

## LABORER III

The City of Harrisburg is accepting applications for the position of Laborer III in the Department of Parks, Recreation and Facilities, Bureau of Park Maintenance. This position performs manual labor of more than ordinary difficulty and requiring physical exertion, which involves the use of some skills acquired by experience or on-the-job instruction. Work involves the use of hand tools, power tools, and lawn and garden equipment. The Laborer III also makes repairs to playgrounds and equipment as needed. Employee often works in all types of weather conditions and must be able to lift up to 100 pounds. Work is performed under the general supervision of the Maintenance Manager. Employees in this position may perform work independently or be part of a crew.

Applicants must possess a high school diploma, or equivalent, and a valid Pennsylvania Driver's License, Class C. Preference will be given to applicants possessing at least one (1) year of maintenance, construction or related work experience.

We offer a competitive salary package (\$32,316.75 which increases to \$38,019.71 after six months) plus excellent fringe benefits.

The City intends to fill this position as soon as possible. It will remain open until filled. If interested, please submit a cover letter, your resume, three employment references and salary history to:

City of Harrisburg, Bureau of Human Resources  
The Rev. Dr. Martin Luther King, Jr. City Government Center  
10 N. 2<sup>nd</sup> Street, Harrisburg, PA 17101  
Phone: (717) 255-6475  
Email: [HR@harrisburgpa.gov](mailto:HR@harrisburgpa.gov) (**electronic submission preferred**)

The City of Harrisburg is an Equal Opportunity Employer.  
Eric Papenfuse, Mayor  
[www.harrisburgpa.gov](http://www.harrisburgpa.gov)

**JOB TITLE**

Laborer III - Department of Parks, Recreation and Facilities – Bureau of Park Maintenance

**DEFINITION**

Performs manual labor of more than ordinary difficulty and requiring physical exertion, which often involves the use of some skills acquired by experience or on-the-job instruction. Employee often works in all types of weather. Work is performed under the general supervision of the Maintenance Manager. Employees in this position may perform work independently or be part of a crew.

**EQUIPMENT/JOB LOCATION**

Work is performed in all City park areas which are operated and maintained by the Bureau of Park Maintenance. Work involves the use of hand tools, electric and gas-operated tools and equipment, lawn care equipment and machinery such as weed whips (25 lbs.), power pack blower (up to 20 lbs.) and small motor vehicles. Employee may be exposed to dust, dirt, fumes, vibrations, noise, hazardous chemicals, and adverse work and weather conditions. Duties are typically performed, depending on the season, weekdays from 6:00 a.m. to 2:30 p.m. or 7:00 a.m. to 3:30 p.m.; however, employee is required to work one (1) weekend per month and frequently evenings, other weekends, and holidays.

**ESSENTIAL FUNCTIONS**

Work involves, but is not limited to, the following: Cleans, sweeps, and performs other general custodial tasks in work area. Maintains flower beds, rakes leaves, shovels snow, sweeps sidewalks, picks up litter, cuts grass, and weed whips (see Equipment/Job Location section for tool list). Repairs to minor buildings and fixtures. Performs minor maintenance of equipment. Loads and unloads stone, dirt and tanbark (up to 100 lbs.). Mixes concrete. Performs general maintenance and construction duties. Operates hand tools, lawn mowers, generators, chain saws, small power tools, and various types of landscape equipment. Unloads and loads empty barrels (35 lbs.). Dumps trash barrels (up to 100 lbs.) Sets up and tears down staging (up to 80 lbs.). Painting of interiors/exterior as required. Assists with repairs to recreation equipment as needed. Assists Botanical Specialist and Crew Leaders as needed. Maintains regular, punctual and predictable attendance. Reports to work and remains at work in a productive condition which includes not being under the influence of or impaired by the use of alcohol and/or drugs. Establishes and maintains an effective working relationship with supervisors, co-workers and the general public. Completes all assignments in an efficient, consistent and timely manner.

**NON-ESSENTIAL FUNCTIONS**

Cleans gutters and other drainage structures. Polishes furniture and washes windows. Performs other reasonably related duties in equal or lower classifications as assigned by supervisory personnel. Performs work as directed by supervisors in accordance with Article XXX, Job Classifications, Section 1 provision of the Basic Labor Agreement.

**JOB TITLE**

Laborer III - Department of Parks, Recreation and Facilities – Bureau of Park Maintenance

**REQUIRED KNOWLEDGE AND ABILITIES**

- Ability to perform manual work involving physical dexterity under adverse work and weather conditions.
- Ability to operate manual tools and small power tools.
- Ability to understand and follow instructions.
- Ability to operate small motor vehicle equipment.

**QUALIFICATIONS**

One year of maintenance, construction or related work experience preferred.  
Valid Pennsylvania Driver's License, Class C.