

Hong Kong Christian Service
Centre for Harmony and Enhancement of Ethnic Minority Residents (CHEER)

Employment Vacancy

Part I : Employer Information

Company Name : <u>Kuehne & Nagel Limited</u>	Trade : <u>Logistics</u>
Company Address: 32/F, Manhattan Place, 23 Wang Tai Road, Kowloon Bay	

Part II : Vacancy Information

Job Title : <u>Operations Clerk</u>	No. of Vacancy(ies): <u>5</u>								
Job Duties : ● <u>Responsible for day-to-day air export operations and data inputs</u>									
Contract of Employment : <u>Full-time</u>									
Work Place: Kwai Chung									
Working Hours: <u>6 Working days per week</u> <u>Shift work, working hours: 40 hrs</u>									
Basic Salary : <u>HKD 15000 per month</u> Other benefit(s)/allowance(s) : overtime, shift									
Required Education :									
Working Experience :									
Language Requirement :	<table><tr><td><u>Ability to Listen & Speak</u></td><td><u>Ability to Read & Write</u></td></tr><tr><td>Cantonese <input checked="" type="checkbox"/> Fluent</td><td>Chinese <input checked="" type="checkbox"/> Able to Read & Write</td></tr><tr><td>English <input checked="" type="checkbox"/> Fair</td><td>English <input checked="" type="checkbox"/> Able to Read & Write</td></tr><tr><td>Putonghua <input checked="" type="checkbox"/> Fair</td><td></td></tr></table>	<u>Ability to Listen & Speak</u>	<u>Ability to Read & Write</u>	Cantonese <input checked="" type="checkbox"/> Fluent	Chinese <input checked="" type="checkbox"/> Able to Read & Write	English <input checked="" type="checkbox"/> Fair	English <input checked="" type="checkbox"/> Able to Read & Write	Putonghua <input checked="" type="checkbox"/> Fair	
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Other Entry Requirements:									

Part III: Job Application Method

Applicants can apply the vacancy by: √ Send the resume to Miss Yan Yeung at E-mail hongkong-jobs@kuehne-nagel.com
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Posting date until: **2/1/2019**