

# Memo

**To:** Russ Boggs, Gretchen Little, Josh Grubbs, Kia Hansard, Amanda Arbour, Amanda Carter, Valerie Carelock

**From:** Shaashawn S. Dial, Director Equity & Affirmative Action & Staff liaison to the HHRC

**cc:** None

**Date:** April 4, 2019 (Approved)

**Re:** March 11, 2019, Harrisburg Human Relations Commission (HHRC) Meeting Minutes (Approved)

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CITY OF HARRISBURG  
Office of EQUITY & AFFIRMATIVE ACTION

Harrisburg Human Relations Commission (HHRC) March 11, 2019, Meeting Minutes (meeting #14)

Physical Meeting held in Emergency Operations Center (EOC), room number 213, of the Public Safety Building. Enter through main doors of the Rev. Dr. Martin Luther King, Jr. Building, 10 N. 2<sup>nd</sup> Street, Harrisburg, PA 17101, and come across the 2<sup>nd</sup> floor bridge.

In attendance: Commissioner Boggs (RB)/Chair, Commissioner Carelock (VC), Commissioner Gretchen Little (GL)/ Vice Chair, Commissioner Grubbs (JG), Commissioner Arbour, Commissioner Carter & Shaashawn Dial (Staff Liaison)

Absent: Commissioner Hansard (KH)

Meeting called to order 5:42 pm by Chair Boggs.

Staff Liaison conducted alphabetical order roll call of Commissioners.

There were two Commissioner BORN days recognized for month of February and March. Commissioner Grubbs Belated born day February 4<sup>th</sup> and Commissioner Carter early born day March 30<sup>th</sup>.

Chair Boggs called to adopt the agenda. Agenda was motioned for adoption by Commissioner Grubbs and seconded by Commissioner Little. Motioned carried.

Chair Boggs opened the floor for public comment. No individuals from the public were present.

Chair Boggs opened the floor for follow-up discussion on previous month's guest facilitator – there was not a guest facilitator. Staff Liaison provided an update on invitations extended to various community members as guest speakers. Commissioners provided more suggestions of individuals to ask to be guest speakers.

The guest speaker for the March meeting was scheduled to be: Joanne Carrol, President, Trans Advocacy PA (TAP), Co-Chair Keystone Conference, Former Vice President Equality PA, Founder Direct Current Ministries, Former President TransCentral PA, current Commissioner Governor Wolf's Commission on LGBTQ+ Affairs. Staff Liaison found out after the meeting, Joanne was not able to attend and will reschedule for the June or July 2019 meeting.

Chair Boggs called to adopt the minutes from the January 14, 2019, meeting (the February meeting was canceled due to winter weather). Minutes were motioned for adoption by Commissioner Little and seconded by Commissioner Carelock. Motion carried.

Staff Liaison provided a Staff Liaison Report. Her engagement effort highlights:

- Connected building relationship and rapport with community members.
  - Rev. Watson from St. Stephens Episcopal
  - Connected Roy Christ and Jim Depoe around mutual interests on statewide efforts with breaking down barriers for entrance into the 'trades' and pipelines of leadership within 'the trades'
  - Connecting COH Health Officer, Business Development Director to Natrina Cox, contact for May 2019 Penn State Mental Health and Nutrition event
  - DBotero to various Penn Dot Employees for Hope for Handball
- Continued to connect individuals to individuals and individuals to information regarding Customized Employment Initiative with Paul Clifford (The ARC of PA)
- Drafted ideas and emailed suggestions to various Department Directors for potential projects for five-year Capital Improvement Plan
- Continued service on Governor Wolf's Commission on LGBTQ Affairs as Commissioner and Co-Vice Chair. Attended second meeting of the Commission Friday, February 8, 2019 in Washington, PA. Submitted information and pictures to Syeda for review and inclusion in COH Newsletter on Governor Wolf's Commission.
- Participated via phone in monthly conference call for Commonwealth LGBTQ+ Planning Committee

- Served as one of two guest speakers for the Neighborhood Center of Harrisburg's L.I.T. program (Ladies in Training). HerStory, Love Yourself LIT Session Saturday, Feb 23, 2019 12pm - 3pm for girls of color age 12-18.
- Served as a proposal reviewer for Pennsylvania Coalition Against Rape 2019 National Sexual Assault Conference
- Continued service on Susquehanna Area Regional Airport Authority (SARAA) Board (Term ends 2020)
- Attended Women's Heritage Breakfast by Vera Cornish
- Attended bi-weekly Operations Meeting
- There are 6 external allegations filed through on-line form on HHRC site closed. There are 5 external allegations filed through the on-line form on HHRC site remain open.
- Began serving as point of contact for the *The Long Road to LGBTQ+ Equality* history exhibit that will be on display in MLK Atrium on dates to be determined.
- Participated in webinar with staff of Human Rights Campaign (HRC) 2019 Municipality Equality Index (MEI) standards, criteria, score cards, submission dates.

## **OLD BUSINESS**

Commissioner Little re-appointed to serve.

Commissioner Kevin Burrell interviewed January 22, 2019, with City Council and appointment to the Commission official in February 2019. Commissioner Burrell will serve a three-year term.

Nominee Shay Banks placed on March 12, 2019, legislative agenda and March 19, 2019, interview with City Council.

Staff Liaison printed and distributed a sheet listing organization that may contribute to future data collection on Conversion Therapy Ban efforts.

Commissioner /Vice Chair Little provided a brief update on continued efforts with Dave Madsen on a potential resolution on Women's Rights.

Staff Liaison reminded Commissioners to complete and hand in 2019 Statement of Financial Interest Forms.

## **NEW BUSINESS**

Staff Liaison distributed a quarter sheet to obtain updated contact information from Commissioners.

Staff Liaison shared the Law Bureau is drafting an 'Acknowledgment of Confidentiality' form which will replace the 'Confidentiality Form' created by the Staff Liaison and used for the fall 2017 to December 2018 Commission year.

Staff Liaison distributed meeting schedule of dates for PA HRC Interagency Task Force on Community Relations.

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Staff Liaison confirmed the HHRC and Office of Equity & Affirmative Action will host the 2019 Long Road to Equality Exhibition in MLK Atrium May 20 – June 2019. Commissioners will brainstorm 2 events to compliment the exhibit; one in May and one in June.

Staff Liaison shared information on an event being held May 8, 2019, [rescheduled for June 6] “Better Together: Community Driven Awareness, where Community Based Organization Leaders and Penn State faculty come together to discuss mental health and nutrition in the Harrisburg community. The purpose of this event will begin brainstorming ways to work collaboratively to: (1) better understand a particular mental health or nutrition-related problem facing this community and (2) develop evidence-based solutions. This is also a chance to discuss funding opportunities for community-PSU partnerships that may develop from this event to pursue joint projects.

Staff Liaison shared dates and location of Annual Keystone Conference as part of COMMUNITY ENGAGEMENT / EDUCATION EVENTS.

Commissioners asked for flyers for free business workshops being offered by Charlie White, Jr., Director of Business Development for the City of Harrisburg.

Meeting adjourned: 6:59 pm

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