



St. John the Baptist School

Site Advisory Council Monthly Meeting Minutes



January 16, 2019

6:00 pm

SJB Parish Office

Invitees:	Present	Invitees	Present	Invitees	Present
Eric Guzowski	X	Sarah Butler		Colleen Van Egeren	X
Lisa LaCount		Robyn Wright		Val Atkinson	X
Andrew Mulloy	X	Jessica Perez		Sarah Baye	
Aly Hess		Karen Tooley		Tiffany Schroeder	X
Kitty Luedke	X	Kimberly Bergemann		Melissa Ferm	X
Melissa Schwiner		Kelly Williams	X	Richard Herlache	X
Melissa Warden		Jenn Warpinski		Katherine Nelson	X
Heather Hermes		Jean Payette	X		

ALL	Opening Prayer	
Eric Guzowski	Approval of Meeting Minutes and Agenda	December Minutes and January Agenda Approved

Andrew Mulloy	Principal's Report	1-see attached report
Richard Herlache	Treasury Report	1-Book Fair- check on credit card deposits The final numbers are in and it was another huge success 2-Check on T shirt rebate- Richard to discuss with Karen Tooley at next meeting

<p>Tiffany Schroeder Melissa Ferm Melissa Schwiner Kitty Luedke</p>	<p>Fundraising Committee Report</p>	<p>1- Sign up tool update (auction link has been added)</p> <p>2- Paper drive continues to do well One dumpster only- once it is full, it will not be replaced (check on deposits) Upcoming dates for paper drive: 03/01/19-03/07/19 05/31/19-06/06/19</p> <p>3-Kitty will send out a note for those families who have completed their service hour requirement. Others will get an update for how many hours they have left to complete with a link to be able to sign up for additional hours</p> <p>4- Plan for next year hoping to be able to log in and view hours online for each family</p> <p>5- Finance council liason and pastoral council liason will now be considered officer positions- motion approved for future service hours for these positions</p>
<p>Robyn Wright</p>	<p>Auction Report</p>	<p>1-Auction Theme this year is Luau 2-Continuing recruiting for open auction positions 3-Raffle finalized- \$100 per ticket only 300 printed...Grand Prize is \$10,000- Ticker for keeping track of how many tickets sold Families encouraged to buy or sell their ticket, otherwise return it to school</p> <p>4- Make a Difference- plan for replacement of sinks</p> <p>5-Continue to recruit Business sponsorship for auction \$500, \$1000, \$2000, \$3000- tickets, dinner, table and banner depending on the level- advertisement in the book and website</p>
<p>Valerie Atkinson Sarah Butler</p>	<p>Hospitality Report</p>	<p>1- Catholic Schools Week (many activities planned-grandparents day and shadow day) Val will have sign up for 8am and 10am masses to be sure we have enough people to help with coffee and donuts</p>

		<p>2-Add sign up for Alpha meal 2- 3rd grade parent day was a great success! Teachers Luncheon 01/29/19 3- Grandparents day is 01/30/19 4- Kindergarten parent day is 02/06/19 5-2nd grade parent day is 02/27/19</p>
Karen Tooley Jenn Warpinski	Marketing Report and Greater Giving	<p>1-updated banner over Velp Ave will hang up in January **no new updates See Eric Guzowski President (new business for greater giving)</p>
Kelly Williams	Pastoral Council Update Finance Council Update	<p>1- All parish committee Nov 28th and parish mission plan was presented 2- Pastoral council and Finance council will have alternate updates in the bulletin 3- SJB Appreciation Breakfast was a success 4- Search continues to replace Deacon Manny (job description is on the parish website) 5- Next pastoral council and finance council is a joint one- will review parish budget</p>
Eric Guzowski	New Business	<p>Greater Giving Update: Can register now and put credit card on file Household will have 1 bidder number Check on admission for people not attending the auction- how are they able to bid from afar? Online bidders lower admission rate vs free? Complimentary admission ticket for teachers- allocate them a \$0 cost ALPHA- event hosting March 24th OPEN OFFICER POSITIONS: *OPEN- VICE CHAIR-Continue recruiting</p>
ALL	Closing Prayer	
Next Meeting	SAC	02/20/2019 @ 6:00 pm

Site Advisory Council Report

January 16, 2019

Faith

- On 2/15, the school staff will be attending a full day retreat at the Shrine of Our Lady of Good Help. This retreat is our “Day Away” as part of the Alpha program that all teachers are going through. Katie Westhoven from the parish will be the emcee for the retreat, and Maximus Cabey, Diocesan director of youth faith formation will be a guest speaker.
- We are praying the Memorare each morning on the announcements for a successful Catholic Schools Week.
- Our second Family Night was held on 1/7. Over 80 people were in attendance. Student Council will be working with the principal to plan an alternate family activity for middle school.

Academics

- Most students took the MAP assessment this month in the area of mathematics. Teachers and teacher teams are analyzing the student achievement data. Results of the analysis inform them of progress on their student achievement goals and help to inform changes in instructional strategies.
- This Friday, all GRACE staff will be attending a 4-hour training on Trauma-Informed Care. In the afternoon, our Middle School staff will be collaborating with Notre Dame Academy on better serving the students during the middle to high school transition. Meanwhile, the elementary staff will be receiving additional training on our digital curriculum tool, Build Your Own Curriculum - this training will focus on English Language Arts.

Vitality

- As part of his role on the GRACE team, Andrew Mulloy recently completed a financial, program, and marketing analysis of the GRACE Early Childhood team.
- The planning team is working on Catholic Schools Week (CSW) planning. The schedule includes grandparents day after Wednesday Mass, parent and student recognition, a shadow day, and an open house. Please be sure to attend Mass at SJB the weekend of 1/26 to join us in celebrating.

Experience

- Mayor Jim Schmidt is making a formal declaration of Catholic Schools Week on 1/30/19. That evening the downtown bridges will be lit up in blue and gold for GRACE.

Needs

- Prayer for a successful Catholic Schools Week and 2019-20 enrollment.
- Invite family, friends and community members to join the school in Catholic Schools Week events. Share SJB marketing materials with people that may be interested.

St. John the Baptist School provides an education that is centered in Jesus Christ and on the Gospel values through the intercession of St. John the Baptist. Our school is dedicated to knowing our faith, teaching our faith, and living our faith, while creating an environment that maximizes learning in all academic areas. Our students are provided with the necessary education to become faith-filled, independent, critical thinkers who are prepared to be active, responsible members of the Catholic Church and society.