

The Office - Job Interview III (C0065)

A: Very good. Now, I have a couple of final questions.

B: I hope they're not too hard!

A: Well, why should we hire you?

B: I think that I would be a perfect fit in this company. I have a unique combination of strong technical acumen, and outstanding soft skills; you know, I excel at building strong, long-term customer relationships. For example, when I headed the customer support department in my previous company, our team solved about seventy percent of our customers' problems. I decided that we needed better information and technical preparation on our products, so after I implemented a series of training sessions in coordination with our technical department, we were able to solve ninety percent of our customers' issues. Given the opportunity, I could bring this kind of success to this company.

A: Impressive! So, what would you consider to be your greatest weakness?

B: To be honest, I struggle with organization and time management. Punctuality has never been a strength of mine. I find it hard to organize my time efficiently. I have actually addressed this weakness recently, by attending a workshop on efficient time management. It helped me a lot, by providing me with great insights on how to get organized and use my time efficiently, so I think I'm getting better now.

A: Great... Well, let me tell you that I am very pleased with this interview. We are short-listing our candidates this week, and next week we will inform our short listed candidates of the day and time for a second interview with our CEO.

B: Great, thanks a lot! I hope to hear from you! Good bye.

Key Vocabulary

a perfect fit	<i>phrase</i>	the right person for the job
acumen	<i>common noun, singular</i>	the ability to think clearly and make good decisions
excel	<i>verb</i>	be superior to, among the best
head	<i>verb</i>	to be the leader of something
implement	<i>verb</i>	to make something active or effective
training session	<i>phrase</i>	a meeting where people acquire skills and knowledge about a subject
struggle	<i>verb</i>	have a difficult time
punctuality	<i>Adjective</i>	arriving or doing something at the expected or planned time
address	<i>verb</i>	to deal with (a matter, issue, problem, etc.)

short list	<i>verb</i>	to select a few candidates in order to make a final selection or decision
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Supplementary Vocabulary

prospect	<i>common noun, singular</i>	someone or something that is likely to succeed or to be chosen
CV	<i>common noun, singular</i>	curriculum vitae; a short document that describes your education, work experience, etc.
shortcoming	<i>common noun, singular</i>	a weakness that someone has
asset	<i>common noun, singular</i>	a valuable or beneficial thing or ability that a person has
triumph	<i>common noun, singular</i>	a great success or achievement a person has/ triumph