

**Hong Kong Christian Service**  
**Centre for Harmony and Enhancement of Ethnic Minority Residents (CHEER)**

**Employment Vacancy**

**Part I : Employer Information**

Company Name : Zuellig Pharma Limited	Trade : Logistics/Transportation
Company Address: Suite 608, 6/F, Devon House, Taikoo Place, Quarry Bay, Hong Kong	

**Part II : Vacancy Information**

Job Title : Warehouse Assistant	No. of Vacancy(ies): <b><u>20</u></b>												
Job Duties : <b><u>- General warehouse duties, such as receiving, counting, sorting out, shelving, delivering goods, etc.</u></b> <b><u>-Order pick-check-pack</u></b> <b><u>-Monitor for pick-check-pack completion and status updating</u></b> <b><u>-Prepare logistics arrangement</u></b> <b><u>-Prepare reports</u></b> <b><u>-Assist in different ad-hoc projects</u></b>													
Contract of Employment : Full-time													
Work Place: Tsing Yi													
Working Hours : 5 Working days per week : Regular hours, working hours: Monday-Friday (8:30am-6:30pm or 12nn-10pm)													
Basic Salary : <b><u>HK\$ 12,000 per month</u></b> Other benefit(s)/allowance(s) : Join in bonus \$5,000													
Required Education : Secondary (Completed Secondary 3)													
Working Experience : warehouse experience is preferred													
Language Requirement :	<table border="1"><thead><tr><th colspan="2"><u>Ability to Listen &amp; Speak</u></th><th colspan="2"><u>Ability to Read &amp; Write</u></th></tr></thead><tbody><tr><td>Cantonese</td><td><input checked="" type="checkbox"/> Fair</td><td>Chinese</td><td><input checked="" type="checkbox"/> Able to Read</td></tr><tr><td>English</td><td><input checked="" type="checkbox"/> Fair</td><td>English</td><td><input checked="" type="checkbox"/> Able to Read &amp; Write</td></tr></tbody></table>	<u>Ability to Listen &amp; Speak</u>		<u>Ability to Read &amp; Write</u>		Cantonese	<input checked="" type="checkbox"/> Fair	Chinese	<input checked="" type="checkbox"/> Able to Read	English	<input checked="" type="checkbox"/> Fair	English	<input checked="" type="checkbox"/> Able to Read & Write
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Other Entry Requirements:													

**Part III: Job Application Method**

Applicants can apply the vacancy by:  -Contact Ms Perci Chung at *Tel 25799216 -Send the resume to Ms Perci Chung at Email ppschung@zuelligpharma.com
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Posting date until: **18/3/2019**