**David O. McKay Library Student Aid Application**

Name: Date:   
Cell Phone: Local Phone: Track: S/F F/W W/S Fast Grad Local Address:   
Home Phone: Year in School:   
Home Address:   
 Street City State Zip  
Completed Library Research 111? Yes / No Teacher:   
Who referred you to the McKay Library?

Are you related to anyone currently working/ applying for a position at the Library? Yes / No

Expected Graduation: Major: Spoken Languages:   
Computer and Word Processing Experience (Programs) and Typing Speed:   
  
Library Work Experience: (Where, how long, and duties performed)  
   
Other Recent Work Experience:  
  
Other Qualifications and Skills:  
  
  
Please indicate the area(s) that you are interested in working.  
 Acquisitions: ordering and invoicing new library materials, resolving problems with orders   
  
 Cataloging: preparing and processing incoming and withdrawn library materials  
  
 Computers: software help and special projects  
  
 Interlibrary Loan: campus document and book delivery  
  
 Library Services: check library materials in/out; maintain borrower records; shelve library materials and provide patron support  
   
 Special Collections: work with university archives and rare or special materials and transcribing library material

Please include the following items with this application:

* Virtual Resume
* Written Resume

By signing this application I give permission to BYU-Idaho David O. McKay Library employees to contact my previous employers concerning my employment performance.

All applications will be kept on file for one semester.

Signature: Date: