

AGENDA

DOWNTOWN
DEVELOPMENT
AUTHORITY



Board Members:

Luis Avila • Mayor Rosalynn Bliss • Kayem Dunn • Jermale Eddie • Brian Harris • Jen Schottke • Diana Sieger • Jim Talen
Rick Winn

Wednesday, September 11, 2019

8:00 a.m. Meeting

29 Pearl Street, NW Suite #1

- | | | |
|---|-----------|---------|
| 1. Call to Order | | |
| 2. Approve Meeting Minutes from August 14, 2019 (8:01)
(enclosure) | Motion | Harris |
| 3. Accept June 30, 2019 and August 31, 2019 Financial Statements
(enclosure) | Motion | Wallace |
| 4. Grand River Governance Consultant Funding (8:05)
(enclosure) | Motion | Guy |
| 5. River Crossing Change Order (8:15)
(enclosure) | Motion | Miller |
| 6. FY20 Tree Planting and Maintenance Authorization (8:25)
(enclosure) | Motion | Adams |
| 7. President & CEO Report (8:45) | Info Item | Kelly |
| 8. Public Comment (8:55) | | |
| 9. Board Member Discussion (9:00) | | |
| 10. Adjournment | | |





MEETING OF THE DOWNTOWN DEVELOPMENT AUTHORITY

August 14, 2019

1. Call to Order – The meeting was called to order at 8:04 a.m. by Chair Brian Harris

2. Attendance

Present: Jim Talen, Rick Winn, Kayem Dunn, Jermale Eddie, Brian Harris, Diana Sieger, Luis Avila, Jen Schottke, Mayor Rosalynn Bliss.

Absent: None

Others Present: Tim Kelly (DDA Executive Director), Flor Valera, (DDA Recording Secretary) Jana Wallace (DDA Treasurer), Dick Wendt (Legal Counsel) Kimberly Van Driel, Andy Guy, Annamarie Buller, Kyama Kitavi, Mark Miller, Marion Bonneaux, Melvin Eledge (DGRI Staff), David Davis, Bob Adcock, Kristen Moore, Jerry Powell, Jeff Olsen, JD Loeks, Josh Naramore, Breese Stam, Brian McVicar, Kara Wood, Mark Washington, Christian Borg, Tim Mroz, Andy Johnson and others.

3. Approve Meeting Minutes from July 10, 2019

Motion: Jim Talen, supported by Kayem Dunn, moved approval of the minutes from the July 10, 2019 meeting as presented. Motion carried unanimously.

4. River Governance Consultant Authorization

Andy Guy stated DGRI in partnership with the City of Grand Rapids, Kent County, Grand Rapids White Water (GRWW) and other community partners have initiated a process to evaluate and recommended a governance and funding strategy for developing, managing, and sustaining the public assets associated with the future revitalized Grand River Corridor. Mr. Guy provided the Board with an overview of the community-based planning initiatives and the work that has taken place up-to-date. In June 2019, a Request for Qualifications (RFQ) was issued to identify a consultant to support the essential work needed to develop these recommendations. He reported that seven responses were received in July 2019. Goal 1 Citizen Alliance, along with the newly formed Organizational Leadership Steering Committee, were tasked to review and evaluate the RFQ responses. Mr. Guy reported that HR&A Advisors and Kathy Blaha Consulting ranked the highest based on their level of expertise. HR&A is a leading real estate and economic development consultancy; they have supported the development of the City's 2017 Parks and Recreation Master Plan and the Equitable Development and Mobility Strategic Plan.

Kathy Blaha Consulting brings the right expertise in governance and management for parks. Her firm has supported the development of the Ecliptic at Rosa Parks Circle Conservancy. By working together, these consultants will be able to provide recommendations on governance and funding options by the end of the calendar year. Diana Sieger stated both consultants bring core components for understanding equity and inclusion, which is very important for this project. She emphasized that even if the consultants are not able to deliver a recommendation by the end of the calendar year, the focus of the project should be making sure they are able to perform a thorough evaluation. The Board agreed. Mr. Guy concluded by informing the Board that the RFQ did not include a project budget, as DGRI wanted to deliberate the options based on skills and expertise. Both the DDA and the MNTIFA have budgeted FY20 funds to support this work. Given DDA approval, the next steps include meeting with the consultants to establish a budget and formally return to the DDA in September for funding authorization. Along with these efforts, DGRI is organizing a series of “lunch and learn” events in the Fall, where leaders from other communities will be invited to discuss their best practice models. These organizations include High Line Network, Washington D. C. and River LA.

Motion: Kayem Dunn, supported by Rick Winn, moved to accept the consultant recommendation and authorize DGRI staff to negotiate a project budget with the HR&A team. Motion carried unanimously.

5. Fulton Street Transit Bulb Authorization

Mark Miller introduced the request to authorize funding for the installation of an interim transit bulb and related amenities on Fulton Street. Mr. Miller explained this work is in partnership with Mobile GR and the Rapid to promote transit accessibility. He explained that conversations for this initiative emerged through the outreach and engagement portion of the Streetspace Guidelines. The implementation of this bus bulb will be on the transit routes along Fulton in front of MeXo restaurant as this is currently one of the most utilized bus stops. The advantage of transit bus bulb is that the vehicle does not have to pull out, and then back into traffic, making it easier and safer for transit users. Funding for this project is allocated in the FY20 under Streetspace Improvements line item. As one of the most utilized bus stops, Jermale Eddie inquired whether there are plans to install a permanent bus shelter at this location. Mr. Miller responded that due to spacing requirements, an actual physical structure isn't doable. The team is considering the installation of a temporary tensile bus shelter structure. The tensile fabric is made to withstand rain and sun but would need to be stored during the winter months. Mr. Miller added that in addition to the platform, other amenities include benches for seating and planters. The Downtown Ambassadors are expected to maintain this transit stop as this belongs in the DID boundary. Mr. Winn asked if the implementation is expected to be permanent. Mr. Miller stated this would be a one-year pilot installation, with the option to test the interim bulb at other locations.

Motion: Mayor Rosalynn Bliss, supported by Rick Winn moved to approve the allocation of a not to exceed amount of \$75,000 for the installation of the interim transit bulb and related amenities. Motion carried unanimously.

6. Division Avenue Reconstruction

Mark Miller introduced the request to allocate funding for the reconstruction of Division Avenue between Cherry Street and Wealthy Street. Mr. Miller stated this project is in partnership with the City of Grand Rapids. The project is being funded by Michigan Department of Transportation (MDOT), the Grand Rapids Vital Streets and the DDA. The street reconstruction includes narrowing the travel lanes to increase sidewalk space on both sides of the street. A pedestrian refuge within the center

median and new crosswalk to increase pedestrian safety will be added while still maintaining on-street parking. The project also includes adding street trees, planters, bike racks and transit shelters. Diversco Construction is the selected contractor for this project. The requested funding to support this project is in the amount of \$638,000. The FY20 budget includes the allocation of \$310,000 to support the reconstruction of Division Avenue. The additional remaining of \$328,000 is allocated in FY21 as part of the DDA priority plan forecast. The funding for this project will be split between these two fiscal years. Mr. Avila asked about the street selection process. Breese Stam from the City's Engineering department explained that his department works along with MDOT to identify projects five (5) years in advance. From this asset management plan, the Engineering department identifies areas within the downtown boundary the DDA could support.

Motion: Kayem Dunn, supported by Rick Winn moved to approve the allocation of a not to exceed amount of \$638,000 for the reconstruction of Division Avenue, between Cherry Street and Wealthy Street. Motion carried unanimously.

7. Winter Activation Funding Authorization

Kimberly Van Driel introduced the request to approve funding to support a Goal 5 winter activation initiative. Ms. Van Driel stated Goal 5 Citizen Alliance has been working on evaluating winter programming initiatives for the upcoming World of Winter festival. Ms. Van Driel explained that around the world, lighting displays are being used to help activate public spaces. A trip to Toronto back in January allowed the team to experience and learn about Toronto's Light Festival. Ms. Van Driel explained that after careful deliberation with the Goal 5 Alliance, an art installation called Prismatic was chosen for the World of Winter Festival 2020. Prismatic was created by Toronto-based architecture and design firm RAW Design and is managed by Creos. They have interactive installations all around the world. Ms. Van Driel played a short video highlighting the interactive sculptures. She stated Prismatic is a series of 25 kinetic, glowing prism sculptures that play bell music when rotated. Each prism is more than six feet tall and has panels covered with a dichroic film that reflects all the colors of the rainbow throughout the day and at night. If approved, the Prismatic sculptures will be displayed in Grand Rapids for four weeks starting mid-January 2020. She added that DGRI would present this initiative to the City's Art Advisory Council for approval. They will also work to identify additional partners to help with other winter programming activities throughout Downtown as part of the annual festival. Mayor Bliss inquired about the location where the prisms would be displayed. Ms. Van Driel stated that three (3) sites are being evaluated; Heartside, Calder Plaza, and the Movies on Monroe Parking lot. Mayor Bliss inquired whether the Blue Bridge was taken into consideration. Ms. Van Driel said the Alliance is focusing on activating areas that generally don't get much public attention. Mr. Winn inquired whether the prisms could be displayed at multiple locations throughout Downtown. Ms. Van Driel stated that all 25 structures need to be connected and displayed at the same location. Ms. Schottke inquired whether DGRI would be conducting intercept surveys. Ms. Van Driel responded, yes. She concluded by stating that the requested funding would cover expenses associated with transportation, artwork rental, and general production fees.

Motion: Kayem Dunn, supported by Mayor Rosalynn Bliss moved to authorize the Executive Director to enter into a contract with CREOS for an amount not to exceed \$55,000 for Prismatic. Motion carried unanimously.

8. 50 Monroe Development Agreement Amendment

Tim Kelly introduced the request to approve a resolution authorizing an amendment to the Development and Reimbursement Agreement for 50 Monroe LLC. Mr. Kelly stated this amendment would clarify the capture of tax increment revenues related to the redevelopment of the project that resulted in the delivery of the AC Hotel. A reminder that the DDA and 50 Monroe LLC entered into a Development and Reimbursement Agreement dated as of February 2, 2017. Mr. Kelly stated the DDA is entitled to capture both local and school tax increment STI revenues generated by the project. However, by law, it can only capture enough STI to pay debt service on the Arena bonds which are pledged as the only security for the bonds. Since these bonds are reaching their maturity in 2022 and the DDA has enough STI revenues to meet the remaining bond debt service. When the agreement was executed, it was determined the DDA could defer the collection to the Brownfield Redevelopment Authority, so that they could use those proceeds to reimburse the developer for the construction of eligible activities.

Motion: Rick Winn, supported by Mayor Rosalynn Bliss moved to approve the resolution authorizing amendment to Development Agreement for 50 Monroe. Motion carried unanimously.

Board Member Luis Avila left the meeting at 8:50 a.m.

9. Strategic Land Use Committee Recommendations

Brian Harris reminded the Board that at the last DDA Board meeting a subcommittee comprised of Luis Avila, Jen Schottke, Rick Winn and himself was established to evaluate recommendations for future land use. To bring the rest of the Board members up to speed, Mr. Winn gave an update on the key points that emerged during the first meeting discussion. He stated the committee discussed the importance of the community-envisioned GR Forward goals and while these will continue to be a priority, we recognize that the environment is continuously changing. To advance these goals, the Committee agreed that projects would be evaluated on the merit of where we are in a specific moment in time. Other key points include; identifying potential future acquisition opportunities, reviewing DDA boundaries, possibility of expansion and evaluating DDA own parcels for future disposition. The committee was also tasked to consider three (3) proposals for 158 Oakes. Mr. Winn concluded that while we don't have specific recommendations, we are encouraged to keep this discussion going. Mayor Bliss inquired whether potential parcels for acquisition were discussed and to reminded of the process associated with boundary expansion. Mr. Kelly stated the committee highlighted potential properties for future acquisition, and this will be further discussed at their next scheduled meeting. In terms of boundary expansion, an amendment to the TIF Development Plan would need to take place. Legal Counsel Dick Wendt gave an overview of the process to amend the plan. Mr. Wendt stated the DDA must review, approve, and recommend the plan to the City Commission. They must also inform the tax jurisdiction of impacts and allow them to meet with City commission. City Commission must hold a public hearing and approved the plan. The Board thanked the committee for the update.

10. 158 Oakes Letter of Understanding

Tim Kelly introduced the request to authorize a Letter of Understanding (LOU) for 158 Oakes. As stated by Mr. Winn, the Strategic Land Use Committee reviewed the proposals for this site; this is the remnant parcel located adjoined to the Studio Park development project. A Request for Proposals (RFP) was issued in May to solicit interest from developers. In June three (3) qualify offers were received. The proposals were evaluated based on the community goals established in GR Forward. Based on the evaluation, Olsen Loeks Development was selected. Their proposal includes the development of office space that would result in new jobs. If approved, the CEO and legal counsel will

negotiate the terms of LOU with the developer. The one-year LOU will allow the developer to conduct its necessary due diligence and to enter into a purchase and development agreement with the DDA. The LOU requires the developer to make a \$75,000 non-refundable payment to the DDA which amount will be applied towards the DDA costs related to the preparation of the LOU and preparation of the purchase and development agreement.

Motion: Rick Winn, supported by Kayem Dunn moved to authorize the DDA Executive Director and DDA legal counsel to negotiate the terms of a Letter of Understanding with Olsen Loeks Development for 158 Oakes Street SW. Motion carried unanimously.

11. Event Crossing Protocol Updates

Tim Kelly gave an update on the DDA's funding participation for police use for event crossing at the Van Andel Arena and DeVos Place. After conducting some research, it was discovered that this arrangement was put in place in 2003 by the Taskforce. At that time the DDA agreed to participate as the Authority would benefit from increased parking revenue from Areas 4 and 5 parking facilities. This formula was reviewed in 2006 but has not been reaffirmed since. DGRI met with representatives from Mobile GR and the Convention Arena Authority (CAA) to discuss this funding arrangement going forward. Mr. Kelly stated that given the fact that the DDA is no longer the owner of Area 4 and 5, we had communicated the DDA's desire to no longer provide funding effective at the end of the 2019 calendar year. Although the DDA will no longer support this initiative, the authority will remain involved in infrastructure projects and other opportunities.

12. Opportunity Zone Presentation

Tim Mroz from the Right Place and Kara Wood from the City of Grand Rapids gave a presentation on the topic of Opportunity Zones. It is intended to provide information on how the law works, review other practices across the country, and discuss ways to partner and incent desired investment with community benefits. The Opportunity Zone incentives is a new community-investment tool established by the US Congress in the 2017 Tax Cut Act, and it aims to encourage long-term investments in low-income urban and rural communities nationwide. These zones have recently been established throughout the country, and eight (8) of them are now located in the City of Grand Rapids. The areas named as opportunity zones are defined by census tract, rather than any geographical or political boundary lines. Ms. Wood stated these census tracts have multiple development projects opportunities, city planning and economic development initiatives underway, all who have included community and stakeholder input. Mr. Mroz said the program offers investors three (3) tax incentives for putting their capital to work rebuilding economically distressed communities. Those incentives include a temporary deferral, reduction, or exemption in capital gains taxes, depending on how the funds are invested for a minimum investment of 10 years. An overview of how the opportunity funds could be invested in was provided. The presentation concluded with an overview of the next steps, which include; presenting this information to all other Authorities. Ms. Wood added that the City's Economic Development would be collaborating with the Right Place to develop a Grand Rapids Prospectus. The document is designed to attract capital in support of specific areas. We are reviewing other cities such as Louisville to guide as through the process to develop our own. We will then work on building awareness about the program with stakeholders, report to City Commission on Prospectus Strategy, familiarize Opportunity Funds with Grand Rapids Prospectus and prepare policy recommendations to support development in Opportunity Zones. Mayor Bliss commented that although this is an exciting opportunity, many cities are being intentional as these new place-based investments come with the risk of creating displacement in communities.

13. President & CEO Report

Tim Kelly introduced Melvin Eledge as DGRI's new Operations Manager. The Board welcomed Mr. Eledge. Mayor Bliss asked if City Commission had officially adopted the Streetspace Guidelines. Mr. Kelly stated that they were only adopted by the DGRI Board of Advisors. Mayor Bliss said she would like to follow up with both Mr. Kelly and City Manager regarding this topic.

DDA (7/10/19)

- Approved funding for construction and maintenance of Michigan and Bridge Street river trail crossings
- Approved a Retail Innovation Grant for Moby's Popcorn
- Appointed members to a Strategic Land Use Committee

DID (4/24/19)

- Recommended FY20 Budget to City Commission
- Discussed Downtown Retail
- Received a presentation on the temporary Downtown Dog Park
- Discussed the renewal process to be completed prior to FY21

MNTIFA (5/8/19)

- Approved an MOU with Mobile GR and the DDA for the operation of the DASH for FY20
- Recommended FY20 Budget to City Commission

DGRI (7/16/19)

- Approved and recommended updated DGRI and City Service Agreement to City Commission
- Received updates to 2019 Work Plan

Goal 1 – Reestablish the Grand River as the draw to the City and Region

- Riverfront Governance Organizing
 - RFQ responses reviewed with Goal 1
 - Initial Steering Committee meeting held July 31
 - Finalizing dates for GR Forward Thinking Series
 - River LA: 9/4-5
 - Gil Penalosa – 9/23-24
 - Final recommendations delivered before the end of 2019
- Lyon Square Opportunity Site
 - Finalizing Phase 1 design
 - Design underway for Phase 2 (Plaza)
 - MOU drafted and in process of being finalized
 - Phase 1 and 2 will be bid as one project by year end

Goal 2 - Develop a true Downtown neighborhood home to a diverse population

- Remnant Parcel
 - RFP issued May 20
 - Committee formed to review proposals
 - Proposals will be reviewed and if advanced would be brought to DDA for consideration in August

Downtown Development Authority

August 14, 2019

Meeting Minutes

- Downtown Neighbor Network
 - Marketing materials in development to distribute to Downtown property managers
 - Facebook Group created to provide communication platform for residents
 - Network Board/Committee seated in early 2019 and met April 5
- Downtown Affordable Housing
 - RFP released May 2019
 - Responses to be reviewed with Goal 2 Alliance
 - Recommendation(s) will be brought to DDA Board
- Development News
 - Studio Park
 - Ottawa extension summer 2019
 - Parking ramp September 2019
 - Theater and residential buildings summer/fall 2019
 - Hotel January 2020
 - 150 Ottawa
 - Interior build out underway
 - Warner Building will be complete summer 2019
 - Hyatt Place open September 2019
 - 37 Ottawa and 50 Monroe
 - AC Hotel Grand Opening June 3
 - 37 Ottawa office space being leased
 - Both buildings to be complete and open spring 2019
 - 449 Bridge Street
 - Utility connection complete last week and will begin “going vertical” by December
 - Target completion September 2019
 - 10 Ionia
 - Brownfield approvals received in 2018
 - Groundbreaking in January 2019
 - 18-month construction schedule
 - MSU GR Research Center Phase II
 - Long-term ground lease executed for Public Private Partnership
 - Development will include a 200,000 sq. ft. medical innovation building office and a 600-car parking structure
 - Construction anticipated to begin fall 2019 with substantial completion in late 2021
- Goal 3 – Implement a 21st century mobility strategy
 - Bus Shelter Enhancements
 - Held Meeting with Mobile GR and Rapid staff to outline project funding and schedule
 - Installation to begin summer 2019

Downtown Development Authority
August 14, 2019
Meeting Minutes

- Final install complete before end of 2019
- Pedestrian Safety Enhancements
 - Improvements complete on Division Avenue north of Lyon
 - Keeler Building areaway reinforcement complete
 - Michigan Street crossing designs are finalized and the project will be bid summer and installed October

Goal 4 – Grow more & better jobs & ensure continued vitality of the local economy

- Recruit a major office tenant to Downtown
 - Working with City, Chamber and Right Place to develop a more concerted and intentional recruitment strategy to attract and retain businesses Downtown
 - Hosting Chris Leinberger 10/24-25
- Hosting 1st Annual Small Business Expo August 29th at Devos Place

Goal 5 – Reinvest in public space, culture & inclusive programming

- VandenBerg Plaza/Calder Plaza Improvements
 - Design of Phase 1 improvements ongoing
 - Designs complete spring 2019
 - June 2019 is the 50th anniversary of the plaza's opening and a key organizing point for a celebratory moment
- Public Realm Improvements
 - Tree plantings with FOGRP scheduled
 - Downtown Dog Park construction begins May 13
 - Fitness equipment installation underway in North Monroe. Complete in May.
- Explore opportunities to beautify public plaza at Van Andel Arena
 - Consultant team work commenced in November
 - Exploring partnership/funding opportunities for FY2019
 - Alley activation to begin with former Art Prize installation (Ford Museum crocodiles)
 - Stakeholder and Alliance engagement ongoing
 - Designs complete summer 2019
- Division Avenue Safety and Cleanliness Improvements
 - Lighting
 - DDA authorized additional funding in December 2018
 - Fulton to Cherry construction to begin spring 2019
 - Public Restrooms
 - City and DGRI working with Heartside Quality of Life committee to finalize design and operation of new public facilities for Cherry / Commerce and Weston / Commerce parking ramps
 - City and DGRI partnering to develop a sustainable facility management protocol for the new facilities.

Downtown Development Authority

August 14, 2019

Meeting Minutes

- Public Art
 - Work on 27 Rad Women murals complete May 2019
 - “Rainbow Road” complete at Sheldon
 - Collaborating with UICA Exit Space on Richmond Stamp building
 - Future opportunities include Ottawa and Michigan off ramp and riverfront mural down the stairwell near the Grand Rapids Public Museum
- Upcoming Events
 - Movies on Monroe – August 23 (Space Jam and Star Wars)
 - State of Our Downtown – September 5, 2019

14. Public Comment

David Davis introduced himself to the Board. Mr. Davis expressed his support for the revitalization of upper Grand River located north of Fulton Street but noted his opposition to the envisioned work for the south portion of the Grand River as this area represents a historic part of Grand Rapids.

15. Board Member Discussion

Jim Talen inquired whether staff could assist in creating an overlay map of the census tracts “opportunity zones” in the DDA boundary. Mr. Kelly said he would follow up.

Jermale Eddie said he is participating in a school job shadowing program and wanted to take a moment to introduce Qwan, a student from Kentwood.

16. Adjournment

The meeting adjourned at 9:47 a.m.

MEMORANDUM

CITY OF GRAND RAPIDS · DOWNTOWN DEVELOPMENT AUTHORITY

**Agenda Item 3.
September 11, 2019
DDA Meeting**

DATE: September 4, 2019

TO: Brian Harris
Chairman

FROM: Jana M. Wallace
Downtown Development Authority Treasurer

SUBJECT: Preliminary FY2019 Financial Statements as of June 30, 2019

Attached are the Authority's preliminary financial statements for the fiscal year ended June 30, 2019. The attached statements include:

Statement A: Balance Sheet - Preliminary
Statement B: Comparison of FY2019 Budget vs Actual Results - Preliminary
Statement C: Statement of Project Expenditures - Preliminary
Statement D: Schedule of June, 2019 Expenditures - Preliminary
Statement E: DDA Series 2017 Bond Proceeds Statements - Preliminary

These statements are marked as "Preliminary," since the Authority's FY2019 financial audit has not been completed. However, standard year-end entries have been recorded.

July and August are typically 'catch up,' months for paying and recording year-end expenditures and this year is no different – Statement D is five pages long. Regardless, on Statement A, cash balances and fund balances for the Local Tax Increment and Non-Tax Increment Funds are sufficient to cover expenditures incurred prior to FY2020 tax increment revenue distributions. The Debt Increment Fund cash balance is positive but only because the excess capture reimbursement checks were issued in July.

On Statement B, Earnings from Investments and Property Rental revenues were significantly higher than budgeted. Non-Tax Fund Goal #4 and Goal #5 expenditures were higher than budgeted but Total Expenditures for both the Non-Tax and Local Tax Increment Funds were lower than budgeted. The Debt Tax Increment Fund appears to have exceeded its FY2019 appropriation authority; however, the "Estimated Capture to Be Returned," line item is actually recorded as a negative revenue in the accounting records.

Please contact me at 616-456-4514 or jwallace@grcity.us if you have any questions.

Attachments

STATEMENT A

DOWNTOWN DEVELOPMENT AUTHORITY

Balance Sheet

As of June 30, 2019 Preliminary

	Non-Tax Funds	Debt Increment	Local Tax Increment	TOTAL
ASSETS				
Pooled Cash and Investments	\$ 5,046,779	\$ 1,785,140	\$ 6,674,078	\$ 13,505,997
Petty Cash	-	-	500	500
Debt Service Reserve - Series 1994 Bonds	-	-	-	-
Interest Receivable	15,391	15,147	21,505	52,043
Loan Receivable - Project Developer	388,848	-	-	388,848
General Fixed Assets	-	-	87,946,535	87,946,535
Accumulated Depreciation on Fixed Assets	-	-	(57,452,061)	(57,452,061)
Future Tax Increment Revenues Anticipated	-	19,110,000	30,250	19,140,250
TOTAL ASSETS	\$ 5,451,018	\$ 20,910,287	\$ 37,220,807	\$ 63,582,112
LIABILITIES AND FUND EQUITY				
Liabilities				
Current Liabilities	\$ 66,312	\$ -	\$ 460,758	\$ 527,070
Due to Other Governmental Units	-	2,724,922	-	2,724,922
Deposit - Area 4 Developer Damage	1,000	-	-	1,000
Property Appeals Outstanding at Year-End	-	14,347	33,320	47,667
Deferred Revenue - Developer Loan	388,848	-	-	388,848
Contract Payable	-	-	30,250	30,250
Bonds Payable	-	19,110,000	-	19,110,000
TOTAL LIABILITIES	456,160	21,849,269	524,328	22,829,757
Fund Balance / Equity:				
Investments in General Fixed Assets, net of Accumulated Depreciation	-	-	30,494,474	30,494,474
Non-Tax Increment Reserve	4,463,567	-	-	4,463,567
Reserve for Authorized Projects	-	-	6,192,005	6,192,005
Reserve for Brownfield Series 2012A Bonds	531,291	-	-	531,291
Reserve for Compensated Absences	-	-	10,000	10,000
Reserve for Eligible Obligations	-	(938,982)	-	(938,982)
TOTAL FUND EQUITY	4,994,858	(938,982)	36,696,479	40,752,355
TOTAL LIABILITIES & FUND EQUITY	\$ 5,451,018	\$ 20,910,287	\$ 37,220,807	\$ 63,582,112

STATEMENT B

DOWNTOWN DEVELOPMENT AUTHORITY Comparison of FY2019 Budget vs Actual Results July 1, 2018 - June 30, 2019 Preliminary

	Non-Tax Funds		Debt Tax Increment		Local Tax Increment	
	Budget	Actual	Budget	Actual	Budget	Actual
REVENUES						
Property Tax Increment - General	\$ -	\$ -	\$ 8,254,822	\$ 9,529,474 ¹	\$ 5,672,682	\$ 5,718,230
Property Tax Increment - Transit Millage	-	-	-	-	522,053	522,053
Property Tax Increment - Prior Year Appeals	-	-	(75,000)	(6,148)	(75,000)	(20,838)
Property Tax Increment - Prior Year Appeals Withdrawn	-	-	-	96,275	-	96,238
Property Tax Increment - County/GRCC/City/ITP Rebates	-	-	-	-	(619,474)	(618,900)
Special Assessments - Areaway	15,000	258	-	-	-	-
Brownfield Authority - Grandville Avenue	-	-	-	-	28,398	-
Earnings from Investments - General	51,977	142,918	8,616	133,018	70,703	199,926
Earnings from Investments - Multi-Year Accrual Reversal	-	32,842	-	28,792	-	52,661
Interest Paid by Developer - The Gallery on Fulton Note	21,998	21,998	-	-	-	-
Property Rental - DASH Parking Lots	225,127	366,938	-	-	-	-
Property Rentals - YMCA Customer Parking	52,545	50,700	-	-	-	-
Event Sponsorships and Fees	75,000	58,770	-	-	-	-
Valent-ICE Sculpture Reimbursements	25,000	13,725	-	-	-	-
Contributions - Lyon Square Project	-	-	-	-	-	250,000
Principal Repayments - The Gallery on Fulton Note	100,000	100,000	-	-	-	-
Series 1994 Debt Service Reserve Fund	-	-	845,000	-	-	-
Reimbursement - FEMA 2013 Grd River Flood Damage	-	-	-	-	-	4,608
Reimbursement - GRKCCAA for Exterior Arena Improvs	-	-	-	-	-	59,851
Reimbursements and Miscellaneous Revenues	1,000	3,375	-	-	5,000	2,714
From / (To) Fund Balance	828,709	-	(384,238)	-	4,097,793	-
TOTAL REVENUES	\$ 1,396,356	\$ 791,524	\$ 8,649,200	\$ 9,781,411	\$ 9,702,155	\$ 6,266,543
EXPENDITURES						
<u>GR Forward Projects:</u>						
Goal #1: Restore the River as the Draw and Create a Connected and Equitable River Corridor	\$ 45,000	\$ 7,265	\$ -	\$ -	\$ 2,013,000	\$ 436,829
Goal #2: Create a True Downtown Neighborhood Which is Home to a Diverse Population	150,000	-	-	-	2,340,000	1,516,127
Goal #3: Implement a 21st Century Mobility Strategy	40,000	6,110	-	-	2,100,000	788,516
Goal #4: Expand Job Opportunities and Ensure Continued Vitality of the Local Economy	25,000	25,112	-	-	150,000	35,689
Goal #5: Reinvest in Public Space, Culture, and Inclusive Programming	1,131,000	1,151,533	-	-	1,425,000	583,132
Total GR Forward Projects	\$ 1,391,000	\$ 1,190,020	\$ -	\$ -	\$ 8,028,000	\$ 3,360,293
Administration	5,356	1,156	-	-	1,257,898	1,169,452
Debt Service for Bond Issues	-	-	7,649,200	7,649,200	416,257	415,682
Estimated Capture to be Returned	-	-	1,000,000	2,724,922	-	-
TOTAL EXPENDITURES	\$ 1,396,356	\$ 1,191,176	\$ 8,649,200	\$ 10,374,122	\$ 9,702,155	\$ 4,945,427
EXCESS / (DEFICIT)	\$ -	\$ (399,652)	\$ -	\$ (592,711)	\$ -	\$ 1,321,116

Note 1: Budgeted and Actual captured tax increment revenues here are 90% of the Authority's legal capture authority, per the FY2019-2023 Priority Plan.

STATEMENT C

DOWNTOWN DEVELOPMENT AUTHORITY Statement of FY2019 Project Expenditures As of June 30, 2019 Preliminary

Project Name	FY2019 Project Budgets		Expenditures		Remaining FY2019 Budgets
	%	Amount	Month	Fiscal Year	
River Trail Improvements		\$ 100,000	\$ -	\$ 58,689	\$ 41,311
Sheldon Blvd - Weston to Cherry Street		497,204	-	502,203	(4,999)
Weston Street - Sheldon to LaGrave Ave		81,750	-	114,660	(32,910)
GRForward Goal # 1 - Bond Proceeds	6.72%	\$ 678,954	\$ -	\$ 675,552	\$ 3,402
Arena South Implementation		50,000	9,732	20,232	29,768
Downtown Plan		325,000	33,134	104,956	220,044
Grand River Activation		400,000	-	-	400,000
Lyon Square Improvements		288,000	3,102	9,072	278,928
Parks Design		700,000	187,190	271,516	428,484
Pearl Street Gateway Enhancements		100,000	-	(10,094)	110,094
River Trail Improvements		-	41,147	41,147	(41,147)
State Street & Bostwick Ave Reconstruction		150,000	-	-	150,000
GRForward Goal # 1 - Local Tax Increment	19.93%	\$ 2,013,000	\$ 274,305	\$ 436,829	\$ 1,576,171
Downtown Plan		20,000	-	-	20,000
Downtown Speakers Series		10,000	-	1,675	8,325
Riverwalk Maintenance		15,000	5,215	5,590	9,410
GRForward Goal # 1 - Non-Tax Increment	0.45%	\$ 45,000	\$ 5,215	\$ 7,265	\$ 37,735
Affordable Housing Support		250,000	506	506	249,494
Development Project Guidance		90,000	-	4,598	85,402
Development Project Reimbursements		1,300,000	-	1,004,600	295,400
Downtown Census		15,000	-	-	15,000
Downtown Enhancement Grants		485,000	1,887	411,162	73,838
Weston Street - Sheldon to LaGrave Ave		200,000	9,106	95,261	104,739
GRForward Goal # 2 - Local Tax Increment	23.17%	\$ 2,340,000	\$ 11,499	\$ 1,516,127	\$ 823,873
Heartside Public Restroom Operations		150,000	-	-	150,000
GRForward Goal # 2 - Non-Tax Increment	1.49%	\$ 150,000	\$ -	\$ -	\$ 150,000
Accessibility and Mobility Repairs		100,000	4,650	5,650	94,350
Bicycle Friendly Improvements		250,000	1,241	58,063	191,937
DASH North Shuttle Services		100,000	25,384	100,381	(381)
Grandville Ave Area Improvements		50,000	-	-	50,000
Michigan / Ottawa Gateway		50,000	10,000	10,000	40,000
New Downtown Circulator Infrastructure		500,000	-	-	500,000
Public Realm Improvements		325,000	130,659	276,989	48,011
Streetscape Improv - CBD/Heartside/Arena S		650,000	231,548	270,920	379,080
Wayfinding System Improvements		75,000	20,401	66,513	8,487
GRForward Goal # 3 - Local Tax Increment	20.80%	\$ 2,100,000	\$ 423,883	\$ 788,516	\$ 1,311,484
Transportation Demand Mnmt Program		40,000	500	6,110	33,890
GRForward Goal # 3 - Non-Tax Increment	0.40%	\$ 40,000	\$ 500	\$ 6,110	\$ 33,890
Econ Devel - Minority/Women Business Enterprises		150,000	33,797	35,689	114,311
GRForward Goal # 4 - Local Tax Increment	1.49%	\$ 150,000	\$ 33,797	\$ 35,689	\$ 114,311
Downtown Workforce Programs		25,000	5,863	25,112	(112)
GRForward Goal # 4 - Non-Tax Increment	0.25%	\$ 25,000	\$ 5,863	\$ 25,112	\$ (112)
DGRI Event Production		-	-	1,823	(1,823)
Downtown Marketing and Inclusion		400,000	88,074	295,708	104,292
Downtown Tree Plantings		150,000	-	76,894	73,106
Heartside Public Restroom Facilities Construction		150,000	-	-	150,000
Public Space Activation		-	-	408	(408)
Sheldon Blvd - Weston to Cherry Street		400,000	56,733	57,742	342,258
Snowmelt System Repairs / Investigation		50,000	14,091	30,370	19,630
State of Downtown Event & Annual Reports		25,000	-	3,887	21,113
Urban Recreation Improvements		250,000	53,648	101,391	148,609
Veterans Park Improvements		-	1,367	14,909	(14,909)
GRForward Goal # 5 - Local Tax Increment	14.11%	\$ 1,425,000	\$ 213,913	\$ 583,132	\$ 841,868
Bridge Lighting Operations		10,000	-	-	10,000
DGRI Event Production		325,000	63,554	300,105	24,895
Diversity / Inclusion Programming		45,000	12,915	59,335	(14,335)
Downtown Ambassadors		209,000	52,923	222,474	(13,474)
Educational Partnerships Initiatives		5,000	-	1,000	4,000
Experience - Miscellaneous		50,000	2,300	32,058	17,942
Holiday Décor Program		55,000	-	58,137	(3,137)
Major Event Sponsorship		70,000	50,000	82,632	(12,632)
Police Foot Patrols		35,000	4,170	4,170	30,830
Project and Fixed Asset Maintenance		25,000	-	5,120	19,880
Public Space Activation		65,000	16,139	84,542	(19,542)
Rosa Parks Circle Skating Operations		40,000	40,000	40,000	-
Special Events - Grants		25,000	-	24,594	406
Special Events - Office of		50,000	25,000	50,000	-
Special Events - Training Program		5,000	199	4,699	301
Stakeholder Engagement Programs		35,000	7,925	26,131	8,869
Ticketed Events - Police Services		80,000	35,895	155,896	(75,896)
Winter Avenue Building Lease		2,000	-	640	1,360
GRForward Goal # 5 - Non-Tax Increment	11.20%	\$ 1,131,000	\$ 311,020	\$ 1,151,533	\$ (20,533)
TOTAL	100.00%	\$ 10,097,954	\$ 1,279,995	\$ 5,225,865	\$ 4,872,089

STATEMENT D
DOWNTOWN DEVELOPMENT AUTHORITY
Schedule of FY2019 Expenditures
June, 2019 Preliminary

Source	Date Posted	Vendor	Purpose / Project	Description	Amount
Local	7/11/2019	Progressive Architecture AE	Parks Design	18028-Calder Plaza Redesign (#00173419)-DDA	\$ 133,931.96
Local	6/26/2019	Severance Electric Co., Inc.	Streetscape Improv - CBD/Heartside/Arena S	18026-Division Street Lighting (#1802601)-DDA	117,357.16
Local	6/13/2019	Paychex	Administration	DDA Payroll Wages, 401, Taxes - May 2019	108,380.06
Local	6/30/2019	Brownfield Redevelopment Authority	Brownfield Series 2012A Bonds	Correct accounting on transfer to Brownfield	75,000.00
Local	6/30/2019	Paychex	Administration	DDA Payroll Wages, 401, Taxes - June 2019	73,212.18
Local	6/30/2019	SEVERANCE ELECT #1802602 Accrual	Streetscape Improv - CBD/Heartside/Arena S	Accrue services performed in FY2019	71,905.61
Local	7/8/2019	MKSK INC	Public Realm Improvements	Van Andel Alley Concept/Plaza construction docs: 06/2019	56,376.66
Local	6/26/2019	Wyoming Excavators Inc	Urban Recreation Improvements	6th Street Bridge Park & Canal Park - Exercise Equip	53,447.99
Local	6/30/2019	WYOMING EXCAV #1509613 Accrual	Sheldon Blvd - Weston to Cherry Street	Accrue services performed in FY2019	52,930.34
Non-Tax	6/16/2019	ArtPrize Grand Rapids	Major Event Sponsorship	Artprize 2019 Public Partner Sponsor	50,000.00
Non-Tax	6/14/2019	City Treasurer - Parks & Recreation	Rosa Parks Circle Skating Operations	FY19 Rosa Parks Ice Rink operations reimbursement	40,000.00
Local	6/30/2019	City Treasurer - Human Resources	Administration	Correct accounting on final transfer DDA staff legacy costs	37,863.00
Local	6/27/2019	City Treasurer - MobileGR/Parking Svcs	River Trail Improvements	DDA share HRC May engin/design - Riverwalk Trail Study	36,461.94
Local	7/11/2019	Pioneer Construction	Parks Design	18028-Calder Plaza Redesign (#19003801PC)-DDA	35,000.00
Local	6/30/2019	Payroll Re-Allocation Entry	Downtown Plan	DDA P/R re-alloc to proj & funds for 12/21/18-6/30/19	32,998.53
Local	7/17/2019	Move Systems International, LLC	Econ Devel - Minority/Women Biz Enterprises	Retail Innovation Food Cart Grant 06/2019	31,575.00
Local	6/30/2019	Payroll Re-Allocation Entry	Downtown Marketing and Inclusion	DDA P/R re-alloc to proj & funds for 12/21/18-6/30/19	31,459.60
Non-Tax	6/23/2019	Mydatt Service Inc dba Block by Block	Downtown Ambassadors	Downtown Ambassadors 05/2019	26,385.55
Non-Tax	7/15/2019	Mydatt Service Inc dba Block by Block	Downtown Ambassadors	Downtown Ambassadors 06/2019	26,385.55
Non-Tax	6/14/2019	City Treasurer - Office of Special Events	Special Events - Office of	Office of Special Events Support - Payment 2 of 2	25,000.00
Local	6/16/2019	Ferris State University	Public Realm Improvements	Exit Space: Sister Cities Mural 2019	23,000.00
Local	6/14/2019	City Treasurer - Traffic Safety	Streetscape Improv - CBD/Heartside/Arena S	DDA share HRC PE for MI Street Riverwalk Crossing	18,143.98
Local	6/30/2019	Payroll Re-Allocation Entry	Parks Design	DDA P/R re-alloc to proj & funds for 12/21/18-6/30/19	17,927.52
Local	6/30/2019	VALLEY CITY SIGN 1402534 Accrual	Wayfinding System Improvements	Accrue services performed in FY2019	16,761.00
Local	6/3/2019	MKSK INC	Public Realm Improvements	Concept Design: Van Andel Plaza/Arena 03/2019	16,335.31
Local	6/16/2019	Festival of the Arts	Downtown Marketing and Inclusion	Calder Stage Sponsor 2019 Festival	15,000.00
Local	6/26/2019	Zachariah Boerman	Public Realm Improvements	Downtown Dog Park Fencing 05/21/2019	14,800.00
Local	6/30/2019	Payroll Re-Allocation Entry	Streetscape Improv - CBD/Heartside/Arena S	DDA P/R re-alloc to proj & funds for 12/21/18-6/30/19	14,385.71
Non-Tax	6/30/2019	City Treasurer - Police Dept	Ticketed Events - Police Services	GRPD Overtime Jan 2019 - Replaces ITI 301 19-80	13,892.81
Non-Tax	6/27/2019	LiveSpace, LLC	DGRI Event Production	Audio/Visual svcs for Movies on Monroe 06/21/2019	12,800.00
Non-Tax	6/27/2019	LiveSpace, LLC	DGRI Event Production	Audio/Visual svcs for Movies on Monroe 06/7/2019	12,800.00
Local	7/2/2019	Geotech Inc	Snowmelt System Repairs / Investigation	West of Ionia Street Leak Repair 06/19	10,407.00
Local	7/9/2019	Geotech Inc	Snowmelt System Repairs / Investigation	West of Ionia Street Leak Repair 06/19	10,407.00
Local	6/3/2019	Ferris State University - UICA	Michigan / Ottawa Gateway	Exit Space mural project Ottawa 05/2019	10,000.00
Non-Tax	6/23/2019	LINC Up Nonprofit Housing Corporation	Diversity / Inclusion Programming	Rock the Block & Community Spirit Sponsorships 2019	10,000.00
Local	6/26/2019	Williams & Works Inc	Public Realm Improvements	Professional Services: DGRI Alley Improvements	9,800.00
Local	6/30/2019	Payroll Re-Allocation Entry	Arena South Implementation	DDA P/R re-alloc to proj & funds for 12/21/18-6/30/19	9,692.86
Non-Tax	6/12/2019	City Treasurer - Police Dept	Ticketed Events - Police Services	VANANDEL GRPD OVERTIME FOR MAY 2019	9,306.61
Local	6/12/2019	City Treasurer - MobileGR/Parking Svcs	DASH North Shuttle Services	APRIL 2019 DDA SHARE OF DASH BUS-NORTH LEASE	8,333.00
Local	6/27/2019	City Treasurer - MobileGR/Parking Svcs	DASH North Shuttle Services	JUNE 2019 DDA SHARE OF DASH BUS-NORTH LEASE	8,333.00
Local	6/27/2019	City Treasurer - MobileGR/Parking Svcs	DASH North Shuttle Services	NOV 2018 DDA SHARE OF DASH BUS- NORTH LEASE	8,333.00
Local	6/3/2019	City Treasurer - Budget Office	Administration	Support services allocation - June, 2019	8,233.00
Local	7/8/2019	State of Michigan	Weston Street - Sheldon to LaGrave Ave	14056-Weston-Sheldon to LaGrave (#06041914056)-DDA	7,498.70
Non-Tax	7/17/2019	Joseph Alan Salamon	Public Space Activation	Artwork services: Rainbow Road Mural 6/2019	6,443.87
Non-Tax	6/25/2019	City Treasurer - Police Dept	Ticketed Events - Police Services	VANANDEL GRPD OVERTIME FOR 06/25/2019	6,082.34
Local	6/17/2019	Federal Square Bldg Co. #1, LLC	Administration	Office Lease: 29 Pearl Street 06/2019	5,728.56
Local	6/3/2019	Amway Hotel Corporation	Downtown Marketing and Inclusion	Advertising: SOLACE Fall 2018	5,535.00
Local	6/3/2019	Amway Hotel Corporation	Downtown Marketing and Inclusion	Solace Marketing Advertising 05/2019	5,535.00
Non-Tax	6/14/2019	City Treasurer - Parks & Recreation	Riverwalk Maintenance	FY19 Riveredge Maintenance Reimbursement	5,215.11
Local	6/27/2019	Dickinson Wright PLLC	Administration	Legal services: DDA Legal Matters 05/2019	5,126.00
Local	6/10/2019	City Treasurer - Traffic Safety	River Trail Improvements	DDA share HRC June 2019 engin/design	4,684.68
Local	7/15/2019	Disability Advocates of Kent Co.	Accessibility and Mobility Repairs	Charrette Planning 05/14/2019-06/20/2019	4,650.00
Local	6/16/2019	McAlvey Merchant & Associates	Administration	Governmental Consulting May 2019	4,500.00
Local	7/15/2019	McAlvey Merchant & Associates	Administration	Governmental Consulting June 2019	4,500.00
Non-Tax	7/15/2019	Swank Motion Pictures	DGRI Event Production	Movie Licensing: Spiderman & A Star is Born 06/2019	4,500.00
Local	6/20/2019	Dickinson Wright PLLC	Administration	Legal services: DDA Legal Matters 04/2019	4,224.00
Non-Tax	6/30/2019	City Treasurer - Police Dept	Police Foot Patrols	Sept 2018 Foot Patrol - Replaces ITI 301 19-90	4,170.46
Non-Tax	6/25/2019	City Treasurer - MobileGR/Parking Svcs	Public Space Activation	Ground Mural 06/25/2019 METER HOODING	3,850.00
Local	6/30/2019	MOORE & BRUG #170134.3-9 Accrual	Sheldon Blvd - Weston to Cherry Street	Accrue services performed in FY2019	3,802.58
Local	7/22/2019	Geotech Inc	Snowmelt System Repairs / Investigation	Irrigation leak repair 6/24/2019	3,684.28
Local	6/16/2019	GRCAC	Downtown Marketing and Inclusion	Radio Advertising: GR Live (sponsorship) June 2019	3,500.00
Non-Tax	6/12/2019	City Treasurer - Police Dept	Ticketed Events - Police Services	DEVOS GRPD OVERTIME FOR MAY 2019	3,319.66
Non-Tax	6/25/2019	City Treasurer - Police Dept	Ticketed Events - Police Services	DEVOS GRPD OVERTIME FOR 06/25/2019	3,293.96
Non-Tax	6/16/2019	Matrix Edutainment, Inc.	DGRI Event Production	Event Supplies: Movies on Monroe 05/2019	3,200.00
Non-Tax	7/15/2019	The ArtRanger	DGRI Event Production	Movies on Monroe tunnel project 06/2019	3,096.83
Non-Tax	6/23/2019	Heartside Gleaning Initiative	Stakeholder Engagement Programs	Fresh food distribution at Pekich Park 2019 season	3,080.00
Local	6/16/2019	Erika Townsley	Downtown Marketing and Inclusion	Photography at various locations 5/31/2019	3,000.00
Local	7/11/2019	Geotech Inc	Streetscape Improv - CBD/Heartside/Arena S	18026-Division St. Lghtng (#6905)-DDA	2,908.65
Non-Tax	7/15/2019	Swank Motion Pictures	DGRI Event Production	Movie Licensing: Beetle Juice 06/2019	2,750.00
Local	6/12/2019	Fifth Third Bank P-Card - 05/2019	Public Realm Improvements	Downtown Dog Park Supplies	2,714.85
Local	6/30/2019	WILLIAMS & WORKS 88063 Accrual	Wayfinding System Improvements	Accrue services performed in FY2019	2,607.73

continued on the next page

STATEMENT D - continued
DOWNTOWN DEVELOPMENT AUTHORITY
Schedule of Expenditures - FY2019
June, 2019 Preliminary

Page 2

Source	Date Posted	Vendor	Activity # Purpose / Project	Description	Amount
<i>Continued from previous page</i>					
Local	6/26/2019	Geotech Inc	Streetscape Improv - CBD/Heartside/Arena S	18026-Division Street Lght (#6854)-DDA	\$ 2,551.75
Non-Tax	6/23/2019	YMCA of Greater Grand Rapids	Stakeholder Engagement Programs	Veggie Van at Pekich Park 2019 season	2,550.00
Non-Tax	6/25/2019	Kerkstra Portable Restroom Svc Inc	DGRI Event Production	Portable Restrooms Movies on Monroe 06/2019	2,535.00
Non-Tax	6/23/2019	Holly Elise Young	Diversity / Inclusion Programming	Small Biz Expo 2019 Brand Design	2,415.00
Local	6/20/2019	Dickinson Wright PLLC	Lyon Square Improvements	DDA Legal: Lyons Square Project 04/2019	2,376.00
Local	7/15/2019	HR Collaborative LLC	Administration	Operations Manager search - 1st installment of 3 06/19	2,375.70
Non-Tax	6/25/2019	City Treasurer - Parks & Recreation	Experience - Miscellaneous	Free Family Paddle Night Sponsorship	2,300.00
Non-Tax	6/27/2019	La Mejor GR LLC	DGRI Event Production	Spanish Radio Advertising: Movies on Monroe 2019	2,250.00
Local	6/30/2019	THE KR GROUP INC #21621 Accrual	Administration	Accrue services performed in FY2019	2,064.52
Non-Tax	7/15/2019	Grand Rapids Food Truck Association	Public Space Activation	Calder Activation Food Truck Support: May-July 2019	2,000.00
Non-Tax	7/15/2019	Michigan Landscape Services	DGRI Event Production	Christmas Decor Installation MOM lot 12/2018	1,980.00
Local	6/24/2019	Dickinson Wright PLLC	Public Realm Improvements	DDA Legal: Dog Park	1,936.00
Non-Tax	6/12/2019	City Treasurer - MobileGR/Parking Svcs	DGRI Event Production	AUGUST 2018 prkg-DASH bus lease Movies on Monroe	1,922.70
Local	6/3/2019	Micandy Garden Greenhouses, Inc.	Public Realm Improvements	Downtown Dog Park Plantings 2019	1,800.00
Non-Tax	6/12/2019	Fifth Third Bank P-Card - 05/2019	DGRI Event Production	DGRI Event Supplies	1,689.37
Local	6/17/2019	Dickinson Wright PLLC	Administration	Legal services: DDA Legal Matters 04/2019	1,650.00
Local	6/30/2019	MOORE & BRUG #170209.2-8 Accrual	Weston Street - Sheldon to LaGrave Ave	Accrue services performed in FY2019	1,607.21
Local	6/15/2019	City of Grand Rapids	Administration	Staff services - payroll period ended 06/15/2019	1,564.97
Non-Tax	6/30/2019	City Treasurer - MobileGR/Parking Svcs	Downtown Workforce Programs	Relax at Rosa svcs - Replaces ITI 751 19-18	1,540.00
Local	7/15/2019	Hannah Renee Berry	Downtown Marketing and Inclusion	Rad Women Project Supplies 5/2019	1,506.00
Non-Tax	6/23/2019	Airline Media Productions Inc	DGRI Event Production	Movie Licensing: Movies on Monroe 06/2019	1,475.00
Local	6/1/2019	City of Grand Rapids	Administration	Staff services - payroll period ended 06/01/2019	1,415.93
Local	6/20/2019	Dickinson Wright PLLC	Econ Devel - Minority/Women Biz Enterprises	DDA Legal: Ambiance GR proposal 04/2019	1,386.00
Non-Tax	6/25/2019	Acp Entertainment	DGRI Event Production	Trampoline Rental for MOM event 6/21/2019	1,381.00
Local	6/14/2019	City Treasurer - City Engineer	Veterans Park Improvements	14084-Final-Veteran's Memorial Park	1,366.66
Local	6/30/2019	GEOTECH INC #6962 Accrual	Streetscape Improv - CBD/Heartside/Arena S	Accrue services performed in FY2019	1,326.81
Local	6/25/2019	Holland Litho Service Inc	Downtown Marketing and Inclusion	Rad Women Posters 05/2019	1,284.73
Non-Tax	6/25/2019	Creative Studio Promotions	Stakeholder Engagement Programs	Vendor Tent for Downtown Neighbor Network 05/2019	1,268.75
Non-Tax	7/18/2019	Fifth Third Bank P-Card - 06/2019	DGRI Event Production	Event supplies for DGRI Events 06/2019	1,223.06
Local	6/30/2019	FISHBECK/THOMPSON 384358 Accrual	Streetscape Improv - CBD/Heartside/Arena S	Accrue services performed in FY2019	1,221.22
Local	6/27/2019	Creative Studio Promotions	Downtown Marketing and Inclusion	Marketing sup: DGRI Logo key/bottle opener 06/05/2019	1,137.66
Local	6/27/2019	Creative Studio Promotions	Downtown Marketing and Inclusion	Marketing Supplies: 06/13/2019	1,108.71
Local	6/30/2019	MOORE & BRUG #190156.1-2 Accrual	Downtown Enhancement Grants	Accrue services performed in FY2019	1,073.53
Local	6/12/2019	City Treasurer - MobileGR/Parking Svcs	Streetscape Improv - CBD/Heartside/Arena S	DDA share HRC November engin/design - Riverwalk Trail	1,058.19
Non-Tax	6/26/2019	Matrix Edutainment, Inc.	DGRI Event Production	Event Supplies: Movies on Monroe 06/21/2019	1,050.00
Local	6/10/2019	City Treasurer - Risk Management	Administration	General insurance - May 2019	1,037.00
Local	6/27/2019	City Treasurer - MobileGR/Parking Svcs	Bicycle Friendly Improvements	Reimburse Mobile GR for engineering svcs	1,001.70
Non-Tax	6/23/2019	Appleseed Collective	Downtown Workforce Programs	Music performance - Relax at Rosa 2019	1,000.00
Local	6/12/2019	City Treasurer - MobileGR/Parking Svcs	Public Realm Improvements	DGRI Parklet; SEPT 2018 PARKING HOODED METERS	1,000.00
Local	7/2/2019	Goldie JoRae Stilson	Downtown Marketing and Inclusion	Music license fee for Dog Park Promo Video 2019	1,000.00
Non-Tax	7/11/2019	Max Lockwood	Downtown Workforce Programs	Relax at Rosa Performance: 06/20/2019	1,000.00
Non-Tax	6/26/2019	Chris Nordman Associates	DGRI Event Production	Movies on Monroe game rentals 6/7/2019	995.00
Local	7/15/2019	Adtegrity.com, Inc.	Downtown Marketing and Inclusion	Advertising: Relax at Rosa 2019	942.56
Local	6/16/2019	TGG, Inc.	Administration	Life & S/T & L/T disability insurance - 07/01/19-07/30/19	925.61
Local	6/3/2019	Icon Sign Company, LLC	Public Realm Improvements	Dog Park vinyl signage 2019	904.15
Local	6/29/2019	City of Grand Rapids	Administration	Staff services - payroll period ended 06/29/2019	894.30
Local	7/2/2019	Creative Studio Promotions	Downtown Marketing and Inclusion	Marketing sup: Smart Wallet with stand 06/05/2019	892.33
Local	7/8/2019	Creative Studio Promotions	Downtown Marketing and Inclusion	Marketing sup: Smart Wallet with stand 06/05/2019	892.33
Local	6/16/2019	Vias, LLC	Downtown Marketing and Inclusion	Translations Services- Spring 2019	880.00
Local	6/16/2019	Adtegrity.com, Inc.	Downtown Marketing and Inclusion	Advertising: Relax at Rosa 2019	850.38
Local	6/27/2019	Dickinson Wright PLLC	Econ Devel - Minority/Women Biz Enterprises	DDA Legal: Ambiance GR 5/2019	836.00
Non-Tax	6/3/2019	Bazen Electric	Public Space Activation	Install receptacle at Van Andel alley 4/19/19	835.00
Local	6/30/2019	THE KR GROUP INC #21581 Accrual	Administration	Accrue services performed in FY2019	821.60
Local	6/26/2019	Dickinson Wright PLLC	Downtown Enhancement Grants	158 Oaks RFP legal 5/2019	814.00
Local	6/16/2019	Revue Holding 1	Downtown Marketing and Inclusion	Advertising: DGRI Events 06/2019	772.00
Local	6/12/2019	Fifth Third Bank P-Card - 05/2019	Downtown Marketing and Inclusion	Kate Schatz lodging: RAD Women author/speaker	771.68
Local	7/15/2019	The KR Group, Inc.	Administration	IT services - 05/2019	762.20
Local	7/2/2019	Grand Rapids Running Tours	Downtown Marketing and Inclusion	Rad Women Walking Tours 5/2019	750.00
Non-Tax	7/10/2019	Jay Frydenlund	Downtown Workforce Programs	Music performance - Relax at Rosa 5/30/19	750.00
Local	6/17/2019	Dickinson Wright PLLC	Administration	Legal services: DDA Legal Matters 04/2019	726.00
Local	6/26/2019	Dickinson Wright PLLC	Lyon Square Improvements	DDA Legal: Lyons Square Project 5/2019	726.00
Non-Tax	6/23/2019	Mark Lavengood	Downtown Workforce Programs	Music performance - Relax at Rosa 5/19	700.00
Non-Tax	7/15/2019	Serita Crowley	Downtown Workforce Programs	Relax at Rosa Performance on 6/27/2019	700.00
Local	7/15/2019	HR Collaborative LLC	Administration	HR Consultant services 06/2019	673.12
Local	6/2/2019	Dickinson Wright PLLC	Administration	Legal services: DDA Matters 03/2019	660.00
Local	6/27/2019	Creative Studio Promotions	Downtown Marketing and Inclusion	Marketing sup: DGRI Logo lollipops 06/07/2019	646.87
Non-Tax	7/18/2019	Fifth Third Bank P-Card - 06/2019	DGRI Event Production	DGRI Events Storage rental 06/2019	635.84
Local	6/26/2019	Kamminga & Roodvoets Inc	Streetscape Improv - CBD/Heartside/Arena S	16065-Newberry, Monroe to Division (#1606515)-DDA	630.38
Local	6/12/2019	Fifth Third Bank P-Card - 05/2019	Downtown Marketing and Inclusion	Social Media and Advertising	628.97
Non-Tax	6/25/2019	LiveSpace, LLC	DGRI Event Production	Audio/Visual svcs for Movies on Monroe 06/2019	610.00

continued on the next page

STATEMENT D - continued
DOWNTOWN DEVELOPMENT AUTHORITY
Schedule of Expenditures - FY2019
June, 2019 Preliminary

Page 3

Source	Date Posted	Vendor	Activity # Purpose / Project	Description	Amount
<i>Continued from previous page</i>					
Local	6/30/2019	City Treasurer - MobileGR/Parking Svcs	Administration	JUNE 2019 CITY VALIDATIONS	\$ 585.75
Local	6/3/2019	Elena Suzanne Gray	Downtown Marketing and Inclusion	Rad Women Artist 04/23/2019	550.00
Non-Tax	7/18/2019	Fifth Third Bank P-Card - 06/2019	Public Space Activation	Activation @ Van Andel Alley/Calder Plaza 06/19	535.45
Local	6/12/2019	Fifth Third Bank P-Card - 05/2019	Public Realm Improvements	Forklift Rental to move planters at Dog park	529.08
Local	7/18/2019	Fifth Third Bank P-Card - 06/2019	Downtown Marketing and Inclusion	Marketing Advertising 06/2019	528.96
Non-Tax	6/12/2019	Fifth Third Bank P-Card - 05/2019	DGRI Event Production	Storage for Special Events Supplies	519.85
Non-Tax	6/21/2019	City Treasurer - MobileGR/Parking Svcs	DGRI Event Production	601 MONROE NW P-LOT LIGHTS JULY 18 2019	518.23
Local	6/3/2019	Corryn Helen Jackson	Downtown Marketing and Inclusion	Rad Women project 2019	510.00
Local	6/20/2019	Dickinson Wright PLLC	Affordable Housing Support	DDA Legal: Affordable Housing 04/2019	506.00
Local	7/2/2019	American Planning Association	Administration	Membership 07/01/19-06/30/20 Tim Kelly	500.00
Local	7/7/2019	American Planning Association	Administration	Membership 07/01/19-06/30/20 Tim Kelly	500.00
Non-Tax	6/25/2019	Gabriela de la Vega	DGRI Event Production	Movies on Monroe MC 6/7/2019	500.00
Non-Tax	7/15/2019	Gabriela de la Vega	DGRI Event Production	Movies on Monroe MC 6/21/2019	500.00
Non-Tax	6/3/2019	Greater GR Bicycle Coalition	Transportation Demand Mnmt Program	Active Commute Week 2019 sponsorship	500.00
Non-Tax	6/23/2019	Heritage Hill Association	Diversity / Inclusion Programming	2019 Home Tour Sponsorship	500.00
Local	6/16/2019	Perrigo Printing Inc	Downtown Marketing and Inclusion	lobby "fish mural" from Movies on Monroe art	495.00
Local	6/3/2019	Jordyn Romersberger	Downtown Marketing and Inclusion	Rad Women project 2019	494.00
Local	6/25/2019	City Treasurer - City Engineer	Wayfinding System Improvements	14025-Progress-Wayfinding & Signage System	485.06
Local	6/3/2019	Swift Printing & Communications	Public Realm Improvements	Downtown Dog Park Signage 05/24/2019	482.00
Local	6/16/2019	Federal Square Bldg Co. #1, LLC	Administration	Office Lease: 29 Pearl Street Mezz Office 06/2019	475.14
Local	6/3/2019	Professional Maint of Michigan Inc.	Administration	Janitorial services May 2019	451.38
Local	7/15/2019	Professional Maint of Michigan Inc.	Administration	Janitorial services May 2019	451.38
Non-Tax	6/23/2019	Nicholas Robert Nortier	Public Space Activation	Tunnel Mural Repair	450.00
Local	7/16/2019	Nia Odell Mays	Downtown Marketing and Inclusion	Rad Women Artist 06/2019	414.80
Local	6/25/2019	Creative Studio Promotions	Downtown Marketing and Inclusion	Marketing sup: DGRI Logo sunglasses 06/2019	407.75
Non-Tax	7/15/2019	Michigan State University	DGRI Event Production	Movies on Monroe Parking lot rental June 2019	400.00
Non-Tax	6/12/2019	Fifth Third Bank P-Card - 05/2019	Public Space Activation	Supplies for Van Andel Alley improvements	397.24
Non-Tax	6/12/2019	City Treasurer - MobileGR/Parking Svcs	Stakeholder Engagement Programs	MAY 2019 PRKG MTRS: Fresh Fd Access-Gleaners	390.00
Local	6/26/2019	Dickinson Wright PLLC	DASH North Shuttle Services	Legal services: New DASH agreement 05/2019	385.00
Local	6/16/2019	Bryan Esler Photo, Inc.	Downtown Marketing and Inclusion	Photographer - Movies on Monroe 6/7/19	380.00
Non-Tax	7/18/2019	Fifth Third Bank P-Card - 06/2019	DGRI Event Production	Movies on Monroe perf for a Star is Born 06/2019	375.00
Local	6/30/2019	Paychex	Administration	DDA Payroll HRS Processing Fees - June 2019	372.34
Non-Tax	6/12/2019	City Treasurer - MobileGR/Parking Svcs	DGRI Event Production	WOW - FEBRUARY 2019 HOODED PARKING METERS	370.00
Local	6/27/2019	GreatAmerica Financial Services Corp	Administration	Copier Lease 06/2019	365.17
Non-Tax	6/12/2019	Fifth Third Bank P-Card - 05/2019	DGRI Event Production	Lunches for Movies on Monroe Volunteers	358.22
Local	6/12/2019	Fifth Third Bank P-Card - 05/2019	Administration	Kyama Kitavi Airfare to Boston Initiative impact training	352.00
Local	7/9/2019	Blake Noble	Downtown Marketing and Inclusion	Rad Women project 2019	350.00
Non-Tax	6/12/2019	City Treasurer - MobileGR/Parking Svcs	Stakeholder Engagement Programs	MAY 2019 PRKG METERS: Fresh Food Access-Veg Van	350.00
Local	6/25/2019	Jenna Sherwin	Downtown Marketing and Inclusion	Rad Women Artist 06/2019	350.00
Local	7/14/2019	Katie Marie Moore	Downtown Marketing and Inclusion	Rad Women project 2019	350.00
Non-Tax	6/26/2019	Keyon Lovett	DGRI Event Production	Spiderman Live Paint Movies on Monroe 06/21/2019	350.00
Local	6/3/2019	Korin Hollinshead	Downtown Marketing and Inclusion	Rad Women Artist 05/02/2019	350.00
Local	6/3/2019	Lesley Esse	Downtown Marketing and Inclusion	Rad Women project 2019	350.00
Local	6/3/2019	Madeleine Jackson	Downtown Marketing and Inclusion	Rad Women Artist 04/30/2019	350.00
Local	6/3/2019	Piper Fields	Downtown Marketing and Inclusion	Rad Women Artist 05/10/2019	350.00
Local	6/16/2019	Z2 Systems Inc	Downtown Marketing and Inclusion	NeonCRM Monthly cloud-based software 05/2019	350.00
Local	6/3/2019	GreatAmerica Financial Services Corp	Administration	Copier Lease 05/2019	349.96
Local	6/13/2019	Paychex	Administration	DDA Payroll Processing Fee - May 2019	349.05
Non-Tax	7/15/2019	Creative Studio Promotions	DGRI Event Production	Tent Frame for Movies on Monroe 06/2019	347.50
Local	7/18/2019	Fifth Third Bank P-Card - 06/2019	Public Realm Improvements	Supplies for Downtown Dog Park 06/2019	335.33
Local	6/3/2019	The KR Group, Inc.	Administration	Security Training 2019	312.80
Non-Tax	7/18/2019	Fifth Third Bank P-Card - 06/2019	DGRI Event Production	Lunch for Volunteers at Movies on Monroe 06/2019	312.17
Non-Tax	6/25/2019	Andrew John Powell	DGRI Event Production	Movies on Monroe MC 6/7/2019	300.00
Non-Tax	6/26/2019	Angela Munsell	DGRI Event Production	Movies on Monroe Makeup Artist 6/7/2019	300.00
Non-Tax	6/25/2019	Brooke Purnell	DGRI Event Production	Cosplay Appearance at Movies on Monroe 06/07/2019	300.00
Local	6/25/2019	Grand Rapids Running Tours	Downtown Marketing and Inclusion	Rad Women Walking Tours 5/2019	300.00
Non-Tax	7/15/2019	Nicholas Robert Nortier	Public Space Activation	Tunnel Mural Repair 6/2019	300.00
Local	6/3/2019	Hannah Apps	Downtown Marketing and Inclusion	Rad Women Artist & mileage reimbursement 05/2019	299.00
Local	6/21/2019	Mark Miller	Administration	City Building & New Urbanism conf reimb: 6/7-6/14/19	290.42
Local	6/25/2019	Williams & Works Inc	Wayfinding System Improvements	14025-Wayfinding & Parking Signage (#88024)-DDA	287.46
Local	6/26/2019	Dickinson Wright PLLC	Administration	Legal services: School Tax Increment Fund 5/2019	286.00
Local	6/3/2019	Anna Frances Vanderloon	Downtown Marketing and Inclusion	Rad Women Artist 05/2019	275.00
Local	6/3/2019	Dayna Walton	Downtown Marketing and Inclusion	Rad Women project 2019	275.00
Local	6/3/2019	Devin DuMond	Downtown Marketing and Inclusion	Rad Women project 2019	275.00
Local	6/3/2019	Jasmine Janine Bruce	Downtown Marketing and Inclusion	Rad Women project 2019	275.00
Local	6/3/2019	kerry elizabeth rowleicz	Downtown Marketing and Inclusion	Rad Women project 2019	275.00
Local	6/3/2019	Madeleine Joan Graumlich	Downtown Marketing and Inclusion	Rad Women project 2019	275.00
Local	6/26/2019	Marie Couretas	Downtown Marketing and Inclusion	Rad Women Artist 06/2019	275.00
Local	6/3/2019	Mary Marin	Downtown Marketing and Inclusion	Rad Women Artist 04/20/2019	275.00
Local	6/3/2019	Megan Case	Downtown Marketing and Inclusion	Rad Women Artist 04/24/2019	275.00

continued on the next page

STATEMENT D - continued
DOWNTOWN DEVELOPMENT AUTHORITY
Schedule of Expenditures - FY2019
June, 2019 Preliminary

Page 4

Source	Date Posted	Vendor	Activity # Purpose / Project	Description	Amount
<i>Continued from previous page</i>					
Non-Tax	7/15/2019	The ArtRanger	DGRI Event Production	Rad Women Artist 06/2019	\$ 275.00
Non-Tax	7/15/2019	The Department Project	DGRI Event Production	Repairs to Yarn Elements at Movies on Monroe 06/2019	275.00
Local	6/3/2019	Valerie Wahna	Downtown Marketing and Inclusion	Rad Women project 2019	275.00
Local	6/26/2019	Eco-Compteur Inc	Public Realm Improvements	Pedestrian Counter Batteries 06/2019	270.00
Non-Tax	6/26/2019	Perrigo Printing Inc	Public Space Activation	Sheldon Street Art Foam core 06/2019	270.00
Local	6/16/2019	HR Collaborative LLC	Administration	HR Consultant services 05/2019	269.24
Local	6/26/2019	Icon Sign Company, LLC	Parks Design	Dog Park vinyl signage 2019	263.61
Local	7/15/2019	Staples Contract & Commercial Inc.	Administration	Office supplies 06/2019	260.53
Local	7/11/2019	Valley City Sign Co	Wayfinding System Improvements	14025-Wayfndng & Prkng Facil. Signage (#1402533)-DDA	259.48
Local	6/26/2019	U.S. Bank Corporate Trust N.A.	DDA 1994 Bonds - Van Andel Arena	Paying agent fee	250.00
Local	6/16/2019	TDS Metrocom, LLC	Administration	Phone Service 6/2019	248.24
Local	6/13/2019	Paychex	Administration	DDA Payroll HRS Processing Fees - May 2019	239.34
Local	6/30/2019	Paychex	Administration	DDA Payroll Processing Fee - June 2019	238.70
Local	6/12/2019	Fifth Third Bank P-Card - 05/2019	Downtown Marketing and Inclusion	Marketing supplies for RAD Women events	233.95
Local	6/16/2019	Staples Contract & Commercial Inc.	Administration	Office supplies 06/2019	233.68
Local	6/25/2019	Federal Square Bldg Co. #1, LLC	Administration	Utility Service: Electricity 05/2019-06/2019	228.89
Local	7/16/2019	Cellco Partnership dba Verizon	Administration	Cell Phone Service 06/2019	223.24
Non-Tax	6/12/2019	City Treasurer - MobileGR/Parking Svcs	DGRI Event Production	WOW - FEBRUARY 2019 HOODED PARKING METERS	210.00
Non-Tax	7/18/2019	Fifth Third Bank P-Card - 06/2019	Public Space Activation	Rental equipment for Van Andel Alley 06/2019	201.40
Non-Tax	6/27/2019	Angela Munsell	DGRI Event Production	Movies on Monroe Makeup Artist 6/21/2019	200.00
Non-Tax	6/25/2019	City Treasurer - Traffic Safety	Public Space Activation	Special Event barricade/labor - Sheldon Closure 06/25/2019	200.00
Local	6/3/2019	Kim Nguyen	Downtown Marketing and Inclusion	Rad Women project 2019	200.00
Local	6/12/2019	Fifth Third Bank P-Card - 05/2019	Urban Recreation Improvements	Planter Pots for Calder Plaza Temp. Improv.	199.80
Local	7/15/2019	Thomas Jack Tilma	Bicycle Friendly Improvements	Cycling infrastructure repairs 04/2019	198.00
Local	6/26/2019	Friends of Grand Rapids Parks	Public Realm Improvements	Dog Park tree soil 06/2019	192.05
Local	6/25/2019	Cellco Partnership dba Verizon	Administration	Cell Phone Service 05/2019	184.17
Local	6/16/2019	MVP Sportsplex - GR, LLC	Administration	Paid via Payroll Deductions 06/2019	183.72
Local	6/21/2019	Stephanie Wong	Administration	Travel reimb CNU conf 6/11-6/14/19	172.74
Local	6/18/2019	PCS Gophers Ltd	Administration	Courier services - May 2019	169.29
Local	7/11/2019	PCS Gophers Ltd	Administration	Courier services - June 2019	169.29
Local	6/25/2019	City Treasurer - Public Library	Downtown Marketing and Inclusion	Calder images-33 scans for Festival of Arts 06/06/2019	165.00
Local	7/15/2019	The KR Group, Inc.	Administration	IT services - 06/2019	163.42
Local	7/18/2019	Fifth Third Bank P-Card - 06/2019	Administration	Software maintenance and Licensing Fees 06/2019	162.34
Non-Tax	7/18/2019	Fifth Third Bank P-Card - 06/2019	Stakeholder Engagement Programs	Tent for Fresh food access 06/2019	159.98
Non-Tax	6/23/2019	Perrigo Printing Inc	Public Space Activation	pop up performers A-frame sign	156.00
Local	6/3/2019	The KR Group, Inc.	Administration	IT services - 05/2019	154.15
Non-Tax	7/15/2019	Dale Wicks	Public Space Activation	Multiple Guitar perms at Calder Plaza 05/2019-06/2019	150.00
Non-Tax	7/16/2019	Jordan Ngozi Omar Hamilton	Downtown Workforce Programs	Relax at Rosa performance 06/13/2019	150.00
Non-Tax	7/15/2019	Steven J Middendorp	Public Space Activation	Pop-Up Performer: Calder 5/2019-6/2019	150.00
Local	6/25/2019	City Treasurer - Public Library	Downtown Marketing and Inclusion	Rad Women program cake and lemonade 06/06/2019	146.45
Local	6/30/2019	Payroll Re-Allocation Entry	Downtown Plan	DDA P/R re-alloc to proj & funds for 12/21/18-6/30/19	135.20
Local	7/15/2019	The KR Group, Inc.	Administration	IT services - system engineer 06/2019	133.63
Non-Tax	6/3/2019	Swift Printing & Communications	DGRI Event Production	Snowshoeing World of Winter 02/2019	128.00
Local	6/30/2019	Payroll Re-Allocation Entry	Downtown Marketing and Inclusion	DDA P/R re-alloc to proj & funds for 12/21/18-6/30/19	122.48
Non-Tax	6/12/2019	Fifth Third Bank P-Card - 05/2019	Special Events - Training Program	Event Management Training supplies	120.73
Local	6/16/2019	Comcast	Administration	Internet at 29 Pearl St NW 06/07/2019 to 7/06/2019	120.25
Local	6/27/2019	Bryan Esler Photo, Inc.	Public Realm Improvements	Photographer - Dog Park Soft Opening 05/22/2019	120.00
Non-Tax	7/15/2019	Ariel Dempsey	Public Space Activation	Pop-Up Performer: Calder 06/2019	100.00
Non-Tax	6/23/2019	sam kenny	Public Space Activation	Music performance - Calder 5/21/19	100.00
Non-Tax	7/18/2019	Fifth Third Bank P-Card - 06/2019	Stakeholder Engagement Programs	Lunches for Downtown Neighbor Network 06/2019	97.94
Local	7/15/2019	Promotional Impact	Administration	DGRI Staff Name Badges 06/2019	96.21
Local	7/15/2019	Madcap Coffee Company	Administration	Meeting Supplies 06/19	90.85
Local	6/16/2019	Staples Contract & Commercial Inc.	Administration	Office supplies 06/2019	88.37
Local	7/15/2019	Staples Contract & Commercial Inc.	Administration	Office supplies 06/2019	88.37
Local	7/15/2019	Staples Contract & Commercial Inc.	Administration	Office supplies 06/2019	84.07
Non-Tax	6/23/2019	Curtis Laundry and Dry Cleaners, Inc.	DGRI Event Production	Event Supplies Maintenance 5/19	84.00
Local	6/16/2019	Staples Contract & Commercial Inc.	Administration	Office supplies 06/2019	83.92
Local	7/23/2019	Staples Contract & Commercial Inc.	Administration	Office supplies 06/2019	83.39
Non-Tax	6/26/2019	Kimberly Van Driel	Administration	Reimbursement: lunch meetings 6/2019	82.14
Local	7/18/2019	Fifth Third Bank P-Card - 06/2019	Administration	Admin Supplies 06/2019	79.24
Non-Tax	6/12/2019	Fifth Third Bank P-Card - 05/2019	Special Events - Training Program	Postage for Event Management Training certificates	77.90
Local	6/27/2019	Mighty Co.	Downtown Marketing and Inclusion	Website support: DNN redirect 06/2019	75.00
Local	6/30/2019	Payroll Re-Allocation Entry	Parks Design	DDA P/R re-alloc to proj & funds for 12/21/18-6/30/19	66.82
Local	6/12/2019	Fifth Third Bank P-Card - 05/2019	Public Realm Improvements	Dog Biscuit for Downtown Dog Park Grand Opening	64.00
Local	7/15/2019	Staples Contract & Commercial Inc.	Administration	Office supplies 06/2019	63.34
Local	6/16/2019	Staples Contract & Commercial Inc.	Administration	Office supplies 06/2019	62.22
Local	6/30/2019	JP Morgan Chase	Administration	Record 3/15/19 P/R account analysis fee	61.47
Local	6/30/2019	Payroll Re-Allocation Entry	Streetscape Improv - CBD/Heartside/Arena S	DDA P/R re-alloc to proj & funds for 12/21/18-6/30/19	58.94
Local	6/26/2019	Kyama Kitavi	Administration	Prof. Dev. Boston Travel Reimburse 6/2019	55.21
Non-Tax	6/21/2019	City Treasurer - MobileGR/Parking Svcs	Downtown Ambassadors	JUNE 2019 MONTHLY PARKING	48.00
Non-Tax	7/11/2019	Consumers Energy 1	Downtown Ambassadors	351 Winter Ave NW - 06/2019 DDA's share	46.60
Local	6/25/2019	Gordon Water Systems	Administration	Water Cooler Lease 06/2019	45.18
Non-Tax	6/3/2019	Consumers Energy 1	Downtown Ambassadors	351 Winter Ave NW - 05/2019 DDA's share	42.73
Local	6/12/2019	City Treasurer - MobileGR/Parking Svcs	Bicycle Friendly Improvements	DDA share HRC November engin/design - Dvn Bike Lanes	40.93

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STATEMENT D - continued
DOWNTOWN DEVELOPMENT AUTHORITY
Schedule of Expenditures - FY2019
June, 2019 Preliminary

Page 5

Source	Date Posted	Vendor	Activity # Purpose / Project	Description	Amount
<i>Continued from previous page</i>					
Local	6/30/2019	Payroll Re-Allocation Entry	Arena South Implementation	DDA P/R re-alloc to proj & funds for 12/21/18-6/30/19	\$ 39.71
Local	6/25/2019	The KR Group, Inc.	Administration	Misc IT svcs for new temp. employee 06/13/2019	35.64
Local	6/16/2019	Model Coverall Service Inc	Administration	Floor Mat Rental 06/2019	35.31
Non-Tax	6/12/2019	Megan Catcho	DGRI Event Production	Mileage 05/28/19 to 6/4/19 Movies on Monroe	33.64
Local	7/15/2019	Staples Contract & Commercial Inc.	Administration	Office supplies 06/2019	33.25
Non-Tax	6/12/2019	Fifth Third Bank P-Card - 05/2019	Stakeholder Engagement Programs	Lunches for Downtown Neighbor Network	27.81
Local	6/12/2019	Fifth Third Bank P-Card - 05/2019	Administration	Office Supplies	26.79
Non-Tax	6/12/2019	Fifth Third Bank P-Card - 05/2019	Downtown Workforce Programs	Supplies for Ambassadors for Dog Park Opening Day	22.87
Local	6/30/2019	City Treasurer - MobileGR/Parking Svcs	Administration	JUNE 2019 CITY VALIDATIONS	16.25
Non-Tax	6/27/2019	DTE Energy	Downtown Ambassadors	351 Winter Ave NW - 06/2019 DDA's share	14.18
Local	6/3/2019	Fusion IT LLC	Administration	Network Management 06/01/2019	9.50
Local	6/13/2019	City Treasurer - Risk Management	Administration	General insurance - June 2019	6.00
Non-Tax	6/25/2019	Creative Studio Promotions	DGRI Event Production	Supplies: DGRI Event Badger T Shirts 04/2019	4.00
Local	6/12/2019	Fifth Third Bank P-Card - 05/2019	Administration	Amazon Prime Reimbursement	(126.14)
Local	7/7/2019	American Planning Association	Administration	Membership 07/01/19-06/30/20 Tim Kelly	(500.00)
Local	6/30/2019	Payroll Re-Allocation Entry	Administration	Reallocate p/r from admin to project 12/15/18-06/30/19	(842.76)
Local	7/8/2019	Creative Studio Promotions	Downtown Marketing and Inclusion	Marketing sup: Smart Wallet with stand 06/05/2019	(892.33)
Local	6/30/2019	City of Grand Rapids	Administration	FY2019 compensated absences reserve adjustment	(2,229.00)
Local	7/9/2019	Geotech Inc	Snowmelt System Repairs / Investigation	West of Ionia Street Leak Repair 06/19	(10,407.00)
Local	6/30/2019	City Treasurer - Human Resources	Administration	Correct accounting on final transfer DDA staff legacy costs	(37,863.00)
Local	6/30/2019	Brownfield Redevelopment Authority	Brownfield Series 2012A Bonds	Correct accounting on transfer to Brownfield	(75,000.00)
Local	6/30/2019	Payroll Re-Allocation Entry	Administration	Reallocate p/r from admin to project 12/15/18-06/30/19	(212,662.13)
JUNE, 2019 EXPENDITURES - PRELIMINARY					\$1,303,782.59

STATEMENT E
DOWNTOWN DEVELOPMENT AUTHORITY
Series 2017 Improvement & Refunding Bonds

Balance Sheet
As of June 30, 2019 Preliminary

Assets - Pooled Cash and Investments	<u>\$ -</u>
Liabilities and Fund Balance	
Current Liabilities	\$ -
Reserve for Encumbrances	-
Reserved for Projects	-
Liabilities and Fund Balance	<u>\$ -</u>

Statement of FY2019 Revenues and Expenditures
July 1, 2018 through June 30, 2019 Preliminary

	<u>Amended Budget</u>	<u>Actual</u>
REVENUES		
Bond Proceeds	\$ - ¹	\$ -
Interest Earned	7,000	3,599
From / (To) Fund Balance	671,954	-
Total Revenues	\$ 678,954	\$ 3,599
EXPENDITURES		
GR Forward Projects:		
Goal #1: Restore the River as the Draw and Create a Connected and Equitable River Corridor		
River Trail Improvements	\$ 62,091	\$ 58,689
Michigan Street Streetscape Improvements	-	-
Sheldon Blvd - Weston to Cherry Street	502,203	502,203
Weston Street - Sheldon to LaGrave Ave	114,660	114,660
Total GR Forward Project Expenditures	\$ 678,954	\$ 675,552
Excess / (Deficit)	\$ -	\$ (671,953)

Note 1: \$1,250,808 from bond proceeds was deposited on March 8, 2017.

MEMORANDUM

CITY OF GRAND RAPIDS · DOWNTOWN DEVELOPMENT AUTHORITY

**Agenda Item 3B
September 11, 2019
DDA Meeting**

DATE: September 5, 2019

TO: Brian Harris
Chairman

FROM: Jana M. Wallace
Downtown Development Authority Treasurer

SUBJECT: FY2020 Interim Financial Statements as of August 31, 2019

Attached are the Authority's interim financial statements for the first two months of the fiscal year ending June 30, 2020. The attached statements include:

Statement A: Balance Sheet
Statement B: Comparison of FY2020 Budget vs Actual Results
Statement C: Statement of FY2020 Project Expenditures
Statement D: Schedule of July and August, 2019 Expenditures

Little FY2020 new financial activity has been recorded through August 31 since most July and August transactions were charged to FY2019. The Debt Increment Fund cash balance is now negative because the excess capture reimbursement checks were issued in July.

You may have noticed there is no FY2020 Statement E. This is because the Series 2017 bond proceeds were fully expended prior to July 1, 2019.

Please contact me at 616-456-4514 or jwallace@grcity.us if you have any questions.

Attachments

STATEMENT A

DOWNTOWN DEVELOPMENT AUTHORITY

Balance Sheet

As of August 31, 2019 Preliminary

	Non-Tax Funds	Debt Increment	Local Tax Increment	TOTAL
ASSETS				
Pooled Cash and Investments	\$ 4,832,318	\$ (962,648)	\$ 6,144,267	\$ 10,013,937
Petty Cash	-	-	500	500
Debt Service Reserve - Series 1994 Bonds	-	-	-	-
Loan Receivable - Project Developer	388,848	-	-	388,848
General Fixed Assets	-	-	87,946,535	87,946,535
Accumulated Depreciation on Fixed Assets	-	-	(57,452,061)	(57,452,061)
Future Tax Increment Revenues Anticipated	-	19,110,000	30,250	19,140,250
TOTAL ASSETS	\$ 5,221,166	\$ 18,147,352	\$ 36,669,491	\$ 60,038,009
LIABILITIES AND FUND EQUITY				
Liabilities				
Current Liabilities	\$ -	\$ -	\$ 27	\$ 27
Deposit - Area 4 Developer Damage	1,000	-	-	1,000
Prior Year Property Tax Appeals	-	14,347	33,320	47,667
Deferred Revenue - Developer Loan	388,848	-	-	388,848
Contract Payable	-	-	30,250	30,250
Bonds Payable	-	19,110,000	-	19,110,000
TOTAL LIABILITIES	389,848	19,124,347	63,597	19,577,792
Fund Balance / Equity:				
Investments in General Fixed Assets, net of Accumulated Depreciation	-	-	30,494,474	30,494,474
Non-Tax Increment Reserve	4,261,192	-	-	4,261,192
Reserve for Authorized Projects	-	-	6,070,538	6,070,538
Reserve for Brownfield Series 2012A Bonds	530,999	-	-	530,999
Reserve for Compensated Absences	-	-	10,000	10,000
Reserve for Eligible Obligations	-	(976,995)	-	(976,995)
Reserve for Encumbrances	39,127	-	30,882	70,009
TOTAL FUND EQUITY	4,831,318	(976,995)	36,605,894	40,460,217
TOTAL LIABILITIES & FUND EQUITY	\$ 5,221,166	\$ 18,147,352	\$ 36,669,491	\$ 60,038,009

STATEMENT B

DOWNTOWN DEVELOPMENT AUTHORITY Comparison of FY2020 Budget vs Actual Results July 1, 2019 - August 31, 2019

	Non-Tax Funds		Debt Tax Increment		Local Tax Increment	
	Budget	Actual	Budget	Actual	Budget	Actual
REVENUES						
Property Tax Increment - General	\$ -	\$ -	\$ 11,778,166	\$ -	\$ 5,738,550	\$ -
Property Tax Increment - Transit Millage	-	-	-	-	524,663	-
Property Tax Increment - Prior Year Appeals	-	-	(25,000)	-	(75,000)	-
Property Tax Increment - County/GRCC/City/ITP Rebates	-	-	-	-	(618,821)	-
Special Assessments - Areaway	15,000	-	-	-	-	-
Earnings from Investments - General	108,466	7,162	60,252	2,435	142,199	9,753
Earnings from Investments - Prior Year Accrual Reversal	-	(43,290)	-	(40,447)	-	(60,438)
Interest Paid by Developer - The Gallery on Fulton Note	17,498	-	-	-	-	-
Property Rental - DASH Parking Lots	950,000	-	-	-	-	-
Property Rentals - YMCA Customer Parking	51,207	8,450	-	-	-	-
Event Sponsorships and Fees	50,000	4,175	-	-	-	-
Valent-ICE Sculpture Reimbursements	15,000	-	-	-	-	-
Contributions - Lyon Square Reconstruction	-	-	-	-	900,000	-
Contributions - Arena Plaza Reconstruction	-	-	-	-	440,000	440,148
Principal Repayments - The Gallery on Fulton Note	100,000	-	-	-	-	-
Reimbursements and Miscellaneous Revenues	2,000	-	-	-	5,000	-
From / (To) Fund Balance	1,810,129	-	(60,252)	-	3,060,084	-
TOTAL REVENUES	\$ 3,119,300	\$ (23,503)	\$ 11,753,166	\$ (38,012)	\$ 10,116,675	\$ 389,463
EXPENDITURES						
<u>GR Forward Projects:</u>						
Goal #1: Restore the River as the Draw and Create a Connected and Equitable River Corridor	\$ 30,000	\$ 1,181	\$ -	\$ -	\$ 1,500,000	\$ 12,718
Goal #2: Create a True Downtown Neighborhood Which is Home to a Diverse Population	165,000	-	-	-	1,965,000	-
Goal #3: Implement a 21st Century Mobility Strategy	200,000	-	-	-	1,715,000	130,889
Goal #4: Expand Job Opportunities and Ensure Continued Vitality of the Local Economy	50,000	3,719	-	-	450,000	46,636
Goal #5: Reinvest in Public Space, Culture, and Inclusive Programming	2,669,000	135,105	-	-	2,460,000	40,346
Total GR Forward Projects	\$ 3,114,000	\$ 140,005	\$ -	\$ -	\$ 8,090,000	\$ 230,589
Administration	5,300	32	-	-	1,250,000	174,459
Debt Service for Bond Issues	-	-	7,230,500	-	776,675	75,000
Estimated Capture to be Returned	-	-	4,522,666	-	-	-
TOTAL EXPENDITURES	\$ 3,119,300	\$ 140,037	\$ 11,753,166	\$ -	\$ 10,116,675	\$ 480,048
EXCESS / (DEFICIT)	\$ -	\$ (163,540)	\$ -	\$ (38,012)	\$ -	\$ (90,585)

STATEMENT C

DOWNTOWN DEVELOPMENT AUTHORITY Statement of FY2020 Project Expenditures As of August 31, 2019

Project Name	FY2020 Project Budgets		Expenditures		Remaining FY2020 Budgets
	%	Amount	Month	Fiscal Year	
Arena South Implementation		\$ 50,000	\$ -	\$ -	\$ 50,000
Downtown Plan		250,000	-	-	250,000
Grand River Activation		-	1,056	1,056	(1,056)
Lyon Square Improvements		900,000	242	242	899,758
Parks Design		300,000	11,420	11,420	288,580
GRForward Goal # 1 - Local Tax Increment	13.39%	\$ 1,500,000	\$ 12,718	\$ 12,718	\$ 1,487,282
Downtown Speakers Series		15,000	-	-	15,000
Riverwalk Maintenance		15,000	-	-	15,000
Stakeholder Engagement Programs		40,000	1,181	1,181	38,819
GRForward Goal # 1 - Non-Tax Increment	0.62%	\$ 70,000	\$ 1,181	\$ 1,181	\$ 68,819
Affordable Housing Support		250,000	-	-	250,000
Development Project Guidance		50,000	-	-	50,000
Development Project Reimbursements		1,400,000	-	-	1,400,000
Downtown Census		15,000	-	-	15,000
Downtown Enhancement Grants		250,000	-	-	250,000
GRForward Goal # 2 - Local Tax Increment	17.54%	\$ 1,965,000	\$ -	\$ -	\$ 1,965,000
Heartside Quality of Life Implementation		125,000	-	-	125,000
GRForward Goal # 2 - Non-Tax Increment	1.12%	\$ 125,000	\$ -	\$ -	\$ 125,000
Accessibility and Mobility Repairs		75,000	15,381	15,381	59,619
Bicycle Friendly Improvements		125,000	-	-	125,000
CBD/Heartside/Arena S Streetscape Improvs		360,000	69,868	69,868	290,132
DASH North Shuttle Services		120,000	45,000	45,000	75,000
Division Ave - Fulton to Wealthy Streetscape Improvs		310,000	-	-	310,000
Michigan / Ottawa Gateway		50,000	-	-	50,000
New Downtown Circulator Infrastructure		475,000	-	-	475,000
Wayfinding System Improvements		200,000	640	640	199,360
GRForward Goal # 3 - Local Tax Increment	15.31%	\$ 1,715,000	\$ 130,889	\$ 130,889	\$ 1,584,111
Transportation Demand Mnmt Program		200,000	-	-	200,000
GRForward Goal # 3 - Non-Tax Increment	1.79%	\$ 200,000	\$ -	\$ -	\$ 200,000
Economic Development and Innovation		450,000	46,636	46,636	403,364
GRForward Goal # 4 - Local Tax Increment	4.02%	\$ 450,000	\$ 46,636	\$ 46,636	\$ 403,364
Downtown Workforce Programs		50,000	3,719	3,719	46,281
GRForward Goal # 4 - Non-Tax Increment	0.45%	\$ 50,000	\$ 3,719	\$ 3,719	\$ 46,281
Arena Plaza Improvements: Local Tax Increment		672,000	-	-	672,000
Calder Plaza Improvements: Local Tax Increment		672,000	-	-	672,000
Downtown Marketing and Inclusion Efforts		416,000	23,694	23,694	392,306
Downtown Tree Plantings		100,000	-	-	100,000
Heartside Public Restroom Facilities Construction		50,000	-	-	50,000
Public Realm Improvements: Local Tax Increment		200,000	7,102	7,103	192,897
Sheldon Blvd - Weston to Cherry Street		200,000	-	-	200,000
Snowmelt System Repairs / Investigation		25,000	-	-	25,000
State of Downtown Event & Annual Report		25,000	-	-	25,000
Urban Recreation Improvements		100,000	9,549	9,549	90,451
GRForward Goal # 5 - Local Tax Increment	21.96%	\$ 2,460,000	\$ 40,345	\$ 40,346	\$ 2,419,654
Arena Plaza Improvements: Non-Tax Increment		600,000	-	-	600,000
Bridge Lighting Operations		10,000	-	-	10,000
Calder Plaza Improvements: Non-Tax Increment		600,000	-	-	600,000
DGRI Event Production		270,000	60,680	60,680	209,320
Diversity / Inclusion Programming		50,000	21,000	21,000	29,000
Downtown Ambassadors		222,000	26,678	26,678	195,322
Experience - Miscellaneous		50,000	15,265	15,265	34,735
Holiday Décor Program		60,000	-	-	60,000
Major Event Sponsorship		70,000	-	-	70,000
Police Foot Patrols		35,000	-	-	35,000
Project and Fixed Asset Maintenance		25,000	204	204	24,796
Public Realm Improvements: Non-Tax Increment		200,000	-	-	200,000
Public Space Activation		250,000	8,532	8,532	241,468
Rosa Parks Circle Skating Operations		40,000	-	-	40,000
Special Events - Grants		25,000	-	-	25,000
Special Events - Office of		75,000	-	-	75,000
Special Events - Training Program		5,000	-	-	5,000
Ticketed Events - Police Services		80,000	2,746	2,746	77,254
Winter Avenue Building Lease		2,000	-	-	2,000
GRForward Goal # 5 - Non-Tax Increment	23.82%	\$ 2,669,000	\$ 135,105	\$ 135,105	\$ 2,533,895
TOTAL	100.00%	\$ 11,204,000	\$ 370,593	\$ 370,594	\$ 10,833,406

STATEMENT D
DOWNTOWN DEVELOPMENT AUTHORITY
Schedule of FY2020 Expenditures
July and August, 2019

Source	Date Posted	Vendor	Purpose / Project	Description	Amount
Local	7/31/2019	Paychex	Administration	DDA Payroll Paychex Fee - July 2019	\$78,942.30
Local	8/14/2019	Brownfield Redevelopment Authority	Brownfield Series 2012A Bonds	Annual debt service support - Ionia S of Wealthy	75,000.00
Local	7/30/2019	Severance Electric Co., Inc.	CBD/Heartside/Arena S Streetscape Improvs	18026-Division Street Lighting Improve (#1802602)-DDA	71,905.61
Local	8/21/2019	City Treasurer - MobileGR/Parking Svcs	CBD/Heartside/Arena S Streetscape Improvs	DDA Reimbursement Zicla Bus Platform	59,700.00
Local	7/30/2019	Wyoming Excavators Inc	Sheldon Blvd - Weston to Cherry Street	15096-Sheldon Ave, Weston to Fulton (#1509613)	52,930.34
Local	8/28/2019	125 Ottawa LLC	Economic Development and Innovation	Incubator Support Grant - Ambiance GR LLC 08/2019	45,000.00
Non-Tax	8/15/2019	Mydatt Service dba Block by Block	Downtown Ambassadors	Downtown Ambassadors 07/2019	26,385.55
Local	8/12/2019	Priority Health	Administration	Health Insurance Aug-Sept-Oct 2019	23,464.10
Local	8/21/2019	City Treasurer - MobileGR/Parking Svcs	DASH North Shuttle Services	JULY 2019 DDA SHARE OF DASH NORTH SERVICE	22,500.00
Local	8/30/2019	City Treasurer - MobileGR/Parking Svcs	DASH North Shuttle Services	AUGUST 2019 DDA SHARE OF DASH NORTH SERVICE	22,500.00
Local	8/8/2019	Valley City Sign Co	Wayfinding System Improvements	14025-Wayfinding & Parking Signage (#1402534)-DDA	16,761.00
Local	8/20/2019	Disability Advocates of Kent County	Accessibility and Mobility Repairs	Charrette Expenses 07/2019	15,381.30
Non-Tax	8/12/2019	LiveSpace, LLC	DGRI Event Production	A/V services for Movies on Monroe 07/12/2019	12,800.00
Non-Tax	8/15/2019	LiveSpace, LLC	DGRI Event Production	A/V services for Movies on Monroe 7/26/2019	12,800.00
Local	8/13/2019	Beer Me Bro LLC	Downtown Enhancement Grants	City Built support - 08/2019	11,310.02
Local	7/23/2019	City Treasurer - Budget Office	Administration	Support services allocation - July, 2019	10,722.08
Local	8/12/2019	City Treasurer - Budget Office	Administration	Support services allocation - August, 2019	10,722.08
Non-Tax	7/22/2019	LiveSpace, LLC	Experience - Miscellaneous	Event Services: World Cup broadcast 7/2019	9,900.00
Local	7/22/2019	Wyoming Excavators Inc	Urban Recreation Improvements	17061-Hard Surface Imprv, Vrs Parks (#1706103)-DDA	9,549.12
Local	8/21/2019	City Treasurer - MobileGR/Parking Svcs	CBD/Heartside/Arena S Streetscape Improvs	DDA Reimbursement to Mobile GR for Bus Shelter	9,319.00
Local	8/20/2019	HR Collaborative LLC	Administration	HR Consultant services Talent Search 07/2019	5,939.25
Local	7/22/2019	Federal Square Building Co. #1, LLC	Administration	Office Lease: 29 Pearl Street 07/2019	5,728.56
Local	8/15/2019	Federal Square Building Co. #1, LLC	Administration	Office Lease: 29 Pearl Street 08/2019	5,728.56
Non-Tax	8/15/2019	Erick Picardo	Public Space Activation	Activate This Place: Art Mural Cherry/Commerce 2019	5,500.00
Local	8/15/2019	Icon Sign Company, LLC	Public Realm Improvements: Local Tax	Vinyl graphics Arena alley 08/2019	5,453.78
Non-Tax	7/22/2019	Grandville Ave Arts & Humanities Inc	Diversity / Inclusion Programming	Fiesta Mexicana 2019 Sponsorship	5,000.00
Non-Tax	7/22/2019	Hispanic Center of West Michigan	Diversity / Inclusion Programming	Hispanic Festival 2019 sponsorship	5,000.00
Local	7/22/2019	Mighty Co.	Downtown Marketing & Inclusion Efforts	Website Middleware Update 07/2019	5,000.00
Local	8/13/2019	Fifth Third Bank P-Card - 07/2019	Administration	Staff Professional Development	4,581.80
Local	8/14/2019	McAlvey Merchant & Associates	Administration	Governmental Consulting July 2019	4,500.00
Non-Tax	8/15/2019	Swank Motion Pictures	DGRI Event Production	Movie Licensing: A Quiet Place, Hotel Trans 3 07/2019	4,450.00
Non-Tax	7/22/2019	Swank Motion Pictures	DGRI Event Production	Movie Licensing: Matilda & Crazy Rich Asians 07/2019	3,950.00
Non-Tax	8/15/2019	Swank Motion Pictures	DGRI Event Production	Movie Licensing: Mean Girls, 10 Things I Hate 08/2019	3,950.00
Local	7/30/2019	Moore & Bruggink Inc	Sheldon Blvd - Weston to Cherry Street	15096-Sheldon-Weston to Fulton (#170134.3-9)-DDA	3,802.58
Local	8/14/2019	Hugh S. Ingalls	Downtown Marketing & Inclusion Efforts	Dog Park Video Production Services 08/2019	3,500.00
Local	7/22/2019	Erika Townsley	Downtown Marketing & Inclusion Efforts	Photography at various locations 07/2019	3,000.00
Local	8/14/2019	Erika Townsley	Downtown Marketing & Inclusion Efforts	Photography at various locations 08/2019	3,000.00
Non-Tax	8/28/2019	Swank Motion Pictures	DGRI Event Production	Movie Licensing: Space Jam 8/23/2019	2,750.00
Local	7/13/2019	City of Grand Rapids	Administration	Staff services - payroll period ended 07/13/2019	2,738.96
Local	8/8/2019	Williams & Works Inc	Wayfinding System Improvements	14025-Wayfinding & Parking Signage (#88063)-DDA	2,607.73
Non-Tax	8/12/2019	Kerkstra Portable Restroom Svc Inc	DGRI Event Production	Portable Restrooms Movies on Monroe 7/2019	2,535.00
Non-Tax	8/20/2019	Kerkstra Portable Restroom Svc Inc	DGRI Event Production	Portable Restrooms Movies on Monroe 7/2019	2,535.00
Non-Tax	7/22/2019	Disability Advocates of Kent County	Diversity / Inclusion Programming	Invest in Ability Dinner sponsorship 2019	2,500.00
Non-Tax	7/22/2019	Friends of Grand Rapids Parks	Diversity / Inclusion Programming	2019 Green Gala Sponsorship	2,500.00
Non-Tax	7/22/2019	GR Asian-Pacific Festival	Diversity / Inclusion Programming	Festival 2019 sponsorship	2,500.00
Non-Tax	8/28/2019	Grand Rapids Downtown Market	Experience - Miscellaneous	Small Plate Big Impact 2019 Sponsor	2,500.00
Non-Tax	7/22/2019	Kent County Parks Foundation	Diversity / Inclusion Programming	Something's Grilling IX Sponsorship 2019	2,500.00
Non-Tax	8/28/2019	Romel Caylan	Experience - Miscellaneous	Street Style Wear Level Sponsorship 2019	2,500.00
Non-Tax	7/22/2019	Landscape Forms Inc	Public Space Activation	Rosa Park Circle Umbrella Replacement 7/2019	2,425.00
Local	7/27/2019	City of Grand Rapids	Administration	Staff services - payroll period ended 07/27/2019	2,412.44
Local	8/15/2019	Dickinson Wright PLLC	Administration	Legal: Misc matters 06/2019	2,332.00
Non-Tax	8/15/2019	Matrix Edutainment, Inc.	DGRI Event Production	Event Supplies: Movies on Monroe 7/26/2019	2,250.00
Non-Tax	8/13/2019	City Treasurer - Police Dept	Ticketed Events - Police Services	DDA SHARE GRPD OVERTIME COSTS	2,184.75
Local	7/22/2019	The KR Group, Inc.	Administration	Laptop replacements 7/2019	2,064.52
Local	8/15/2019	Dickinson Wright PLLC	Administration	Legal: Misc matters 06/2019	1,958.00
Local	7/30/2019	Moore & Bruggink Inc	Weston Street - Sheldon to LaGrave Ave	14056-Weston-Sheldon to LaGrave (#170209.2-8)-DDA	1,607.21
Non-Tax	8/15/2019	Matrix Edutainment, Inc.	DGRI Event Production	Event Supplies: Movies on Monroe 7/12/2019	1,550.00
Non-Tax	8/15/2019	Jeffrey Robinson	Downtown Workforce Programs	Pop-Up Performer 7/26/2019	1,500.00
Local	7/30/2019	Geotech Inc	CBD/Heartside/Arena S Streetscape Improvs	18026-Division Street Lighting Improve (#6962)-DDA	1,326.81
Non-Tax	8/12/2019	GR Asian-Pacific Festival	DGRI Event Production	Movies on Monroe decorations 7/12/2019	1,300.00
Local	8/10/2019	City of Grand Rapids	Administration	Staff services - payroll period ended 08/10/2019	1,269.72
Local	7/23/2019	Raul Alvarez	Economic Development and Innovation	Public Relations Services Business Expo 07/2019	1,250.00
Non-Tax	8/28/2019	Swank Motion Pictures	DGRI Event Production	Movie Licensing: Star Wars The Force Awakens 08/23/19	1,250.00
Local	8/24/2019	City of Grand Rapids	Administration	Staff services - payroll period ended 08/24/2019	1,245.51
Non-Tax	8/13/2019	Fifth Third Bank P-Card - 07/2019	DGRI Event Production	Supplies for Movies on Monroe	1,233.36
Local	8/8/2019	Fishbeck, Thompson, Carr & Huber	CBD/Heartside/Arena S Streetscape Improvs	16065-Newberry, Monroe to Division (#384358)-DDA	1,221.22
Local	8/14/2019	Gongwer News Service	Downtown Marketing & Inclusion Efforts	News Services Subscription 09/2019-8/2020	1,200.00
Local	7/30/2019	Moore & Bruggink Inc	Downtown Enhancement Grants	19034-Areaway Removal, Division (#190156.1-2)-DDA	1,073.53
Local	8/15/2019	Dickinson Wright PLLC	Grand River Activation	Legal: Michigan Bridge Crosswalk 06/2019	1,056.00
Local	7/18/2019	City Treasurer - Risk Management	Administration	Monthly General Insurance Allocation	1,047.00
Local	8/12/2019	City Treasurer - Risk Management	Administration	Monthly General Insurance Allocation	1,047.00

continued on the next page

STATEMENT D - continued
DOWNTOWN DEVELOPMENT AUTHORITY
Schedule of Expenditures - FY2020
July and August, 2019

Page 2

Source	Date Posted	Vendor	Activity # Purpose / Project	Description	Amount
<i>Continued from previous page</i>					
Local	8/21/2019	City Treasurer - MobileGR/Parking Svcs	Public Realm Improvements	DGRI Meter Hooding Parklet Ottawa	\$ 1,040.00
Non-Tax	8/28/2019	Brandon Dante Copeland	Downtown Workforce Programs	Relax at Rosa performance 08/2019	1,000.00
Non-Tax	8/15/2019	GR Area Chamber of Commerce	Diversity / Inclusion Programming	ATHENA Awards table sponsorship 2019	1,000.00
Local	7/22/2019	TGG, Inc.	Administration	Life & S/T & L/T disability insurance - 08/01/19-08/31/19	927.59
Local	8/22/2019	TGG, Inc.	Administration	Life & S/T & L/T disability insurance - 09/01/19-09/30/19	927.59
Local	8/15/2019	Adtegrity.com, Inc.	Downtown Marketing & Inclusion Efforts	Advertising: Relax at Rosa 7/2019	920.27
Non-Tax	8/28/2019	The Diatribe Inc	DGRI Event Production	Movies on Monroe poem writing 8/9/2019	900.00
Local	7/31/2019	City Treasurer - MobileGR/Parking Svcs	Administration	JULY 2019 CITY PARKING VALIDATIONS	863.25
Local	8/22/2019	Kamminga & Roodvoets Inc	CBD/Heartside/Arena S Streetscape Improv	16065-Newberry, Monroe to Division (#1606517)-DDA	848.50
Local	7/22/2019	The KR Group, Inc.	Administration	IT services 07/2019	821.60
Local	7/22/2019	The KR Group, Inc.	Administration	IT services 08/2019	821.60
Local	8/15/2019	Dickinson Wright PLLC	Administration	Legal: Misc matters 06/2019	801.40
Local	7/22/2019	Revue Holding 1	Downtown Marketing & Inclusion Efforts	Advertising: DGRI Events 07/2019	772.00
Local	8/14/2019	Revue Holding 1	Downtown Marketing & Inclusion Efforts	Advertising: DGRI Events 08/2019	772.00
Non-Tax	8/15/2019	Matrix Edutainment, Inc.	DGRI Event Production	Event Supplies: Movies on Monroe 7/26/2019	750.00
Non-Tax	7/22/2019	Swift Printing & Communications	Stakeholder Engagement Programs	DNN handbill 08/2019	697.48
Local	8/29/2019	Valley City Sign Co	Wayfinding System Improvements	14025-Wayfinding & Parking Signage (#1402535)-DDA	640.00
Non-Tax	8/13/2019	Fifth Third Bank P-Card - 07/2019	DGRI Event Production	DGRI Rental Space	635.84
Non-Tax	8/28/2019	Michigan Landscape Services	DGRI Event Production	Light replacement at MOM Lot 08/14/2019	632.50
Non-Tax	8/15/2019	Matrix Edutainment, Inc.	DGRI Event Production	Event Supplies: Movies on Monroe 7/26/2019	625.00
Local	8/14/2019	Mighty Co.	Downtown Marketing & Inclusion Efforts	Website support: CMS and code updates 07/20/19	625.00
Local	8/15/2019	Public Museum of West Michigan	Downtown Marketing & Inclusion Efforts	Photovoice Event Space Rental 8/8/2019	625.00
Local	8/13/2019	Fifth Third Bank P-Card - 07/2019	Public Realm Improvements: Local Tax	Downtown Dog Park Supplies	608.67
Local	7/22/2019	Joshua David Leo	Downtown Marketing & Inclusion Efforts	RAD Women Tour Implementation 07/2019	600.00
Non-Tax	8/12/2019	Creative Studio Promotions	Downtown Workforce Programs	Relax at Rosa hand fans 2019	579.36
Local	8/13/2019	Fifth Third Bank P-Card - 07/2019	Downtown Marketing & Inclusion Efforts	Marketing & Advertising	568.24
Non-Tax	8/13/2019	City Treasurer - Police Dept	Ticketed Events - Police Services	DDA SHARE GRPD OVERTIME COSTS	561.29
Non-Tax	8/12/2019	Ace Pena Marasigan	DGRI Event Production	Movies on Monroe emcee 7/12/2019	500.00
Local	7/18/2019	Fifth Third Bank P-Card - 06/2019	Administration	Staff Professional Development 07/2019	500.00
Non-Tax	8/13/2019	Fifth Third Bank P-Card - 07/2019	DGRI Event Production	Movies on Monroe Performer and Services	500.00
Non-Tax	8/15/2019	Gabriela de la Vega	DGRI Event Production	Movies on Monroe MC 7/26/2019	500.00
Non-Tax	8/15/2019	Gabriela de la Vega	DGRI Event Production	Movies on Monroe MC 7/26/2019	500.00
Non-Tax	8/28/2019	Gabriela de la Vega	DGRI Event Production	Movies on Monroe MC 08/09/2019	500.00
Local	7/22/2019	Federal Square Building Co. #1, LLC	Administration	Office Lease: 29 Pearl Street Mezz Office 07/2019	475.14
Local	8/15/2019	Federal Square Building Co. #1, LLC	Administration	Office Lease: 29 Pearl Street Mezz Office 08/2019	475.14
Local	8/14/2019	Professional Maint of Michigan Inc.	Administration	Janitorial services July 2019	451.38
Non-Tax	8/15/2019	Michigan State University	DGRI Event Production	Movies on Monroe parking lot rental July 2019	400.00
Non-Tax	8/28/2019	Political Lizard	Downtown Workforce Programs	Music Performance at Relax at Rosa 08/15/2019	400.00
Local	8/12/2019	GreatAmerica Financial Svcs Corp	Administration	Copier Lease 07/2019	389.80
Local	7/22/2019	Bryan Esler Photo, Inc.	Downtown Marketing & Inclusion Efforts	Photographer: Movies on Monroe 7/12/2019	380.00
Local	8/12/2019	Bryan Esler Photo, Inc.	Downtown Marketing & Inclusion Efforts	Photographer: Movies on Monroe 6/21/19	380.00
Local	8/15/2019	Bryan Esler Photo, Inc.	Downtown Marketing & Inclusion Efforts	Photographer: Movies on Monroe 7/26/2019	380.00
Non-Tax	7/22/2019	West Bend Mutual Insurance Company	Experience - Miscellaneous	Women's Cup Event Insurance 07/2019	365.00
Non-Tax	8/13/2019	Fifth Third Bank P-Card - 07/2019	Public Space Activation	Supplies for Calder & Van Andel Alley	355.14
Local	7/22/2019	Z2 Systems Inc	Downtown Marketing & Inclusion Efforts	NeonCRM Monthly cloud-based software 06/2019	350.00
Local	8/21/2019	Z2 Systems Inc	Downtown Marketing & Inclusion Efforts	NeonCRM Monthly cloud-based software 07/2019	350.00
Non-Tax	8/13/2019	Fifth Third Bank P-Card - 07/2019	DGRI Event Production	Lunches for Movies on Monroe Volunteers	333.01
Non-Tax	8/15/2019	Andrew John Powell	DGRI Event Production	Movies on Monroe performer 07/26/2019	300.00
Non-Tax	8/15/2019	Brooke Purnell	DGRI Event Production	Cosplay appearance at Movies on Monroe 07/26/2019	300.00
Local	7/22/2019	Bryan Esler Photo, Inc.	Downtown Marketing & Inclusion Efforts	Photographer: World Cup Watch party 07/07/2019	280.00
Non-Tax	7/22/2019	Heritage Hill Association	Stakeholder Engagement Programs	National Night Out 2019 support	276.00
Local	8/20/2019	Maria D'angelo	Downtown Marketing & Inclusion Efforts	RAD Women Artist 08/2019	275.00
Local	8/21/2019	Marion Bonneaux	Economic Development and Innovation	Business Expo refreshments 08/13/2019	259.56
Non-Tax	8/12/2019	The ArtRanger	Public Space Activation	Dog Park Mural Concept rendering 07/2019	250.00
Local	8/15/2019	TDS Metrocom, LLC	Administration	Phone Service 8/2019	248.74
Local	7/22/2019	TDS Metrocom, LLC	Administration	Phone Service 7/2019	248.68
Local	7/31/2019	Paychex	Administration	DDA Payroll HRS fees - July 2019	245.34
Local	7/31/2019	Paychex	Administration	DDA Payroll Paychex Fee - July 2019	244.70
Local	8/15/2019	Dickinson Wright PLLC	Lyon Square Improvements	Legal: Lyons Square project 06/2019	242.00
Local	8/12/2019	Mighty Co.	Downtown Marketing & Inclusion Efforts	Website support: Google analytics 07/2019	225.00
Local	8/20/2019	Federal Square Building Co. #1, LLC	Administration	Utility Service: Electricity June, 2019	216.13
Local	7/22/2019	Federal Square Building Co. #1, LLC	Administration	Utility Service: Electricity June, 2019	213.48
Non-Tax	8/12/2019	City Treasurer - Water Dept	Project and Fixed Asset Maintenance	Wealthy Street roundabout irrigation thru 07/31/2019	203.46
Local	8/15/2019	Cellco Partnership dba Verizon	Administration	Cell Phone Service 07/2019	185.41
Local	7/22/2019	MVP Sportsplex - GR, LLC	Administration	Paid via Payroll Deductions 07/2019	183.72
Local	8/15/2019	MVP Sportsplex - GR, LLC	Administration	Paid via Payroll Deductions 08/2019	183.72
Local	8/14/2019	The KR Group, Inc.	Administration	IT services 07/2019	162.77
Non-Tax	8/13/2019	Fifth Third Bank P-Card - 07/2019	Stakeholder Engagement Programs	DNN Lunches Stakeholder Engagement	157.58
Local	8/15/2019	Dickinson Wright PLLC	Administration	Legal: 50 Monroe NW project support 06/2019	132.00
Local	7/22/2019	Selective Ins Company of America	Administration	Liability Insurance Endorsement for DDA 2019	129.08

continued on the next page

Date Posted	Vendor	Activity # Purpose / Project	Description	Amount
from previous page				
8/14/2019	Comcast	Administration	Internet at 29 Pearl St NW 08/7/2019 to 9/06/2019	\$ 128.17
7/28/2019	Comcast	Administration	Internet at 29 Pearl St NW 07/7/2019 to 8/06/2019	120.25
7/22/2019	Bryan Esler Photo, Inc.	Downtown Marketing & Inclusion Efforts	Photographer: Relax at Rosa 7/11/2019	120.00
8/15/2019	Bryan Esler Photo, Inc.	Downtown Marketing & Inclusion Efforts	Photographer: Relax at Rosa 7/25/2019	120.00
8/28/2019	Bryan Esler Photo, Inc.	Downtown Workforce Programs	Photographer: Relax at Rosa 08/08/2019	120.00
8/28/2019	Bryan Esler Photo, Inc.	Downtown Workforce Programs	Photographer: Relax at Rosa 08/15/2019	120.00
7/18/2019	Fifth Third Bank P-Card - 06/2019	DGRI Event Production	Event Supplies 07/2019	119.09
8/15/2019	Dickinson Wright PLLC	Downtown Enhancement Grants	Legal: 158 Oakes 6/2019	110.00
8/14/2019	Swift Printing & Communications	Downtown Marketing & Inclusion Efforts	Kick it at Calder signage 08/2019	105.77
7/22/2019	Mighty Co.	Downtown Marketing & Inclusion Efforts	Website Hosting and Fonts 07/2019-09/2019	105.00
8/15/2019	Alexander B Mason	Public Space Activation	Pop-up Performer: Calder 07/2019	100.00
8/14/2019	Madcap Coffee Company	Administration	Meeting Supplies 08/19	90.85
8/8/2019	Consumers Energy 1	Downtown Ambassadors	351 Winter Ave NW - 07/2019 DDA's share	87.62
8/13/2019	Fifth Third Bank P-Card - 07/2019	Economic Development and Innovation	Monroe North Business Association Meeting	83.78
8/29/2019	Consumers Energy 1	Downtown Ambassadors	351 Winter Ave NW - 08/2019 DDA's share	81.36
8/28/2019	Gordon Water Systems	Administration	Water Cooler Lease 08/2019	79.70
7/23/2019	Staples Contract and Commercial Inc.	Administration	Office supplies 07/03/2019	77.19
7/22/2019	Engineered Protection Systems Inc	Administration	Office Security System 8/1/2019 - 10/31/2019	73.41
8/13/2019	Fifth Third Bank P-Card - 07/2019	Administration	Office Supplies	60.74
8/15/2019	Staples Contract and Commercial Inc.	Administration	Office supplies 07/2019	58.33
7/22/2019	Staples Contract and Commercial Inc.	Administration	Office supplies 07/03/2019	52.39
8/13/2019	Fifth Third Bank P-Card - 07/2019	Stakeholder Engagement Programs	Heritage Hill Association membership	50.00
8/28/2019	Fusion IT LLC	Administration	IT network services 08/01/2019	48.34
7/31/2019	City Treasurer - MobileGR/Parking Svcs	Downtown Ambassadors	JULY 2019 MONTHLY PARKING	48.00
8/30/2019	City Treasurer - MobileGR/Parking Svcs	Downtown Ambassadors	AUGUST 2019 MONTHLY PARKING	48.00
8/14/2019	Perrigo Printing Inc	Administration	departure gift: S. Wong 8/19	45.00
8/28/2019	Breck Graphic Inc dba Allegra	Administration	Business Cards: Melvin Eledge 08/2019	44.71
8/20/2019	PeopleG2	Administration	Criminal Background Check services 07/2019	43.56
8/13/2019	Fifth Third Bank P-Card - 07/2019	Economic Development and Innovation	Supplies for Business Expo	42.39
7/22/2019	Gordon Water Systems	Administration	Water Cooler Lease 07/2019	40.86
7/22/2019	Model Coverall Service Inc	Administration	Floor Mat Rental 07/2019	35.31
8/14/2019	Model Coverall Service Inc	Administration	Floor Mat Rental 08/2019	35.31
8/13/2019	Fifth Third Bank P-Card - 07/2019	Administration	Staff Annual Review Lunch Expense	32.52
7/18/2019	Fifth Third Bank P-Card - 06/2019	Downtown Marketing & Inclusion Efforts	Marketing and Advertising 07/2019	27.07
8/15/2019	Fusion IT LLC	Administration	System & Network IT engineering 7/26/19	24.17
7/18/2019	Fifth Third Bank P-Card - 06/2019	Administration	Office Supplies 07/2019	22.16
8/13/2019	Fifth Third Bank P-Card - 07/2019	Administration	Postage fee for professional development application	17.20
8/27/2019	DTE Energy	Downtown Ambassadors	351 Winter Ave NW - 08/2019 DDA's share	13.75
7/24/2019	DTE Energy	Downtown Ambassadors	351 Winter Ave NW - 07/2019 DDA's share	13.32
7/31/2019	City Treasurer - MobileGR/Parking Svcs	Administration	JULY 2019 CITY PARKING VALIDATIONS	11.25
7/22/2019	Fusion IT LLC	Administration	Network Management 07/01/2019	9.50
8/12/2019	Fusion IT LLC	Administration	Network Management 08/01/2019	9.50
8/28/2019	Fusion IT LLC	Administration	Network Management 08/01/2019	9.50
7/18/2019	Fifth Third Bank P-Card - 06/2019	Public Space Activation	Space Activation Supplies for Van Andel Alley 07/2019	7.99
8/13/2019	Fifth Third Bank P-Card - 07/2019	Downtown Marketing & Inclusion Efforts	RAD Women Supplies	7.98
7/18/2019	Fifth Third Bank P-Card - 06/2019	Downtown Marketing & Inclusion Efforts	Marketing Supplies 07/2019	5.99
8/22/2019	The ArtRanger	Public Space Activation	Dog Park Mural Concept rendering 07/2019	(12.50)
7/23/2019	Staples Contract and Commercial Inc.	Administration	Office supplies 07/03/2019	(83.88)
8/13/2019	Fifth Third Bank P-Card - 07/2019	Public Space Activation	Refund for Van Andel Alley rental equipment	(93.70)
7/31/2019	Correcting Journal Entry	DGRI Event Production	Fix AD20001640 for FY-BFY error	(168.59)
7/1/2019	THE KR GROUP INC #21581 Accrual	Administration	Reverse accrual for services performed in FY2019	(821.60)
7/1/2019	MOORE & BRUG #190156.1-2 Accrual	Downtown Enhancement Grants	Reverse accrual for services performed in FY2019	(1,073.53)
7/1/2019	FISHBECK/THOMPSON 384358 Accrual	CBD/Heartside/Arena S Streetscape Improvs	Reverse accrual for services performed in FY2019	(1,221.22)
7/1/2019	GEOTECH INC #6962 Accrual	CBD/Heartside/Arena S Streetscape Improvs	Reverse accrual for services performed in FY2019	(1,326.81)
7/1/2019	MOORE & BRUG #170209.2-8 Accrual	Weston Street - Sheldon to LaGrave Ave	Reverse accrual for services performed in FY2019	(1,607.21)
7/1/2019	THE KR GROUP INC #21621 Accrual	Administration	Reverse accrual for services performed in FY2019	(2,064.52)
7/1/2019	WILLIAMS & WORKS 88063 Accrual	Wayfinding System Improvements	Reverse accrual for services performed in FY2019	(2,607.73)
7/1/2019	MOORE & BRUG #170134.3-9 Accrual	Sheldon Blvd - Weston to Cherry Street	Reverse accrual for services performed in FY2019	(3,802.58)
7/1/2019	VALLEY CITY SIGN 1402534 Accrual	Wayfinding System Improvements	Reverse accrual for services performed in FY2019	(16,761.00)
7/1/2019	WYOMING EXCAV #1509613 Accrual	Sheldon Blvd - Weston to Cherry Street	Reverse accrual for services performed in FY2019	(52,930.34)
7/1/2019	SEVERANCE ELECT #1802602 Accrual	CBD/Heartside/Arena S Streetscape Improvs	Reverse accrual for services performed in FY2019	(71,905.61)
JULY AND AUGUST, 2019 EXPENDITURES				\$ 620,085.16

MEMORANDUM

DOWNTOWN
DEVELOPMENT
AUTHORITY



DATE: September 5, 2019

TO: Downtown Development Authority

FROM: Andy Guy, DGRI Chief Outcomes Officer

Agenda Item #04
September 11, 2019
DDA Meeting

SUBJECT: Grand River Governance Consultant Funding

Pursuant to the Board's authorization at the August 2019 meeting of the DDA – background below – staff worked with the HR&A consultant team to develop a project fee and schedule for the process of evaluating and recommending a long-term organizational framework capable of executing on the community's vision for a restored and revitalized Grand River Corridor.

The consultant scope of work includes the following deliverables in three key priority areas:

- Analyzing sustainable funding stream opportunities to program, operate and maintain the new riverfront amenity;
- Summarizing model governance options and providing the rationale for a recommended strategy;
- Developing a benefits case – both quantitative and qualitative – to help drive implementation.

HR&A also developed a project schedule and fee that delivers these work products in Q1 2020 and within budget allocated in the Fiscal Year 2020 budgets of the DDA and the Monroe North Tax Increment Finance Authority.

With DDA approval, the consultant team work will commence this month and quickly begin to 1) draw on community planning to date and 2) inform effort already underway with the Organizational Leadership Committee established to guide this project as well as the GR Forward Goal 1 Alliance citizen engagement group.

Background

Downtown Grand Rapids, Inc. (DGRI), in close collaboration with the City of Grand Rapids, Kent County, Grand Rapids Whitewater and other community partners, recently initiated a process to evaluate and recommend a long-term governance structure and funding strategy for developing, managing and sustaining the public assets associated with the future revitalized Grand River corridor (or “the Project”).

The full vision for the Project involves restoring the City's namesake whitewater rapids in the waterway and, along the waterfront, transforming an approximately 9-mile linear area along both sides of the riverbanks into a new east-west multi-purpose trail and network of public amenities extending from Riverside Park to Millennium Park.

Through such community-based planning initiatives as Green Grand Rapids, GR Forward, River for All and the Destination Assets Study, Grand Rapidsians have envisioned and affirmed the Project as a signature public amenity



in a class with such ambitious civic projects as The High Line in New York City, Atlanta's BeltLine and the waterfront revitalization initiatives underway in such cities as Toronto, Chicago and Detroit.

Given the significant potential, importance and complexity of the Project, DGRI and partners in June 2019 issued a call (RFQ) for qualified consultants to support the essential work of evaluating and recommending a governance and funding model to execute on the community's vision for a restored and revitalized river corridor running through the urban core.

DGRI staff in July 2019 reviewed and evaluated seven RFQ responses with the GR Forward Goal 1 Citizen Alliance guiding DGRI's work to restore the Grand River as the draw and build a connected and equitable river corridor. Staff then shared the results of the Alliance deliberations and engaged further discussion with the Organizational Leadership Committee recently established to guide the process of evaluating and recommending a long-term governance structure.

A team comprised of HR&A Advisors and Kathy Blaha Consulting emerged from those conversations, and additional staff due diligence, as the strongest team with the expertise and experience required to support this important process.

HR&A is a leading real estate and economic development consultancy and a recognized authority on successful strategies to plan, organize and implement transformative city-building initiatives. They have an accomplished portfolio of urban industrial reuse projects and come recommended by peer organizations/cities. The firm also comes with familiarity of the local context, having supported the development of the City's 2017 Parks and Recreation Master Plan and through their current work on the City's Equitable Economic Development and Mobility Strategic Plan.

Kathy Blaha Consulting has worked with cities and parks partners across the country to design and implement forward-thinking plans for parks governance and management. She recently worked with the Frey Foundation, the City and DGRI to develop the Ecliptic at Rosa Parks Circle Conservancy to enhance the management of that space.

DGRI staff is confident this team will provide valuable services and insights to this governance and funding study.

Recommendation: Approve consultant services in an amount not exceed \$197,500 to support Grand River governance and funding organizing.

MEMORANDUM

DOWNTOWN
DEVELOPMENT
AUTHORITY



DATE: September 11, 2019

TO: Downtown Development Authority

FROM: Mark F. Miller, Managing Director of Planning & Design

SUBJECT: Grand River Trail Crossing Change Order

Agenda Item #5
September 11, 2019
DDA Meeting

On July 10, 2019, the DDA approved the funding allocation for the construction of two trail crossings at Michigan and Bridge Streets in the not to exceed amount of \$410,000. During the DDA discussion it was requested that DGRI staff and the City of Grand Rapids consider the installation of electrical outlets at the base of the five trees at the north side planters adjacent to the Post Office property.

To this end, DGRI has collaborated with the City of Grand Rapids and HRC (the consultant) to add five outlets at the tree locations in order to provide power for festive lighting.

HRC has provided a design for running conduit from the center of Michigan Street to these five locations and has received a price from the contractor, Anlaan Construction.

It should be noted that at the time of the original design HRC believed that there was no adequate power source near the east side construction, and as such, the planter irrigation system was designed as a battery-operated system. As part of this request, HRC determined that there is indeed power in the street and has also included an upgrade from battery to direct power for the irrigation system. This upgrade will provide a more reliable and easier to maintain irrigation system. A price for this change was included by Anlaan in this change order pricing.

The change order construction price is \$23,409.00

The construction includes:

- 461 feet of underground electrical wire,
- 373 feet of direct buried conduit,
- 54 feet of directional bored conduit,
- Connection to the existing service,
- 5 power pedestals (at each tree), and
- Power service for the irrigation system



HRC's fee for this additional work is \$5,900.00.

The change order request, including both the construction costs and the consultant fee is \$29,309.

Additionally, DGRI has requested that the City and HRC explore other options for the five specified trees, which at this time we believe are undersized for the location and do not support the goals of increasing tree canopy within Downtown. At present we have not determined if there is a cost difference to change the tree species, therefore this is just a note to the DDA that there may be an additional funding request related to this tree discussion in the future.

The previous authorized allocation for this project was an amount not to exceed \$410,000 (on July 10, 2019). This requested change order of \$29,309 brings the total allocation to \$439,309.

Recommendation: Approve the change order allocation of a not to exceed amount of \$29,309 for the addition of electrical service to the five tree planters and the irrigation system.

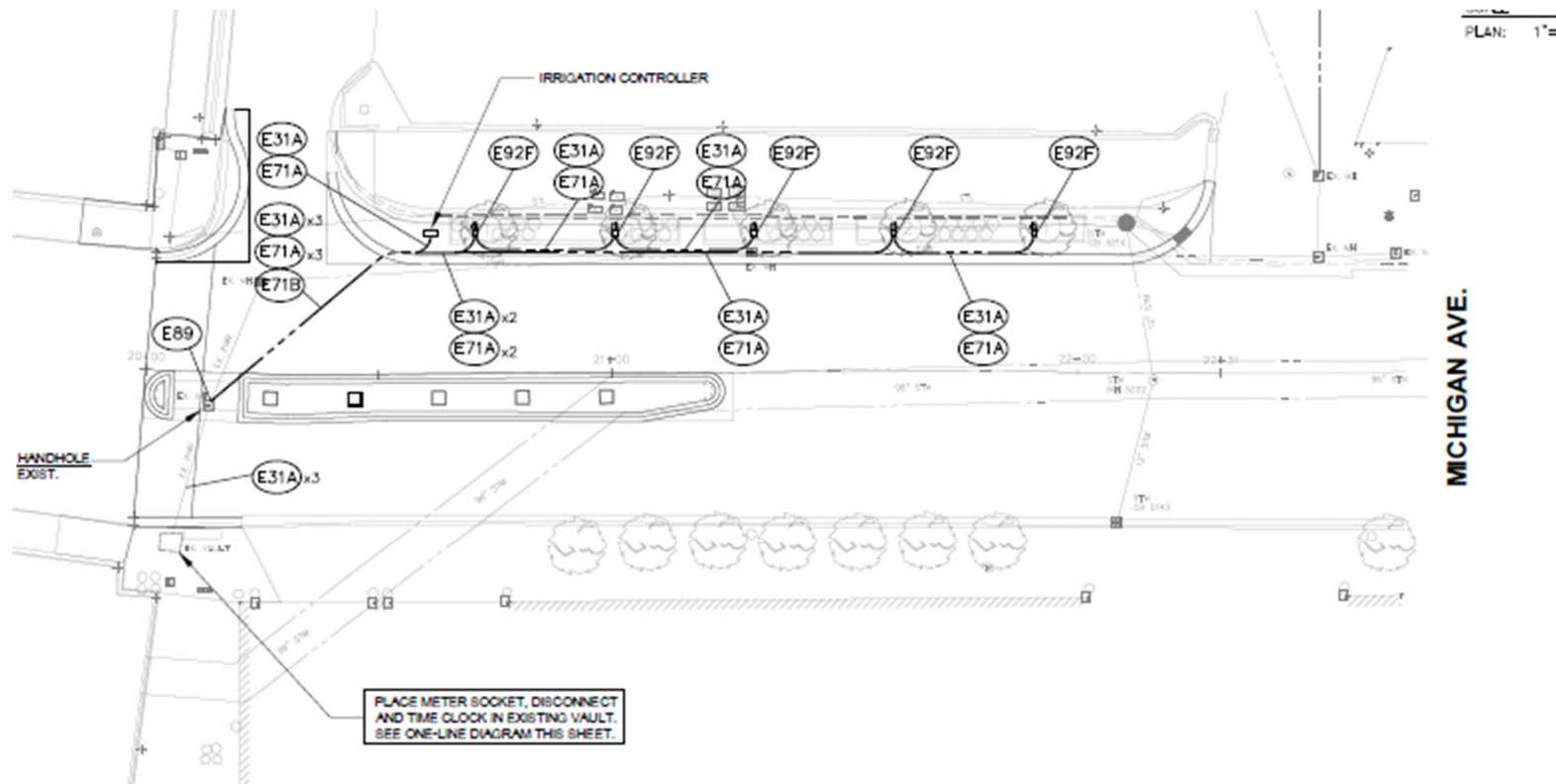
Change Order Information
 Electrical for River Trail Crossings at Michigan Street
 September 11, 2019

UNIT

CONDUCTOR, (3) #10 CU XHHW (Black, White, Green)
 CONDUIT, DIRECT BURIED, (1) 1 INCH, SDR 13.5
 CONDUIT, DIRECTIONAL BORED, (1) 4 INCH, SDR 11
 CONDUIT(S) CONNECT TO EXISTING
 POWER PEDESTAL, DETAIL E-50
 METER SOCKET, DISCONNECT, AND TIME CLOCK IN EXISTING VAULT

CONSTRUCTION TOTAL

	<u>Total</u>	<u>UNIT COST</u>	<u>EXTENDED COST</u>
FOOT	461	\$ 4.00	\$ 1,844.00
FOOT	373	\$ 14.00	\$ 5,222.00
FOOT	54	\$ 95.00	\$ 5,130.00
EACH	1	\$ 518.00	\$ 518.00
EACH	5	\$ 920.00	\$ 4,600.00
LUMP SUM	1	\$ 6,095.00	\$ 6,095.00
CONSTRUCTION TOTAL			\$ 23,409.00



MEMORANDUM

DOWNTOWN
DEVELOPMENT
AUTHORITY



DATE: September 9, 2019

TO: Downtown Development Authority

FROM: Tim Kelly, AICP
Executive Director

Agenda Item #6
September 11, 2019
DDA Meeting

SUBJECT: Downtown Tree Planting and Canopy Analysis Authorization

GR Forward (Plan) established a goal of doubling the Downtown tree canopy from 5 percent to 10 percent. To accomplish this, DGRI continues to initiate plantings in public spaces within the DDA boundary. Since approval of the Plan in December 2015, more than 1,000 trees have been planted in Downtown.

Fiscal Year	# of Trees Planted
2016	357
2017	378
2018	201
2019	100
TOTAL	1,036

To assist in the work, beginning in fall 2018 DGRI has worked in partnership with Friends of Grand Rapids Parks (FGRP) to complete plantings, which includes organizing volunteers and providing watering and maintenance for new trees. As part of their work in FY2019, FGRP also completed an update to the GIS inventory to understand the current condition of existing trees, and made recommendations for additional plantings, including necessary removals of dead or hazardous trees (attached).

For FY20, it is recommended that the DDA renew their partnership with FGRP to enable work toward this important community goal to continue. To that end, authorization is requested for an amount not to exceed \$65,000, which would be provided out of the Downtown Tree Planting line item in the DDA's FY2020 LTI budget.

Recommendation: Authorize an amount not to exceed \$65,000 for Friends of Grand Rapids Parks to complete fall 2019 and spring 2020 Downtown tree plantings.



Downtown Grand Rapids Inc. Tree Planting & Maintenance Proposal

Prepared for:

Downtown Grand Rapids Inc.

Prepared by:

Friends of Grand Rapids Parks

Friends of GR Parks Organization Overview

This document serves as a proposal from Friends of Grand Rapids Parks (FGRP) to provide young tree care and urban canopy work to Downtown Grand Rapids Inc. (DGRI). In this document you will find background information on FGRP, details about previous projects conducted by FGRP for DGRI, and a proposal for urban forest canopy improvement work by FGRP for DGRI in the Downtown District Corridor for fall of 2019 and spring of 2020.

The document also contains a detailed project timeline as well as a cost breakdown per project milestone.

Friends of Grand Rapids Parks Information

Friends of Grand Rapids Parks is an independent, citizen led, nonprofit enterprise founded in 2008, working closely with but separate from the City, with the mission to empower people to cultivate vibrant parks, trees, and green spaces in Grand Rapids. We believe that vibrant parks and public spaces are essential to support the community's economic health, competitiveness, and cultural well-being. We understand that a healthy urban canopy is a long-term commitment, and are committed to help achieve the city's goal of a 40% urban tree canopy in Grand Rapids through the work of the Urban Forest Project. The need for these efforts is especially apparent in the DGRI corridor where existing infrastructure is limiting to a flourishing canopy.

Our project lead, Lauren David is a participating member of the International Society of Arboriculture (both Midwestern and Michigan Chapters) and is sworn to uphold the standards set by these entities for urban forest project planning, management, and execution.

FGRP works with organizations and individuals to help expand the City of Grand Rapids' current urban forest canopy as well as maintain and protect the current trees we have in the city. We do this through planting trees, hosting educational workshops, and maintaining trees we plant or prune in the city.

Proposed Project

FGRP recently found over 450 vacant or potentially available after some removal or stump and a possible additional 80+ potential cement removal opportunity sites to be transformed for new trees in the DGRI District. FGRP is proposing to plant 100 trees in the 2019/2020 fiscal year and then create a plan to increase plantings by an additional 25-50 tree for each following season to work towards increasing the canopy.

Project Phase	Description	Cost	Timeline
Tree Planting & Community Engagement	(1) Planting of 100 trees in public and/or private spaces split between events in October of 2019 and May of 2020 (2) Notification and engagement of residents, private property owners, and other stakeholders in tree planting events.	\$34,500	50 trees in Fall 2019 and 50 trees in Spring 2020
Tree Watering and Maintenance	Watering of all trees planted in the Downtown District by FGRP in the last 2 years, and maintenance of water bags, tree stakes, and other miscellaneous needs. <i>*Watering dates and cost estimates are approximate and may vary based on tree planting dates, weather conditions and the need to water early in spring (April) and late in fall (November)</i>	\$25,948 (maintenance materials including stakes, water bags, etc., and 4 months of water for 283 trees)	October through November 2019 watering of 233 trees (until air temp. falls below 40 degrees) April through July 2020 watering of 283 trees planted in fall of 2018, 50 trees planted in fall of 2018, and 50 trees planted in spring of 2019. 50 fall trees 2019, 50 spring trees 2020.

Potential Planting Locations in Public Spaces for Fall 2019
(pending approval by city of GR Forestry Department)

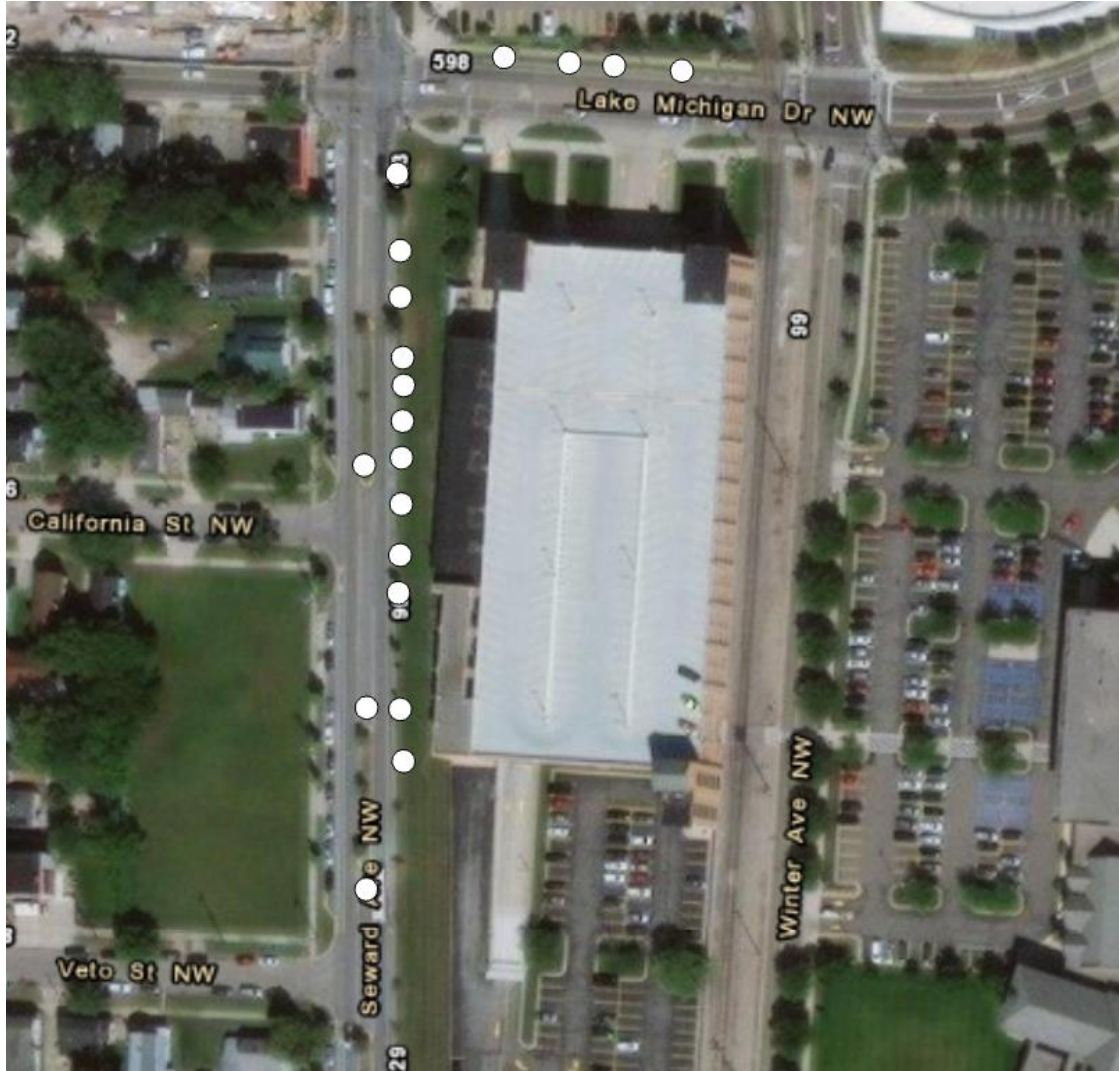
DGRI Fall 2019 Planting # 1 - Bridge St NW and Seward Ave NW



Number of Vacant Planting Sites: 17

Planting Summary: This planting falls within the newly developed corridor along Seward Ave NW, directly across from Bridge Street Market and Rockford Construction. Newly planted trees in this area bolster the tree canopy adjacent to several recently developed parcels, replace street trees that were removed for public safety, as well as young trees that failed to establish.

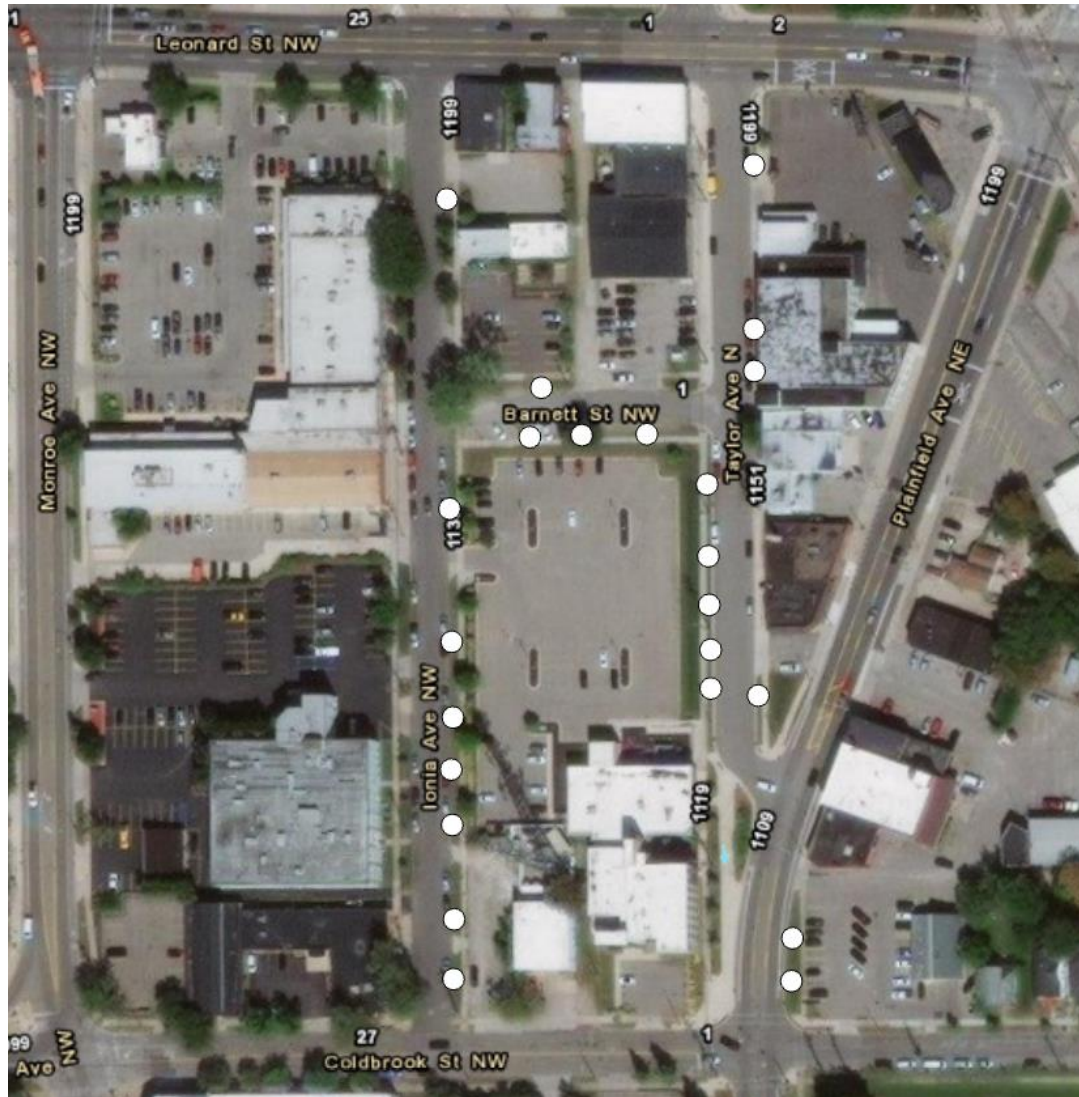
DGRI Fall 2019 Planting # 2 - Lake Michigan Dr NW and Seward Ave NW



Number of Vacant Planting Sites: 19

Planting Summary: This planting is aimed to increase the tree canopy where there is an abundance of parkway space and a good opportunity to create a natural boundary between the Grand Valley State campus and the adjacent residential neighborhood. Many of the previously planted species in the area have matured poorly, so we aim to balance out the biodiversity on the block as well as select species that have a higher likelihood of reaching maturity. The 4 sites on Lake Michigan Dr NW are good sites for small, ornamental trees, but would be planted secondarily to the sites along Seward Ave NW.

DGRI Fall 2019 Planting # 3 - Division Ave N and Coldbrook St NW



Number of Vacant Planting Sites: 23

Planting Summary: This planting is aimed to increase the overall tree canopy in and around the NE entry point into the DGRI district. The current lack of canopy is due in part to a natural loss of mature trees succumbing to old age and partly a result of a lack of new plantings over the years. It is not uncommon for a lack of planting to occur in and around predominantly commercial or industrial areas. Additional canopy in the area would provide direct benefit to the neighboring parcels as well as the nearby pedestrian traffic that stems from nearby restaurants and public transportation hubs.



Some of these planting locations may occur on private property. Friends of Grand Rapids Parks asks that Downtown Grand Rapids Inc. assist in contacting potential private businesses and landowners who may be interested in applying for a tree planting on private property.

Terms

Total Project Cost: \$60,448

Payment Terms:

50% due upon signing of contract and 50% due upon completion of the projects.

Downtown Grand Rapids Inc. GIS Tree Analysis

Introduction

This document is a detailed GIS inventory report of current tree assets (including their species, current condition, site condition, DBH, other relevant factors) as well as potential planting spaces (including site condition details). This report from Friends of Grand Rapids Parks (FGRP) is meant to provide a comprehensive urban tree canopy analysis of the Downtown Grand Rapids Inc. (DGRi) area.

Additional report assets include access to all resulting data, a report of findings, and physical and online maps of potential planting locations (including locations of necessary removal of current dead or hazardous trees).

Trees are crucial and necessary assets in a city, especially downtown. They provide health, economy, and environmental benefits.

Trees in an urban downtown area have a much shorter lifespan than trees in a forest. Stress that contributes to a short lifespan in urban settings include, limited soil volume, soil compaction, pollution, human and mechanical damage. Additional pressures from construction can also impact the lifespan of a tree.

While every attempt is made to collect the most accurate data possible, urban tree canopies are in a constant state of flux that correlates directly with infrastructural and cultural development. The best response to this fact is to consistently update and recollect data regularly.

Friends of Grand Rapids Parks Information

Friends of Grand Rapids Parks is an independent, citizen led, nonprofit enterprise founded in 2008, working closely with but separate from the City, with the mission to empower people to cultivate vibrant parks, trees, and green spaces in Grand Rapids. We believe that vibrant parks and public spaces are essential to support the community's economic health, competitiveness, and cultural well-being.

We understand that a healthy urban canopy a long-term commitment, and are committed to help achieve the city's goal of a 40% urban tree canopy in Grand Rapids through the work of the Urban Forest Project. The need for these efforts is especially apparent in the DGRI corridor where existing infrastructure is limiting to a flourishing canopy.

Our project lead, Lauren Davis, is a participating member of the International Society of Arboriculture (ISA) and is sworn to uphold the standards set by these entities for urban forest project planning, management, and execution.

Executive Summary

The tree inventory included trees, stumps, vacant planting sites, retired sites, and paved vacant sites present in the public right-of-way (ROW) and parks within the Downtown Grand Rapids Inc. (DGRI) boundary. The inventory recorded a total of 5,637 sites, which included 4,868 trees (86.3%), 67 stumps (1.2%), 480 vacant sites (8.5%), 83 paved vacant sites (1.5%), and 139 retired sites (2.5%). These details and more are visualized in the attached hard copy maps. In the 2015 inventory, there were 4,432 trees in the DGRI area.

Significant Findings from the Inventory

1. The five most common species found in the DGRI district are: Thornless Honey Locust (14.1%), Ornamental Pear (14%), Norway Maple (7.3%), Little Leaf Linden (6.5%), Hybrid Elm Species (5.7%)
2. The three most common young trees (under 6" DBH) are: Ornamental Pear, Hybrid Elm species, and Linden species
3. The three most common mature trees (over 25" DBH) are: Thornless Honey Locust, Sycamore species, and Norway Maple
4. **Are the most common species still on the inventory list?**
Not all of them. A few types of Hybrid elm, Little Leaf Linden, and Thornless Honey Locust are still on the list as they have held up to the test of time and are still considered a good street tree. Ornamental Pear and Norway Maple have both been removed due to health, longevity and structural issues.
5. The inventory recorded a total of 78 distinct species of trees.

6. 79% of the DGRI tree population is in “fair” or better condition.
7. 62% of the DGRI tree population are considered “young trees”
8. There is the current potential to plant 480 additional trees in “vacant” sites
9. There are 83 “paved vacant” sites that have the potential to be converted into additional tree wells and green space through the alteration of hardscape.
10. Estimated Total Annual Benefits of DGRI tree canopy (l-tree):

Economic Impact

- Total replacement value of trees \$2.35 million
- Energy Savings: \$72,235
- CO2: \$8,290
- Air Quality: \$10,929
- Stormwater Mitigation: \$53,622
- Aesthetic/Other: \$76,614

Total Annual Economic Benefit: \$221,691

Environmental Impact

- Carbon Storage: 369.3 tons
- Carbon Sequestration: 11.46 tons/year
- Pollution Removal: 701.8 pounds/year
- Oxygen Production: 30.55 tons/year
- Avoided Runoff: 28,500 cubic feet/year

Tree Maintenance Needs

Maintenance recommendations recorded during the tree inventory were removal (3.6%), pruning (83%), stump removal (1%), and planting (8.5%).

While tree maintenance can be very costly and time consuming, the benefits that trees provide justify the expense. Proper pruning and regular maintenance help ensure that trees are providing maximum benefits throughout their life span. In addition to maximizing benefits, regular maintenance mitigates tree-related risk by removing hazardous limbs; reducing future storm damage clean-up; removing limb conflicts on sidewalks and roadways; improving the overall appearance of urban trees; and promoting proper growth patterns in young trees.

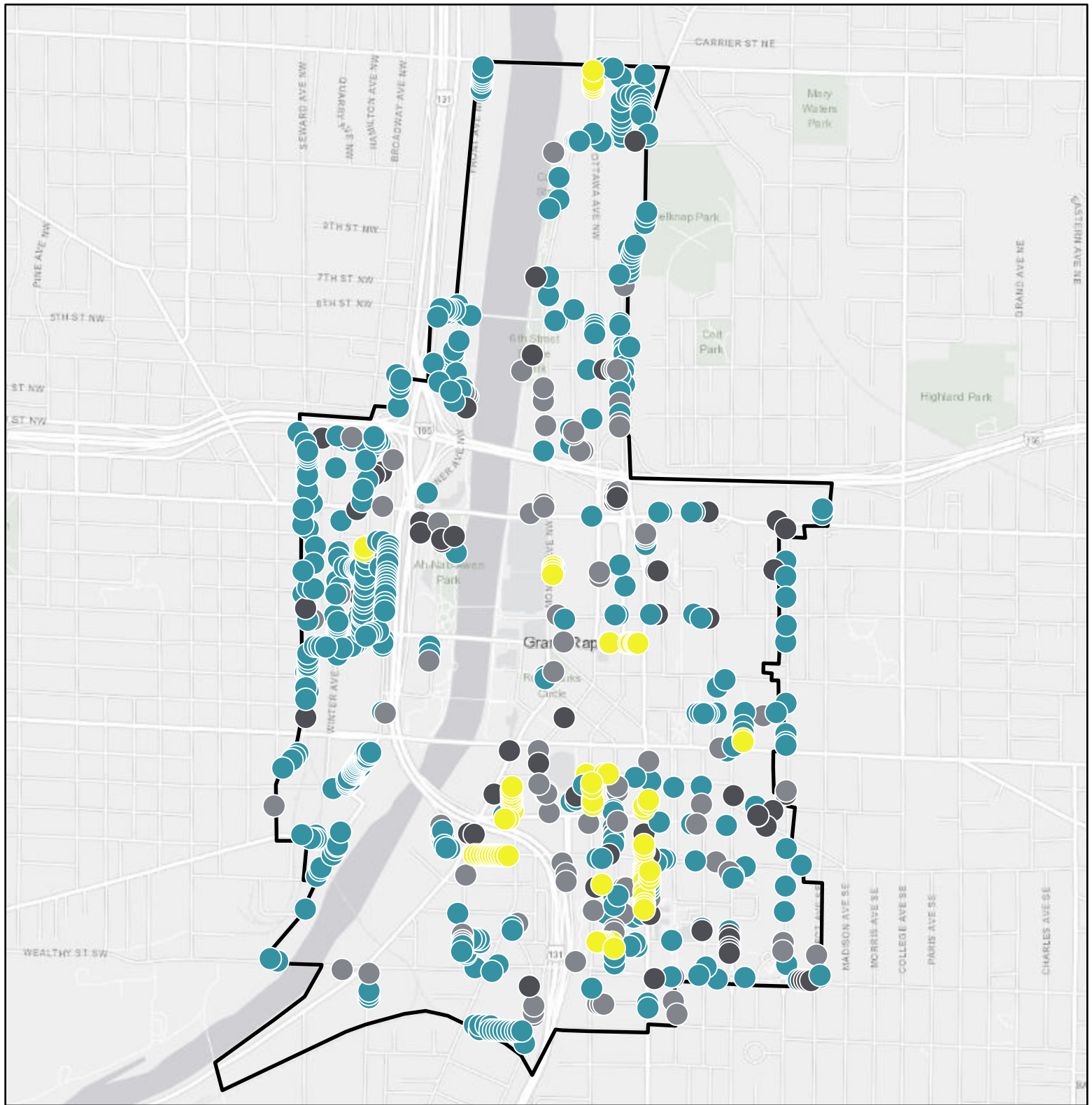
Trees that pose the highest risk should be addressed first to properly mitigate risk and prioritize maintenance. However, with the city of Grand Rapids' completion of their Priority 1 Project, all known Priority 1 removals and prunes

throughout the city have been completed. This, in combination with the predominant young age of the trees in the DGRI district, resulted in no Priority 1 removals or prunes being included in the inventory.

The next level of maintenance to pursue is Priority 2 prunes to prevent potential hazards in mature trees and Priority 2 removals that will create additional opportunities to plant new trees. Because 62% of the DGRI canopy consists of “young” trees, it is crucial to make young tree training and watering a priority. The average life span of an urban street tree is merely 7 years, but increasing the frequency of training prunes and watering during warm months.

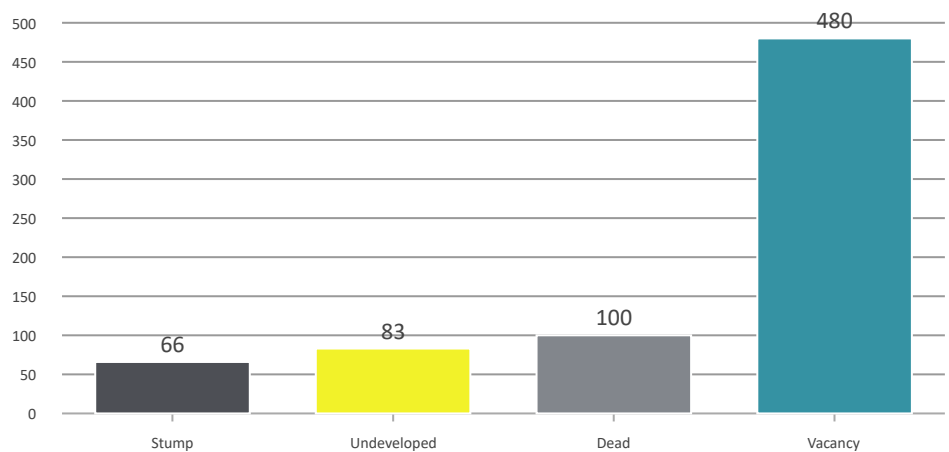
Maintaining a proactive pruning and tree training cycle involves visiting young trees every three years while pruning established trees every five years. The DGRI canopy has a considerable number of newly planted trees and would benefit greatly from a Young Tree Training Cycle. Proper tree training reduces structural defects and maintenance needs as trees mature and become established. Investing time and money to address these issues while trees are young reduces future pruning costs and helps ensure the newly planted trees’ longevity.

In addition to regular maintenance, tree planting is an important part of maximizing the DGRI canopy. Adding new trees to the landscape promotes canopy growth, offsets tree loss due to natural mortality and other causes, and increases biodiversity. While there are 480 current vacant sites ready to be planted within the DGRI boundary, there is also the potential for an additional 150 vacant sites to be created by completing stump removals, tree removals, and developing the parkways for paved vacant sites (additional explanation in section 2 regarding the development of paved vacancies).



Potential Vacant Sites

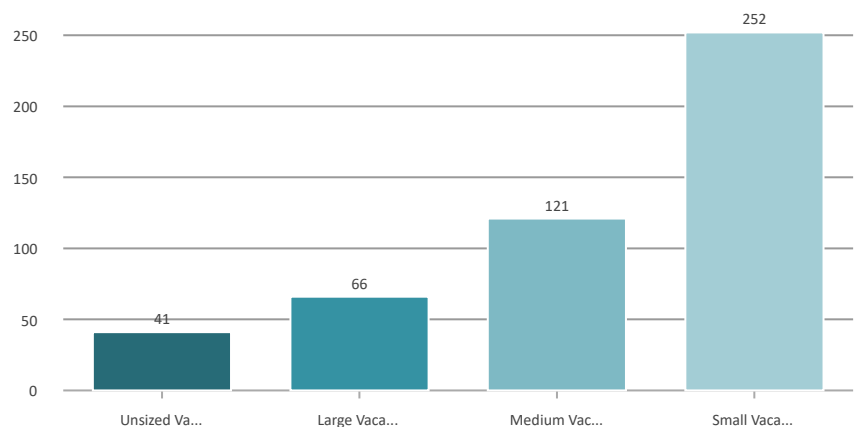
- Vacancy
- Undeveloped
- Dead
- Stump
- DGR Boundary

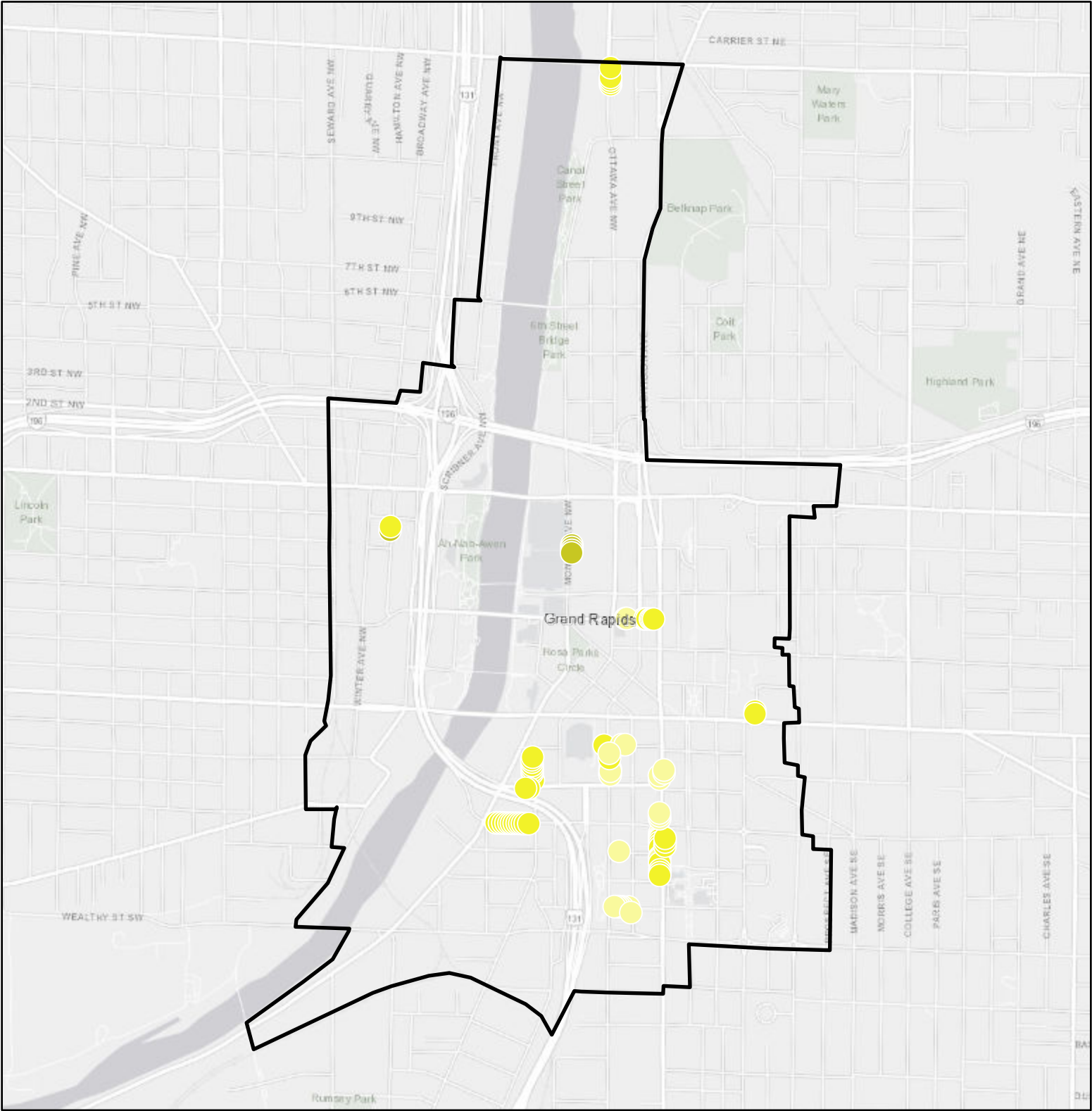




Vacant Planting Locations

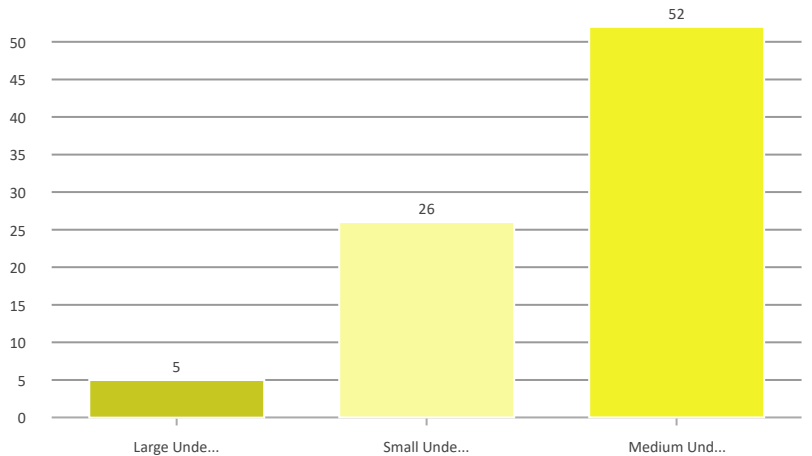
- Small Vacant Planting Site
- Medium Vacant Planting Site
- Large Vacant Planting Site
- Unsized Vacant Planting Site
- DGRI Boundary

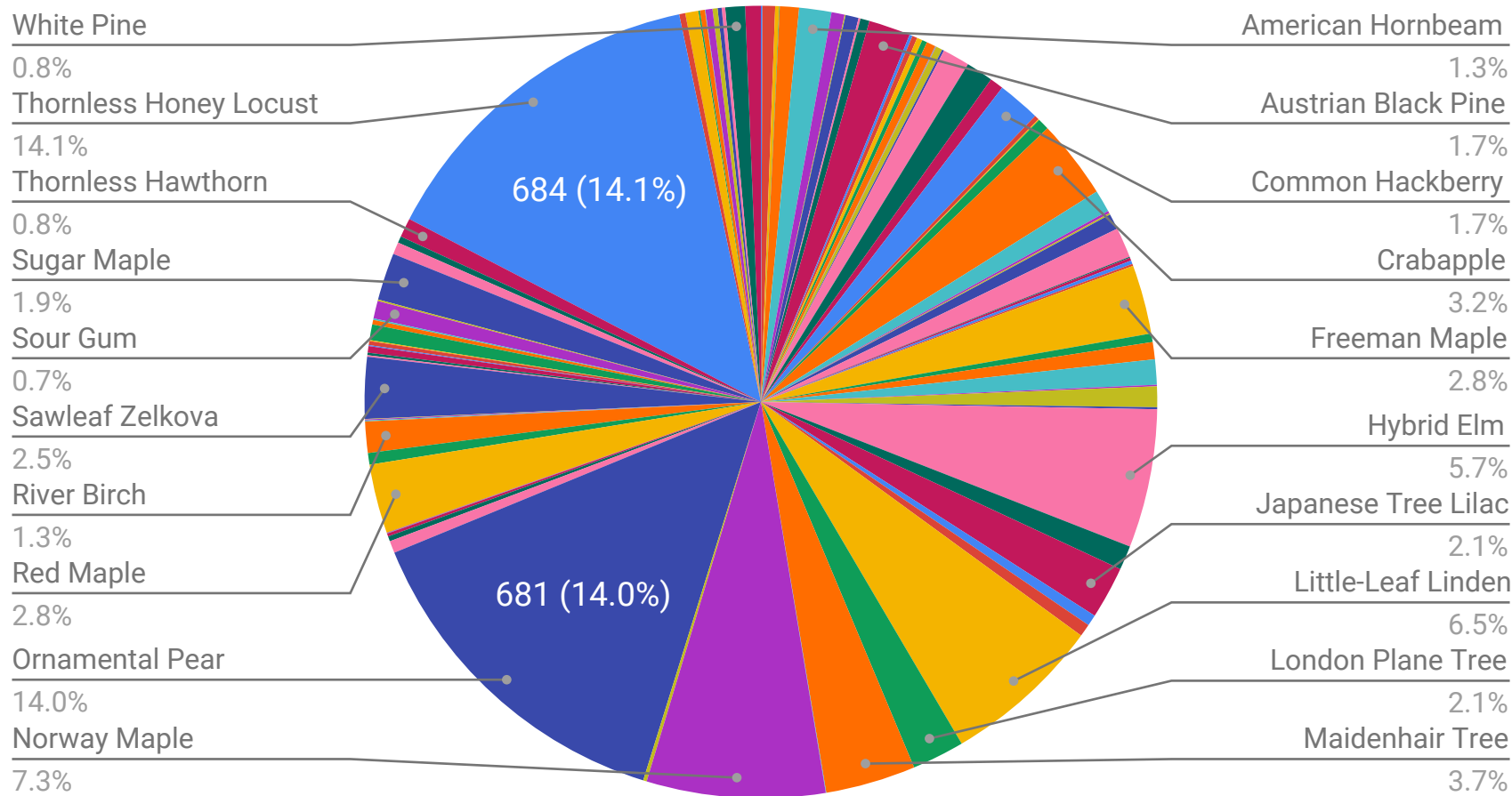




Undeveloped Sites

-  DGRI Boundary
-  Small Undeveloped Planting Site
-  Medium Undeveloped Planting Site
-  Large Undeveloped Planting Site

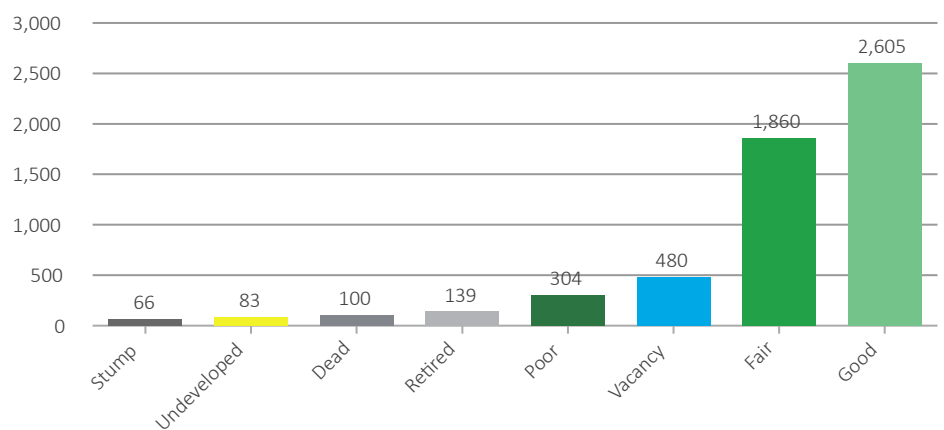






Tree Condition

- Good
- Fair
- Poor
- Dead
- Stump
- Retired
- Undeveloped
- Vacancy
- DGRI Boundary





Recommended Tree Maintenance

- Develop Parkway
- Plant Tree
- Training Prune
- Routine Prune
- Priority 2 Prune
- Priority 2 Removal
- Stump Removal
- Retire Asset
- DGRI Boundary

