

**Hong Kong Christian Service  
Centre for Harmony and Enhancement of Ethnic Minority Residents**

**USER CARD APPLICATION FORM**

- All members of Ethnic Minority Community in Hong Kong aged 4 or above are eligible for application.
- **SEPARATE forms** should be used for applicants from different families.
- Information must be given in English. Items with asterisk (\*) must be completed.

CHEER STAFF USE ONLY		
Task	Staff	Date
Checking		
Recording		
Card issue		
Card sent		
Data entry		
Remarks		

**Personal Data:**

(Staff use only) User card No.	Name (from HONG KONG IDENTITY CARD)		*Date of Birth	*Sex	*Relationship with the main applicant	*Telephone Number used in Hong Kong	*Duration of Residence in HK	Occupation/ Name of School	(Staff use only) ID card checked (put a ✓)
	*English	Chinese (if applicable)							
<b>Main Applicant</b> M( )			____ (Day) / ____ (Month) / ____ (Year)		<b>N/A</b>				
M( )			____ (Day) / ____ (Month) / ____ (Year)						
M( )			____ (Day) / ____ (Month) / ____ (Year)						
M( )			____ (Day) / ____ (Month) / ____ (Year)						

**\*Ethnic Origin: (✓ one box only)**

- Bangladeshi(B)  
  Filipino(F)  
  Indian(I)  
  Indonesian(IN)  
  Nepalese(N)  
  Pakistani(P)  
  Thai(T)  
  Vietnamese(V)
- Others(O), please specify \_\_\_\_\_

**\*Address:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**\*Emergency Contact (Other than the above persons)** *Person nominated for emergency contact must be aged 18 and above.*

(Name): \_\_\_\_\_ (Relationship with the main applicant): \_\_\_\_\_ (Contact No): \_\_\_\_\_

**Which of the following languages can you use fluently?**

**Speaking:**  English  
 Cantonese  
 Bahasa Indonesia  
 Hindi  
 Nepali  
 Punjabi  
 Tagalog  
 Thai  
 Urdu  
 Others, please specify \_\_\_\_\_

**Reading: (✓ one box only)**  English  
 Bahasa Indonesia  
 Hindi  
 Nepali  
 Punjabi  
 Tagalog  
 Thai  
 Urdu

**\*Do you agree to receive Newsletters and service information of CHEER?**  
 Agree ( by post /  by email)  
 Disagree

**\*Do you agree to receive latest service information of HKCS Ethnic Minority Services?**  
 Agree  
 Disagree

**How do you know the service of CHEER?**  
 Relatives/Friends  
 Mass Media  
 Facebook  
 CHEER's Newsletter/Pamphlet

CHEER's Staff  
 HKCS Website  
 Government Department  
 NGO  
 Others, please specify \_\_\_\_\_

**Agreement**

- I / We<sup>^</sup> have read and agree to comply with the "Notes to Service Users". (Appendix I)
- I / We<sup>^</sup> agree to provide our personal data to CHEER, Hong Kong Christian Service.
- I / We<sup>^</sup> acknowledge CHEER will not take responsibility for any loss of property and accident when I am / we are<sup>^</sup> using CHEER service.

\*Name(s) of applicant(s)     
 \*#Signature of Applicant(s)     
 \*^#Signature of Parent/Guardian     
 \*Date

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

<sup>^</sup> Delete where appropriate

<sup>#</sup> Application from persons aged below 12 must be **countersigned by parents / guardians**

**Hong Kong Christian Service**  
**Centre for Harmony and Enhancement of Ethnic Minority Residents (CHEER)**

**Appendix 1 : Notes to Service Users**

**Rules and Regulations**

- Service User Card is issued to successful applicants **aged 4 or above**.
- Service User should adhere to the rules and regulations in CHEER's Centre and other venues where CHEER's activities and programmes are held.
- Service user should produce a valid user card when requesting and using CHEER's services.
- Service User Card is not transferable.

**Personal Data (Privacy Ordinance)**

- The personal data you provided will only be used for providing services to you and your family.
- Data will be kept confidential except in the following conditions:
  - The use of your personal data is needed for assessment in applying services in other government departments and organizations; or
  - Upon your agreement to disclose your personal data to organizations concerned; or
  - Statutory requirement to disclose your personal data to court or government departments.
- Request for Reading and Amending Your Personal Data:
  - The personal data you provided will be kept confidential for providing service to you and will be destroyed after the end of service, except for the exemption stated in Personal Data (Privacy) Ordinance. You can request to read and amend your personal data kept in our agency. Administration fee will be charged for the related procedures.

**Remarks**

- No fee is required for the application of Service User Card.
- Renewal of Service User Card is required when the card is lost, damaged or expired.
- Photographs and video images taken during activities and programmes will be used within 5 years in reports, newsletters for promoting or organizing activities and programmes of Hong Kong Christian Service.

**Apply & Exit Service**

All ethnic minorities can enroll in our services by:

- Simply call the TELIS Hotlines or visit our Centre during operation hours for interpretation and translation services, counseling guidance and referral services.
- Simply complete the application forms and return to us by post or in person for language and integration programs.
- Service users could exit our service by giving verbal request for termination to our staff.