

SONOMA STATE UNIVERSITY SCHOOL OF EXTENDED EDUCATION CONSTRUCTION
MANAGEMENT PROGRAM PRESENTS:

Construction Contract Administration: Activities Required to Complete Construction.

Based on the Construction Specifications Institute (CSI) curriculum for the Certified Construction Contract Administration examination and the CSI Project Resource Manual / Manual of Practice, this class series presents a comprehensive overview of Construction Administration processes and procedures from the varying perspectives of the parties to the Contract and all of those involved in construction.

Understand contract administration, concepts, methods and techniques, the roles and responsibilities of project participants, descriptions of essential construction documents, contracts and supporting documentation from Bidding through Contract Closeout.

Learn basic information about CSI principles and formats for administering construction projects clearly and correctly. Application of these industry-standard procedures can assist architects and engineers to minimize confusion and clearly communicate critical construction information.

Specific contract procedures will focus on traditional Design-Bid-Build project delivery, based on industry-standard AIA and EJCDC Model Contracts, CSI documentation and forms, presented with emphasis on the importance of the relationship between art and architecture.

Contractors, Subcontractors, Material Suppliers, Architects, Engineers, other Design Professionals, Construction Managers, and Owner's representatives will all find something of useful interest in this class series.

The seminar also serves as preparation for the CSI Certified Construction Administrator examination.

Presented by:

John R. Guill AIA, CSI, CCS, CCA, SCIP is a Specifier and Technical Consultant with DTR Consulting Services, Inc., www.dtrcs.com in Santa Rosa and Roseville, CA specializing in Specifications, Bidding and Quality Control, Construction Contract Administration with over 30 years experience in educational and institutional architecture for local, state and federal government agencies, corporate and private clients.

He is also a frequent presenter on construction topics for CSI, AIA, certification programs and other industry groups at national, regional and local levels.

Please use the below contact and registration information to register:

<http://www.sonoma.edu/exed/>

Course Schedule: 7:00 PM to 10:00 PM, Ten (10) Wednesday evenings, 1 February through 11 April 2012, at Sonoma State University campus, Room TBD; 30 hr CEU Tuition \$265.00. Dept: BUS, Code: 800, Class No. 4145, Course ID 035023, Course Code: 103.



SCHOOL OF EXTENDED EDUCATION
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