



**City of Harrisburg**  
**2019 Annual Action Plan**  
**Substantial Amendment**

City of Harrisburg  
Department of Building & Housing Development, Bureau of  
Housing Dr. Martin Luther King, Jr. City Government Center,  
10 North 2nd Street, Suite 206  
Harrisburg, PA 17101

Annual Action Plan  
2019

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# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The City of Harrisburg (the City) is an entitlement jurisdiction that receives federal funds from the U.S. Department of Housing and Urban Development (HUD) to invest in local community programs. HUD funds are provided under the Community Development Block Grant Program (CDBG), HOME Investment Partnership Program (HOME), and Emergency Solutions Grants Program (ESG) entitlement programs. All funds must assist low- to moderate-income (LMI) individuals and families. The Department of Building and Housing Development (DBHD) is the responsible City department for administering these funds.

#### SUBSTANTIAL AMENDMENT:

On March 27, 2020 the Federal Coronavirus Aid, Relief and Economic Security Act (CARES) was signed into law to assist communities in their efforts to prevent, prepare for and respond to the coronavirus COVID-19 pandemic. The CARES Act included supplemental formula allocations to HUD's CPD programs, including CDBG and ESG programs for the City of Harrisburg. The additional CARES Act funds allocated to Harrisburg was \$1,152,977 for CDBG and \$578,217 for ESG, with related provisions to citizen participation and provisions specific for each grant allocation and allows HUD to waive further program requirements if necessary.

### 2. Summarize the objectives and outcomes identified in the Plan

This Annual Action Plan is for the 2019-20 Fiscal Year (2019-20 Action Plan). The 2019-20 Action Plan identifies specific projects and activities the City will undertake in support of the meeting our goals as outlined in our five-year 2018-22 Consolidated Plan (2018-22 Con Plan). As part of the 2019-20 Action Plan process DBHD and our partner organizations, service providers, and stakeholders have completed a review of existing services, programs, and projects while assessing the ongoing needs of the community. With its CDBG funds, the City will continue to fund public facilities and infrastructure projects, assist low- to moderate-income homeowners with housing repairs and provide public services, particularly around the areas of youth and senior enrichment programs, after-school programs, and employment programs. The City's focus for its HOME funds will be primarily on assisting low- to moderate-income homeowners with housing repairs. We will also be planning for developing new affordable housing units through either new construction or rehabilitation of vacant structures and we will be exploring the creation of a first-time homebuyer down payment assistance program. During the 2019-20 program year, the City will target our ESG funds in consultation with the Continuum of Care to address the needs of the homeless and special needs populations, with an emphasis on shelter operations, homeless prevention and rapid rehousing services.

This 2019-20 Action Plan carries out the overall goals of the 2018-22 Con Plan, which are as follows (in no particular order or ranking):

- Community development and public improvement projects in low- to moderate-income areas with an emphasis on improvements to City parks, roadways, commercial corridors, gateways, lighting, access for handicapped individuals and public facilities that house organizations that serve low- to moderate-income households.
- Invest in public supportive services that address the needs of low- to moderate-income communities with particular emphasis on children and youth, senior health and wellness, unemployed and under-employed individuals as well as people with special needs.
- Improve blighted areas in the City through demolition of existing vacant structures that are imminently dangerous or a cause of blight.
- Increase affordable housing opportunities for low- to moderate-income households through the development of new and rehabilitated homeownership and rental housing, preserving the existing housing stock and creating new homeownership opportunities for first-time home buyers.
- Assist individuals and families who are experiencing homelessness or are at risk of homelessness by creating client appropriate housing opportunities and supportive services.
- Economic development activities through the MOED small business assistance program for job retention.

### **3. Evaluation of past performance**

The evaluation of the City's performance is summarized in the annual CAPER report.

### **4. Summary of Citizen Participation Process and consultation process**

The City adopted and followed a Citizen Participation Plan to ensure public support for the creation of the 2019-20 Action Plan. The City encouraged a high level of public communication and agency consultation in an effort to engage citizens, public agencies, and non-profit organizations in a positive and collaborative manner, and to identify priority needs.

A general community needs survey, designed to solicit community input was advertised by the City on the City website, and distributed through mass mailings (electronic and postal). Hard copies were available at Harrisburg City Hall and distributed during community meetings. The survey polled respondents about the level of need in their neighborhood for various types of improvements that can potentially be addressed by the City as well as solicited input on services that need to be offered.

On March 20, 2019 and March 27, 2019, the City held neighborhood public meetings to solicit input from the community regarding the 2019-20 Action Plan. These meetings were held at Latino Hispanic American Community Center at 1319 Derry Street and City offices at 10 N 2nd Street. Both locations are ADA

compliant. Accommodations were available for sight/hearing impaired persons. Additionally, we ensured there were Spanish speaking translators, and accommodations for individuals with vision and/or hearing impairments. The City reviewed prior year program performance and obtained citizens views on housing and community development needs, including priority non-housing community development needs.

To provide potential sub-recipients of CDBG, HOME and ESG funds with information on the application process, the anticipated level of funding and the City's interests, an additional sub-recipient pre proposal meeting was also held on March 15, 2019. At the meeting the City distributed applications for the CDBG, HOME and ESG programs.

The City received numerous proposals and reviewed and ranked each proposal. Subsequent to this process it was determined that the City was not comfortable with the RFP and review process and we could not allocate our HUD resources to specific projects. While many of the City's partners are highly qualified providers of supportive services, the City now has new leadership in place at DBHD and will be more involved with our subrecipient partners to ensure a greater level of service. We have decided to revise and reissue our RFP for services and identify partners and programs based on a new comprehensive scoring model that the City can rely on to deliver the highest quality of services to our residents.

The draft of the Plan was introduced to City Council on July 9, 2019 at City Council Chambers at City Hall. For a 30-day period, a draft of the 2019-2020 Action Plan is placed on public display on the City's website and a hard copy is available at City Hall. After the mandatory 30-day public comment period, the City Council holds a public hearing, during which it receives public comments and allows potential sub-recipients to present their projects. The City Council will vote and approve the funding. The City Council's Consolidated Plan/Annual Action Plan budget is then approved and signed by the Mayor.

#### **SUBSTANTIAL AMENDMENT:**

The City of Harrisburg under the provision of the CARES Act held a 5-day public comment period from May 8, 2020 to May 12, 2020. The Plan could be downloaded and viewed from the City's Bureau of Building and Housing webpage at: <http://harrisburgpa.gov/office-of-building-housing/>

A virtual public hearing was held May 28, 2020 to inform the public of the substantial amendment to the 2019 AAP. HUD provisions eliminate in-person public hearings, but allows grantees the option to hold virtual online hearings.

## **5. Summary of public comments**

Qualitative feedback collected through the community survey, community forums, sub-recipient meeting, and public hearings provided insight into priority need from the entitlement grant beneficiary perspective. Top priority needs were identified as:

- Programs to help homeowners repair their homes
- Programs to stimulate repairs to rental units
- Programs that assist individuals from becoming homeless
- Additional homeless shelters and transitional housing facilities
- An overall increase in public service programs

**6. Summary of comments or views not accepted and the reasons for not accepting them**

The City's Priority Needs and Goals as well as the activities that the City is funding during the 2019-20 program year align very well with the comments submitted by stakeholders and the general public. No public comments were rejected.

**7. Summary**

N/A

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	HARRISBURG	Department of Building and Housing Development
HOME Administrator	HARRISBURG	Department of Building and Housing Development
ESG Administrator	HARRISBURG	Department of Building and Housing Development

Table 1 – Responsible Agencies

### Narrative (optional)

DBHD is the agency responsible for the development of the 2019-20 Action Plan. DBHD is responsible for the administration of funding and compliance to federal regulations related to the CDBG, HOME and ESG programs. DBHD contracts with many sub recipient grantees to implement the various programs outlined in the Plan. These organizations are identified through the planning process.

### Consolidated Plan Public Contact Information

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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The City consulted with numerous organizations, individuals, community groups, stakeholders and municipal departments when preparing the 2019-20 Action Plan

#### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

The City launched an in-depth and collaborative effort to consult with various City departments, the Harrisburg Housing Authority (HHA), community stakeholders, local non-profit service providers and beneficiaries of entitlement programs to inform and develop the priorities and strategies contained within the 2019-20 Action Plan.

Aside from direct citizen participation described in the Citizen Participation section below, HBDB consulted with public and assisted housing service providers, including HHA and social service organizations in order to assess community needs, establish priorities, identify goals and build a foundation for future endeavors. HHA plays a large role in providing and managing housing programs covered by this plan. As a result, DBHD consulted with HHA to solicit input on the needs of residents in public housing complexes throughout the City. DBHD also solicited input from various social service organizations with an emphasis on those who serve homeless populations, children and youth and seniors.

Throughout the coordination with diverse groups and organizations, several themes emerged that led to the development of the activities the City intends to fund. Affordable housing for renters and buyers, recreation and after-school programs for children and adolescents, improved parks and playgrounds, homelessness prevention and assistance, job training and employment programs for area residents were identified as current and emerging needs in the City. In addition, the need for continued coordination and collaboration between agencies, local governments, other grantors, other City agencies and the schools was also discussed.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

Since 2000, CACH, whose mission is to educate, mobilize the community and coordinate services to prevent and reduce homelessness in the Capital Region, has been the planning body for both the County of Dauphin (the County) and the City. The City has a partnership with CACH that qualifies their submission to the HUD as a Consolidated Application under the Continuum of Care (CoC) Application. The CoC was

awarded funding to provide for emergency shelter, transitional housing, supportive permanent housing, and employment training to serve homeless people in the County.

Because of the high rates of homelessness among individuals with disabilities, substance abuse, mental illness, HIV/AIDS, seniors, veterans, the CoC and their more than 70 partner agencies serve all of the persons in these categories of need. It also caters to families, families with children, and unaccompanied youth who are homeless or at risk of being homeless. In addition, the CoC conducts an annual Point in Time (PIT) survey counting homeless people in the county. The results indicate the need for affordable housing as well as information on the demographics and circumstances of homeless individuals and families in our communities. Instead of simply providing temporary food and shelter, Harrisburg is focused on tackling the underlying reasons for homelessness, including substance abuse, mental illness, lack of job skills, domestic violence and child-care issues. The CoC received guidance from HUD Technical Assistance and has established a working committee to ensure compliance with the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2009.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

CACH is the voluntary collaborative effort to address homelessness in the City and the County. CACH is the lead organization in the area CoC, which also involves faith-based organizations, local and state governments, foundations, non-profit organizations and businesses. Major areas of work include the coordination of funding efforts and implementation of policies and programs that align with the Federal Strategic Plan to Prevent and End Homelessness. Performances standards are evaluated through CoC quarterly reports provided to the City. Additionally, the CoC conducts monthly committee meetings and bi-monthly general membership meetings. The homeless population uses the HMIS and SAGE (Homeless Management Information System) to capture demographics on the homeless population and City trends. The City works closely with CACH to determine how the City should best use ESG funds to assist in eliminating the challenges of homelessness. CACH was invited to attend CDBG, HOME, and ESG workshop. They were sent a survey to complete. The City held meetings with CACH to discuss organizational coordination and funding needs. City staff are members of CACH and sit on CACH committees. CACH has been a past recipient of ESG funding and they continue to consult with the City.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	African American Chamber of Commerce
	<b>Agency/Group/Organization Type</b>	Services-Education Services-Employment Business Leaders Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization was invited to attend CDBG, HOME, and ESG workshop. Organization was sent survey to complete. Organization will compete for CDBG funding in future years and will continue to consult with the City on economic Development Needs.
2	<b>Agency/Group/Organization</b>	Bethesda Mission of Harrisburg Inc.
	<b>Agency/Group/Organization Type</b>	Services-homeless Services-Health Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization was invited to attend CDBG, HOME, and ESG workshop. Organization was sent survey to complete. Organization works with CACH (City Staff are members of CACH) to coordinate services and needs for homeless population and will continue to do so.
3	<b>Agency/Group/Organization</b>	Boys and Girls Club of Harrisburg
	<b>Agency/Group/Organization Type</b>	Services-Children Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization was invited to attend CDBG, HOME, and ESG workshop. Organization was sent survey to complete. Organization will continue to compete for CDBG funds to provide youth services.
4	<b>Agency/Group/Organization</b>	CAMP CURTIN YMCA
	<b>Agency/Group/Organization Type</b>	Services-Children Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization invited to attend CDBG, HOME, and ESG workshop. Organization completed and returned survey. Organization will continue to compete for CDBG funds to provide youth services.
5	<b>Agency/Group/Organization</b>	CACH
	<b>Agency/Group/Organization Type</b>	Services-homeless Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization was invited to attend CDBG, HOME, and ESG workshop. Organization was sent survey to complete. Organization had meetings with City staff to discuss organizational coordination. City staff are members of CACH and sit on committees. Organization repeatedly competes for ESG funding and has been awarded ESG funding in the past. It will continue to consult with the City.
6	<b>Agency/Group/Organization</b>	HARRISBURG FAIR HOUSING COUNCIL
	<b>Agency/Group/Organization Type</b>	Services - Housing Neighborhood Organization

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization invited to attend CDBG, HOME, and ESG workshop. Organization was sent survey to complete. Organization has competed for CDBG funding and will continue to consult with the City.
7	<b>Agency/Group/Organization</b>	HABITAT FOR HUMANITY OF HARRISBURG
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization attended CDBG, HOME, and ESG workshop. Organization completed and returned survey. Organization competed for CDBG funding and will continue to consult with the City.
8	<b>Agency/Group/Organization</b>	Harrisburg Area Community College
	<b>Agency/Group/Organization Type</b>	Services-Education Major Employer Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization was invited to attend CDBG, HOME, and ESG workshop. Organization was sent survey. Organization plans to work with City to assist in developing an economic development and jobs training strategy.
9	<b>Agency/Group/Organization</b>	Harrisburg Housing Authority
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Grantee Department

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization attended and held public meeting on premises. Organization completed PHA Survey. Organization had meetings with City staff to discuss public housing needs and projects. Organization will continue to work with the City to make investments that complement City Development.
10	<b>Agency/Group/Organization</b>	Redevelopment Authority of the City of Harrisburg
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless Other government - Local Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization was invited to CDBG, HOME, and ESG workshop. Organization was sent survey. Organization will continue to work with the City to make investments that complement City Development.
11	<b>Agency/Group/Organization</b>	HEINZ-MENAKER SENIOR CENTER
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Anti-poverty Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization attended CDBG, HOME, and ESG workshop. Organization attended neighborhood meetings and City Council Hearings. Organization was sent survey. Organization will continue to work with the City to make investments that complement City Development.
12	<b>Agency/Group/Organization</b>	Latino American Hispanic Community Center
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Health Services-Education Services-Employment Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization attended CDBG, HOME, and ESG workshop. Organization attended neighborhood meetings and City Council Hearings. Organization had meetings with City staff. Organization was sent survey. Organization will continue to compete for CDBG funding and work with the City.
13	<b>Agency/Group/Organization</b>	Rebuilding Together
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Market Analysis Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization was invited to attend CDBG, HOME and ESG workshop, neighborhood meetings and City Council Hearings. Organization has competed for CDBG funding and will continue to work with the City.

14	<b>Agency/Group/Organization</b>	Tri-County HDC, Ltd
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization was attended CDBG, HOME and ESG workshop. Organization was sent survey to complete. Organization competes for CDBG funding and will continue to consult with the City on housing development projects.
15	<b>Agency/Group/Organization</b>	DAUPHIN COUNTY
	<b>Agency/Group/Organization Type</b>	Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Market Analysis Economic Development Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City had meetings with County to discuss housing needs. City continues to collaborate with the County on planning and funding.
16	<b>Agency/Group/Organization</b>	YWCA OF GREATER HARRISBURG
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Victims of Domestic Violence Services-homeless Neighborhood Organization

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization invited to attend CDBG, HOME, and ESG workshop. Organization sent Health and Human Services Survey. Organization had meetings with City staff regarding domestic violence programs and needs. Organization has competed for CDBG funding and will continue to consult with the City
17	<b>Agency/Group/Organization</b>	SCPa Works
	<b>Agency/Group/Organization Type</b>	Services-Education Services-Employment Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization invited to attend CDBG, HOME, and ESG workshop. Organization completed and returned Health and Human Services Survey. Organization will continue to consult with the City.
18	<b>Agency/Group/Organization</b>	Neighborhood Dispute Settlement
	<b>Agency/Group/Organization Type</b>	Services-Children Conflict Resolution, Mediation Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization attended CDBG, HOME, and ESG workshop. Organization was sent survey. Organization will continue to consult with the City.

19	<b>Agency/Group/Organization</b>	Christian Love Ministries, Inc.
	<b>Agency/Group/Organization Type</b>	Services-Children Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Families with children Anti-poverty Strategy Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization attended CDBG, HOME, and ESG workshop. Organization was sent survey. Organization has met with the City and will continue to consult with them.
20	<b>Agency/Group/Organization</b>	Mothers in Charge
	<b>Agency/Group/Organization Type</b>	Services-Education Violence Prevention Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Families with children Anti-poverty Strategy Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization attended CDBG, HOME, and ESG workshop. Organization was sent survey. Organization has met with the City and will continue to consult with them.
21	<b>Agency/Group/Organization</b>	Brethren Housing Association
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless Neighborhood Organization

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization was invited to attend CDBG, HOME, and ESG workshop. Organization was sent survey. The City plans on following up for feedback.
22	<b>Agency/Group/Organization</b>	A Miracle 4 Sure
	<b>Agency/Group/Organization Type</b>	Services-Employment Publicly Funded Institution/System of Care Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization was invited to attend CDBG, HOME, and ESG workshop. Organization was sent survey. The City plans has worked with the organization extensively and has been awarded CDBG funding in the past.
23	<b>Agency/Group/Organization</b>	MIDPENN LEGAL SERVICES
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless Legal Services Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development Strategic Plan

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization was invited to attend CDBG, HOME, and ESG workshop. Organization was sent survey. The City plans on following up for feedback.
24	<b>Agency/Group/Organization</b>	Community Action Commission
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Employment Job Training, Professional Development Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization was invited to attend CDBG, HOME, and ESG workshop. Organization was sent survey. The City plans on following up for feedback.
25	<b>Agency/Group/Organization</b>	CRAM, Inc.
	<b>Agency/Group/Organization Type</b>	Publicly Funded Institution/System of Care Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization was invited to attend CDBG, HOME, and ESG workshop. Organization was sent survey. The City has worked with CRAM extensively and the organization routinely competes for CDBG funding.
26	<b>Agency/Group/Organization</b>	Bethany Christian Services of Central Pennsylvania
	<b>Agency/Group/Organization Type</b>	Services-Children Family Care, Adoption Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Needs - Unaccompanied youth

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization was invited to attend CDBG, HOME, and ESG workshop. Organization was sent survey. The City plans on following up for feedback.
27	<b>Agency/Group/Organization</b>	Pop's House
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless Reentry, Veterans Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Strategy Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization was invited to attend CDBG, HOME, and ESG workshop. Organization was sent survey and presented CDBG application during City Council hearing. The City has spoken with the organization about future applications.
28	<b>Agency/Group/Organization</b>	Salvation Army
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization was invited to attend CDBG, HOME, and ESG workshop. Organization was sent survey. The City plans on following up for feedback.
29	<b>Agency/Group/Organization</b>	Family Promise of Harrisburg Capital Region
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless Food, Clothing Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization was invited to attend CDBG, HOME, and ESG workshop. Organization was sent survey. The City plans on following up for feedback.
30	<b>Agency/Group/Organization</b>	Hamilton Health Center
	<b>Agency/Group/Organization Type</b>	Services-Health Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization was invited to attend CDBG, HOME, and ESG workshop. Organization was sent survey. The City has held multiple meetings with the organization and will continue to hold discussions.
31	<b>Agency/Group/Organization</b>	Catholic Charities - Diocese of Harrisburg, PA, Inc.
	<b>Agency/Group/Organization Type</b>	Services-Children Services-homeless Neighborhood Organization

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization was invited to attend CDBG, HOME, and ESG workshop. Organization was sent survey. The City plans on following up for feedback.
32	<b>Agency/Group/Organization</b>	York County Economic Alliance
	<b>Agency/Group/Organization Type</b>	Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City reviewed organization documents and had conversations with staff regarding economic development activity. Organization was invited to attend CDBG, HOME, and ESG workshop. Organization was sent survey.

**Identify any Agency Types not consulted and provide rationale for not consulting**

Most major agencies and groups representing the varied sectors of the population were consulted.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Capital Area Coalition on Homelessness	The Continuum of Care works to alleviate the impact of homelessness in the community through the cooperation and collaboration of social service providers. This effort aligns with the Strategic goal to provide client-appropriate housing and supportive service solutions for homeless individuals and families.
HHA Plans	Harrisburg Housing Authority	The Harrisburg Housing Authority owns and operates 9 housing developments which contains 1,725 affordable rental units and administers 990 housing choice vouchers. This effort aligns with the Strategic Plan's goal to provide appropriate housing and supportive service solutions for individuals and families.
CACH 2016 Point In Time Survey	Capital Area Coalition on Homelessness	A 24-hour survey on homelessness in the County conducted in the last week of January. This effort aligns with the Strategic Plan's goal to provide client-appropriate housing and supportive service solutions for homeless individuals and families.
Dauphin County Comprehensive Plan	Dauphin County Planning Commission	The Housing Element serves as a policy guide to help the County, which includes the City, meet its existing and future housing needs. Both plans have the goal of creating and preserving affordable housing stock within the City.
The Regional Growth Management Plan	Tri County Planning Commission	Address population growth, housing development, demands for park and other outdoor recreation opportunities and facilities, and other social and economic trends. This supports the Strategic Plan's goal of creating and preserving affordable housing and enhancing economic development.
Workforce Investment Act Local Plan Program	South Central Workforce Investment Board	This WIB serves an eight county region in south central Pennsylvania (Adams, Dauphin, Cumberland, Franklin, Juniata, Lebanon, Perry and York Counties). This supports the Strategic Plan's goal of enhancing economic development and job creating.

**Table 3 – Other local / regional / federal planning efforts**

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City adopted and followed a Citizen Participation Plan to ensure public support for the creation of the 2019-20 Action Plan. The City encouraged a high level of public communication and agency consultation in an effort to engage citizens, public agencies, and non-profit organizations in a positive and collaborative manner, and to identify priority needs.

A general community needs survey, designed to solicit community input was advertised by the City on the City website, and distributed through mass mailings (electronic and postal). Hard copies were available at Harrisburg City Hall and distributed during community meetings. The survey polled respondents about the level of need in their neighborhood for various types of improvements that can potentially be addressed by the City as well as solicited input on services that need to be offered.

On March 20, 2019 and March 27, 2019, the City held neighborhood public meetings to solicit input from the community regarding the 2019-20 Action Plan. These meetings were held at Latino Hispanic American Community Center at 1319 Derry Street and City offices at 10 N 2nd Street. Both locations are ADA compliant. Accommodations were available for sight/hearing impaired persons. Additionally, we ensured there were Spanish speaking translators, and accommodations for individuals with vision and/or hearing impairments. The City reviewed prior year program performance and obtained citizens views on housing and community development needs, including priority non-housing community development needs.

To provide potential sub-recipients of CDBG, HOME and ESG funds with information on the application process, the anticipated level of funding and the City's interests, an additional sub-recipient pre proposal meeting was also held on March 15, 2019. At the meeting the City distributed applications for the CDBG, HOME and ESG programs.

The City received numerous proposals and reviewed and ranked each proposal. Subsequent to this process it was determined that the City was not comfortable with the RFP and review process and we could not allocate our HUD resources to specific projects. While many of the City's partners are highly qualified providers of supportive services, the City now has new leadership in place at DBHD and will be more involved with

our subrecipient partners to ensure a greater level of service. We have decided to revise and reissue our RFP for services and identify partners and programs based on a new comprehensive scoring model that the City can rely on to deliver the highest quality of services to our residents.

The draft of the Plan was introduced to City Council on July 9, 2019 at City Council Chambers at City Hall. For a 30-day period, a draft of the 2019-2020 Action Plan is placed on public display on the City's website and a hard copy is available at City Hall. After the mandatory 30-day public comment period, the City Council holds a public hearing, during which it receives public comments and allows potential sub-recipients to present their projects. The City Council will vote and approve the funding. The City Council's Consolidated Plan/Annual Action Plan budget is then approved and signed by the Mayor.

**SUBSTANTIAL AMENDMENT:**

The City of Harrisburg under the provision of the CARES Act held a 5-day public comment period from May 8, 2020 to May 12, 2020. The Plan could be downloaded and viewed from the City's Bureau of Building and Housing webpage at: <http://harrisburgpa.gov/office-of-building-housing/>

A virtual public hearing was held May 28, 2020 to inform the public of the substantial amendment to the 2019 AAP. HUD provisions eliminate in-person public hearings, but allows grantees the option to hold virtual online hearings.

### Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL
1	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>Community residents attended two public meetings on 3/20/19 and 3/27/19 and provided feedback on what they considered the housing, economic, and community development priorities to be within the City.</p>	<p>Better and more affordable housing</p> <p>Community programs for youth. Programs for home repair and maintenance. Concerns for permanent housing and employment for Puerto Rican hurricane refugees.</p>	<p>See above for information on the rejection of proposals requesting funding</p>	
2	Public Hearing	<p>Non-targeted/broad community</p> <p>Residents of the City of Harrisburg</p>	<p>Held an information meeting to present Annual Action Plan on July 9, 2019 at City Council Chambers at City Hall.</p>	<p>No comments were received.</p>	<p>None</p>	
3	Subrecipient Workshop	<p>Subrecipients</p>	<p>Held on 3/15/19. Representatives from various organizations attended meeting. They were provided information on the award process and offered a Q&amp;A session regarding the programs and their applications.</p>	<p>Attendees had questions generally concerning funding amounts, criteria and eligible costs.</p>	<p>See above for information on the rejection of proposals requesting funding.</p>	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL
4	Internet Outreach	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	The Needs Survey was distributed broadly in hard copy and available on the Internet. It includes questions regarding needs.	None	None	
5	Internet Outreach	CoC	The information was posted on the City website so actual responses and attendance information is not available.	CACH members provided input to the City on the need for safe, decent, affordable housing and services for the homeless.	None	
6	Internet Outreach	Residents of Public and Assisted Housing	The information was posted on the City website so actual responses and attendance information is not available.	HHA advised on housing, services and economic development needs. Identified a need for 1-BR non-elderly affordable housing.	None	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL
7	Internet Outreach	Non Profits	The information was posted on the City website so actual responses and attendance information is not available.	non-profits filled out Surveys to provide input on Housing, Services and Economic Development	None	
8	5-Day Public Comment Period	Non-targeted/broad community	The City of Harrisburg under the provision of the CARES Act held a 5-day public comment period from May 8, 2020 to May 12, 2020. The Plan could be downloaded and viewed from the City's Bureau of Building and Housing webpage at: <a href="http://harrisburgpa.gov/office-of-building-housing/">http://harrisburgpa.gov/office-of-building-housing/</a>	All comments were accepted.	All comments were accepted.	
9	Public Hearing	Non-targeted/broad community	A virtual public hearing was held May 28, 2020 to inform the public of the substantial amendment to the 2019 AAP. HUD provisions eliminate in-person public hearings, but allows grantees the option to hold virtual online hearings.	All comments were accepted.	All comments were accepted.	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

During the 2019 program year, the City of Harrisburg will receive the following entitlement funding CDBG - \$1,908,354; HOME - \$432,187 and ESG - \$166,243. The City also anticipates receiving an estimated \$30,000 in CDBG program income during the program year.

#### SUBSTANTIAL AMENDMENT:

On March 27, 2020 the Federal Coronavirus Aid, Relief and Economic Security Act (CARES) was signed into law which included supplemental formula allocations to HUD's CPD programs, including CDBG. The additional CDBG CARES Act funds allocated to Harrisburg was CDBG - \$1,152,977; ESG - \$578,217, with specific provisions for each grant and allows HUD to waive further program requirements if necessary.

### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	3,061,331	30,000	0	3,091,331	5,815,062	The annual allocation is based on the actual allocation from HUD. The amount for the remainder of the plan reflects the remaining 3 years of the plan budgeted at \$1,908,354 plus \$30,000 per year in program income for each year. Amounts may vary in future years.  <b>SUBSTANTIAL AMENDMENT: The total CDBG allocation includes \$1,908,354 for the 2019 HUD Formula Grant, \$30,000 for program income and \$1,152,977 for CARES Act.</b>
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	432,187	0	0	432,187	1,296,561	The annual allocation is based on the actual allocation from HUD. The amount for the remainder of the plan reflects the remaining 3 years of the plan budgeted at \$432,187. Amounts may vary in future years.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	744,460	0	0	744,460	498,729	The annual allocation is based on the actual allocation from HUD. The amount for the remainder of the plan reflects the remaining 3 years of the plan budgeted at \$166,243. Amounts may vary in future years.  SUBSTANTIAL AMENDMENT: The total ESG allocation includes \$166,243 for the 2019 HUD Formula Grant and \$578,217 for CARES Act.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

HUD encourages the recipients of federal monies to demonstrate that efforts are being made to strategically leverage additional funds in order to achieve greater results. Funds will be considered leveraged if financial commitments toward the costs of a project from a source, other than the originating HUD Program, are documented. The City’s staff continually identify and explore additional leveraging opportunities.

**HOME 25% Match Requirement:** The City is exempt from the HOME match requirement. Future programs of new housing development and first-time homebuyer assistance will include matching funds from construction and mortgage loans and equity.

**ESG 100% Match Requirement:** The ESG program requires that grantees match 100% of the funding received from HUD. The City meets this requirement by requiring that its non-profit sub-recipients identify eligible sources of matching funds as part of their application to the City for

ESG funds. They are required to provide documentation of the availability of the matching funds as part of monitoring.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

In 2016, the City adopted a Land Bank ordinance. The mission of the Harrisburg Land Bank is to return vacant and underutilized property to productive use through a unified, predictable, and transparent process. The Land Bank will assist in revitalizing neighborhoods, create socially and economically diverse communities, and strengthen the tax base. The Harrisburg Land Bank will acquire, hold, and transfer interest in real property throughout the City as approved by the Board of Directors for the following purposes:

- To deter the spread of blight;
- To promote redevelopment and reuse of vacant, abandoned, and tax-delinquent properties;
- To support targeted efforts to stabilize neighborhoods; and
- To stimulate residential, commercial and industrial development.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Community Development & Public Improvements	2018	2022	Non-Housing Community Development	The City of Harrisburg	Public Facilities and Infrastructure	CDBG: \$1,008,684	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 12000 Persons Assisted
2	Public Services	2018	2022	Non-Housing Community Development	The City of Harrisburg	Public Services	CDBG: \$100,000 CDBG (CARES Act): \$422,382  CDBG Total: \$522,382	Public service activities other than Low/Moderate Income Housing Benefit: 2500 Persons Assisted
3	Blight and Demolition	2018	2022	Affordable Housing	The City of Harrisburg	Demolition and Blight Removal	CDBG: \$200,000	Buildings Demolished: 5 Buildings
4	Increase and Preserve Affordable Housing	2018	2022	Affordable Housing Public Housing	The City of Harrisburg	Affordable Rental Housing Development Affordable Home Ownership Housing Development Affordable Housing - Homeowner Rehabilitation	CDBG: \$250,000 HOME: \$388,969	Homeowner Housing Added: 7 Household Housing Unit Homeowner Housing Rehabilitated: 10 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Reduce Homelessness	2018	2022	Homeless	The City of Harrisburg	Homelessness and Housing Services	ESG: \$153,775 ESG (CARES Act): \$520,395 ESG Total: \$674,170	Homeless Person Overnight Shelter: 400 Persons Assisted Homelessness Prevention: 75 Persons Assisted
6	Administration	2018	2022	Program Administration	The City of Harrisburg	Affordable Home Ownership Housing Development Affordable Housing - Homeowner Rehabilitation Public Services Public Facilities and Infrastructure Demolition and Blight Removal Homelessness and Housing Services	CDBG: \$387,670 CDBG (CARES Act): \$230,595 CDBG Total: \$618,265 HOME: \$43,218 ESG: \$12,468 ESG (CARES Act): \$57,822 ESG Total: \$70,290	Other: 1 Other
7	Small Business Assistance	2019	2022	Non-Housing Community Development	The City of Harrisburg	Economic Development	CDBG: \$500,000	Jobs created/retained: 250 Jobs Businesses assisted: 50 Businesses Assisted

Table 6 – Goals Summary

## Goal Descriptions

1	<b>Goal Name</b>	Community Development & Public Improvements
	<b>Goal Description</b>	Community development and public improvement projects in low- to moderate-income areas with an emphasis on improvements to City parks, roadways, commercial corridors, gateways, lighting, access for handicapped individuals and public facilities that house organizations that serve low- to moderate-income households.
2	<b>Goal Name</b>	Public Services
	<b>Goal Description</b>	Invest in public supportive services that address the needs of low- to moderate-income communities with particular emphasis on children and youth, senior health and wellness, unemployed and under-employed individuals as well as people with special needs.
3	<b>Goal Name</b>	Blight and Demolition
	<b>Goal Description</b>	Improve blighted areas in the City through demolition of existing vacant structures that are imminently dangerous or a cause of blight
4	<b>Goal Name</b>	Increase and Preserve Affordable Housing
	<b>Goal Description</b>	Increase affordable housing opportunities for low- to moderate-income households through the development of new and rehabilitated homeownership and rental housing, preserving the existing housing stock and creating new homeownership opportunities for first-time home buyers.
5	<b>Goal Name</b>	Reduce Homelessness
	<b>Goal Description</b>	Assist individuals and families who are experiencing homelessness or are at risk of homelessness by creating client appropriate housing opportunities and supportive services.
6	<b>Goal Name</b>	Administration
	<b>Goal Description</b>	Funds are allocated for the administration of the CDBG (20%), HOME (10%) and ESG (7.5%) programs to ensure the programs adhere to all HUD regulations, rules and requirements during the 2019-20 program year.
7	<b>Goal Name</b>	Small Business Assistance

<b>Goal Description</b>	The City of Harrisburg will utilize \$500,000 of the CDBG-CV allocation to assist small businesses in response to the economic crisis related to the COVID-19 pandemic.
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# Projects

## AP-35 Projects – 91.220(d)

### Introduction

The 2019-20 Action Plan includes the following CDBG, HOME and ESG projects and activities that will be carried out during the second program year of the 2018-22 Con Plan. The following projects have been identified for the 2019 program year.

### Projects

#	Project Name
1	Section 108 Loan Repayment - 2019-20 CDBG
2	Public Services - 2019-20 CDBG
3	Public Improvements and Facilities - 2019-20 CDBG
4	Homeowner Rehab - 2019-20 CDBG
5	Demolition and Blight Removal - 2019-20 CDBG
6	CDBG Administration - 2019-20 CDBG
7	CDBG-CV Small Business Assistance (MOED) - 2019-20 CDBG-CV
8	New Affordable Housing Development - 2019-20 HOME
9	CHDO Housing Development - 2019-20 HOME
10	HOME Administration - 2019-20 HOME
11	Emergency Solutions Grants - 2019-20 ESG

Table 7 - Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City undertook an extensive community outreach program to inform and educate the general public of the funding opportunities available through the three entitlement programs. The City solicited input from the community stakeholders, government officials, the City Administration and members of City Council. The City also considered the more than a dozen applications for funding from potential sub recipients and compared them to applications from various agencies within the City. The City convened a review panel composed of City personnel and a member of a non-profit organization to review and score the applications. Subsequent to this process it was determined that the City was not comfortable with the RFP and review process and we could not allocate our HUD resources to specific projects. While many of the City's partners are highly qualified providers of supportive services, the City now has new leadership in place at DBHD and will be more involved with our subrecipient partners to ensure a greater level of service. We have decided to revise and reissue our RFP for services and identify partners and programs based on a new comprehensive scoring model that the City can rely on to deliver the highest quality of

services to our residents.

Obstacles to addressing underserved needs include limited resources available to fully serve all populations and potential cultural and language barriers in reaching at-need populations. The City also has identified improvements that need to be implemented within DBHD so that we can better serve our residents. We are working with staff and consultants to formulate our strategies for implementation. The City works closely with community groups that serve these populations to mitigate cultural and language barriers.

**AP-38 Project Summary**  
**Project Summary Information**  
*(see following table)*

1	<b>Project Name</b>	Section 108 Loan Repayment - 2019-20 CDBG
	<b>Target Area</b>	The City of Harrisburg
	<b>Goals Supported</b>	Community Development & Public Improvements
	<b>Needs Addressed</b>	Public Facilities and Infrastructure
	<b>Funding</b>	CDBG: \$249,386
	<b>Description</b>	Payment two of a three year loan repayment of principal and interest of HUD Section 108 loans used for 2000-2003 Capital Corridor infrastructure improvements and the David Dodd project at the corner of Cameron and Herr Street.
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project is for Section 108 loan repayments.
	<b>Location Description</b>	The Capital Corridor infrastructure improvements include sidewalks, streetlights, and street trees on 3rd, 6th, 13th, 17th, State, Market and Derry Streets. The David Dodd project is located at the corner of Cameron and Herr Street (1000 Cameron Street).
<b>Planned Activities</b>	These activities have already been implemented and the City is paying off the loan used to finance them.	
2	<b>Project Name</b>	Public Services - 2019-20 CDBG
	<b>Target Area</b>	The City of Harrisburg
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$100,000 CDBG (CARES Act): \$422,382 CDBG Total: \$522,382
	<b>Description</b>	This project category will include all CDBG Public Services activities. <b>SUBSTANTIAL AMENDMENT:</b> The City will utilize the CDBG CARES Act grant for public services that prevent, prepare and respond to COVID-19. The 15% cap on public services is suspended for the CDBG CARES Act grant.
	<b>Target Date</b>	9/30/2019

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 2,500 extremely low to moderate income residents of the City will benefit from these services this year.
	<b>Location Description</b>	Public Service projects serve residents throughout the entire City.
	<b>Planned Activities</b>	Funding to provide public services to extremely low- to moderate-income households throughout the City with an emphasis on seniors, children and youth and special needs individuals. Services and service providers will be identified through an RFP process.
<b>3</b>	<b>Project Name</b>	Public Improvements and Facilities - 2019-20 CDBG
	<b>Target Area</b>	The City of Harrisburg
	<b>Goals Supported</b>	Community Development & Public Improvements
	<b>Needs Addressed</b>	Public Facilities and Infrastructure
	<b>Funding</b>	CDBG: \$751,298
	<b>Description</b>	Projects will be carried out in low to moderate income (LMI) neighborhoods throughout the City.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The City anticipates that we will assist 12,000 extremely low to moderate income residents.
	<b>Location Description</b>	Projects will be carried out in low to moderate income (LMI) neighborhoods throughout the City.
	<b>Planned Activities</b>	Funding to implement various public improvements to the City including curb cuts, new street lighting and park improvements as well as improvements to various public facilities throughout the City.
<b>4</b>	<b>Project Name</b>	Homeowner Rehab - 2019-20 CDBG
	<b>Target Area</b>	The City of Harrisburg
	<b>Goals Supported</b>	Increase and Preserve Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing - Homeowner Rehabilitation
	<b>Funding</b>	CDBG: \$250,000

	<b>Description</b>	Grant funding for repairs to owner-occupied housing units of extremely low-income residents.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10 extremely low- to moderate-income households
	<b>Location Description</b>	Will serve households throughout the City.
	<b>Planned Activities</b>	Provide funding for grants or loans to 10 extremely low-income homeowners for repairs to bring single-family, owner-occupied residences into compliance with City Building Codes and HUD's Lead Safe Housing Rule throughout the City with an emphasis in the Mulder Square area. Services will be provided by a consultant that will be identified through an RFP process.
<b>5</b>	<b>Project Name</b>	Demolition and Blight Removal - 2019-20 CDBG
	<b>Target Area</b>	The City of Harrisburg
	<b>Goals Supported</b>	Blight and Demolition
	<b>Needs Addressed</b>	Demolition and Blight Removal
	<b>Funding</b>	CDBG: \$200,000
	<b>Description</b>	Funding for the emergency demolition of imminently dangerous buildings and blight removal in the City.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The City will demolish 5 buildings, which will benefit residents in the surrounding community.
	<b>Location Description</b>	Activities will be carried out throughout the City, depending on where the greatest need is located.
	<b>Planned Activities</b>	Provide funding to the Department of Public Works for the demolition of four buildings throughout the City. Demolition and blight removal.
<b>6</b>	<b>Project Name</b>	CDBG Administration - 2019-20 CDBG
	<b>Target Area</b>	The City of Harrisburg

	<b>Goals Supported</b>	Community Development & Public Improvements Public Services Blight and Demolition Increase and Preserve Affordable Housing Administration Small Business Assistance
	<b>Needs Addressed</b>	Affordable Housing - Homeowner Rehabilitation Public Services Public Facilities and Infrastructure Demolition and Blight Removal Economic Development
	<b>Funding</b>	CDBG: \$387,670 <b>CDBG (CARES Act): \$230,595</b> <b>CDBG Total: \$618,265</b>
	<b>Description</b>	Funding for the City to administer the CDBG Program. <b>SUBSTANTIAL AMENDMENT:</b> <b>The City will utilize 20% of the CDBG CARES Act grant for admin of CDBG activities that prevent, prepare and respond to COVID-19.</b>
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The administrative function supports all of the CDBG projects and activities.
	<b>Location Description</b>	The administrative functions of DBHD are located at 10 N 2nd St
	<b>Planned Activities</b>	The City will administer the CDBG Program to ensure compliance with HUD rules, regulations and requirements.
<b>7</b>	<b>Project Name</b>	<b>CDBG-CV Small Business Assistance (MOED) - 2019-20 CDBG-CV</b>
	<b>Target Area</b>	<b>The City of Harrisburg</b>
	<b>Goals Supported</b>	<b>Small Business Assistance</b>
	<b>Needs Addressed</b>	<b>Economic Development</b>
	<b>Funding</b>	<b>CDBG (CARES Act): \$500,000</b>

	<b>Description</b>	MOED (Mayors Office of Economic Development) small business loans and grants will provide direct financial assistance to small businesses in Harrisburg.  SUBSTANTIAL AMENDMENT: The City will utilize the CDBG CARES Act grant for small business loans. Activities through this project will help small businesses prevent, prepare and respond to the COVID-19 pandemic. The small business grants will help encourage job retention.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Jobs created/retained: 250 Jobs Businesses assisted: 50 Businesses Assisted
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Provide small business loans to eligible businesses for job retention in the City.
8	<b>Project Name</b>	New Affordable Housing Development - 2019-20 HOME
	<b>Target Area</b>	The City of Harrisburg
	<b>Goals Supported</b>	Increase and Preserve Affordable Housing
	<b>Needs Addressed</b>	Affordable Rental Housing Development Affordable Home Ownership Housing Development
	<b>Funding</b>	HOME: \$300,000
	<b>Description</b>	New construction or rehab of housing units for homeownership or rental affordable housing for six low- to moderate-income residents in the City.
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	6 low- to moderate-income households in the City.
	<b>Location Description</b>	Locations in the City will be determined.
	<b>Planned Activities</b>	Funded to develop six affordable homeownership or rental housing units in the City. Units can be new construction or rehab units. The developer(s) will be determined through an RFP process.

9	<b>Project Name</b>	CHDO Housing Development - 2019-20 HOME
	<b>Target Area</b>	The City of Harrisburg
	<b>Goals Supported</b>	Increase and Preserve Affordable Housing
	<b>Needs Addressed</b>	Affordable Rental Housing Development Affordable Home Ownership Housing Development
	<b>Funding</b>	HOME: \$88,969
	<b>Description</b>	Allocation of the City 15% CHDO set aside requirement for housing development to be carried out by local CHDOs.
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1 low to moderate income household in the City
	<b>Location Description</b>	The housing development will take place in the City.
<b>Planned Activities</b>	Planned activities will include housing rehab or new construction of homeownership or rental housing units.	
10	<b>Project Name</b>	HOME Administration - 2019-20 HOME
	<b>Target Area</b>	The City of Harrisburg
	<b>Goals Supported</b>	Increase and Preserve Affordable Housing
	<b>Needs Addressed</b>	Affordable Rental Housing Development Affordable Home Ownership Housing Development
	<b>Funding</b>	HOME: \$43,218
	<b>Description</b>	Includes program management, reporting, citizen participation, environmental reviews, computerization, loan servicing, labor standards enforcement, affirmative action, minority contracting, recruitment, advertising, professional services, technical assistance. Cap on administration is 10% of grant allocation.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The administrative function supports all of the HOME projects and activities.

	<b>Location Description</b>	The administrative functions of DBHD are located at 10 N 2nd St.
	<b>Planned Activities</b>	Includes program management, reporting, citizen participation, environmental reviews, computerization, loan servicing, labor standards enforcement, affirmative action, minority contracting, recruitment, advertising, professional services, technical assistance and monitoring.
11	<b>Project Name</b>	Emergency Solutions Grants - 2019-20 ESG
	<b>Target Area</b>	The City of Harrisburg
	<b>Goals Supported</b>	Reduce Homelessness
	<b>Needs Addressed</b>	Homelessness and Housing Services
	<b>Funding</b>	ESG: \$166,243 ESG (CARES Act): \$578,217 ESG Total: \$744,460
	<b>Description</b>	Provide 41 shelter beds in two facilities which provides 400 women and children emergency shelter. Will assist 75 persons through Homeless Prevention Activities.  SUBSTANTIAL AMENDMENT:  The City will utilize the ESG CARES Act grant for activities that prevent, prepare and respond to COVID-19 among individuals and families who are homeless or receiving homeless assistance and homelessness prevention activities.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	475 extremely low- to very low-income households
	<b>Location Description</b>	Services will be offered to homeless households throughout the City at locations identified in the activities section below.

<p><b>Planned Activities</b></p>	<ol style="list-style-type: none"> <li>1. CACH Shelter Operations: Provide funding for the operations of 41 shelter beds in two facilities (YWCA located at 1101 Market St and Shalom House located at 9 S. 15th St), which provides emergency shelter to 400 women and children. (\$98,745)</li> <li>2. CACH Homeless Prevention: Provide funding for homeless prevention activities throughout the City to prevent 75 at risk households from becoming homeless. Services will be offered at CACH offices at 413 S 19th St. (\$42,030)</li> <li>3. CACH HMIS: Provide funding to input information into the HMIS system. This will be administered at the City offices at 10 N 2nd St. (\$13,000)</li> <li>4. ESG Admin: Funding for DBHD to administer the ESG program located at City offices at 10 N 2nd St. (\$12,468)</li> </ol>
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## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

All, except one of the City’s Census Tracts, qualify as LMI areas. The City, as a whole, is a LMI area with 70.8% of the residents classified as low-to moderate-income households. As a result, 100% of federal entitlement funds will be used throughout the City since funding will benefit low and moderate income persons.

There are, however, seven census tracts that meet the HUD criteria for areas of racial and ethnic concentration. These census tracts include:

- Census Tract 206 – Midtown
- Census Tract 207 – Up-town
- Census Tract 211 – Industrial / Allison Hill
- Census Tract 212 – Allison Hill
- Census Tract 213 – South Allison Hill
- Census Tract 214 – Shipoke/Hall Manor
- Census Tract 216 – South Allison Hill

These geographic areas represent a disproportionate need.

Although the majority of activities to be undertaken in the 2018 program year will take place Citywide, providing direct assistance to low-moderate income households will occur in the following census tracts: 203, 213, and 214, which are defined as racially and ethnically concentrated areas of poverty (R/ECAPs).

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
The City of Harrisburg	100

**Table 8 - Geographic Distribution**

## **Rationale for the priorities for allocating investments geographically**

The City is implementing all of our HUD-funded programs throughout the City based on the needs identified through the planning process, the grant requests of our sub recipients and where residents with the greatest needs live. Currently, the City does not have a program to target resources to specific neighborhoods or target areas. During the 2019-20 program year, the City is exploring the opportunity to target resources to the Allison Hill area. The reason for this is we have identified several developments in this area and the City is hoping that we can expand on these developments to facilitate creating a critical mass of new activity in this community that will serve as a catalyst to entice incremental private investment.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The City affordable housing goals are more clearly outlined in the Projects section AP35 of this Plan.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	475
Non-Homeless	17
Special-Needs	0
Total	492

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	0
The Production of New Units	7
Rehab of Existing Units	10
Acquisition of Existing Units	0
Total	17

**Table 10 - One Year Goals for Affordable Housing by Support Type**

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

HHA was established in 1938, and empowered with the responsibility and authority to maintain the Public Housing Program for the City. HHA's mission is to serve the needs of low-income, very low-income and extremely low-income households in the City. The organization strives to 1) maintain the availability of decent, safe and affordable housing in its communities; 2) ensure equal opportunity in housing; 3) promote self-sufficiency and asset development of families and individuals; and 4) improve community quality of life and economic viability.

HHA owns and manages 1,725 public housing units in eight separate communities: three high-rise towers for the elderly and five family communities. Additionally, 80 scattered- site public housing family units are located throughout the City. Of the total public housing units owned by HHA, there are 1,219 family units and 504 elderly units.

### **Actions planned during the next year to address the needs to public housing**

HHA is continuing to work to increase housing choices for current and future residents through new construction, substantial rehabilitation, and modernization designed to revitalize HHA public housing developments, replace distressed housing lost to demolition and lack of capital funds, and improve Harrisburg's neighborhoods. HHA's Capital Fund Program Five-Year Action Plan (2017-2021) plans on creating or preserving numerous housing units during this period. Below is a summary description of some of HHA's ongoing transformation initiatives:

**William Howard Day Homes:** William Howard Day consists of 17 buildings and 218 public housing units. HHA has completed the rehabilitation of 10 of these buildings. HHA is currently attempting to identify funding sources to rehabilitate the remaining seven buildings. Currently, HHA is considering the Rental Assistance Demonstration (RAD) program and/or LIHTCs. Hillside Village and M. W. Smith Homes may potentially be included in this RAD conversion.

**Scattered Sites:** HHA is identifying partners with a goal of adding more affordable housing to the Scattered Site program and a possible Rental Assistance Demonstration (RAD) conversion and/or LIHTC in order to provide funding for much needed improvements to the current properties.

The HHA has received approval from HUD to demolish a structure that once was a single family home located on 13th Street that has been condemned since 2004. HHA plans to build fully accessible units on the site; adding them to the current Scattered Site portfolio. The final unit count will be determined after design and review of zoning restrictions on the property.

**John A. F. Hall Manor and George A. Hoverter Homes:** HHA has submitted an application for a planning grant under the Choice Neighborhood Program. HHA plans to reconfigure the entire neighborhood into

a vibrant community that features amenities currently absent. The current configuration has resulted in an isolation and disinvestment in the neighborhood. Other funding options such as LIHTCs are being researched.

HHA continues its long-standing partnership with the Community Checkup Center. This Center is located in several off-line public housing units and offers free or no-cost medical services to the residents and surrounding neighborhoods. HHA is in the planning and development of constructing a stand-alone building to house the Center to ensure continued services and perpetual growth of this program that saw 1,321 pediatric patients and 544 female patients in 2012.

**Lick Tower:** With the completion of the Jackson Tower renovation, planning has begun for the redevelopment of Lick Tower. Specific plans and uses for this site will be determined following a process of obtaining resident, staff and community input. The funding for this project will be determined during this process based upon funding availability including available HUD programs and/or LIHTC.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Each HHA public housing community has a Resident Association. Each Resident Association has a President assigned to represent that community and the Presidents form to create the Resident Council. There are currently three Resident Councils formed and the Presidents of the Councils attend regular meetings and take part in the planning processes for both the Five-Year and the Annual Public Housing Authority Plans that are submitted to HUD. The Resident Relations Department at HHA is partnering with the City-wide Resident Council to institute proactive activities through the councils and management committees.

Three residential initiatives are operated by HHA for its residents:

- HHA provides staff support to the resident organizations;
- HHA coordinates services for elderly and physically/mentally disabled tenants with medical and non-medical issues by having nurses on staff; and
- HHA develops programs to promote self-sufficiency through resident opportunity supportive service grants, a food program for residents, and day care services through a cooperative agreement with a third party.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

HHA is not designated as a troubled housing authority and, as a result, this section is not applicable.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City supports efforts to reduce homelessness and to provide services to the homeless population through CACH. Since 2000, CACH has been the planning body for both the County and the City in order to qualify for HUD CoC funds. In November 2007, the County and the City formally selected CACH as the lead entity for the implementation of "HOME RUN: The Capital Area's 10 Year Plan to End Homelessness." CACH's Blueprint Implementation Team is charged with this and other tasks. In accordance with these charges, CACH provides a system-wide planning process, coordinates services, improves the efficiency and effectiveness of services, maximizes cost-effectiveness, submits the application for HUD Continuum of Care funding, manages the Homeless Management Information System (HMIS), and other duties as more clearly detailed in "HOME RUN."

CACH submits an annual report to local public officials and the community reporting on their ten-year plan to end homelessness, called the Consolidated Plan. This annual report is a measurement of the collective success of all the organizations involved in this initiative. CACH has standing committees in the following areas of concern:

- Housing. The Housing committee is charged with preserving existing resources and ensuring the development of new, safe, decent, affordable housing opportunities for all homeless individuals and families.
- The Homeless Prevention Committee is developing short and long term strategies to significantly prevent the occurrence of homelessness in our community.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Currently in the County, there are outreach efforts that include the YWCA, Bethesda Mission, Downtown Daily Bread, Dauphin County Office of Mental Health/Intellectual Disabilities, Susquehanna Harbor Safe Haven, Isaiah 61 Ministries, and other charitable programs in efforts to engage homeless individuals.

Most recently, Valley Youth House outreaches to homeless youth and Christian Churches United hired an outreach worker targeting outreach to chronically homeless people. These agencies conduct regular outreach to homeless people living mostly in the City. Valley Youth House has success in identifying homeless youth in northern Dauphin County. The agencies are partners of CACH. CACH plans to coordinate with the outreach efforts of the Case Management Unit, the PATH providers and Dauphin County's Crisis Intervention. In addition, CACH is working with the Pine Street Presbyterian Church to support and develop its Drop-In Center, which assesses and assists unsheltered persons with their

needs. Another goal in CACH's Home Run was convene an Outreach Task Force to develop a coordinated outreach plan for reaching vulnerable populations. This task was started in 2018.

Finally, CACH through Downtown Daily Bread runs a Drop-in-Center for homeless clients that assess client needs and identify required services to assist in securing permanent housing. A Downtown Daily Bread case worker is available to perform case management services and move targeted populations towards permanent housing, including referral to public housing. CACH organized for seven years a Project Homeless Connect which was a one-stop-shop event which assembled over 70 organizations, agencies, churches, and charities under one roof to match homeless men, women and children to crucial services and housing assistance. CACH transferred to Downtown Daily Bread the services provided during Project Homeless Connect including providing picture identification, social security cards, medical services and screening and many more services.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

There are several organizations and agencies serving the City that provide both emergency shelter and transitional housing. The HELP Office operated by Christian Churches United (CCU) is the central intake organization for access to emergency shelter services. Emergency services include food referrals, emergency shelter, rent assistance, home heating fuel, PPL assistance, travel and prescription assistance, furniture referrals and clothing referrals. These services are provided in collaboration with many resources, including churches, foundations, government and private dollars.

Emergency shelters are a vital, first-line resource for addressing homelessness by providing short-term stays to aid individuals and families in becoming stable, developing housing plans and support systems necessary to overcome homelessness. There is one emergency shelter for men in the County offering 89 permanent beds. There is also a winter outreach program that can serve up to 25 men. There are two emergency shelters serving up to 40 women and children. Additionally, there is a domestic violence shelter which can serve up to 16 women and children. Finally, there is one emergency shelter serving up to 17 families comprised of up to 55 individuals.

There are 12 transitional housing service programs in the County that work with homeless individuals and families for extended periods of time, often up to two years. The HUD-funded transitional housing programs were converted to Rapid Re-housing programs. This resulted in a change of transitional housing beds to 132 beds. Combined with transitional housing a total of 168 individuals can be served at one time through the available rapid re-housing programs. ESG entitlement funding is expected to provide rental assistance/rapid rehousing to 75 households over the 5-year period. ESG entitlement funds will assist 415 people in overnight housing/emergency shelter through 41 shelter beds during the 2019-20 program years.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to**

**permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City provides ESG funding to CACH to implement several policies to assist homeless person's transition to permanent housing and independent living. A portion of ESG funds is used by CASH so that service providers can use the HIMS system to share appropriate information and to screen for required services to assist individuals and families in obtaining permanent housing as quickly as possible while strengthening case management. CACH is constantly making efforts to strengthen partnerships with public housing authorities in order to eliminate barriers and to increase access to subsidized housing for homeless individuals and families such as Shelter Plus Care. The Housing committee was successful in working with the Housing Authority of Dauphin County to prioritize placement of homeless people by using its selection preferences for homeless persons in their screening process. The HHA is involved with CACH's efforts. CACH is expanding involvement of Veterans Administration representatives in local planning for improved use of HUD VASH services. Finally, CACH's Homeless Prevention committee is working with Dauphin County to review discharge planning agreements with the county prison to ensure appropriate permanent housing for individuals who are at risk of homelessness.

The Coordinated Entry Tool targets chronically homeless individuals and families, families with children, unaccompanied youth and unsheltered homeless people with disabilities. Homeless veterans and their families are targeted through the Veterans By-Name list. These tools ensure assistance and the transition to permanent house for these priority groups. The Home Run prioritizes the development and implementation of a Housing First Model in the CoC. Individuals and families in these target homeless groupings are placed in order of length of homelessness and vulnerability into a coordinated entry housing waitlist so that they receive priority consideration for openings. The CoC is reviewing of tool to determine its effectiveness. Case management and supportive housing using a housing first model accompanies the housing options that are offered to vulnerable group participants so that they successfully transition to and maintain permanent housing.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

There are several social service agencies in the City and the County that provide benefits to very low- and low-income individuals and families in order to prevent homelessness. These organizations also serve the needs of those who have already become homeless. The City also provides an extensive network and referrals to other government agencies and/or social services when needed.

These organizations provide many services to homeless or at risk residents, including but not limited to: counseling, case management, life skills training, financial literacy classes, and victim advocacy. These services help residents develop skills and knowledge to transition into permanent supportive housing or independent living and to gain steady employment. The ultimate goal of providing supportive services is self-sufficiency.

CACH has a Homeless Prevention committee, which works on the expansion of the Representative Payee options in the community. The Representative Payee is tasked with keeping vulnerable people in their homes by ensuring their rents are paid. Additional goals for this committee as identified in the Home Run are to ensure seamless communication and coordination of outreach with the Case Management Unit and its SOAR program, and the Assertive Community Treatment program. Other plans includes documenting, disseminating and promoting the use of best practices in expanding access to employment and employee support systems for people experiencing homelessness. CACH will continue to promote discharge planning agreements with the County jail, behavioral health facilities and hospitals. Currently, CACH has a partnership through Valley Youth House with Dauphin County Children and Youth, which provide services for adolescents whom are leaving the foster care system. CACH has a one year goal of assisting 76 people through homeless prevention activities.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

In 2016, the City completed an Analysis of Impediments to Fair Housing Choice (AI) to remain in compliance with federal grant requirements associated with the CDBG, HOME and ESG programs. In 2017, the City worked on the Affirmatively Furthering Fair Housing (AFFH) Report to also remain in compliance. This report was suspended by HUD in January 2018 prior to submission.

The City's AI Report documented that all appropriate measures have been taken with respect to housing programs and other relevant community housing programs to not restrict housing choices to any person based on race, color, religion, sex, disability, familial status, or national origin. Barriers to affordable housing consisted of the following:

One of the barriers to affordable housing in the City includes predatory mortgage lending, which provides low-income households with readily available credit at terms and costs that create a financial burden. The lack of education and information about lending practices, the use of credit, and other financial literacy skills has disadvantaged low-income households and many first-time buyers. Although opportunities exist in the community for learning about credit and purchasing a home, many households do not avail themselves of such services until they find themselves in foreclosure or unable to make their payments.

Property insurance has become increasingly difficult for low-income property owners to obtain. The industry's approach to rating fire hazards now includes factors outside the property, including the presence of a vacant house next door, neighborhood conditions, and the credit history of the householder. Fair Plan insurance, a state alternative to private fire insurance, is very expensive and provides minimal coverage. Federal policy imposes flood insurance requirements on people who own or are buying land located in floodplain. Historically, low-income households are likely to live in floodplains where affordable housing can be found. A sharp increase in flood insurance rates will be devastating to low-income residents.

Another barrier to affordable housing in the City is the condition of the housing stock. Given the age of the housing stock, many units require significant upgrades and improvements. An inherent disincentive to purchasing dilapidated housing in the City is the sales price plus the costs to renovate the vacant structure is considerably lower than the assessed value. Real estate developers and investors related difficulty in convincing the Dauphin County Board of Assessments and Appeals of lowering the assessed value to be commensurate with the sale price so as to reduce the tax burden on persons who would subsequently purchase the home. They also stated that in many parts of the City, the value of homes was so low relative to the cost of renovation or new construction that it made it very difficult to support a capital investment without a government subsidy. Subsidies are needed to renovate vacant housing units but the City does not have a program to assist developers interested in renovating vacant housing units.

Many of low-income households need assistance to acquire housing units; however, the City does not

have programs in place to assist them.

Property taxes, particularly for school district support, are another factor that escalates the cost of housing. Renters are burdened with these costs as well as homeowners, since property owners must increase rental rates to cover maintenance and tax expenses.

These factors are contributing impediments that have the effect of restricting housing choices or the availability of housing choices on low-income and minority populations.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City is developing a multi-prong approach to remove or ameliorate barriers to affordable housing. The approach includes reviewing and revising the tax policy affecting land and other property, land use controls, zoning ordinances, building codes, fees and charges, and policies that affect the return on residential investment.

One of the revisions to the tax code includes the 2015 ordinance that provides for a residential and commercial 10-year tax abatement and exemption program for qualifying improvements and new construction. This ordinance provides tax abatements for residential and commercial properties in a deteriorated neighborhoods. Tax abatement and exemption schedules are also available for qualifying improvements to new construction of residential and commercial properties throughout Harrisburg.

The City has also put incentives in place for job creation, minority business participation and paying prevailing wages.

Old houses with continuous need for maintenance contributes to the high cost of housing. The City's Code Enforcement system seeks to balance affordable housing with public safety through the implementation of programs such as: the requirement of inspection when a property is transferred or sold, a rental program requiring inspections of rental housing every three years, and an exterior assessment of properties along Capital Corridors. These initiatives are designed to improve and protect health, safety, and quality of life in the city.

During the 2019-20 program year, the City will continue programs that increase and rehabilitate existing housing stock quality and value. Funds will be provided for infrastructure improvements and to improve quality of life for local residents. The City and Redevelopment Authority will seek to obtain blighted properties for rehabilitation into affordable housing for low-income residents. The City will be exploring creating programs with HOME funds to provide subsidy funding to developers to renovate vacant structures. The City is also exploring programs to assist first-time homebuyers with down payment

assistance and closing costs.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

This section discusses the City's efforts in addressing underserved needs, expanding and preserving affordable housing, reducing lead-based paint hazards, and developing institutional structure for delivering housing and community development activities.

### **Actions planned to address obstacles to meeting underserved needs**

In the City the underserved constitute the majority of the population. As documented in the Needs Assessment, the City faces many significant challenges to meeting the needs of the underserved.

In light of these severe challenges, the City is seeking to maximize its use of CDBG and HOME funds toward:

- Funding the renovation of the existing housing stock for low- to moderate-income households;
- Demolishing buildings that present risks to public safety, create blight and deter economic renewal;
- Support social service agencies that provide critical programming and support for low- to moderate income individuals; and,
- Work with the business community, state and local governments, higher education and the non-profit community to advance economic development initiatives and workforce investment.

### **Actions planned to foster and maintain affordable housing**

The City is utilizing most of our HOME funds and a significant amount of CDBG funding to assist existing low- to moderate-income homeowners with maintaining the exiting housing stock. All HOME-assisted projects must remain affordable to and occupied by low and/or moderate-income households. The table below provides the minimum period of affordability over which HOME-assisted units must remain affordable.

The City continues to monitor its past and current sub-recipients to ensure their compliance with the long-term affordability requirements of the HOME program.

Additionally, the city will do the following to foster and maintain affordable housing:

- Participate in the Dauphin County First-Time Homebuyer's Program, which provides second or subordinated loans to eligible first-time homebuyers of Dauphin County homes;
- Outreach to City employers and new City hires to encourage purchase of existing housing units;
- Continue to address predatory Lending by partnering with Task Force of South Central Assembly

for Effective Governance;

- Attending City and regional homebuyer expos; and,
- Establishing a toll-free phone line used in all advertising.

### **Actions planned to reduce lead-based paint hazards**

Historically, the City has been successful in securing grant funding to address lead-based paint hazards in housing units. Since 2003, the City has secured multiple grants from HUD through the Lead Paint Hazard Control Program and through the Pennsylvania Department of Health to implement lead-based paint abatement programs. In addition to remediation activities in hundreds of housing units, the City has implemented education programs for parents, caretakers and children of the dangers of lead-based paint. The City has also worked closely with a number of community-based organizations who sponsor educational programs, including HHA, YWCA, Capital Area Head Start and Pinnacle Health for outreach, education and testing support. The grant funds have also beneficially impacted the local construction industry. The City plans to apply for another round of grant funding during the 2019-20 program year.

The City continues to fund multiple homeowner rehab programs that assist existing low- to moderate-income households with home repair programs. Some of these programs also remediate or abate lead-based paint.

### **Actions planned to reduce the number of poverty-level families**

The City is limited in its efforts to reduce the number of households living in poverty due to limited resources and capacity of the various agencies to address this vast problem. The City is making some progress through implementing various economic development initiatives that encourage local hiring, create training programs to elevate the skills of the workforces and placement services to connect low-income individuals with sustainable wage paying jobs.

In order to overcome the known barriers to economic development and reducing the number of people living in poverty, the City through its Comprehensive Plan process will develop an economic development set of incentives or “toolbox”, which is an extension of the SWOT analysis for the local economy. The process starts with establishing goals (values, principles, and a vision) and then looks at actions (strategies, policies, investments, and initiatives) to implement that vision and doing so in an affordable and cost-effective way.

As part of developing a set of economic development incentives the City will also create strategies and particular actions for economic development that relate to the evaluation of the strengths and weaknesses of the area economy and the organizational capacity of Harrisburg, the region and potential

partners.

### **Actions planned to develop institutional structure**

The institutional structure for providing affordable housing and meeting community development needs in the City involves many agencies, including the City governmental, quasi government agencies, non-profit organizations and the private sector.

DBHD works closely with all governmental departments. On a federal and state government level, the City leverages funding sources that promote affordable housing and meet community development needs. At the local level, DBHD coordinates with several City Departments which are linked in a single administrative structure that allows for a more uniform and coordinated approach to redevelopment activities. The City also collaborates with the County and the Tri-County Regional Planning Commission for planning as well as human and homeless services. Furthermore, DBHD staffs are involved with or sit on numerous boards and committees of non-profit organizations which provide a broader context for program activities. Finally, the City also coordinates with various neighborhood groups through the development of neighborhood plans and implementation strategies. The City's involvement on all levels of services and offering allows for improved program coordination, the ability to offer varied activities and technical expertise.

Public housing in Harrisburg is administered by HHA. HHA is responsible for all aspects of public housing and for administration of the City's Section 8 program. The Mayor appoints HHA's five-member Board of Commissioners. While its day-to-day operations are independent of those of City government, HHA works closely with the Department and other agencies to meet the City's low-income housing needs.

A major gap remains in the form of scarce resources and limited staff to effectively operate programs. The City does its best to coordinate with all partners to minimize overlap of missions and facilitate more efficient use of resources. Additionally, the City is attempting to work with financial institutions and lenders to find solutions for providing credit on reasonable terms to Harrisburg's low-income residents.

Having additional CHDOs in the City is another gap. Over the next four-year period, we will be exploring new opportunities to cultivate relationships with other CHDO's

Finally, DBHD is working to enhance our delivery of our services to our residents. We are considering several strategies that will strengthen our service delivery, fiscal oversight, file management, monitoring and reporting. The City has identified new experienced staff and will continue to recruit new staff with the requisite qualifications to implement these improvements. We have also retained the services of a new consulting firm that specializes in community development and the rules and regulations of the various HUD programs DBHD oversees.

### **Actions planned to enhance coordination between public and private housing and social**

## **service agencies**

The City launched an in-depth and collaborative effort to consult with various City departments, the HHA, community stakeholders, local non-profit service providers and beneficiaries of entitlement programs to inform and develop the priorities and strategies contained within the 2018-22 Con Plan that will be carried out in this 2019-20 Action Plan.

DBHD consulted with public and assisted housing service providers, including HHA and social service organizations in order to assess community needs, establish priorities, identify goals and build a foundation for future endeavors. HHA plays a large role in providing and managing housing programs covered by this plan. As a result, DBHD consulted with HHA to solicit input on the needs of residents in public housing complexes throughout the City. DBHD also solicited input from various social service organizations with an emphasis on those who serve homeless populations, children and youth and seniors.

Throughout the coordination with diverse groups and organizations, several themes emerged that led to the development of the goals and objectives outlined in the plan. Affordable housing for renters and buyers, recreation and after-school programs for children and adolescents, improved parks and playgrounds, homelessness assistance, job training and employment programs for area residents were identified as current and emerging needs in the City. In addition, the need for continued coordination and collaboration between agencies, local governments, other grantors, other City agencies and the schools was also discussed.

# Program Specific Requirements

## AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

### Introduction:

This section describes the program specific requirements for the CDBG, HOME and ESG programs.

### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	30,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	434,870
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>464,870</b>

### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

**HOME Investment Partnership Program (HOME)**  
**Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City does not use HOME funds in any other manner than those described in Section 92.205. In addition, the City's policies and procedures for administering HUD program funding was approved by HUD in 2018.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

**Direct Homeowner Assistance** – The City uses its HOME funds to assist low to moderate-income households with homeowner rehabilitation. Homeowners are selected on a first come, first served basis. Information on this program is available on the City website and at DBHD offices. Homebuyers provided HOME funds for rehab or down payment and closing cost assistance who transfer ownership of the property during the affordability period are subject to “recapture of net proceeds. The affordability period will be based on the total amount of HOME funds provided. The recapture option can be found at CFR 24 CFR 92.254 (a)(5)(ii)(A)(4), recapture of net proceeds; owner investment returned first.

If the homebuyer **transfers title** of the property during the affordability period, they will be required to pay the City the total direct HOME assistance provided; the homebuyer will not be required to repay more than the net proceeds of the sale. The term “net proceeds” is defined as the sale price less the balance due on the first mortgage and special liens due; the expenses of sale; and the value of the homebuyer's initial investment in the home (down payment and any capital improvements made by the homeowner). If there are no net proceeds, repayment is not required and the HOME Program requirements are considered to be satisfied. In the event the net proceeds are greater than the remaining balance of the total direct HOME assistance provided, the homebuyer will retain the excess net proceeds.

If the homebuyer **ceases to occupy** the home, leases the home or converts the home to non-residential use, the full HOME investment in the activity are subject to repayment.

**Developer Assistance** – The City also uses its HOME funds to assist non-profit, CHDO and for-profit developers to develop affordable housing for low to moderate income (below 80% AMI) households. The City selects developers through an RFP process with a committee to review and rank the proposals based on established criteria. Notices of availability of funds are advertised on the City website, in newspapers and at DBHD offices. When the City uses HOME funds to assist with the cost of construction of affordable housing units, the City will use the **Resale Restrictions** to ensure that

HOME funds are used to preserve affordability. The affordability period will be based on the total amount of HOME funds used. The homebuyer must sell to another Low-Income homebuyer, with the home being affordable to the new buyer. The new homebuyer may not pay more than 35 percent of gross income for Principal, Interest, Taxes and Insurance. The City may permit the new homebuyer to assume the City loan and affordability restrictions and not require the repayment of the HOME subsidy. The HOME subsidy would be transferred to the new buyer in the form of a deferred repayment down-payment assistance loan.

If the homebuyer decides to sell the house, they will be allowed a fair return plus any cash down payment and the cost of any capital improvements made to the home by the seller. A fair return is defined as the lesser of a 4% annual appreciation on the original purchase price **OR** the original purchase price of the home as adjusted by the annual average CPI as determined by the U.S. Department of Labor, Bureau of Labor Statistics.

The last recorded purchase price will generally be the minimum restricted price at the time of resale. Neither the minimum nor the maximum restricted resale price is guaranteed to the owner.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

When the City decides to use HOME funds to assist a household in the purchase of a unit, the City will use the recapture provision as outlined above. The City will place a deed restrictions and long-term affordability mortgage and loan agreement on all properties where the City has invested HOME funds.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City will not use HOME funds to refinance existing debt secured by multi-family housing that is rehabilitated with HOME funds.

**Emergency Solutions Grant (ESG)  
Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

The City provides its ESG funding to CACH, which is a CoC and has written standards on the use of ESG funds as required by Hearth Act and the requirements of being a CoC. The City also developed its own ESG Written Standards, which are attached to this document. These standards are also summarized below:

**Street Outreach**

Essential Services related to reaching out to unsheltered homeless individuals and families, connecting them with emergency shelter, housing, or critical services, and providing them with urgent, non-facility-based care. Eligible costs include engagement, case management, emergency health and mental health services, transportation, and services for special populations. See 24 CFR 576.101.

**Emergency Shelter**

Renovation, including major rehabilitation or conversion, of a building to serve as an emergency shelter for at least 3 or 10 years. Essential Services, including case management, child care, education services, employment assistance and job training, outpatient health services, legal services, life skills training, mental health services, substance abuse treatment services, transportation, and services for special populations. Shelter Operations, including maintenance, rent, repair, security, fuel, equipment, insurance, utilities, food, furnishings, and supplies necessary for the operation of the emergency shelter.

See 24 CFR 576.102.

**Homelessness Prevention**

Housing relocation and stabilization services and short-and/or medium-term rental assistance as necessary to prevent the individual or family from moving to an emergency shelter, a place not meant for human habitation, or another place described in the homeless definition.

See 24 CFR 576.103.

**Rapid Re-Housing**

Housing relocation and stabilization services and/or short-and/or medium-term rental assistance as necessary to help individuals or families living in shelters or in places not meant for human habitation

move as quickly as possible into permanent housing and achieve stability in that housing. See 24 CFR 576.104

### **Data Collection (HMIS)**

ESG funds may be used to pay for the costs of participating in and contributing to the HMIS designated by the Continuum of Care for the area. More information about using an HMIS is available on the HMIS page.

See 24 CFR 576.107

### **Administration**

Up to 7.5 percent of a recipient's allocation can be used for Administrative activities. These include general management, oversight, and coordination; reporting on the program; the costs of providing training on ESG requirements and attending HUD-sponsored ESG trainings; the costs of preparing and amending the Consolidated Plan, Annual Action Plan, and CAPER.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

CACH services as the CoC in the region and has developed a Coordination System and Assessment Plan for the benefit of families and individuals experiencing homelessness in the City and the County. The Coordinated Assessment is based on Written Standards for eligibility, prioritization and outcomes.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The City issued a request for sub-recipients to apply for ESG funding. The only entity that applied for funding was CACH. CACH included in their submittal information on sub-contracts that it has in place with Christian Churches United to coordinate single point of intake for ES vouchered referral, case management, and with Shalom House and the YWCA to provide essential services of case management and shelter operations. The City decided to provide all ESG funding to CACH to administer the ESG program. City funds HMIS provided by CACH.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City complies with the provision to meet the homeless participation requirement in 24 CFR 576.405(a), through its participation and use of ESG funding of CACH programming. CACH is a

nonprofit 501(c)3 organization that consists of over 70 organizations, agencies, churches and other non-profits, that mobilizes its resources to help individuals and households who are homeless, or are dangerously close to becoming homeless. CACH is a HUD Continuum of Care grant recipient.

5. Describe performance standards for evaluating ESG.

The following summarizes ESG performance standards adopted by CACH and accepted by the City. CACH's 10 year goals include the following actions to reduce homelessness:

- To strengthen the Capital Area Coalition on Homelessness in providing leadership and an organizational structure for the community to implement a coordinated plan utilizing the Housing First Model to end homelessness.
- Continuum wide coordinated outreach, entry, assessment and referral system
- Increase and preserve existing affordable housing
- Increase access to and availability of supportive services
- To increase the community's awareness of homelessness upon individuals and families and to generate their support and participation in the unified efforts of the coalition to
- Prevent and end homelessness in our community
- To develop short and long term strategies to significantly prevent the occurrence of homelessness in our community

The following summarizes ESG performance standards adopted by CACH and accepted by the City. CACH's one year goals include the following actions to reduce homelessness:

- Facilitate a standing committee on Housing;
- Serve as the local lead agency for PHFA-funded developments;
- Develop a resource plan and instructional materials to engage local funding sources;
- Increase HMIS usage;
- Track unaccompanied children/youth;
- Administer client satisfaction survey;
- Conduct Project Homeless Connect;
- Update its website on services and for greater connectivity;
- Facilitate a standing Prevention Committee;
- Implement a Coordinated Assessment and Homeless resource priority standards; and,
- Review institutional discharge plans to permanent housing.

CACH's one year goals include the following actions to reduce homelessness:

- Continue the work of the Housing committee;
- Serve as the local lead agency for PHFA-funded developments;
- Develop a resource plan and instructional materials to engage local funding sources;

- Increase HMIS usage;
- Track unaccompanied children/youth; and,
- Update its website on services and for greater connectivity.

The City does not plan to use subrecipients to undertake housing development activities. We will identify developer partners through an RFP process. In the event that the City uses a subrecipient, the City certifies that the Resale / Recapture provisions as outlined in the 2018-19 Annual Action Plan will be used by any subrecipient of HOME funds.

In the City's homeowner rehab program, the City uses the HOME affordable homeownership limits for Dauphin County as provided by HUD.

The City uses its HOME funds to assist low to moderate-income (below 80% AMI) households with homeowner rehabilitation. Homeowners are selected on a first come, first served basis. Information on this program is available on the City website and at the offices of the Department.

The City also uses its HOME funds to assist non-profit, CHDO and for-profit developers to develop affordable housing for low to moderate income (below 80% AMI) households. The City selects eligible developers through an RFP process with a committee to review and rank the proposals based on established criteria. Notices of availability of funds are advertised on the City website, in newspapers and at the Department offices.