



## Duty Roster Policy

### General:

- The duty roster will be available for distribution each year at Golf Canada's AGM
- Individuals will be selected by the duty roster sub-committee
- The duty Roster Sub-Committee will be comprised of;
  - Golf Canada Chair – Amateur Competitions Committee
  - Golf Canada Chair – Professional Championships Committee
  - Golf Canada Chair – Rules Committee
  - Golf Canada – CEO / ED (staff)
  - Golf Canada - Director of Rules and Competitions (staff)
- Golf Canada Tournament Chairs and Tournament Rules Chairs will be notified in advance of the AGM to confirm their availability
- Individuals in attendance at the AGM will receive a "hard-copy"
- All assigned individuals will be notified following the AGM (by email) of their assignments by the respective Tournament Directors for each championship
- All individuals will confirm their assignments with the respective Tournament Directors
- Replacements will be named as required by the duty roster sub-committee
- The term "Golf Canada Officials" includes all current Governors, Board of Directors, Past Governors and Golf Canada volunteers. **Note:** Golf Canada officials are required to register with Golf Canada online each year in-order to be eligible to work at Golf Canada championships.
- All Rules Officials must be Level 4 Certified unless invited by the Duty Roster Sub Committee. By invitation; any invited officials' credentials will be accepted.

### Attendees:

All assigned individuals will be expected to act as an official in some capacity (Rules / Starting / Scoring/ Pace of Play)

### RBC Canadian Open and Canadian Pacific Women's Open:

- The duty rosters will be comprised of;
  - Starters and scorers must be Golf Canada officials
  - Rules officials must be selected from the Golf Canada Rules Committee

### Canadian Amateur Championships:

- Best efforts will be made to ensure at least 50% of the required officials will be Golf Canada Officials
- There must be a minimum of one French speaking rules official at Canadian amateur championships

### CN Future Links, Canadian Women's Tour and PGA Tour Canada TOUR Championship:

- Best efforts will be made to ensure at least 50% of the required officials will be Golf Canada Officials

**Number of Officials:**

- This policy is supplemented by the 'championship duty roster template'
- The duty roster template outlines the required number of officials at each Golf Canada Championship (consideration will be given to smaller than anticipated field sizes and tournament formats – i.e. single tee vs. split tees)

**CHAMPIONSHIP DUTY ROSTER TEMPLATE (DRAFT GUIDELINES)**

Event	Rules Officials TOTAL	Rules (Golf Canada Officials)	Rules (Provincial)	Starting /Scoring TOTAL	S & S (Golf Canada Officials)	S & S (Provincial)
<b>Men's Events</b>						
Amateur	10 (12)** *	5 (8)	5 (4)	16***	8	8
Junior	6	3 (4)	3 (2)	8	4	4
Mid Am	6	3 (4)	3 (2)	8	4	4
Senior	6	3 (4)	3 (2)	8	4	4
University	6	3 (4)	3 (2)	8	4	4
<b>Women's Events</b>						
Junior	6*	3 (4)	3 (2)	8*	4	4
Amateur	6*	3 (4)	3 (2)	8*	4	4
Senior	6*	3 (4)	3 (2)	8*	4	4
<b>CN Future Links</b>						
Women's Tour	5	2 (3)	3 (2)	4*	2	2
<b>Qualifiers</b>						
Qualifiers	4*	2	2	4*	2	2

\*New for

PGA Tour Canada TOUR Championship	2****	2		2*	2	0
<b>CPWO</b>	4	4	0	8	8	0
<b>RBCCO</b>	6**	6**	0	4 (8)	4 (8)	0

General Template	Rules Offici als	Rules (Golf Canada Officials)	Rules (Provinci al)	Starting/ Scoring	S & S (Golf Canada Officials)	S & S (Provinci al)
Double Crossover	6	3 (4)	3 (2)	8	4	4
Single Crossover	4	2	2	4	2	2
1 tee (99 or less)	4	2	2	2	1	1
1 tee (100 or more)	6	3 (4)	3 (2)	4	2	2

**NOTES:**

- Highlighted cells have been adjusted from 2012 to try and address officials travel concerns as it relates to tournament budgets.
- The numbers in brackets reflects the number of officials previously in the duty roster template.

\* The number of officials for these events may be adjusted downward in keeping with the "General Template" guidelines, depending on anticipated field size.

\*\* Maximum of 3 qualified invited guest officials (PGA Tour Canada, PGA of Canada, USGA or otherwise) may be included on the roster.

\*\*\* After the field is reduced after the second round, we will reduce the amount of officials at the Canadian Men's Amateur.

\*\*\*\*PGA Tour Canada will provide four (4) PGA Tour officials to work the PGA Tour Canada TOUR Championship.