

Hong Kong Christian Service
Centre for Harmony and Enhancement of Ethnic Minority Residents (CHEER)

Employment Vacancy

Part I : Employer Information

Company Name : <u>Zara Asia Limited</u>	Trade : <u>Retail Industry</u>
Company Address: <u>Suit 3402-05 , Tower 2 , The Gateway, 25 Canton Road, Tsim Sha Tsui , Kowloon</u>	

Part II : Vacancy Information

Job Title : <u>Full Time Operation Assistant</u>	No. of Vacancy(ies): <u>5</u>
Job Duties : ● <u>Mainly work in the stockroom daily duties</u> ● <u>Strong organizational skills to ensure the stockroom is clean and organized to company standard to ensure retail staff can access stock effectively in order to maximize sales on the shop floor</u>	
Contract of Employment : <u>Full-time</u>	
Work Place: <u>Central/Admiralty/Tai Koo</u>	
Working Hours : <u>5 working days per week; shift holiday</u> : <u>shift work, working hours: 7am to 1130pm, 8 hours per day</u>	
Basic Salary : <u>\$13,000 – 15,000 per month</u> Other benefit(s)/allowance(s) : _____	
Required Education : <u>Completed Secondary 6</u>	
Working Experience : <u>1 year</u>	
Language Requirement : <u>Ability to Listen & Speak</u> Cantonese <input checked="" type="checkbox"/> Fluent English <input checked="" type="checkbox"/> Fluent	<u>Ability to Read & Write</u> English <input checked="" type="checkbox"/> Able to Read & Write
Other Entry Requirements: • • •	

Part III: Job Application Method

Applicants can apply the vacancy by: Send the resume to <u>HR Department</u> at E-mail: recruit@hk.inditex.com
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Posting date until: **5/9/2018**