



St. John the Baptist School

Site Advisory Council Monthly Meeting Minutes



February 20th, 2019

6:00 pm

SJB Parish Office

Invitees:	Present	Invitees	Present	Invitees	Present
Eric Guzowski	X	Sarah Butler		Colleen Van Egeren	
Lisa LaCount		Robyn Wright	X	Val Atkinson	
Andrew Mulloy	X	Jessica Perez		Sarah Baye	X
Aly Hess	X	Karen Tooley	X	Tiffany Schroeder	X
Kitty Luedke	X	Kimberly Bergemann		Melissa Ferm	X
Melissa Schwiner		Kelly Williams	X	Richard Herlache	X
Melissa Warden	X	Jenn Warpinski	X	Katherine Nelson	
Heather Hermes		Jean Payette			

ALL	Opening Prayer	
Eric Guzowski	Approval of Meeting Minutes and Agenda	January Minutes and February Agenda Approved

Andrew Mulloy	Principal's Report	1-see attached report
Richard Herlache	Treasury Report	<ul style="list-style-type: none"> 1- Auction related deposits such as admissions and cash raffle have started to come in 2- Box tops – Fantastic deposit – keep up the great work. Reinforce and recognition message through school communication distribution channels

<p>Tiffany Schroeder Melissa Ferm Melissa Schwiner Kitty Luedke</p>	<p>Fundraising Committee Report</p>	<p>AUCTION</p> <ol style="list-style-type: none"> 1. Discussed greater giving capabilities such as bidder #'s, credit card fees, admission update, images for packages for online bidding, sponsorships, etc. Will leverage appeal board thermometer for make a difference to create excitement night of the event 2. Update on cash raffle sales – discussion on tickets sold vs. tickets remaining. Similar profit, or even a little greater YOY. 3. Donations overall little down or flat YOY. 4. Discuss timeline plans such as final arrangements of baskets, images, basket description, auction booklet to printer, and final GG data entry. Overall experiences for live auction coming together with some very exciting packages.
<p>Robyn Wright</p>	<p>Auction Report</p>	
<p>Valerie Atkinson Sarah Butler</p>	<p>Hospitality Report</p>	<ol style="list-style-type: none"> 1- Kindergarten parent day huge success! 2- 2nd grade parent day is 02/27/19 3- 5th grade parent day 4/24/19
<p>Karen Tooley Jenn Warpinski</p>	<p>Marketing Report and Greater Giving</p>	<p>1-velp banner completed and hung up. Looks fantastic! 2 – Working on SJB ads, communication for paper drive, and finalizing auction booklet</p>
<p>Kelly Williams</p>	<p>Pastoral Council Update Finance Council Update</p>	

Eric Guzowski	New Business	<ol style="list-style-type: none"> 1. SAC & Booster club to co-sponsor and coordinate hosting ALPHA lunch meal on Sunday, March 24th. Thank you Eric G. & Melissa Warden for helping out. 2. Lisa Niemuth to visit next months meeting 3. Discussion on May planning meeting for officers <p>OPEN OFFICER POSITIONS: *OPEN- VICE CHAIR-Continue recruiting</p>
ALL	Closing Prayer	
Next Meeting	SAC	02/20/2019 @ 6:00 pm

Site Advisory Council Report
February 20, 2019

Faith

- School-wide Lenten events are being planned. Plans include a food drive, Reconciliation, Stations of the Cross, and specific ways to practice the Lenten themes of prayer, fasting, and almsgiving.
- Our Lady Queen of Peace Prayer Group has over 80 students enrolled this year. Students continue to meet during recess with Mrs. Moore.

Academics

- Kindergarten teachers Maggie Hogan and Tara Nelson recently attending the Wisconsin Kindergarten Teacher's convention to learn more about early literacy and mathematics. They are bringing new strategies and tools into the classroom to enhance the existing curriculum.
- Middle school teacher Abbie Withbroe and Reading Specialist Megan Heinz recently attended a workshop on interpreting and using the NWEA MAP assessment to increase student learning.
- The ACRE assessment, a measure of qualitative and quantitative religion skills will be administered in early March.
- There was a strong turn out from students and parents during the science fair on 2/14. This was a great event for the entire school community.

Vitality

- Enrollment is currently at 86%. This is slightly above the GRACE average and represents strong re-enrollment. SJB is projecting a growth of 3% for the 2019-20 school year.
- There are currently 52 new students enrolled for next year.
- Preschool Enrollment: 3-year-old is at 20/22, 4-year-old preschool is at 33/44.
- 34/44 seats are enrolled in kindergarten for next year.
- Through Mr. Mulloy's development and fundraising efforts, \$5,871 has been raised for curriculum and facility needs. Most of this has come in through the blue development envelopes following the Christmas concert and grandparents day.

Experience

- The staff is currently drafting workplace cultural values. These values will guide our work together as a staff and inform the way that we work together. Writing these values is part of our process of rewriting our school mission statement. At the next SAC meeting, Andrew will lead a brief activity soliciting input on a new mission statement.
- Over Spring Break, our IT infrastructure will be updated. A new rack will be installed, Power UPS's will be updated, cords will be rerouted, and several switches will be updated. A new \$18,000 PA system will be installed - money for these updates was secured through the DOJ safety grant.