and grade(s)

Student Name (2) _____ Grade _____

Student Name (3) _____ Grade _____

Payment

Make a payment of \$110.00 per student for each class (\$90.00 class fee and a \$20.00 materials fee per student). Pay by check to C.T. English Home and School Club, or pay with PayPal.

_____ **Class 2** Fundamentals of Drawing \$ _____

_____ **Class 3** Color Fundamentals \$ _____

Total Payment Due \$ _____

_____ Check made out to C.T. English Home and School Club attached

_____ Payment made online by PayPal

Please leave your registration form (and attached check) in the Home and School Club drop-box in the C.T. English office by January 12. This form MUST be completed and received by C.T. English Home and School Club for your child to be enrolled in the class.