



WALK TO  
**EMMAUS**  
THE UPPER ROOM®



## INSURANCE COVERAGE

### **What kind of coverage communities are encouraged to have?**

Each Emmaus/Chrysalis community is urged to incorporate within their state and obtain the IRS 501(c) 3 status. The Chrysalis communities are requested to operate as a standing committee of the Emmaus board.<sup>1</sup> In this case, the Chrysalis Board functions under the legal status of the Emmaus/Chrysalis Community for purposes of incorporation, nonprofit status, and insurance.

We encourage each community to obtain Directors & Officers insurance and to be aware of the necessity of liability insurance for their activities. This is very critical for the Chrysalis activities since they are working with teenagers.

The Local Community will pay to maintain, during the term of the agreement and for 3 years thereafter, a certificate of commercial general liability insurance:

- a) with adequate coverage to protect The Local Community and The Upper Room and all their agents
- b) naming The Upper Room as an additional insured,
- c) which contains a waiver that the insurance company cannot sue The Upper Room arising out of the paid insurance claim,
- d) that contains a clause that it cannot be cancelled without 30 days notice to The Upper Room,
- e) with a company of A- or better rating.

**For further information, please read Appendix C(5) of the Walk to Emmaus® Covenant**

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<sup>1</sup> When an Emmaus Board of Directors launches Chrysalis, it starts by selecting a Steering Committee (as explained in Chapter 2). After the first or second set of Chrysalis weekends, the Emmaus Board collaborates with the temporary Chrysalis Steering Committee to shift responsibility for Chrysalis to a Chrysalis Board that will function as a standing committee within the Emmaus Board of Directors and will operate according to defined operating procedures. (Chrysalis Handbook p.30)



### **Overview of the activities of Emmaus and Chrysalis:**

- The boards and/or standing committees meet once each month usually in a church.
  - Meetings last up to three hours.
  - Meetings consist of the 15 or so board members plus a few guests
- Once a month, the community assembles for a 2-3 hours evening event termed a “gathering” for Emmaus and a “RUSH” for Chrysalis.
  - 30 to several hundred people.
  - Some communities provide or arrange to have provided childcare. Some communities arrange with the hosting church to employ that church nursery staff.
- Walk (for Emmaus) or Flight (Chrysalis):
  - Generally conducted from Thursday evening through Sunday evening.
  - As few as 2 and as many as 50 per year for each community
  - Held at a church or a retreat center.
  - Team of about 20 members of the community with a maximum of 36 participants. This group of 56 or so is on site for the 72 hours. They usually remain at the facility throughout this time period.
  - In certain instances, participants are transported from one venue to the other by car or bus.
- Community Support of the Walk (for Emmaus) or Flight (for Chrysalis)
  - To support the group, other community members appear at the facility for various lengths of time. The numbers of these support persons will range from about 10 to 20 during most of the time.
  - On Saturday evening and Sunday afternoon, there are gatherings of several hundreds of community members for about 2 to 3 hours. The Saturday evening session is one of prayer and worship. Sunday afternoon is a time of sharing and worship.
- Following a weekend event, approximately 100 people will meet to have a time of sharing. This meeting, which is usually conducted at a church, is scheduled for a 2-hour time block.
- Committee meetings at various times throughout the year. The length of these meetings will be variable. They may be held in churches or in the home of the members.