

## 34 MANAGEMENT AND LEADERSHIP SKILLS FOR WOMEN

Student B

(Urging; negotiating; agreeing/disagreeing)

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*Companies and training organizations are increasingly offering courses especially for women, for example in leadership skills and assertiveness, in order to help women increase their self-confidence and their belief in their own ideas and actions in professional and personal situations.*

You and your partner are helping with the design of a new training programme which will eventually be followed by all female employees who are managers or who have management potential, as part of the company's overall employee development programme.

You have identified five problem areas to look at during the course.

- 1 Dealing with a team member who is not pulling his or her weight.
- 2 Handling former colleagues who are jealous of your success.
- 3 Managing employees who are older than you.
- 4 Managing men.
- 5 Supervising a close friend.

Decide with your partner:

- the best way to handle these problems
- a training idea (role play, simulation, game, discussion, case study . . .) to help the course participants to learn how to handle each situation better.

**YOU START.**