



# St. John the Baptist School

## Site Advisory Council Monthly Meeting Minutes

December 19<sup>th</sup>, 2018      6:00 p.m.      SJB Parish Office



Invitees:	Present	Invitees	Present	Invitees	Present
Eric Guzowski	X	Sarah Butler	X	Colleen Van Egeren	X
Lisa LaCount		Robyn Wright	X	Val Atkinson	X
Andrew Mulloy	X	Jessica Perez		Sarah Baye	X
Ally Hess	X	Karen Tooley	X	Tiffany Schroeder	X
Kitty Luedke	X	Kimberly Bergemann		Melissa Ferm	X
Melissa Schwiner	X	Kelly Williams	X	Richard Herlache	X
Melissa Warden		Jenn Warpinski		Katherine Nelson	
Heather Hermes	X				

ALL	Opening Prayer	
Eric Guzowski	Approval of Meeting Minutes and Agenda	November Minutes and December Agenda Approved
Andrew Mulloy	Principal's Report	1 – see attached report
Richard Herlache	Treasury Report	1-La Java numbers are in and this was a great new fundraiser for our school  2-Yankee candle orders have not been finalized and will continue to keep open until January

		<p>3-Check on paper drive deposits (Heather will contact GRACE to be sure paper drive deposits are going to SJB)</p> <p>4- Check on deposit from La Java</p>
<p>Tiffany Schroeder</p> <p>Melissa Ferm</p> <p>Melissa Schwiner</p>	<p>Fundraising Committee Report</p>	<p>1- Sign up tool update (service hours update and add auction link)</p> <p>2-Yankee Candle online fundraiser will remain open until January</p> <p>2- Paper drive continues to do well</p> <p>One dumpster only- once it is full, it will not be replaced (check on deposits)</p> <p>Upcoming dates for paper drive:</p> <p>12/20/18-12/28/18</p> <p>03/01/19-03/07/19</p> <p>05/31/19-06/06/19</p>
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<p>Robyn Wright</p>	<p>Auction Report</p>	<p>1-Auction Theme this year is Luau</p> <p>2-Continuing recruiting for open auction positions</p> <p>3-Raffle finalized- \$100 per ticket only 300 printed...Grand Prize is \$10,000</p> <p>4-Auction packet will go out first week of January</p> <p>5- New Lock for storage room and hopefully using storage room for storing baskets until ready to be transported to Rock Garden (possibly offering service hours to clean out storage room)</p> <p>6- Make a Difference- plan for replacement of sinks</p> <p>7-Business sponsorship for auction</p> <p>\$500, \$1000, \$2000, \$3000- tickets, dinner, table and banner depending on the level- advertisement in the book and website</p>
<p>Valerie Atkinson Sarah Butler</p>	<p>Hospitality Report</p>	<p>1- Catholic Schools Week (many activities planned- grandparents day and shadow day)</p> <p>2- 3rd grade parent day is 01/16/19</p> <p>3- Grandparents day is 01/30/19</p>
<p>Karen Tooley Jenn Warpinski</p>	<p>Marketing Report &amp; Greater Giving</p>	<p>1-updated banner over Velp Ave will hang up in January</p> <p>2-Raffle Tickets to printer</p> <p>3-Save the date for the auction and Catholic Schools week flyer will go out soon</p> <p>4-Full article for auction</p> <p>5-HSBPA (ad) placed</p> <p>6-working with sponsors for corporate logo for auction booklet</p>

Kelly Williams	Pastoral Council Update	<p>1-Deacon Manny retiring from his role</p> <p>2- Trustees working on what needs to get done with the school for maintenance</p> <p>3- Facility issues that need addressing quickly will be a big focus for finance council</p>
Eric Guzowski	New Business	<p>Parish Mission Plan-</p> <ol style="list-style-type: none"> <li>1) Our parish and school will help Catholics learn and live their faith to become Missionary Disciples</li> <li>2) We will create an Operational plan to ensure the Parish and School are effectively positioned for future growth in our faith and community</li> <li>3) We will carry out Catholic Social Teachings in the community</li> <li>4) Missionary Disciples of St. John the Baptist Parish and School will go forth to evangelize our mission field and beyond</li> </ol> <p>Develop branding guidelines</p> <p>Invite the following groups to the parish and school events</p> <p>ALPHA- event hosting March 24th</p> <p>OPEN OFFICER POSITIONS:</p> <p>*OPEN- VICE CHAIR-Continue recruiting</p>
ALL	Closing Prayer	
Next Meeting	SAC	01/16/2019 @ 6:00 pm

*St. John the Baptist School provides an education that is centered in Jesus Christ and on the Gospel values through the intercession of St. John the Baptist. Our school is dedicated to knowing our faith, teaching our faith, and living our faith, while creating an environment that maximizes learning in all academic areas. Our students are provided with the necessary education to become faith-filled, independent, critical thinkers who are prepared to be active, responsible members of the Catholic Church and society.*