

AGENDA



DOWNTOWN DEVELOPMENT AUTHORITY

Board Members:

Luis Avila • Mayor Rosalynn Bliss • Kayem Dunn • Jermale Eddie • Greg McNeilly • Jen Schottke • Diana Sieger
Al Vanderberg • Rick Winn

Wednesday, August 9, 2023

9:00 a.m. Meeting

29 Pearl Street, NW Suite #1

- | | | |
|---|--------|---------|
| 1. Call to Order | | |
| 2. Approve July 12, 2023 Minutes (9:01)
(enclosure) | Motion | Winn |
| 3. Approve Preliminary June 30, 2023 Financials (9:02)
(enclosure) | Motion | Chapman |
| 4. Block by Block Funding Request (9:05)
(enclosure) | Motion | Eledge |
| 5. Jefferson Avenue Re-Design Support (9:15)
(enclosure) | Motion | Miller |
| 6. Pedestrian Improvement Project Design (9:25)
(enclosure) | Motion | Miller |
| 7. Van Andel Arena Alley Additional Services (9:35)
(enclosure) | Motion | Miller |
| 8. Executive Director Report (9:45) | Info | Kelly |
| 9. Public Comment (9:50) | | |
| 10. Adjournment (9:55) | | |



MEETING OF THE DOWNTOWN DEVELOPMENT AUTHORITY
July 12, 2023

1. Call to Order – This meeting was called to order at 8:31AM by Chair Rick Winn.

Attendance

Members Present:

Members Absent: Luis Avila, Mayor Rosalynn Bliss, Kayem Dunn, Jermale Eddie, Greg McNeilly, Jen Schottke, Diana Sieger (partial meeting), Al Vanderberg (partial meeting), and Rick Winn.

Others Present: Tim Kelly (Executive Director), Jessica Wood (Legal Counsel), Mandy McDaniel (Recording Secretary), Mark Miller, Bill Kirk, Kendsie Channing, Melvin Eledge (DGRI Staff).

2. Approve Meeting Minutes from June 14, 2023

Motion: Member Dunn supported by member McNeilly, moved approval of the June 14, 2023, Meeting Minutes with changes. Motion carried unanimously.

3. Grand River Greenway Mapping Request

Guy presented a request to secure creative services to deliver illustrative materials that would communicate the common vision of the Grand River Greenway and Downtown Grand Rapids' place in the new, interconnected regional trail system. The purpose behind this request is to help stakeholders and partners visualize the broader Greenway concept. Guy explained that these creative assets will also help demonstrate progress and plans towards the *GR Forward Master Plan* – Goal 1.3: Establish Grand Rapids as the hub in the regional trail system (found on page 60). The Grand River Greenway currently exists as isolated projects across several different community plans—we need a set of clear and inspiring visual assets that communicate the common vision for a public audience. The estimated total cost of the project is \$130,000, today's ask is for \$60,000 to support the development of creative assets. We will fund this project through the Grand River Greenway grant, initial funds are expected to arrive in late summer, and we will be reimbursed once the funds arrive.

Motion: Member Vanderberg supported by member Avila, motioned to approve funding in an amount not to exceed \$60,000 to support the development of creative assets that communicate the Grand River Greenway concept. Motion carried unanimously.

4. Downtown Security Contract Renewal

Eledge provided an overview: in 2022 DGRI and the City of Grand Rapids partnered to launch a pilot project providing uniformed security patrols around Center City. The safety patrols consisted of a team of two security personnel conducting foot patrols throughout Center City. This effort coordinated with the Downtown Ambassador program and the Homeless Outreach Team and served as additional eyes and ears to alert GRPD of any potential issues. Eledge expressed that overall, the pilot program has been successful. DGRI has partnered with the City again this spring and are now requesting to continue Downtown security through the duration of summer and Art Prize 2023. We are recommending continuing to work with Phenix Security, establishing a long-term contract for their services not to exceed \$57,120. The DDA will be the contract holder and City will reimburse the DDA for a portion of the overall amount.

Member Dunn inquired about the duration of the contract. Eledge confirmed the contract would run for a total of 14 months. Member Dunn continued to inquire about the success of the program. Eledge elaborated that a uniform presence has been helpful for the Ambassadors and HOT with large gatherings. Member Avila inquired about data on their encounters. Eledge explained that Phenix Security provides weekly reports of incidents. We are working to change both the perception and reality of safety and security downtown.

Motion: Member Avila supported by member Dunn, motioned to approve DDA Executive Director to enter into a contract with Phenix Security, LLC for an amount not exceeding \$57,120 to provide uniformed security patrols in Downtown. Motion carried unanimously.

5. World of Winter Funding Request

Van Driel presented a World of Winter recap video from last year and shared details of the event's success. Last year 4.5 million people visited Downtown during the WoW Festival, Kirk shared that the estimated visitor numbers are acquired through PlacerAI. During last year's festival, we had 63 events, 51 art installations, 86 ice sculptures, supported 40 grants, and teamed up with multiple organizations for 60 days of activation. This included the first ever Great Lakes Snow Snake Competition which had great attendance. With the continued success of this event, the Citizen Alliance has prioritized this program again for FY 24. In March of 2023 a worldwide RFP was issued seeking winter art installations. Van Driel noted that 109 proposals were received, including 1 proposal from a local applicant that was selected. In addition, the team will soon be reviewing responses from a separate RFP that will award \$150,000 worth of funding to local artists in the form of \$10,000 grants. For the large-scale installations, proposals generally come from industrial design engineers with the capacity and experience to provide immense, interactive installations. Van Driel reviewed proposed traveling interactive art installations. These installations include a range of their own unique opportunities for interaction, programming, and activities that will activate Downtown during this winter season. The total request today is for up to six installations in an amount not to exceed \$300,000 that would help to cover rental fees, insurance, equipment, and logistics. This equals the budgeted amount in the approved DDA NTI FY24 budget and is included as part of the Public Space Activation line item.

UNAPPROVED MINUTES

Member Avila inquired about for cost breakdown clarity on the Amigo and Amigo art installation. Van Driel elaborated that the Amigo and Amigo cost covers three of the art installations.

Motion: Member Avila supported by member Sieger, motioned to approve funding not to exceed \$300,000 to support up to six winter art installations for World of Winter 2024.

6. Downtown Amphitheater Presentation

Kelly introduced Kara Wood, Executive Director of Grand Action 2.0, and Bill Culhane from Progressive AE. Kelly clarified that this is an informational update, no action is needed. Wood presented past successful projects including the Convention Center, Downtown Market, and Van Andel Arena. We are building off these past successes and now working on the Downtown Amphitheater. Wood referred to the 10-year plan of investments for the city and its inclusion of the amphitheater. The development is on the riverfront; this 31-acre site is a mixed-use development, an essential riverfront trail, and estimated to bring in over a billion dollars of combined residential, commercial, hospitality, entertainment, and parking investments. Culhane presented the technical design project overview breakdown of the 31 acres, including the potential developments. Culhane reviewed the specific details regarding the amphitheater's build, seat numbers, adequate parking for events, and sound and vibration. He discussed public engagement and the processes included to achieve the project's goals. Culhane provided an overview of previous public engagement efforts and reviewed the estimated economic impact of amphitheater, including: an estimated \$7 million in annual wage earnings, \$490 million in net new economic impact over the next 30 years, and 480 jobs within the county over the next 30 years. Next steps are to secure the remaining capital needed for this project, relocation of Public Works Facilities, and plans for demolition to begin in Spring of 2024. Kelly reminded the board of GR Forward goals, while not specifically referencing an amphitheater, it highlights the importance of generating affordable housing, access to the river front, and the value of this city site. Culhane and Wood thanked stakeholders and stated this project will be transformational and a big boost for the local economy.

7. Disability Advocates Presentation

Miller introduced DAKC and briefly overviewed the partner projects. Their accessibility consulting has been incorporated into all our projects and advises us on how we make projects and events more universally accessible. Jackson from DAKC presented results from their completed works such as building a Downtown Accessibility Navigator to reduce travelers' uncertainty, providing consulting on accessibility for new construction/renovation projects, providing accessibility insights/recommendations for Downtown social and cultural events, and piloting the "Access Collaborative" which would lead DGRI, Metro 6 Cities, and Kent County in developing their own individual "Master Plans for Inclusion." The DAKC team had the opportunity to be part of the planning of several high-profile projects including Lyon Square, Calder Plaza, 300 Monroe Elevator Renovations, the Van Andel Arena Alleyway, and the Hill + River Network Project. Vicky, a DAKC "test pilot," elaborated on her experience and how relaying information to a greater population has helped them come to realize we need a bigger company to be involved

UNAPPROVED MINUTES

such as Google Maps. They are currently working with Sasha Blair-Goldensohn, translating DGRI Data into Google Maps. They plan to work with Google to iterate additional attributes to make the displayed data more meaningful. Additionally, the DGRI/DAKC partnership model has integrated the action of the MI Economic Development Corporation (MEDC) to incentivize accessibility reviews and universal design features. We have expanded our work toward broader funding sources (e.g., foundations, state-level support, future individual contracts with member municipalities) with a goal for this project being replicated in other areas throughout the state.

8. Executive Director Report

Kelly highlighted upcoming events: Return to the River is happening at the end of August, ArtPrize is kicking off September 14th, and the Las Canchas Watch Party is on Friday, July 21st. Kelly reviewed updates on projects. Bids will go out next week for Lyon Square with a goal to bring a contract forward in September for consideration. The Wayfinding kiosks are in fabrication and some will be installed on Monday. Additionally, the Zicla temporary bus stops will be going in over the weekend. Lastly, JustAir has been all over the news and has really taken off and hiring five new staff and hopes to hire more in coming years.

Member McNeilly inquired about this month's financials. Kelly confirmed there were no financials this month due to year-end. The year-end process usually takes six to eight weeks, and we should have prelim numbers in September.

9. Public Comment

None.

10. Board Member Comment

None.

11. Adjournment

The meeting adjourned at 9:50 am.

Minutes taken by:
Mandy McDaniel
Recording Secretary

MEMORANDUM

CITY OF GRAND RAPIDS · DOWNTOWN DEVELOPMENT AUTHORITY

DATE: August 2, 2023

TO: Rick Winn
Chairman

**Agenda Item 3
August 9, 2023
DDA Meeting**

FROM: Tricia Chapman
Administrative Services Officer II

SUBJECT: Preliminary Interim Financial Statements as of June 30, 2023

Attached are the Authority's preliminary interim financial statements for the Authority's fiscal year ending June 30, 2023. These statements are preliminary as not all year-end entries have been posted.

The attached statements include:

Statement A: Balance Sheet
Statement B: Comparison of FY2023 Budget vs Actual Results
Statement C: Statement of FY2023 Project Expenditures
Statement D: Schedule of Expenditures

The Authority's balance sheet on Statement A indicates the Authority is in a strong position financially with sufficient Pooled Cash to support development plan expenditures for FY2023 and beyond.

The Authority has spent approximately 98.9% and 58.5% of its budgeted appropriations in the Non-Tax and Local Tax funds respectively.

Please contact me at 616-456-3848 or at tchapman@grcity.us if you have any questions

Attachments

STATEMENT A
DOWNTOWN DEVELOPMENT AUTHORITY
Balance Sheet
June 30, 2023 PRELIMINARY

	Non-Tax Funds	Local Tax Increment	TOTAL
ASSETS			
Pooled Cash and Investments	\$ 3,506,522	\$ 5,505,185	\$ 9,011,707
Petty Cash	-	500	500
Pre-paid Expenses	36,235	-	36,235
Interest Receivable	15,897	33,191	49,088
Misc Receivable	1,650	-	1,650
General Fixed Assets	-	87,021,944	87,021,944
Accumulated Depreciation on Fixed Assets	-	(64,969,440)	(64,969,440)
TOTAL ASSETS	\$ 3,560,304	\$ 27,591,380	\$ 31,151,684

LIABILITIES AND FUND EQUITY

Liabilities

Current Liabilities	\$ 93,187	\$ 291,911	\$ 385,098
Parking Revenue Payable	34,305	-	34,305
Deposit - Area 4 Developer Damage	1,000	-	1,000
TOTAL LIABILITIES	128,492	291,911	420,403

Fund Balance / Equity:

Investments in General Fixed Assets, net of Accumulated Depreciation	-	22,052,504	22,052,504
Non-Tax Increment Reserve	3,431,812	-	3,431,812
Reserve for Authorized Projects	-	5,238,037	5,238,037
Reserve for Compensated Absences	-	8,928	8,928
TOTAL FUND EQUITY	3,431,812	27,299,469	30,731,281

TOTAL LIABILITIES & FUND EQUITY	\$ 3,560,304	\$ 27,591,380	\$ 31,151,684
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STATEMENT B

DOWNTOWN DEVELOPMENT AUTHORITY Comparison of FY2023 Budget vs Actual Results July 1, 2022 - June 30, 2023 PRELIMINARY

	Non-Tax Funds		Local Tax Increment		Total	
	Budget	Actual	Budget	Actual	Budget	Actual
REVENUES						
Property Tax Increment - General	\$ -	\$ -	\$ 8,360,858	\$ 9,076,932	\$ 8,360,858	\$ 9,076,932
Property Tax Increment - Prior Year Appeals	-	-	(15,000)	(4,420)	(15,000)	(4,420)
Property Tax Increment - Gainsharing Rebates	-	-	(1,251,879)	(1,378,536)	(1,251,879)	(1,378,536)
Interest - General	42,390	80,564	73,981	73,852	116,371	154,416
Property Rental - Buildings and Facilities	72,000	72,000	-	-	72,000	72,000
Property Rental - DASH Parking Lots	350,000	446,477	-	-	350,000	446,477
Contributions - Lyon Square Reconstruction	-	-	1,750,000	600,000	1,750,000	600,000
Reimbursements and Miscellaneous Revenues	42,000	102,218	5,000	-	47,000	102,218
TOTAL REVENUES	\$ 506,390	\$ 701,259	\$ 8,922,960	\$ 8,367,828	\$ 9,429,350	\$ 9,069,087
EXPENDITURES						
<u>GR Forward Projects:</u>						
Goal #1: Restore the River as the Draw and Create a Connected and Equitable River Corridor	\$ 15,000	\$ 8,697	\$ 4,382,500	\$ 555,376	\$ 4,397,500	\$ 564,073
Goal #2: Create a True Downtown Neighborhood Which is Home to a Diverse Population	118,750	70,809	1,710,000	1,608,793	1,828,750	1,679,602
Goal #3: Implement a 21st Century Mobility Strategy	-	-	2,105,000	1,577,257	2,105,000	1,577,257
Goal #4: Expand Job Opportunities and Ensure Continued Vitality of the Local Economy	50,000	50,930	570,000	454,446	620,000	505,376
Goal #5: Reinvest in Public Space, Culture, and Inclusive Programming	1,915,901	1,945,459	3,120,000	1,524,419	5,035,901	3,469,878
Total GR Forward Projects	\$ 2,099,651	\$ 2,075,895	\$ 11,887,500	\$ 5,720,291	\$ 13,987,151	\$ 7,796,186
Administration	-	-	1,500,000	2,161,689	1,500,000	2,161,689
Debt Service for Bond Issues	-	-	753,700	387,400	753,700	387,400
TOTAL EXPENDITURES	\$ 2,099,651	\$ 2,075,895	\$ 14,141,200	\$ 8,269,380	\$ 16,240,851	\$ 10,345,275
EXCESS / (DEFICIT)	<u>\$(1,593,261)</u>	<u>\$ (1,374,636)</u>	<u>\$ (5,218,240)</u>	<u>\$ 98,448</u>	<u>\$ (6,811,501)</u>	<u>\$ (1,276,188)</u>
BEGINNING FUND BALANCE		4,806,448		27,201,021		32,007,469
ENDING FUND BALANCE		<u>\$ 3,431,812</u>		<u>\$ 27,299,469</u>		<u>\$ 30,731,281</u>

STATEMENT C
DOWNTOWN DEVELOPMENT AUTHORITY
Statement of FY2023 Project Expenditures
As of June 30, 2023 PRELIMINARY

Project Name	%	FY2023 Project Budgets	Expenditures		Remaining FY2023 Budgets	% of Budget spent
			June	Fiscal Year		
River Governance		897,500	14,775	356,459	541,041	39.72%
Lyon Square Improvements		1,750,000	-	-	1,750,000	0.00%
River Edge Improvements		1,735,000	110,172	198,917	1,536,083	11.46%
GRForward Goal # 1 - Local Tax Increment	31.33%	\$ 4,382,500	\$ 124,947	\$ 555,376	\$ 3,827,124	12.67%
Downtown Speakers Series		10,000	-	-	10,000	0.00%
Riverwalk Assessment		5,000	-	407	4,593	8.14%
River Economic Opportunity Initiative		-	2,703	8,290	(8,290)	0.00%
GRForward Goal # 1 - Non-Tax Increment	0.11%	\$ 15,000	\$ 2,703	\$ 8,697	\$ 6,303	57.98%
Development Project Guidance		35,000	-	43,281	(8,281)	123.66%
Development Project Reimbursements		1,600,000	-	1,527,664	72,336	95.48%
Downtown Enhancement Grants		75,000	25,375	37,848	37,152	50.46%
GRForward Goal # 2 - Local Tax Increment	12.23%	\$ 1,710,000	\$ 25,375	\$ 1,608,793	\$ 101,207	94.08%
Heartside Quality of Life Implementation		54,550	5,500	21,288	33,262	39.02%
Neighborhood Engagement Programs		64,200	12,105	49,521	14,679	77.14%
GRForward Goal # 2 - Non-Tax Increment	0.85%	\$ 118,750	\$ 17,605	\$ 70,809	\$ 47,941	59.63%
Accessibility and Mobility Repairs		150,000	16,500	97,802	52,198	65.20%
Bicycle Friendly Improvements		20,000	-	-	20,000	0.00%
DASH North Shuttle Services		375,000	67,500	270,000	105,000	72.00%
New Downtown Circulator Infrastructure		40,000	-	-	40,000	0.00%
Streetscape Improvements		1,220,000	61,165	966,177	253,823	79.19%
Wayfinding System Improvements		300,000	148,601	243,278	56,722	81.09%
GRForward Goal # 3 - Local Tax Increment	15.05%	\$ 2,105,000	\$ 293,766	\$ 1,577,257	\$ 527,743	74.93%
Economic Development and Innovation		570,000	55,619	454,446	115,554	79.73%
GRForward Goal # 4 - Local Tax Increment	4.08%	\$ 570,000	\$ 55,619	\$ 454,446	\$ 115,554	79.73%
Downtown Workforce Programs		50,000	-	50,930	(930)	101.86%
GRForward Goal # 4 - Non-Tax Increment	0.36%	\$ 50,000	\$ -	\$ 50,930	\$ (930)	101.86%
Calder Plaza Improvements		200,000	-	-	200,000	0.00%
Downtown Marketing and Inclusion Efforts		420,000	36,983	436,042	(16,042)	103.82%
Downtown Tree Plantings		150,000	37,775	163,580	(13,580)	109.05%
Heartside Public Restroom Facilities Construction		150,000	-	-	150,000	0.00%
Parks Design		50,000	18,618	124,312	(74,312)	248.62%
Public Realm Improvements		2,095,000	119,567	761,030	1,333,970	36.33%
State of Downtown Event & Annual Report		25,000	-	26,943	(1,943)	107.77%
Urban Recreation Improvements		30,000	2,548	12,512	17,488	41.71%
GRForward Goal # 5 - Local Tax Increment	22.31%	\$ 3,120,000	\$ 215,491	\$ 1,524,419	\$ 1,595,581	48.86%
DGRI Event Production		501,000	27,537	629,665	(128,665)	125.68%
Diversity / Inclusion Programming		20,000	-	-	20,000	0.00%
Downtown Ambassador Program		277,901	62,673	316,153	(38,252)	113.76%
Experience - Miscellaneous		25,000	-	26,423	(1,423)	105.69%
Major Event Sponsorship		90,000	-	-	90,000	0.00%
Project and Fixed Asset Maintenance		5,000	-	6,035	(1,035)	120.70%
Public Space Activation		872,000	16,349	855,168	16,832	98.07%
Rosa Parks Circle Skating Operations		50,000	35,000	35,000	15,000	70.00%
Special Events - Office of		75,000	-	75,000	-	100.00%
Winter Avenue Building		-	127	2,015	(2,015)	0.00%
GRForward Goal # 5 - Non-Tax Increment	13.70%	\$ 1,915,901	\$ 141,686	\$ 1,945,459	\$ (29,558)	101.54%
TOTAL	100.00%	\$ 13,987,151	\$ 877,192	\$ 7,796,186	\$ 6,190,965	55.74%

STATEMENT D
DOWNTOWN DEVELOPMENT AUTHORITY
Schedule of FY2023 Expenditures
June 1 - 30, 2023 PRELIMINARY

Source	Date Posted	Vendor	Purpose / Project	Description	Amount
Local	6/22/2023	Disability Adv of Kent Co	Accessibility & Mobility Repairs	DAKC May 2023 Inclusive Design	12,400.00
Local	7/16/2023	Disability Adv of Kent Co	Accessibility & Mobility Repairs	DAKC June 2023 Inclusive Design	4,100.00
					16,500.00
Local	6/30/2023	Paychex	Administration	DDA Payroll Wages, 401, Taxes- June 2023	190,003.34
Local	5/31/2023	Paychex	Administration	DDA Payroll Wages, 401, Taxes- May 2023	178,884.45
Local	7/17/2023	Jonathan David Austin	Administration	ArtPrize: Moving costs (to be reimbursed) 6/23	15,184.86
Local	6/12/2023	City Treasurer - Budget Office	Administration	IET - Operating Transfer A-87	12,990.62
Local	7/14/2023	US Bank National Association	Administration	Admin: Subscriptions DDA	7,862.46
Local	6/5/2023	Priority Health	Administration	Health Insurance 06/23 Coverage	7,364.38
Local	6/22/2023	Federal Square Building Co. #1, LLC	Administration	Office Space Lease June 23	4,945.32
Local	6/14/2023	Lisa M Cooper	Administration	HR Consultant services 06/23	3,203.90
Local	6/24/2023	City of Grand Rapids	Administration	Staff services - payroll period ended 06/24/2023	2,187.64
Local	6/10/2023	City of Grand Rapids	Administration	Staff services - payroll period ended 06/10/2023	2,187.60
Local	6/22/2023	Dickinson Wright PLLC	Administration	DGRI Services 6/23 DDA	1,951.24
Local	6/14/2023	Worksighted, Inc.	Administration	Worksighted CRIT	1,830.48
Local	7/18/2023	American United Life-Group Div	Administration	OneAmerica Life Insurance 06/23	1,726.76
Local	7/17/2023	Lisa M Cooper	Administration	HR Consultant services 06/23	1,639.23
Local	6/15/2023	US Bank National Association	Administration	Admin: Furniture (DDA)	1,111.73
Local	6/27/2023	Chames LLC	Administration	5 Star-Window coating	1,092.82
Local	6/15/2023	US Bank National Association	Administration	Admin: Conference & Travel (DDA)	1,054.80
Local	6/13/2023	City Treasurer - Risk Management	Administration	Monthly General Insurance Allocation	963.63
Local	7/14/2023	US Bank National Association	Administration	Admin: Services (DDA)	839.41
Local	7/8/2023	City of Grand Rapids	Administration	Staff services - payroll through 6/30/2023	735.95
Local	7/18/2023	Blue Cross Blue Shield of Mich	Administration	Insurance Premiums 06/23	669.12
Local	6/22/2023	Dickinson Wright PLLC	Administration	River Legal Services 6/23 DDA	627.19
Local	7/13/2023	City Treasurer - Mobile GR	Administration	Parking Validation Invoices - May 2023	606.56
Local	7/2/2023	GreatAmerica Financial Services Corp	Administration	Copier Lease 06/23	508.56
Local	6/14/2023	Worksighted, Inc.	Administration	Worksighted 365 Billing	506.08
Local	6/22/2023	Federal Square Building Co. #1, LLC	Administration	Office Space Rental or Lease June	484.64
Local	6/30/2023	Paychex	Administration	DDA Payroll Processing Fee - June 2023	461.60
Local	6/26/2023	Mark Miller	Administration	Reimb for New Urbanism conference 5/23	440.99
Local	6/22/2023	Dickinson Wright PLLC	Administration	DDA Legal services: March 2023	440.00
Local	5/31/2023	Paychex	Administration	DDA Payroll Processing Fee - May 2023	397.85
Local	6/13/2023	AccuSourceHR, Inc.	Administration	Criminal Background Check services 06/23	392.19
Local	7/17/2023	AccuSourceHR, Inc.	Administration	Criminal Background Check services 06/23	384.86
Local	7/2/2023	Metro FiberNet, LLC	Administration	Internet/Phone at 29 Pearl St NW 06/23-07/23	364.54
Local	6/30/2023	Paychex	Administration	DDA Payroll HRS Processing Fees-June 2023	340.00
Local	6/15/2023	US Bank National Association	Administration	Admin: Food/Bev (DDA)	337.34
Local	6/5/2023	GreatAmerica Financial Services Corp	Administration	Copier Lease 05/23	322.45
Local	5/31/2023	Paychex	Administration	DDA Payroll HRS Processing Fees-May 2023	320.00
Local	7/14/2023	City Treasurer - Mobile GR	Administration	Parking Validation Invoices - April 2023	308.80
Local	7/14/2023	US Bank National Association	Administration	Admin: Supplies (DDA)	289.19
Local	7/18/2023	Professional Maintenance of Michigan In	Administration	DGRI Janitorial Services 6/23	273.21
Local	6/26/2023	Professional Maintenance of Michigan In	Administration	Janitorial Services at DGRI	273.21
Local	7/13/2023	City Treasurer - Mobile GR	Administration	Parking Validation Invoices - March 2023	269.25
Local	7/14/2023	US Bank National Association	Administration	Admin: Food/Bev (DDA)	222.35
Local	6/15/2023	US Bank National Association	Administration	Admin: Supplies (DDA)	220.52
Local	6/22/2023	Cellco Partnership	Administration	Cell Phone Service 06/23	200.00
Local	7/17/2023	Cellco Partnership	Administration	Cell Phone Service 06/23	200.00
Local	7/18/2023	Federal Square Building Co. #1, LLC	Administration	Utility Service: Electric 06/23	195.76
Local	6/26/2023	Mark Miller	Administration	Reimb for New Urbanism conference (travel) 5/23	182.26
Local	6/15/2023	US Bank National Association	Administration	Admin: Supplies (DDA)	128.03
Local	7/14/2023	US Bank National Association	Administration	Admin: Supplies (DDA)	99.61
Local	6/2/2023	Melvin Eledge Jr	Administration	Reimb for Expenses 052523 DDA	89.55
Local	7/5/2023	JobMatch LLC	Administration	HR software 06/23	86.32
Local	7/18/2023	JobMatch LLC	Administration	HR software 06/23	86.32
Local	6/14/2023	Model Coverall Service Inc	Administration	Floor Mat Rental 02/23-06/23	31.03
Local	7/2/2023	Model Coverall Service Inc	Administration	Floor Mat Rental 06/23	31.03
Local	6/5/2023	ACO Inc	Administration	Supplies: Painting for Office	28.50

continued on the next page

STATEMENT D - continued
DOWNTOWN DEVELOPMENT AUTHORITY
Schedule of Expenditures - FY2023

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Source	Date	Vendor	Purpose / Project	Description	Amount
<i>Continued from previous page</i>					
Local	7/18/2023	ACO Inc	Administration	Supplies: Painting for Office	11.07
Local	7/18/2023	ACO Inc	Administration	Office supplies 6/23	6.80
Local	7/17/2023	ACO Inc	Administration	Supplies 8/22	6.72
Local	6/29/2023	Paychex	Administration	DDA Payroll allocation - 3/1/2023-6/30/2023	(621.70)
Local	6/29/2023	Paychex	Administration	DDA Payroll allocation - 3/1/2023-6/30/2023	(1,131.50)
Local	6/29/2023	Paychex	Administration	DDA Payroll allocation - 3/1/2023-6/30/2023	(70,000.00)
Local	6/29/2023	Paychex	Administration	DDA Payroll allocation - 3/1/2023-6/30/2023	(155,000.00)
					<u>221,850.92</u>
Local	6/26/2023	City Treasurer - Mobile GR	DASH North Shuttle Services	April 2023 DDA Share of DASH North Service	22,500.00
Local	6/26/2023	City Treasurer - Mobile GR	DASH North Shuttle Services	May 2023 DDA Share of DASH North Service	22,500.00
Local	7/14/2023	City Treasurer - Mobile GR	DASH North Shuttle Services	June 2023 DDA Share of DASH North Service	22,500.00
					<u>67,500.00</u>
Local	6/13/2023	Axios Media, Inc	Dntn Marketing & Inclusion Efforts	HQ Software 2023	7,500.00
Local	7/16/2023	West Michigan Hispanic Chamber of Co	Dntn Marketing & Inclusion Efforts	2023 Awards Gala sponsor	5,000.00
Local	6/14/2023	Bryan Esler Photo, Inc.	Dntn Marketing & Inclusion Efforts	Photographer: DGRI Misc photos	4,050.00
Local	6/26/2023	Victor Williams	Dntn Marketing & Inclusion Efforts	Platinum Sponsorship 6/23	4,000.00
Local	6/26/2023	GRCAC	Dntn Marketing & Inclusion Efforts	WYCE 88.1fm Quarterly Underwriting	3,500.00
Local	6/15/2023	US Bank National Association	Dntn Marketing & Inclusion Efforts	Marketing: Subscriptions	2,044.60
Local	6/26/2023	The Diatribe Inc	Dntn Marketing & Inclusion Efforts	Novel Sponsorship	2,000.00
Local	6/14/2023	Serendipity Publishing LLC	Dntn Marketing & Inclusion Efforts	Serendipity Media	1,650.00
Local	6/13/2023	Edgar Omar Arredondo	Dntn Marketing & Inclusion Efforts	AVES Films Video Recording & Editing	1,500.00
Local	6/27/2023	David Specht	Dntn Marketing & Inclusion Efforts	Photography-Video Promotion for Return to the River	1,000.00
Local	7/14/2023	US Bank National Association	Dntn Marketing & Inclusion Efforts	Marketing: Subscriptions	916.48
Local	6/14/2023	Serendipity Publishing LLC	Dntn Marketing & Inclusion Efforts	Serendipity Media	829.00
Local	7/16/2023	Maria-Isabel Dinkel	Dntn Marketing & Inclusion Efforts	Photography 6/23	693.00
Local	6/15/2023	US Bank National Association	Dntn Marketing & Inclusion Efforts	Marketing: Supplies	665.00
Local	7/14/2023	City Treasurer - Mobile GR	Dntn Marketing & Inclusion Efforts	Reimbursement for DASH Bus-DGRI Photoshoot	547.85
Local	7/2/2023	Swift Printing & Communications	Dntn Marketing & Inclusion Efforts	Swift Printing: palm card	378.17
Local	7/13/2023	Breck Graphics Inc	Dntn Marketing & Inclusion Efforts	Ambassador Feedback Cards	304.61
Local	7/14/2023	US Bank National Association	Dntn Marketing & Inclusion Efforts	Marketing: Advertising	300.61
Local	6/15/2023	US Bank National Association	Dntn Marketing & Inclusion Efforts	Marketing: Advertising	73.97
Local	7/14/2023	US Bank National Association	Dntn Marketing & Inclusion Efforts	Marketing: Supplies	30.00
					<u>36,983.29</u>
Local	7/14/2023	KeyBank National Association	Downtown Enhancement Grants	DEG: Keybank 6/23	11,606.56
Local	7/13/2023	Bridge Ventures Inc	Downtown Enhancement Grants	DEG: O'toole's 6/23	6,953.60
Local	6/5/2023	Dentures One Inc	Downtown Enhancement Grants	DEG Butchers Union	6,084.00
Local	6/21/2023	Hire For Hope, LLC	Downtown Enhancement Grants	DEG: W Talent Solution 6/23	730.40
					<u>25,374.56</u>
Local	7/13/2023	Stout Creek Landscapes, Inc.	Downtown Tree Plantings	Stout Creek Landscapes zones 3/4	37,774.60
					<u>37,774.60</u>
Local	6/5/2023	Outfront Media	Economic Development & Innovatio	Outfront Media	9,000.00
Local	6/5/2023	Outfront Media	Economic Development & Innovatio	Outfront Media	9,000.00
Local	6/27/2023	Outfront Media	Economic Development & Innovatio	Outfront Media	9,000.00
Local	7/2/2023	Source One Imaging	Economic Development & Innovatio	Banners 6/22	5,360.27
Local	6/14/2023	GR Area Chamber of Commerce	Economic Development & Innovatio	Retail Retention & Attraction Contract 5/23	4,375.00
Local	6/5/2023	Matthew Rothenberg	Economic Development & Innovatio	Matthew Rothenberg / Artrat Gallery: Event Sponsors	4,315.00
Local	7/2/2023	Monroe North Business Association	Economic Development & Innovatio	2023 Landscaping Reimb 6/23	2,900.00
Local	6/26/2023	Outfront Media	Economic Development & Innovatio	Outfront Media	2,232.00
Local	6/27/2023	Opus Productions, LLC	Economic Development & Innovatio	Relax at Rosa performance 6/23	1,800.00
Local	6/14/2023	Broadway Grand Rapids	Economic Development & Innovatio	Window Display- Activation Grant	1,705.50
Local	6/13/2023	Matthew Rothenberg	Economic Development & Innovatio	Matthew Rothenberg / Artrat Gallery: Performers & G	1,000.00
Local	6/27/2023	Philip-Michael Scales	Economic Development & Innovatio	Performance: Relax at Rosa 06/2023	1,000.00
Local	6/14/2023	Benjamin Traverse Kolk	Economic Development & Innovatio	Benjamin Traverse Kolk: Relax @ Rosa	800.00
Local	7/2/2023	Nikaira Willis	Economic Development & Innovatio	SMS Digital Marketing	600.00
Local	7/2/2023	Sierra Skye Baker	Economic Development & Innovatio	Relax at Rosa performance 6/23	500.00
Local	6/22/2023	Costar Realty Information Inc	Economic Development & Innovatio	Commercial real estate analytics subscription 6/23	489.13
Local	6/26/2023	Swift Printing & Communications	Economic Development & Innovatio	Swift Printing: Relax Lineup	479.80
Local	6/15/2023	US Bank National Association	Economic Development & Innovatio	Econ Dev: Food/Bev	251.55

continued on the next page

STATEMENT D - continued
DOWNTOWN DEVELOPMENT AUTHORITY
Schedule of Expenditures - FY2023

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Source	Date	Vendor	Purpose / Project	Description	Amount
<i>Continued from previous page</i>					
Local	7/14/2023	US Bank National Association	Economic Development & Innovation	Economic Development: Food/Bev	224.39
Local	6/27/2023	Rock Dandeneau	Economic Development & Innovation	Pressed in time 6/6/23 Lunch	209.86
Local	6/20/2023	Abbey Hunter	Economic Development & Innovation	Abbey Hunter: The Mortals	150.00
Local	6/5/2023	Icon Sign Company, LLC	Economic Development & Innovation	Icon Sign - Rigid Signs	149.86
Local	6/15/2023	US Bank National Association	Economic Development & Innovation	Econ Dev: Supplies	76.47
					55,618.83
Local	6/11/2023	Progressive Architecture	Parks Design	Calder Plaza Redesign-Phase 1	11,841.00
Local	6/11/2023	Progressive Architecture	Parks Design	Calder Plaza Redesign - Phase 1	5,933.00
Local	6/27/2023	Progressive Architecture	Parks Design	Calder Plaza - Phase 1	844.00
					18,618.00
Local	6/29/2023	Paychex	Public Realm Improvements	DDA Payroll allocation - 3/1/2023-6/30/2023	75,000.00
Local	6/5/2023	MKSK Inc	Public Realm Improvements	Van Andel Plaza Construction Phase 2 10/21	28,181.60
Local	6/26/2023	MKSK Inc	Public Realm Improvements	Van Andel Plaza Construction Phase 2 10/21	13,070.00
Local	7/17/2023	Bazen Electric	Public Realm Improvements	Electrical services/Repair 6/23	8,750.00
Local	6/12/2023	Site Design Solutions, LLC	Public Realm Improvements	Ah-Nab-Awen (Indian Mounds)	4,160.00
Local	7/13/2023	Eric Gale Goodson	Public Realm Improvements	Downtown security services 04.23	4,140.00
Local	6/5/2023	Eric Gale Goodson	Public Realm Improvements	Downtown security services 05.30	4,140.00
Local	6/22/2023	Eric Gale Goodson	Public Realm Improvements	Downtown security services 06.23	4,140.00
Local	6/22/2023	Eric Gale Goodson	Public Realm Improvements	Downtown security services 06.23	4,140.00
Local	7/2/2023	Eric Gale Goodson	Public Realm Improvements	Downtown security services 06.23	4,140.00
Local	7/2/2023	Eric Gale Goodson	Public Realm Improvements	Downtown security services 06.23	4,140.00
Local	7/17/2023	Bazen Electric	Public Realm Improvements	Electrical services/Repair 6/23	2,846.00
Local	6/26/2023	Valerie Wahna	Public Realm Improvements	Valeria Wahna Life is but a Dream	1,154.00
Local	6/29/2023	Paychex	Public Realm Improvements	DDA Payroll allocation - 3/1/2023-6/30/2023	547.50
Local	7/16/2023	Michael Dublis	Public Realm Improvements	Bridge Street Soccer League	500.00
Local	6/14/2023	Kerkstra Portable Restroom Svc Inc	Public Realm Improvements	Futsal Court Portable Restroom 05/23	390.00
Local	7/18/2023	Kerkstra Portable Restroom Svc Inc	Public Realm Improvements	Futsal Court Portable Restroom 06/23	390.00
Local	6/22/2023	Hub International Midwest Limited	Public Realm Improvements	HUB Int. Las Canchas Watch Party 6/23	103.00
Local	6/30/2023	City of Grand Rapids	Public Realm Improvements	DDA Reimburse Security Services Downtown	(18,630.00)
Local	6/26/2023	City of Grand Rapids	Public Realm Improvements	DDA Reimburse Security Services Downtown	(21,735.00)
					119,567.10
Local	6/29/2023	Paychex	River Edge Improvements	DDA Payroll allocation - 3/1/2023-6/30/2023	80,000.00
Local	6/21/2023	Fishbeck, Thompson, Carr & Huber, Inc.	River Edge Improvements	Grand River from Blue Bridge-Louis	29,588.50
Local	6/29/2023	Paychex	River Edge Improvements	DDA Payroll allocation - 3/1/2023-6/30/2023	584.00
					110,172.50
Local	6/22/2023	Holland & Knight LLP	River Governance	River Governance consulting services 06/23	6,796.87
Local	7/2/2023	Guidehouse Inc.	River Governance	DGRI ARPA Consult & Labor Services	4,175.00
Local	6/14/2023	Josh Leffingwell, LLC	River Governance	Website Design & Development Grand River Network	3,125.00
Local	6/22/2023	Promotional Impact	River Governance	Meeting supplies 6/23	324.35
Local	7/18/2023	Barnes & Thornburg LLP	River Governance	Grand River Inc Legal Services 4/23	278.50
Local	7/14/2023	US Bank National Association	River Governance	River Governance: Services	61.48
Local	6/15/2023	US Bank National Association	River Governance	River Governance: Subscriptions	7.20
Local	7/14/2023	US Bank National Association	River Governance	River Governance: Subscriptions	7.20
					14,775.60
Local	6/27/2023	Michigan Landscape Services	Streetscape Improvements	Monroe Center Tree Lighting Removal & Reinstall	30,888.00
Local	6/30/2023	City Treasurer - Fleet	Streetscape Improvements	DGRI FY2023 fuel and non-pool billing	7,998.46
Local	7/13/2023	Uline Inc	Streetscape Improvements	Uline Supplies 06/23	4,338.70
Local	6/14/2023	Stout Creek Landscapes, Inc.	Streetscape Improvements	Stout Creek Landscapes 1/3	4,049.76
Local	6/30/2023	City Treasurer - ELC	Streetscape Improvements	Pole Banner Permit Application Bill	1,537.00
Local	7/17/2023	Bush Concrete Products Inc	Streetscape Improvements	Barrier Moving from Wealthy & Market	1,487.50
Local	6/27/2023	Nagel Construction Inc	Streetscape Improvements	Pedestrian Crossing at Var Locs	1,479.16
Local	7/13/2023	City Treasurer - Public Services	Streetscape Improvements	DGRI Monthly Trash Disposal June 2023	1,249.75
Local	6/21/2023	City Treasurer - Public Services	Streetscape Improvements	DGRI Monthly Trash Disposal May 2023	1,249.75
Local	7/19/2023	Hubbell, Roth & Clark Inc	Streetscape Improvements	Pedestrian Crossing at Var Locs	1,166.27
Local	6/14/2023	Katerberg Co Inc	Streetscape Improvements	Grapids Irrigation 255 Division	1,045.38
Local	6/14/2023	Katerberg Co Inc	Streetscape Improvements	Grapids Irrigation 310 Pearl	856.40
Local	6/15/2023	US Bank National Association	Streetscape Improvements	Streetscape Improv. Food/Bev	695.57
Local	6/14/2023	Katerberg Co Inc	Streetscape Improvements	Grapids Irrigation 3 Market Ave	617.13
Local	6/27/2023	Katerberg Co Inc	Streetscape Improvements	Grapids Irrigation 255 Division Service call	604.82

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STATEMENT D - continued
DOWNTOWN DEVELOPMENT AUTHORITY
Schedule of Expenditures - FY2023

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Source	Date	Vendor	Purpose / Project	Description	Amount
<i>Continued from previous page</i>					
Local	6/27/2023	Katerberg Co Inc	Streetscape Improvements	Grapids Irrigation 106 Division Service review	520.00
Local	7/16/2023	Icon Sign Company, LLC	Streetscape Improvements	Icon Sign - decal	430.30
Local	7/18/2023	Mydatt Service Inc	Streetscape Improvements	Ambassador Supplies 06/23	370.99
Local	7/19/2023	Hubbell, Roth & Clark Inc	Streetscape Improvements	Pedestrian Crossing at Var Locs	348.33
Local	7/18/2023	Katerberg Co Inc	Streetscape Improvements	Irrigation services: Monroe and Mich 6/23	122.00
Local	7/13/2023	Katerberg Co Inc	Streetscape Improvements	Grapids Irrigation Service call	110.00
Local	6/26/2023	Katerberg Co Inc	Streetscape Improvements	Grapids Irrigation 180 Ottawa	12.48
Local	7/5/2023	Katerberg Co Inc	Streetscape Improvements	Grapids Irrigation 180 Ottawa	(12.48)
					61,165.27
Local	7/2/2023	Uline Inc	Urban Recreation Improvements	Uline Supplies 06/23	1,096.05
Local	6/14/2023	Kristian Craig	Urban Recreation Improvements	Dog Park Supplies 05/23	500.00
Local	6/30/2023	City Treasurer - ELC	Urban Recreation Improvements	Correct ELC bills 40 S Div - Loo	436.37
Local	6/30/2023	Kerkstra Portable Restroom Svc Inc	Urban Recreation Improvements	Handicap Portable Restroom 06/23	180.00
Local	7/2/2023	Kerkstra Portable Restroom Svc Inc	Urban Recreation Improvements	Handicap Portable Restroom 06/23	180.00
Local	7/17/2023	ACO Inc	Urban Recreation Improvements	Supplies 8/22	127.60
Local	7/17/2023	ACO Inc	Urban Recreation Improvements	Supplies 7/22	27.57
					2,547.59
Local	7/16/2023	Universal Sign, Inc.	Wayfinding System Improvements	Universal Sign System: Wayfinding Bases	133,567.00
Local	7/17/2023	Bazen Electric	Wayfinding System Improvements	Wayfinding Signs	10,753.33
Local	6/27/2023	Progressive Architecture	Wayfinding System Improvements	Wayfinding 06/23	4,280.52
					148,600.85
Non-Tax	7/16/2023	BLVisuals LLC	DGRI Event Production	Body Marbling - Activation	9,500.00
Non-Tax	7/18/2023	Front Street LLC	DGRI Event Production	Lease security deposit	6,124.30
Non-Tax	7/2/2023	Christopher Fox	DGRI Event Production	State of our Downtown event	4,500.00
Non-Tax	7/18/2023	Front Street LLC	DGRI Event Production	June rent	3,462.84
Non-Tax	7/19/2023	Front Street LLC	DGRI Event Production	May rent	3,462.84
Non-Tax	6/5/2023	Zachary Steven Johnson	DGRI Event Production	Zachary Trebellas Break it Down, Make It Better	3,000.00
Non-Tax	7/2/2023	Marco Riolo	DGRI Event Production	Chalk Fest Artist 8/22	1,600.00
Non-Tax	6/14/2023	Grand Rapids Event Management LLC	DGRI Event Production	Event Management May 2023 Training	1,500.00
Non-Tax	6/15/2023	US Bank National Association	DGRI Event Production	Event Production: Sponsorships	976.80
Non-Tax	6/14/2023	Curtis Laundry and Dry Cleaners, Inc.	DGRI Event Production	Dry Cleaning services 05/23	561.81
Non-Tax	6/22/2023	Curtis Laundry and Dry Cleaners, Inc.	DGRI Event Production	Dry Cleaning services 05/23	546.26
Non-Tax	6/5/2023	D&D Building, Inc.	DGRI Event Production	D&D Building Bollard Repair	471.76
Non-Tax	6/15/2023	US Bank National Association	DGRI Event Production	Event Production: Food/Bev	238.76
Non-Tax	7/14/2023	US Bank National Association	DGRI Event Production	Event Production: Supplies	205.94
Non-Tax	6/15/2023	US Bank National Association	DGRI Event Production	Event Production: Services	190.33
Non-Tax	6/15/2023	US Bank National Association	DGRI Event Production	Event Production: Local Biz Exepnse	151.00
Non-Tax	6/15/2023	US Bank National Association	DGRI Event Production	Event Production: Equip Rental	129.89
Non-Tax	6/15/2023	US Bank National Association	DGRI Event Production	Event Production: Supplies	112.54
Non-Tax	6/20/2023	Swift Printing & Communications	DGRI Event Production	Swift Printing: WOW Guides	112.50
Non-Tax	6/14/2023	Curtis Laundry and Dry Cleaners, Inc.	DGRI Event Production	Dry Cleaning services 05/23	71.95
Non-Tax	7/14/2023	Consumers Energy	DGRI Event Production	1030 4058 7935 23/06 612 Dewey Ave	64.64
Non-Tax	6/20/2023	Consumers Energy	DGRI Event Production	1030 4058 7935 23/05 612 Dewey Ave	33.37
Non-Tax	7/14/2023	US Bank National Association	DGRI Event Production	Event Production: Food/Bev	20.14
Non-Tax	6/30/2023	BLVisuals LLC	DGRI Event Production	Move Exp to Pre-paid Exp for future events	(9,500.00)
					27,537.67
Non-Tax	7/13/2023	Mydatt Service Inc	Downtown Ambassador Program	Ambassador Program and Clean team June 23	31,312.67
Non-Tax	6/5/2023	Mydatt Service Inc	Downtown Ambassador Program	Ambassador Program and Clean team May 23	31,312.67
Non-Tax	6/22/2023	City Treasurer - Mobile GR	Downtown Ambassador Program	Monthly Parking Billing - June 2023	48.00
					62,673.34
Non-Tax	6/27/2023	Dwelling Place of Grand Rapids NPHC	Heartside Quality of Life Implement:	Dwelling Place Quality of Life Engagement Spring 20;	4,000.00
Non-Tax	6/27/2023	Dwelling Place of Grand Rapids NPHC	Heartside Quality of Life Implement:	Dwelling Place reprinting 211 cards	1,500.00
					5,500.00
Non-Tax	6/27/2023	Dwelling Place of Grand Rapids NPHC	Neighborhood Engagement Program	Dwelling Place Affordable Housing Advocates in Actic	5,000.00
Non-Tax	6/27/2023	Dwelling Place of Grand Rapids NPHC	Neighborhood Engagement Program	Dwelling Place building Leaders Building communities:	5,000.00
Non-Tax	6/15/2023	US Bank National Association	Neighborhood Engagement Program	Neighborhood Engagement: Food/Bev	882.85
Non-Tax	7/2/2023	Heritage Hill Assn	Neighborhood Engagement Program	Home Tour Sponsorship 6/2023	800.00
Non-Tax	7/14/2023	US Bank National Association	Neighborhood Engagement Program	Neighborhood Engagement: Food/Bev	421.88
					12,104.73

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STATEMENT D - continued
DOWNTOWN DEVELOPMENT AUTHORITY
Schedule of Expenditures - FY2023

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Source	Date	Vendor	Purpose / Project	Description	Amount
<i>continued from previous page</i>					
Non-Tax	6/5/2023	Grandville Avenue Arts And Humanities	Public Space Activation	Womens Way Funding	15,000.00
Non-Tax	7/16/2023	Dwelling Place of Grand Rapids NPHC	Public Space Activation	Dwelling Place artist stipend	14,000.00
Non-Tax	6/5/2023	George Eberhardt	Public Space Activation	George Eberhardt Mural Concept Parks & Recs	5,000.00
Non-Tax	7/13/2023	Madison Chaffer	Public Space Activation	Tin Can Mural	5,000.00
Non-Tax	6/5/2023	Sotiraq Davidhi	Public Space Activation	Mural by Design LLC: Muralist Sotiraq Davidhi	5,000.00
Non-Tax	7/13/2023	Sotiraq Davidhi	Public Space Activation	Mural by Design LLC: Muralist Sotiraq Davidhi	5,000.00
Non-Tax	6/27/2023	Christina Hutton	Public Space Activation	Christina Hutton: Ten Finger Fish DGRI Office mural	3,714.40
Non-Tax	6/21/2023	Rhiannan Sibbald	Public Space Activation	Mural at 555 Monroe 6/23	3,333.00
Non-Tax	6/5/2023	Nicholas Robert Nortier	Public Space Activation	Old Growth Creative: Office Mural	1,892.50
Non-Tax	7/2/2023	Nicholas Robert Nortier	Public Space Activation	Old Growth Creative: Office Mural	1,892.50
Non-Tax	6/26/2023	Madison Chaffer	Public Space Activation	Return to the River event	1,500.00
Non-Tax	7/14/2023	US Bank National Association	Public Space Activation	PSA: Supplies	1,407.00
Non-Tax	7/2/2023	Two Eagles Marcus	Public Space Activation	Infinity Mountains WOW 2023	1,000.00
Non-Tax	7/16/2023	Dwelling Place of Grand Rapids NPHC	Public Space Activation	Dwelling Place Women's Way	900.00
Non-Tax	7/2/2023	Holland Litho Service Inc	Public Space Activation	Artist A-Frames	653.52
Non-Tax	6/5/2023	Chadwick Belbeck	Public Space Activation	Chadwick Belbeck WOW Ghost Town	500.00
Non-Tax	6/15/2023	US Bank National Association	Public Space Activation	PSA: Subscriptions	468.00
Non-Tax	7/14/2023	US Bank National Association	Public Space Activation	PSA: Services	342.06
Non-Tax	6/13/2023	Anthony P Lubenow	Public Space Activation	Pop Up Perform 05/23	120.00
Non-Tax	6/5/2023	Bradney Hernandez	Public Space Activation	Bradney Hernandez WOW	100.00
Non-Tax	7/2/2023	Journee Evans	Public Space Activation	Westside street fair performance 9/22	100.00
Non-Tax	6/15/2023	US Bank National Association	Public Space Activation	PSA: Local Biz Expense	87.74
Non-Tax	6/15/2023	US Bank National Association	Public Space Activation	PSA: Food/Bev	79.45
Non-Tax	7/2/2023	Maegan Karas	Public Space Activation	Maegan Karas Pop Up Performance 06/23	60.00
Non-Tax	7/14/2023	US Bank National Association	Public Space Activation	PSA: Food/Bev	32.00
Non-Tax	7/17/2023	ACO Inc	Public Space Activation	Supplies 12/22	27.58
Non-Tax	6/29/2023	City Treasurer - Mobile GR	Public Space Activation	Ticket Booth Mural Program 6/23	(24,125.00)
Non-Tax	6/30/2023	Creos Experts-Conseils Inc	Public Space Activation	Move Exp to Pre-paid Exp for future events	(26,735.60)
					<u>16,349.15</u>
Non-Tax	7/14/2023	US Bank National Association	River Economic Opportunity Initiativ	River Econ Opp: Food/Bev	1,170.00
Non-Tax	6/22/2023	Greater GR Chamber Foundation	River Economic Opportunity Initiativ	Sponsorship: Minority Contractors Gold Outing 6/23	1,000.00
Non-Tax	6/15/2023	US Bank National Association	River Economic Opportunity Initiativ	River Econ Opp: Food/Bev	532.80
					<u>2,702.80</u>
Non-Tax	7/14/2023	City Treasurer - Parks	Rosa Parks Circle Skating Operatic	FY2023 Rosa Parks Ice Rink Reimbursement	35,000.00
					<u>35,000.00</u>
Non-Tax	6/30/2023	DTE Energy	Winter Ave NW Building	9100 258 89908 23/06 Winter DDA share	71.08
Non-Tax	6/30/2023	Consumers Energy	Winter Ave NW Building	1030 2027 1245 23/06 Winter DDA share	56.44
					<u>127.52</u>
TOTAL EXPENDITURES					<u>\$ 1,099,044.32</u>

MEMORANDUM

DOWNTOWN
DEVELOPMENT
AUTHORITY



DATE: August 9, 2023
TO: Downtown Development Authority
FROM: Melvin Eledge Jr., Director of Operations
SUBJECT: FY 24 Ambassador (Block by Block) Contract

**Agenda Item #04
August 9, 2023
DDA Meeting**

In August 2015 the Downtown Development Authority Board approved a new contract with Block by Block to become the contractor for cleaning and maintenance services downtown. The Clean Team was then subsequently “merged” with the existing Downtown Ambassador program, services also provided by Block by Block, into a singular Downtown Ambassador team with a wide scope and set of responsibilities related to Downtown Grand Rapids Inc’s work as an economic and placemaking entity.

In February 2022 DGRI staff issued an RFP for its Beautification, Maintenance and Placemaking services program. The RFP was sent directly to established, known firms that typically provide these kinds of services as well as publicly listed on the International Downtown Association (IDA) website. On March 3rd, DGRI staff received 1 qualified proposal.

DGRI staff requested the existing DID reauthorization committee review the proposal and provide feedback and recommendations to staff as to the quality and content of the received proposal.

The new proposal increased ambassador wages to \$16.50 as well as added an additional week of vacation for all ambassadors. Since making these improvements to wages and benefits staff levels have remained stable and the ability to recruit quality candidates has improved.

The total cost of the services is \$1,043,755.58 and includes the option for a one-year extension; it is expected the new Block by Block contract would begin July 1, 2023. The DDA’s portion of the funding is \$295,917 the remaining balance was approved by the DID board at their July meeting.

Recommendation: Authorize DDA funding for an amount not to exceed \$295,917 for Hospitality, Beautification, Maintenance and Placemaking contractual services in FY24.

MEMORANDUM

DOWNTOWN
DEVELOPMENT
AUTHORITY



DATE: August 3, 2023

TO: Downtown Development Authority

FROM: Mark Miller
Managing Director of Planning & Design

SUBJECT: Jefferson Avenue Improvements

Agenda Item #05
August 9, 2023
DDA Meeting

Goal 3 of GR Forward envisions providing *a stress-free pedestrian experience for all ages and abilities* (page 186). Specifically, this goal seeks to *prioritize pedestrian safety and connectivity at intersections* (page 187). These recommendations include upgrading the streetscape design, new tree plantings, and other aesthetic improvements.

Additionally, the DGRI Streetspace Guidelines seek to *rebalance Downtown streets by narrowing “too wide” travel lanes and replacing them with optimized people space to create safer experiences for all travel modes*. The guidelines promote taking an incremental approach to street changes by first piloting rebalancing interventions and eventually transitioning to permanent infrastructure after the pilot projects have been evaluated.

In May 2020, the DDA funded a temporary, or pilot, program to install a pedestrian refuge island and raised median on Jefferson Avenue near the BRT stops to provide a safer crossing for employees and visitors at Trinity Health. This pilot proved to be very successful by increasing pedestrian safety and slowing down vehicular traffic. Trinity Health leadership was inspired by the results of this pilot project and hired Progressive AE to redesign Jefferson Avenue from Cherry to Wealthy to provide a more permanent solution with more enhanced pedestrian crossings. This new design adds a center median/landscaped boulevard along Jefferson that intends to slow traffic and provide multiple safe crossings along the street.

DGRI has collaborated with Trinity Health, the City of Grand Rapids, and Progressive AE throughout project design and development, and included funding for the construction of the project in the FY24 budget in the amount of \$500,000. Construction bids were received for the project on July 25 and Nagel Construction was selected as the contractor. Nagel was the low bidder at \$433,906.20, which was lower than the opinion of probable cost (\$492,000).

The project includes placement of curbed street median islands with irrigation for landscaping and trees, along with associated pavement marking modifications and roadway signage.

As part of the ongoing collaboration, Trinity Health has agreed to maintain all improvements within the median including the landscaping and the City's Mobile GR Department will fund bike lane improvements and paint on Lafayette Avenue as part of the project for an additional amount of \$13,600 (listed as Bid Alternate 1 in attachment). Trinity Health also paid for all consultant services related to the project.

The construction agreement will be at City Commission on August 22, after which construction is estimated to begin in late August and be completed by November.

Project costs and fees are as follows:

1. Construction: \$433,906.20
 2. City Engineering Fee: \$45,000
 3. Contingency: \$21,000
- TOTAL: \$499,906.20

It is recommended that this total amount be authorized for a not-to-exceed amount of \$500,000. This funding will come from the Goal 3 Streetscape Improvement line item of the FY24 DDA budget. Trinity Health will be entering into an agreement with Nagel Construction and this funding will be allocated to Trinity for project funding.

Recommendation: Authorize funding for not-to-exceed \$500,000 for professional services for improvements in Jefferson Avenue from Cherry Street to Wealthy Street.



July 28, 2023

Zach McIntosh
Director of Plant Operations
Trinity Health Grand Rapids
200 Jefferson SE
Grand Rapids, MI 49503

Mark Miller, AIA, AICP
Managing Director of Planning and Design
Downtown Grand Rapids, Inc.
29 Pearl Street NW #1
Grand Rapids, MI 49503

Re: Recommendation of Award for:
Improvements in Jefferson Avenue
(Trinity Health Street Improvements)
City Project No. 23004

Dear Zach and Mark:

We are pleased to share with you:

On Tuesday, July 25th, 2023, bids for the “**Improvements in Jefferson Avenue**” a.k.a. “**Trinity Health Street Improvements**” were received at 11:00 a.m. Two bids were received by email, and as-read base bid amounts are as follows:

BASE BID:

Low Bid	Nagel Construction Inc.	Bid: \$443,381.20 (As-Read) \$433,906.20 (Adjusted)
Second Low Bid	Diversco Construction Co., Inc.	\$574,805.45 (As-Read) \$566,285.45 (Adjusted)
Engineer's estimate for Base Bid amounts		\$492,000.00

Adjusted Base Bid amounts were necessary for both bids to include the Addendum #3 items into the contract.

Alternate #1 – For added Pavement Markings and Signage on Lafayette from Cherry Street to State Street for continuity of Bike Lane traffic. It was at the request of Mobile GR to include this work on this project, for the design and construction to be coordinated for funding by Mobile GR. After review of this by Trinity and DGRI, we would like to share this with Mobile GR as well for their understanding of construction cost for this work, with potential to add to this project.

Low Bid	Nagel Construction inc.	\$13,600.50
Second Low Bid	Diversco Construction Co., Inc.	\$13,975.50
Engineer's estimate for Alternate #1		\$4,927.70

Both Nagel Construction and Diversco Construction do work regularly for the City of Grand Rapids, and are familiar with the City's processes for the built environment to City's standards.

Progressive AE contacted the low bidder, Nagel Construction, Inc., and spoke with Bruce Morren to review the bid with him. After speaking with Mr. Morren, we are confident that Nagel Construction, Inc. has the equipment and experience to complete this project by Substantial Completion date of November 14th, 2023, and final complete this project by December 12, 2023.

We also contacted the second low bidder, Diversco Construction Co., Inc., and spoke with Mark Robinson to review the bid with him, and thank him for his interest in this project.

Based on pricing and qualifications, Progressive AE supports award of this project to the Low Bidder Nagel Construction Inc.

Recommend award to:

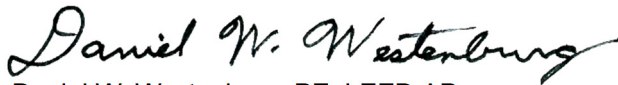
Nagel Construction Inc. Adjusted Base Bid amount of **\$433,906.20**

Recommend acceptance of Alternate #1: (Pending acceptance of Alternate #1 by Trinity, DGRI, and Mobile GR).

Nagel Construction Inc. **\$13,600.50**

To accept Nagel Construction Inc. bid, please sign the attached 00 5100-Notice of Award and return. Please contact me if you have any questions.

Sincerely,



Daniel W. Westenburg, PE, LEED AP
Senior Civil Engineer

DWW

Enclosures – Bid tabulation; Notice of Award form; Received bids from Nagel and Diversco.

P:\59846146\05 CA\E1 BIDDING NEGOTIATION\Bids\Award Letter\2023 07 27 23004 Jefferson Avenue Median Improvements Recommendation for Award Letter.docx

SECTION 00 5100 NOTICE OF AWARD

**TO: Nagel Construction Inc.
c.o. Bruce Morren
P.O. Box 10
Moline, MI 49335**

PROJECT DESCRIPTION: JEFFERSON AVENUE MEDIAN IMPROVEMENTS

The Owner has considered the bid submitted by you on July 25, 2023, for the above-described work in response to an Advertisement for Bids and Instructions to Bidders.

You are hereby notified that your bid has been accepted for:

Base Bid Amount of \$433,906.20,

and

Alternate #1 for \$13,600.05

Total Contract amount of:

\$447,506.70.

You are required, to execute the Agreement and to furnish the required Contractor's Performance Bond, Payment Bond, Maintenance Bond, and certificates of insurance (All acceptable to City of Grand Rapids and Owner) within seven (7) calendar days from the date of this notice to you.

You are required to return an acknowledged copy of this notice of award to the owner, dated this _____ day of _____, 2023.

OWNER: TRINITY HEALTH

BY: _____

NAME: _____

TITLE: _____

ACCEPTANCE OF NOTICE

Receipt of the above notice of award is hereby acknowledged by _____, this the _____ day of _____, 2023.

BY: _____ **TITLE:** _____

END OF SECTION 00 5100

**TRINITY HEALTH
JEFFERSON AVENUE MEDIAN IMPROVEMENTS
BID TABULATION
BIDS RECEIVED JULY 25, 2023
PROJECT NO.: 59846146
City GR #23004**

ITEM NO.	DESCRIPTION	QTY.	QTY.	UNITS	ENGINEER'S ESTIMATE		DIVERSCO CONSTRUCTION CO., INC.		NAGEL CONSTRUCTION INC.	
					UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
		Add 3	Add 2							
1	Mobilization, Max		1	LSUM	\$51,463.41	\$ 51,463.41	\$ 66,600.00	\$66,600.00	\$ 32,500.00	\$32,500.00
2	Saw Cut, Full Depth		2100	Ft	\$5.58	\$ 11,718.00	\$ 8.00	\$16,800.00	\$ 4.00	\$8,400.00
3	N/A		0	Ft	\$ -	\$ -	\$ -	\$ -	\$ -	\$0.00
4	Concrete Curb and Gutter, Remove		145	Ft	\$16.74	\$ 2,427.30	\$ 14.00	\$2,030.00	\$ 13.00	\$1,885.00
5	N/A		0	Sft	\$ -	\$ -	\$ -	\$ -	\$ -	\$0.00
6	Concrete Sidewalk, Driveway and Approach, Remove		630	Sft	\$1.85	\$ 1,167.11	\$ 7.00	\$4,410.00	\$ 2.50	\$1,575.00
7	Pavement, Remove, Full Depth		1360	Syd	\$13.39	\$ 18,213.12	\$ 9.00	\$12,240.00	\$ 15.00	\$20,400.00
8	Brick Pavement, Remove and Salvage Brick Pavers, Full Depth		21	Syd	\$83.70	\$ 1,757.70	\$ 45.00	\$945.00	\$ 95.00	\$1,995.00
9	Excavation, Earth		490	Cyd	\$16.74	\$ 8,202.60	\$ 21.50	\$10,535.00	\$ 20.00	\$9,800.00
10	Stormwater Operator's Inspection		20	Ea	\$111.60	\$ 2,232.00	\$ 100.00	\$2,000.00	\$ 20.00	\$400.00
11	Soil Erosion and Sedimentation Control		1	LSUM	\$5,580.00	\$ 5,580.00	\$ 8,000.00	\$8,000.00	\$ 1,400.00	\$1,400.00
12	Soil Erosion and Sedimentation Control Plan		1	LSUM	\$3,348.00	\$ 3,348.00	\$ 1,975.00	\$1,975.00	\$ 4,500.00	\$4,500.00
13	Subbase, CIP		50	Cyd	\$27.90	\$ 1,395.00	\$ 22.00	\$1,100.00	\$ 19.00	\$950.00
14	Aggregate Base, 8 inch		560	Syd	\$16.74	\$ 9,374.40	\$ 29.20	\$16,352.00	\$ 22.00	\$12,320.00
15	Manhole Casting, Adjust, Special		1	Ea	\$1,674.00	\$ 1,674.00	\$ 1,155.00	\$1,155.00	\$ 800.00	\$800.00
16	Manhole Casting, Adjust		10	Ea	\$1,674.00	\$ 16,740.00	\$ 1,205.00	\$12,050.00	\$ 550.00	\$5,500.00
17	Hand Patching		90	Ton	\$223.20	\$ 20,088.00	\$ 215.00	\$19,350.00	\$ 315.00	\$28,350.00
18	Conc Base Cse, Nonreinf, modified, 4 inch		18	Syd	\$66.96	\$ 1,205.28	\$ 34.00	\$612.00	\$ 34.00	\$612.00
19	Brick Pavement		20	Syd	\$55.80	\$ 1,116.00	\$ 163.25	\$3,265.00	\$ 225.00	\$4,500.00
20	Brick Pavement, Salvaged Pavers		15	Syd	\$16.74	\$ 251.10	\$ 48.25	\$723.75	\$ 200.00	\$3,000.00
21	Driveway, Nonreinf Conc, 6 inch		20	Syd	\$111.60	\$ 2,232.00	\$ 65.00	\$1,300.00	\$ 65.00	\$1,300.00
22	Curb and Gutter, 12 x 6 inch pan, per Detail P-5		1750	Ft	\$27.90	\$ 48,825.00	\$ 18.00	\$31,500.00	\$ 18.00	\$31,500.00
23	N/A		0	Ft	\$ -	\$ -	\$ -	\$ -	\$ -	\$0.00
24	Curb, 6 x 20 inch pan, per Detail P-5A		25	Ft	\$27.90	\$ 697.50	\$ 28.00	\$700.00	\$ 28.00	\$700.00
25	Curb and Gutter, 18 x 6 inch pan, per Detail P-5		75	Ft	\$33.48	\$ 2,511.00	\$ 28.00	\$2,100.00	\$ 28.00	\$2,100.00
26	Median Island End Treatment, Special		6	Ea	\$3,348.00	\$ 20,088.00	\$ 565.00	\$3,390.00	\$ 1,050.00	\$6,300.00
27	Detectable Warning Surface		45	Ft	\$111.60	\$ 5,022.00	\$ 80.00	\$3,600.00	\$ 80.00	\$3,600.00
28	Curb Ramp Opening, Conc		45	Ft	\$44.64	\$ 2,008.80	\$ 28.00	\$1,260.00	\$ 28.00	\$1,260.00
29	Sidewalk, Conc, 4 inch		450	Sft	\$7.81	\$ 3,515.40	\$ 4.50	\$2,025.00	\$ 4.50	\$2,025.00
30	Sidewalk, Conc, 6 inch		200	Sft	\$8.93	\$ 1,785.60	\$ 7.50	\$1,500.00	\$ 7.50	\$1,500.00
31	Sign, Type III, Rem		11	Ea	\$10.04	\$ 110.48	\$ 45.00	\$495.00	\$ 45.00	\$495.00
32	Sign, Type IIIA		100	Sft	\$22.32	\$ 2,232.00	\$ 20.00	\$2,000.00	\$ 20.00	\$2,000.00
33	Sign, Type IIIB	118	420	Sft	\$22.32	\$ 2,633.76	\$ 20.00	\$2,360.00	\$ 20.00	\$2,360.00
34	Sign		100	Sft	\$27.90	\$ 2,790.00	\$ 20.00	\$2,000.00	\$ 20.00	\$2,000.00
35	Sign Post		26	Ea	\$167.40	\$ 4,352.40	\$ 265.00	\$6,890.00	\$ 265.00	\$6,890.00
36	Pavt Mrkg, Polyurea, Bike, Large Sym		1	Ea	\$200.88	\$ 200.88	\$ 215.00	\$215.00	\$ 215.00	\$215.00
37	Pavt Mrkg, Polyurea, 24 inch, Stop Bar		50	Ft	\$11.16	\$ 558.00	\$ 25.00	\$1,250.00	\$ 25.00	\$1,250.00
38	Pavt Mrkg, Polyurea, Sharow Sym	1	8	Ea	\$133.92	\$ 133.92	\$ 275.00	\$275.00	\$ 275.00	\$275.00
39	Pavt Mrkg, Waterborne, 4 inch, White		2365	Ft	\$0.33	\$ 791.80	\$ 0.95	\$2,246.75	\$ 0.95	\$2,246.75
40	Pavt Mrkg, Waterborne, 4 inch, Yellow		3360	Ft	\$0.33	\$ 1,124.93	\$ 0.95	\$3,192.00	\$ 0.95	\$3,192.00
41	Pavt Mrkg, Waterborne, 6 inch, White		1505	Ft	\$2.23	\$ 3,359.16	\$ 0.99	\$1,489.95	\$ 0.99	\$1,489.95
42	Pavt Mrkg, Waterborne, 12 inch, White		500	Ft	\$0.28	\$ 139.50	\$ 7.00	\$3,500.00	\$ 7.00	\$3,500.00
43	Pavt Mrkg, Waterborne, 2nd Application, 4 inch, White	2365	3360	Ft	\$0.17	\$ 395.90	\$ 0.75	\$1,773.75	\$ 0.75	\$1,773.75
44	Pavt Mrkg, Waterborne, 2nd Application, 4 inch, Yellow	3360	2365	Ft	\$0.17	\$ 562.46	\$ 0.75	\$2,520.00	\$ 0.75	\$2,520.00
45	Pavt Mrkg, Waterborne, 2nd Application, 6 inch, White		1505	Ft	\$2.23	\$ 3,359.16	\$ 0.85	\$1,279.25	\$ 0.85	\$1,279.25
46	Rem Spec Mrkg		775	Sft	\$3.35	\$ 2,594.70	\$ 5.50	\$4,262.50	\$ 5.50	\$4,262.50
47	Pavt Mrkg, Polyurea, Rt Turn Arrow Sym	1	0	Ea	\$167.40	\$ 167.40		\$0.00	\$ 215.00	\$215.00

TRINITY HEALTH
JEFFERSON AVENUE MEDIAN IMPROVEMENTS
BID TABULATION
BIDS RECEIVED JULY 25, 2023
PROJECT NO.: 59846146
City GR #23004

ITEM NO.	DESCRIPTION	QTY.	QTY.	UNITS	ENGINEER'S ESTIMATE		DIVERSCO CONSTRUCTION CO., INC.		NAGEL CONSTRUCTION INC.							
					UNIT PRICE	A	AMOUNT	UNIT PRICE	B	AMOUNT	UNIT PRICE	C	AMOUNT			
48	N/A	0	0	0	\$	-	\$	-	\$	-	\$	-	\$0.00			
49	Pavt Mrkg, Polyurea, Bike Thru Arrow Sym		1	Ea	\$	72.54	\$	72.54	\$	475.00	\$	475.00	\$	350.00	\$350.00	
50	Pavt Mrkg, Bike Lane, Green	350	300	Sft	\$	3.35	\$	1,171.80	\$	18.00	\$	6,300.00	\$	18.00	\$	6,300.00
51	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn		20	Ea	\$	111.60	\$	2,232.00	\$	99.00	\$	1,980.00	\$	99.00	\$	1,980.00
52	Barricade, Type III, High Intensity, Double Sided, Lighted, Oper		20	Ea	\$	5.58	\$	111.60	\$	1.00	\$	20.00	\$	1.00	\$	20.00
53	Pedestrian Type II Barricade, Temp		10	Ea	\$	111.60	\$	1,116.00	\$	95.00	\$	950.00	\$	95.00	\$	950.00
54	Channelizing Device, 42 inch, Fluorescent, Furn		100	Ea	\$	22.32	\$	2,232.00	\$	19.00	\$	1,900.00	\$	19.00	\$	1,900.00
55	Channelizing Device, 42 inch, Fluorescent, Oper		100	Ea	\$	1.12	\$	111.60	\$	1.00	\$	100.00	\$	1.00	\$	100.00
56	Minor Traf Devices		1	LSUM	\$	24,440.40	\$	24,440.40	\$	143,350.00	\$	143,350.00	\$	52,500.00	\$	52,500.00
57	Pavt Mrkg, Longit, 6 inch or Less Width, Rem		3000	Ft	\$	0.67	\$	2,008.80	\$	0.85	\$	2,550.00	\$	0.85	\$	2,550.00
58	Pavt Mrkg, Longit, Greater than 6 inch Width, Rem		50	Ft	\$	1.12	\$	55.80	\$	0.95	\$	47.50	\$	0.95	\$	47.50
59	Plastic Drum, Fluorescent, Furn		100	Ea	\$	33.48	\$	3,348.00	\$	19.00	\$	1,900.00	\$	19.00	\$	1,900.00
60	Plastic Drum, Fluorescent, Oper		100	Ea	\$	1.67	\$	167.40	\$	1.00	\$	100.00	\$	1.00	\$	100.00
61	Sign, Type B, Temp, Prismatic, Furn		740	Sft	\$	5.02	\$	3,716.28	\$	3.00	\$	2,220.00	\$	3.00	\$	2,220.00
62	Sign, Type B, Temp, Prismatic, Oper		740	Sft	\$	1.12	\$	825.84	\$	1.00	\$	740.00	\$	1.00	\$	740.00
63	Site Preparation, Max		1	LSUM	\$	14,508.00	\$	14,508.00	\$	6,000.00	\$	6,000.00	\$	7,220.00	\$	7,220.00
64	Zelkova Serrata 'Green Vase', 3 inch		7	Ea	\$	892.80	\$	6,249.60	\$	725.00	\$	5,075.00	\$	530.00	\$	3,710.00
65	Pennisetum Alopecuroides 'Hameln'		90	Ea	\$	55.80	\$	5,022.00	\$	35.00	\$	3,150.00	\$	17.00	\$	1,530.00
66	Tilia Cordata 'Greenspire', 3 inch		7	Ea	\$	892.80	\$	6,249.60	\$	795.00	\$	5,565.00	\$	610.00	\$	4,270.00
67	Tilia Tomentosa 'Green Mountain', 3 inch		7	Ea	\$	892.80	\$	6,249.60	\$	1,000.00	\$	7,000.00	\$	660.00	\$	4,620.00
68	Rosa X 'Nearly Wild'		42	Ea	\$	55.80	\$	2,343.60	\$	48.00	\$	2,016.00	\$	48.00	\$	2,016.00
69	Allium Senescens Montanum		246	Ea	\$	22.32	\$	5,490.72	\$	18.50	\$	4,551.00	\$	17.50	\$	4,305.00
70	Gaillardia Aristata 'Floragalbred'		197	Ea	\$	22.32	\$	4,397.04	\$	23.00	\$	4,531.00	\$	17.50	\$	3,447.50
71	Hemerocallis X 'El Desperado'		132	Ea	\$	22.32	\$	2,946.24	\$	18.00	\$	2,376.00	\$	17.00	\$	2,244.00
72	Perovskia Atriplicifolia 'Little Spire'		54	Ea	\$	22.32	\$	1,205.28	\$	19.00	\$	1,026.00	\$	19.00	\$	1,026.00
73	Irrigation System		1	LSUM	\$	44,640.00	\$	44,640.00	\$	33,000.00	\$	33,000.00	\$	41,500.00	\$	41,500.00
74	Underground Sprinkling Systems, Restore		1	Dlr	\$	5,580.00	\$	5,580.00	\$	1.00	\$	1.00	\$	500.00	\$	500.00
75	Mulch		75	Syd	\$	5.58	\$	418.50	\$	40.00	\$	3,000.00	\$	19.00	\$	1,425.00
76	Topsoil Surface, Furn, 4 inch		695	Syd	\$	6.70	\$	4,653.72	\$	25.00	\$	17,375.00	\$	8.00	\$	5,560.00
77	Turf Establishment		695	Syd	\$	16.74	\$	11,634.30	\$	8.00	\$	5,560.00	\$	4.20	\$	2,919.00
78	Prepared Soil		560	Cyd	\$	83.70	\$	46,872.00	\$	47.50	\$	26,600.00	\$	70.00	\$	39,200.00
80	Directional Bored Conduit (1) 4 inch, Schedule 40 PVC (Irrigation Sleeve)	84	240	Ft	\$	33.48	\$	2,812.32	\$	60.00	\$	5,040.00	\$	50.00	\$	4,200.00
88	Sign, Remove and Salvage		8	Ea	\$	111.60	\$	892.80	\$	60.00	\$	480.00	\$	60.00	\$	480.00
89	Valve Box, Adjust		1	Ea	\$	558.00	\$	558.00	\$	560.00	\$	560.00	\$	700.00	\$	700.00
90	Preconstruction Documentation		1	LSUM	\$	3,906.00	\$	3,906.00	\$	1,000.00	\$	1,000.00	\$	3,000.00	\$	3,000.00
91	Direct Buried Conduit, (1) 4 inch, Schedule 40 PVC (Irrigation Sleeve)	162	400	Ft	\$	22.32	\$	3,615.84	\$	40.00	\$	6,480.00	\$	20.00	\$	3,240.00
	Items 1-91 Total Base Bid						\$	492,000.00			\$	566,285.45			\$	433,906.20

TRINITY HEALTH
JEFFERSON AVENUE MEDIAN IMPROVEMENTS
BID TABULATION
BIDS RECEIVED JULY 25, 2023
PROJECT NO.: 59846146
City GR #23004

ITEM NO.	DESCRIPTION	QTY.	QTY.	UNITS	ENGINEER'S ESTIMATE		DIVERSCO CONSTRUCTION CO., INC.		NAGEL CONSTRUCTION INC.						
					UNIT PRICE	A	AMOUNT	UNIT PRICE	B	AMOUNT	UNIT PRICE	C	AMOUNT		
ALTERNATE #1															
A1 33	Sign, Type IIIB		30	Sft	\$22.32	\$	669.60	\$	20.00		\$600.00	\$	20.00		\$600.00
A1 35	Sign Post		4	Ea	\$167.40	\$	669.60	\$	265.00		\$1,060.00	\$	265.00		\$1,060.00
A1 36	Pavt Mrkg, Polyurea, Bike, Large Sym		1	Ea	\$200.88	\$	200.88	\$	215.00		\$215.00	\$	215.00		\$215.00
A1 37	Pavt Mrkg, Polyurea, 24 inch, Stop Bar		50	Ft	\$11.16	\$	558.00	\$	25.00		\$1,250.00	\$	25.00		\$1,250.00
A1 39	Pavt Mrkg, Waterborne, 4 inch, White		540	Ft	\$0.33	\$	180.79	\$	0.95		\$513.00	\$	0.95		\$513.00
A1 40	Pavt Mrkg, Waterborne, 4 inch, Yellow		550	Ft	\$0.33	\$	184.14	\$	0.95		\$522.50	\$	0.95		\$522.50
A1 43	Pavt Mrkg, Waterborne, 2nd Application, 4 inch, White		540	Ft	\$0.17	\$	90.40	\$	0.75		\$405.00	\$	0.75		\$405.00
A1 44	Pavt Mrkg, Waterborne, 2nd Application, 4 inch, Yellow		550	Ft	\$0.17	\$	92.07	\$	0.75		\$412.50	\$	0.75		\$412.50
A1 46	Rem Spec Mrkg		130	Sft	\$3.35	\$	435.24	\$	5.50		\$715.00	\$	5.50		\$715.00
A1 49	Pavt Mrkg, Polyurea, Bike Thru Arrow Sym		3	Ea	\$72.54	\$	217.62	\$	475.00		\$1,425.00	\$	350.00		\$1,050.00
A1 50	Pavt Mrkg, Bike Lane, Green		350	Sft	\$3.35	\$	1,171.80	\$	18.00		\$6,300.00	\$	18.00		\$6,300.00
A1 57	Pavt Mrkg, Longit, 6 inch or Less Width, Rem		600	Ft	\$0.67	\$	401.76	\$	0.85		\$510.00	\$	0.85		\$510.00
A1 58	Pavt Mrkg, Longit, Greater than 6 inch Width, Rem		50	Ft	\$1.12	\$	55.80	\$	0.95		\$47.50	\$	0.95		\$47.50
ALTERNATE #1 TOTAL						\$	4,927.70		\$13,975.50					\$13,600.50	

Note 1: Both Contractors, Nagel and Diversco, Used Page 1 and Page 2 of Unit Prices Form for Addendum #2, dated 07/14/2023.

Addendum #3, dated July 19, 2023 revised quantities for items 33, 38, 43, 44, 47, 50, 80, and 91. Revised Quantity Amounts are listed, and accounted for in Base Bid Amounts.

Note 2: As Read Bid for Nagel was \$443,381.20 Item 10 was incorrectly calculated as \$100 instead of \$400. Item # 28 was incorrectly calculated as \$2,100 instead of \$1,260.

After applying As-Bid Unit Prices to Addendum #3, Nagel Base Bid is \$433,906.20

Note 3: As Read Bid for Diversco was \$574,805.45.

After applying As-Bid Unit Prices to Addendum #3, Diversco Base Bid is \$566,285.45

Note 4: Alternate #1 unit pricing is derived from Base Bid Unit Pricing, and applied to the quantities listed in Addendum #3 for Alternate #1 as it appears on Sheet 18 of the Plan Set.

1st Low Bid:
Nagel Construction

PROJECT: JEFFERSON AVENUE MEDIAN IMPROVEMENTS

SUBMIT 1 COPY

TO:

Trinity Health (Owner)
200 Jefferson Avenue SE
Grand Rapids, Michigan 49503

SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)

Bidder's Full Name Nagel Construction Inc.
Address PO Box 70
City, State, Zip Moline, MI 49335
Telephone: 616-877-4000 Fax: 616-877-4096

In compliance with your Advertisement for Bids, the bidder hereby proposes to perform all work for the construction of: Improvements in Jefferson Avenue between Wealthy Street and Cherry Street including placement of a curbed street median with irrigated trees and landscaping, electrical improvements for tree illumination, and associated pavement markings, and signage.

ACKNOWLEDGEMENT OF ADDENDA

The following Addenda have been received and are hereby acknowledged, and their execution is included in the Bid Price

Addendum #	<u>1</u>	Dated	<u>7/07/23</u>
Addendum #	<u>2</u>	Dated	<u>7/17/23</u>
Addendum #	<u>3</u>	Dated	<u>7/19/23</u>
Addendum #	<u>4</u>	Dated	<u>7/12/23</u>

CERTIFICATION

By submission of this bid, each bidder certifies, and, in the case of a joint bid, each party certifies as to his/her own organization, that this bid has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this bid with any other bidder or with any competitor.

Further, each bidder also certifies that he/she has examined all sections of the contract documents and the location of the work described herein and is fully informed as to the nature of the work and the conditions relating to its performance.

Bidder understands that the quantities shown are approximate only and are subject to either increase or decrease.

The bidder agrees that the unit prices named will be used if additions or deductions are made to the quantity of work.

CONSTRUCTION PERIOD

The bidder hereby agrees to commence the work under this contract immediately after the date of the Notice to Proceed and to substantially complete the work by November 14, 2023, to the condition where it can be turned over and used by the Owner and fully complete the project not later than December 12, 2023, in accordance with the schedule developed by the Owner, unless the period of completion is extended by mutual agreement.

The bidder shall include and shall be deemed to have included, in his/her bid, all Michigan sales and use taxes currently imposed by legislative enactment and as administered by the Michigan Department of Revenue on the bid date.

The undersigned further agrees to do such extra work as may be authorized, in writing, by the Owner, prices for which are not given in this proposal. Compensation shall be made on the basis agreed upon, in writing, before such work is begun.

The bidder shall base bids on the materials or products specified or shown on the drawings.

SECTION 00 4100 BID FORM

TOTAL BID \$ 443,381²⁰

The said amount constituting the base bid for: Jefferson Avenue Median Improvements.

LIQUIDATED DAMAGES

The bidder agrees to pay, as liquidated damages, the sum of \$250 for each consecutive calendar day after the time stated above until the project is complete, as provided in the supplemental general conditions. The owner or his/her duly authorized representative is authorized to retain said liquidated damages out of money that may be due or become due.

When the specified or officially changed construction period is exceeded by the Contractor, the cost of extended construction observation and extended construction administration will be assessed to the Contractor. The Contractor's responsibility to cover these costs is independent of the Owners' decision to waive or institute liquidated damages. The activities of other independent project contractors working on other contracts, will not relieve this Contractor of his responsibilities under this contract.

2.01 BID FORM SUPPLEMENTS

- A. The following Supplements are attached to this Bid Form and are considered an integral part of this Bid Form:
1. Document 00 4322 - Unit Prices Form: Include a listing of unit prices specifically requested by Contract Documents.

RESPECTFULLY SUBMITTED,

DATE: 7/25/23

The Corporate Seal of Nagel Construction, Inc. was hereunto affixed in the presence of:

(Bidder - print the full name of your firm)

R. R. President

(Authorized signing officer, Title)

(Seal)

(Authorized signing officer, Title)

Witness: Jane Idess

END OF SECTION

SECTION 00 4322_01 UNIT PRICES FORM

TRINITY HEALTH
JEFFERSON AVENUE MEDIAN IMPROVEMENTS
PROJECT NO.: 59846146

ITEM NO.	DESCRIPTION	QTY.	UNITS		
				UNIT PRICE	AMOUNT
1	Mobilization, Max	1	LSUM	32500	32500
2	Saw Cut, Full Depth	2100	Ft	4	8400-
3	N/A	0	Ft	-	-
4	Concrete Curb and Gutter, Remove	145	Ft	13-	1885-
5	N/A	0	Sft	-	-
6	Concrete Sidewalk, Driveway and Approach, Remove	630	Sft	2.50	1575-
7	Pavement, Remove, Full Depth	1360	Syd	15-	20400-
8	Brick Pavement, Remove and Salvage Brick Pavers, Full Depth	21	Syd	95-	1995-
9	Excavation, Earth	490	Cyd	20-	9800-
10	Stormwater Operator's Inspection	20	Ea	20-	100-
11	Soil Erosion and Sedimentation Control	1	LSUM	1400-	1400-
12	Soil Erosion and Sedimentation Control Plan	1	LSUM	4500-	4500-
13	Subbase, CIP	50	Cyd	19-	950-
14	Aggregate Base, 8 inch	560	Syd	22-	12320
15	Manhole Casting, Adjust, Special	1	Ea	800-	800-
16	Manhole Casting, Adjust	10	Ea	550-	5500-
17	Hand Patching	90	Ton	315-	28350-
18	Conc Base Cse, Nonreinf, modified, 4 inch	18	Syd	34-	612-
19	Brick Pavement	20	Syd	225-	4500-
20	Brick Pavement, Salvaged Pavers	15	Syd	200-	3000-
21	Driveway, Nonreinf Conc, 6 inch	20	Syd	65-	1300-
22	Curb and Gutter, 12 x 6 inch pan, per Detail P-5	1750	Ft	18-	31500-
23	N/A	0	Ft	-	-
24	Curb, 6 x 20 inch pan, per Detail P-5A	25	Ft	28-	700-
25	Curb and Gutter, 18 x 6 inch pan, per Detail P-5	75	Ft	28-	2100-
26	Median Island End Treatment, Special	6	Ea	1050-	6300-
27	Detectable Warning Surface	45	Ft	80-	3600-
28	Curb Ramp Opening, Conc	45	Ft	28-	2100-
29	Sidewalk, Conc, 4 inch	450	Sft	4.50	2025
30	Sidewalk, Conc, 6 inch	200	Sft	7.50	1500-
31	Sign, Type III, Rem	11	Ea	45-	495-
32	Sign, Type IIIA	100	Sft	20-	2000-
33	Sign, Type IIIB	120	Sft	20-	2400-
34	Sign	100	Sft	20-	2000-
35	Sign Post	26	Ea	265	6890-
36	Pavt Mrkg, Polyurea, Bike, Large Sym	1	Ea	215-	215
37	Pavt Mrkg, Polyurea, 24 inch, Stop Bar	50	Ft	25-	1250-
38	Pavt Mrkg, Polyurea, Sharrow Sym	8	Ea	275-	2200-
39	Pavt Mrkg, Waterborne, 4 inch, White	2365	Ft	0.95	2246.75
40	Pavt Mrkg, Waterborne, 4 inch, Yellow	3360	Ft	0.95	3192
41	Pavt Mrkg, Waterborne, 6 inch, White	1505	Ft	0.99	1489.95
42	Pavt Mrkg, Waterborne, 12 inch, White	500	Ft	7-	3500-
43	Pavt Mrkg, Waterborne, 2nd Application, 4 inch, White	3360	Ft	0.75	2520-
44	Pavt Mrkg, Waterborne, 2nd Application, 4 inch, Yellow	2365	Ft	0.75	1773.75
45	Pavt Mrkg, Waterborne, 2nd Application, 6 inch, White	1505	Ft	0.85	1279.25
46	Rem Spec Mrkg	775	Sft	5.50-	4262.50
47	N/A Poly RT Turn Symbol	10	Sft	215-	215-

SECTION 00 4322_01 UNIT PRICES FORM

ITEM NO.	DESCRIPTION	QTY.	UNITS	UNIT PRICE	AMOUNT
49	Pavt Mrkg, Polyurea, Bike Thru Arrow Sym	6	Ea	350-	2100-
50	Pavt Mrkg, Bike Lane, Green	300	Sft	18-	5400-
51	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	20	Ea	99-	1980-
52	Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	20	Ea	1-	20-
53	Pedestrian Type II Barricade, Temp	10	Ea	95-	950-
54	Channelizing Device, 42 inch, Fluorescent, Furn	100	Ea	19-	1900-
55	Channelizing Device, 42 inch, Fluorescent, Oper	100	Ea	1-	100-
56	Minor Traf Devices	1	LSUM	52500-	52500-
57	Pavt Mrkg, Longit, 6 inch or Less Width, Rem	3000	Ft	0.95	2850-
58	Pavt Mrkg, Longit, Greater than 6 inch Width, Rem	50	Ft	0.95	47.50
59	Plastic Drum, Fluorescent, Furn	100	Ea	19-	1900-
60	Plastic Drum, Fluorescent, Oper	100	Ea	1-	100-
61	Sign, Type B, Temp, Prismatic, Furn	740	Sft	3-	2220-
62	Sign, Type B, Temp, Prismatic, Oper	740	Sft	1-	740-
63	Site Preparation, Max	1	LSUM	7220-	7220-
64	Zelkova Serrata 'Green Vase', 3 inch	7	Ea	530-	3710-
65	Pennisetum Alopecuroides 'Hameln'	90	Ea	17-	1530-
66	Tilia Cordata 'Greenspire', 3 inch	7	Ea	610-	4270-
67	Tilia Tomentosa 'Green Mountain', 3 inch	7	Ea	660-	4620-
68	Rosa X 'Nearly Wild'	42	Ea	48-	2016
69	Allium Senescens Montanum	246	Ea	17.50	4305
70	Gaillardia Aristata 'Floralgalbred'	197	Ea	17.50	3447.50
71	Hemerocallis X 'El Desperado'	132	Ea	17-	2244-
72	Perovskia Atriplicifolia 'Little Spire'	54	Ea	19-	1026-
73	Irrigation System	1	LSUM	41500-	41500-
74	Underground Sprinkling Systems, Restore	1	Dlr	500-	500-
75	Mulch	75	Syd	19-	1425
76	Topsoil Surface, Furn, 4 inch	695	Syd	8-	5560
77	Turf Establishment	695	Syd	420	2919-
78	Prepared Soil	560	Cyd	70-	39200-
79	Conduit, Directional Bore, 1, 1 1/2 inch	100	Ft	DELETED	-
80	Directional Bored Conduit (1) 4 inch, Schedule 40 PVC (Irrigation Sleeve)	210	Ft	50	10500-
81	Conduit, DB, 1, 1/2 inch	855	Ft	DELETED	
82	Cable, Sec, 600V, 1, 2/C#6	1000	Ft	DELETED	
83	Cable, Equipment Grounding Wire, 1/C#6	1000	Ft	DELETED	
84	Conduit, DB, 2, 2 inch	55	Ft	DELETED	
85	Handhole, Composite (17-inch x 30-inch)	2	Ea	DELETED	
86	Power Receptacle by Tree	21	Ea	DELETED	
87	Elec Service Panel / Transformer	2	Ea	DELETED	
88	Sign, Remove and Salvage	8	Ea	60-	480-
89	Valve Box, Adjust	1	Ea	300-	300-
90	Preconstruction Documentation	1	LSUM	3000-	3000-
91	Direct Buried Conduit, (1) 4 inch, Schedule 40 PVC (Irrigation Sleeve)	100	Ft	20	2000-
SUBTOTAL					

\$443,381.20

SECTION 00 4336 PROPOSED SUBCONTRACTORS FORM

PARTICULARS

1.01 HEREWITH IS THE LIST OF SUBCONTRACTORS REFERENCED IN THE BID SUBMITTED BY:

1.02 (BIDDER) Nagel Construction Inc

1.03 TO (OWNER): TRINITY HEALTH

1.04 DATED 7/25/23 AND WHICH IS AN INTEGRAL PART OF THE BID FORM.

1.05 THE FOLLOWING WORK WILL BE PERFORMED (OR PROVIDED) BY SUBCONTRACTORS AND COORDINATED BY US:

LIST OF SUBCONTRACTORS

WORK SUBJECT SUBCONTRACTOR NAME

IF PRINCIPAL CONTRACTOR WILL BE PERFORMING TYPE OF WORK, INDICATE "PRINCIPAL" FOR SUB-CONTRACTOR.

Name of Sub-Contractor	Type of Work	Notes:
<u>Give Em A Brake</u>	Maintaining Traffic	
	Removals / Demolition	
	Excavation	
<u>Duren Contractors</u>	Concrete, C&G, Driveways, Sidewalk	
<u>Twin Lakes</u>	Landscaping	
<u>Grepids</u>	Irrigation	
<u>N/A</u>	Electrical	
<u>PK Contracting</u>	Pavement Markings	
	Signage	
	Paving	
	Paving Brick	

UNLESS APPROVED BY THE ENGINEER, THE CONTRACTOR SHALL UTILIZE THE SUBCONTRACTORS LISTED ON THIS FORM, AND INCLUDED IN PRINCIPAL CONTRACTOR'S BID. THIS COMPLETED SUBCONTRACTOR LIST MUST BE SUBMITTED WITH THE BID DOCUMENTS.

END OF SECTION 00 4336

2nd Low Bid
Diversco Construction

SECTION 00 4100 BID FORM

PROJECT: JEFFERSON AVENUE MEDIAN IMPROVEMENTS

SUBMIT 1 COPY

TO:

Trinity Health (Owner)
200 Jefferson Avenue SE
Grand Rapids, Michigan 49503

SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)

Bidder's Full Name DIVERSO CONSTRUCTION Co., Inc.
Address 570 Market Ave SW
City, State, Zip Grand Rapids MI 49503
Telephone 616 452-6329 Fax: _____

In compliance with your Advertisement for Bids, the bidder hereby proposes to perform all work for the construction of: Improvements in Jefferson Avenue between Wealthy Street and Cherry Street including placement of a curbed street median with irrigated trees and landscaping, electrical improvements for tree illumination, and associated pavement markings, and signage.

ACKNOWLEDGEMENT OF ADDENDA

The following Addenda have been received and are hereby acknowledged, and their execution is included in the Bid Price

Addendum #	<u>1</u>	Dated	<u>07/07/23</u>
Addendum #	<u>2</u>	Dated	<u>07/17/23</u>
Addendum #	<u>3</u>	Dated	<u>07/19/23</u>
Addendum #	_____	Dated	_____

CERTIFICATION

By submission of this bid, each bidder certifies, and, in the case of a joint bid, each party certifies as to his/her own organization, that this bid has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this bid with any other bidder or with any competitor.

Further, each bidder also certifies that he/she has examined all sections of the contract documents and the location of the work described herein and is fully informed as to the nature of the work and the conditions relating to its performance.

Bidder understands that the quantities shown are approximate only and are subject to either increase or decrease.

The bidder agrees that the unit prices named will be used if additions or deductions are made to the quantity of work.

CONSTRUCTION PERIOD

The bidder hereby agrees to commence the work under this contract immediately after the date of the Notice to Proceed and to substantially complete the work by November 14, 2023, to the condition where it can be turned over and used by the Owner and fully complete the project not later than December 12, 2023, in accordance with the schedule developed by the Owner, unless the period of completion is extended by mutual agreement.

The bidder shall include and shall be deemed to have included, in his/her bid, all Michigan sales and use taxes currently imposed by legislative enactment and as administered by the Michigan Department of Revenue on the bid date.

The undersigned further agrees to do such extra work as may be authorized, in writing, by the Owner, prices for which are not given in this proposal. Compensation shall be made on the basis agreed upon, in writing, before such work is begun.

The bidder shall base bids on the materials or products specified or shown on the drawings.

SECTION 00 4100 BID FORM

TOTAL BID \$ 574,805.45

The said amount constituting the base bid for: Jefferson Avenue Median Improvements.

LIQUIDATED DAMAGES

The bidder agrees to pay, as liquidated damages, the sum of \$250 for each consecutive calendar day after the time stated above until the project is complete, as provided in the supplemental general conditions. The owner or his/her duly authorized representative is authorized to retain said liquidated damages out of money that may be due or become due.

When the specified or officially changed construction period is exceeded by the Contractor, the cost of extended construction observation and extended construction administration will be assessed to the Contractor. The Contractor's responsibility to cover these costs is independent of the Owners' decision to waive or institute liquidated damages. The activities of other independent project contractors working on other contracts, will not relieve this Contractor of his responsibilities under this contract.

2.01 BID FORM SUPPLEMENTS

- A. The following Supplements are attached to this Bid Form and are considered an integral part of this Bid Form:
1. Document 00 4322 - Unit Prices Form: Include a listing of unit prices specifically requested by Contract Documents.

RESPECTFULLY SUBMITTED,

DATE: 07/25/23

The Corporate Seal of

Divesco Construction Co. Inc. was hereunto affixed in the presence of:

(Bidder - print the full name of your firm)

[Signature]

(Authorized signing officer, Title)

MARK A. ROBINSON
MANAGER

(Seal)

(Authorized signing officer, Title)

Witness: [Signature] [Signature]

END OF SECTION

SECTION 00 4322 UNIT PRICES FORM

PARTICULARS

THE FOLLOWING UNIT PRICES FORM IS THE LIST OF UNIT PRICES REFERENCED IN THE
BID SUBMITTED BY:

(BIDDER) DIVERSO Construction Co., Inc

TO (OWNER): TRINITY HEALTH

FOR: JEFFERSON AVENUE MEDIAN IMPROVEMENTS

DATED 07/25/23 AND WHICH IS AN INTEGRAL PART OF THE BID FORM.

SECTION 00 4322_01 UNIT PRICES FORM

TRINITY HEALTH
JEFFERSON AVENUE MEDIAN IMPROVEMENTS
PROJECT NO.: 59846146

ITEM NO.	DESCRIPTION	QTY.	UNITS	UNIT PRICE		AMOUNT
1	Mobilization, Max	1	LSUM	66600		66600
2	Saw Cut, Full Depth	2100	Ft	8		16800
3	N/A	0	Ft			
4	Concrete Curb and Gutter, Remove	145	Ft	14		2030
5	N/A	0	Sft			
6	Concrete Sidewalk, Driveway and Approach, Remove	630	Sft	7		4410
7	Pavement, Remove, Full Depth	1360	Syd	9		12240
8	Brick Pavement, Remove and Salvage Brick Pavers, Full Depth	21	Syd	45		945
9	Excavation, Earth	490	Cyd	21		10290
10	Stormwater Operator's Inspection	20	Ea	100		2000
11	Soil Erosion and Sedimentation Control	1	LSUM	8000		8000
12	Soil Erosion and Sedimentation Control Plan	1	LSUM	1975		1975
13	Subbase, CIP	50	Cyd	22		1100
14	Aggregate Base, 8 inch	560	Syd	29		16240
15	Manhole Casting, Adjust, Special	1	Ea	1155		1155
16	Manhole Casting, Adjust	10	Ea	1205		12050
17	Hand Patching	90	Ton	215		19350
18	Conc Base Cse, Nonreinf, modified, 4 inch	18	Syd	34		612
19	Brick Pavement	20	Syd	163		3260
20	Brick Pavement, Salvaged Pavers	15	Syd	48		720
21	Driveway, Nonreinf Conc, 6 inch	20	Syd	65		1300
22	Curb and Gutter, 12 x 6 inch pan, per Detail P-5	1750	Ft	18		31500
23	N/A	0	Ft			
24	Curb, 6 x 20 inch pan, per Detail P-5A	25	Ft	28		700
25	Curb and Gutter, 18 x 6 inch pan, per Detail P-5	75	Ft	28		2100
26	Median Island End Treatment, Special	6	Ea	565		3390
27	Detectable Warning Surface	45	Ft	80		3600
28	Curb Ramp Opening, Conc	45	Ft	28		1260
29	Sidewalk, Conc, 4 inch	450	Sft	4		2025
30	Sidewalk, Conc, 6 inch	200	Sft	7		1500
31	Sign, Type III, Rem	11	Ea	45		495
32	Sign, Type IIIA	100	Sft	20		2000
33	Sign, Type IIIB	120	Sft	20		2400
34	Sign	100	Sft	20		2000
35	Sign Post	26	Ea	265		6890
36	Pavt Mrkg, Polyurea, Bike, Large Sym	1	Ea	215		215
37	Pavt Mrkg, Polyurea, 24 inch, Stop Bar	50	Ft	25		1250
38	Pavt Mrkg, Polyurea, Sharrow Sym	8	Ea	275		2200
39	Pavt Mrkg, Waterborne, 4 inch, White	2365	Ft	0		2246
40	Pavt Mrkg, Waterborne, 4 inch, Yellow	3360	Ft	0		3192
41	Pavt Mrkg, Waterborne, 6 inch, White	1505	Ft	0		1409
42	Pavt Mrkg, Waterborne, 12 inch, White	500	Ft	7		3500
43	Pavt Mrkg, Waterborne, 2nd Application, 4 inch, White	3360	Ft	0		2520
44	Pavt Mrkg, Waterborne, 2nd Application, 4 inch, Yellow	2365	Ft	0		1773
45	Pavt Mrkg, Waterborne, 2nd Application, 6 inch, White	1505	Ft	0		1279
46	Rem Spec Mrkg	775	Sft	5		4262
47	N/A	0	Sft			

SECTION 00 4322_01 UNIT PRICES FORM

ITEM NO.	DESCRIPTION	QTY.	UNITS	UNIT PRICE	AMOUNT
49	Pavt Mrkg, Polyurea, Bike Thru Arrow Sym	6	Ea	47.5	285.00
50	Pavt Mrkg, Bike Lane, Green	300	Sft	18	5400.00
51	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	20	Ea	99	1980.00
52	Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	20	Ea	1	20.00
53	Pedestrian Type II Barricade, Temp	10	Ea	95	950.00
54	Channelizing Device, 42 inch, Fluorescent, Furn	100	Ea	19	1900.00
55	Channelizing Device, 42 inch, Fluorescent, Oper	100	Ea	1	100.00
56	Minor Traf Devices	1	LSUM	143350	143350.00
57	Pavt Mrkg, Longit, 6 inch or Less Width, Rem	3000	Ft	085	2550.00
58	Pavt Mrkg, Longit, Greater than 6 inch Width, Rem	50	Ft	095	47.50
59	Plastic Drum, Fluorescent, Furn	100	Ea	19	1900.00
60	Plastic Drum, Fluorescent, Oper	100	Ea	1	100.00
61	Sign, Type B, Temp, Prismatic, Furn	740	Sft	300	2220.00
62	Sign, Type B, Temp, Prismatic, Oper	740	Sft	1	740.00
63	Site Preparation, Max	1	LSUM	6000	6000.00
64	Zelkova Serrata 'Green Vase', 3 inch	7	Ea	725	5075.00
65	Pennisetum Alopecuroides 'Hameln'	90	Ea	35	3150.00
66	Tilia Cordata 'Greenspire', 3 inch	7	Ea	795	5565.00
67	Tilia Tomentosa 'Green Mountain', 3 inch	7	Ea	1000	7000.00
68	Rosa X 'Nearly Wild'	42	Ea	48	2016.00
69	Allium Senescens Montanum	246	Ea	185	4551.00
70	Gaillardia Aristata 'Floralgalbred'	197	Ea	23	4531.00
71	Hemerocallis X 'El Desperado'	132	Ea	18	2376.00
72	Perovskia Atriplicifolia 'Little Spire'	54	Ea	19	1026.00
73	Irrigation System	1	LSUM	33000	33000.00
74	Underground Sprinkling Systems, Restore	1	Dlr	1	1.00
75	Mulch	75	Syd	40	3000.00
76	Topsoil Surface, Furn, 4 inch	695	Syd	25	17325.00
77	Turf Establishment	695	Syd	8	5560.00
78	Prepared Soil	560	Cyd	475	26600.00
79	Conduit, Directional Bore, 1, 1 1/2 inch	100	Ft	DELETED	
80	Directional Bored Conduit (1) 4 inch, Schedule 40 PVC (Irrigation Sleeve)	210	Ft	60	12600.00
81	Conduit, DB, 1, 1/2 inch	855	Ft	DELETED	
82	Cable, Sec, 600V, 1, 2/C#6	1000	Ft	DELETED	
83	Cable, Equipment Grounding Wire, 1/C#6	1000	Ft	DELETED	
84	Conduit, DB, 2, 2 inch	55	Ft	DELETED	
85	Handhole, Composite (17-inch x 30-inch)	2	Ea	DELETED	
86	Power Receptacle by Tree	24	Ea	DELETED	
87	Elec Service Panel / Transformer	2	Ea	DELETED	
88	Sign, Remove and Salvage	8	Ea	60	480.00
89	Valve Box, Adjust	1	Ea	560	560.00
90	Preconstruction Documentation	1	LSUM	1000	1000.00
91	Direct Buried Conduit, (1) 4 inch, Schedule 40 PVC (Irrigation Sleeve)	100	Ft	40	4000.00
SUBTOTAL					574805.45

SECTION 00 4322_01 UNIT PRICES FORM

ALTERNATE #1					
ITEM NO.	DESCRIPTION	QTY.	UNITS	UNIT PRICE	AMOUNT
A1 33	Sign, Type IIIB	30	Sft	20.00	600.00
A1 35	Sign Post	4	Ea	265.00	1060.00
A1 36	Pavt Mrkg, Polyurea, Bike, Large Sym	1	Ea	215.00	215.00
A1 37	Pavt Mrkg, Polyurea, 24 inch, Stop Bar	50	Ft	25.00	1250.00
A1 39	Pavt Mrkg, Waterborne, 4 inch, White	540	Ft	0.95	513.00
A1 40	Pavt Mrkg, Waterborne, 4 inch, Yellow	550	Ft	0.95	522.50
A1 43	Pavt Mrkg, Waterborne, 2nd Application, 4 inch, White	540	Ft	0.75	405.00
A1 44	Pavt Mrkg, Waterborne, 2nd Application, 4 inch, Yellow	550	Ft	0.75	412.50
A1 46	Rem Spec Mrkg	130	Sft	5.50	715.00
A1 49	Pavt Mrkg, Polyurea, Bike Thru Arrow Sym	3	Ea	475.00	1425.00
A1 50	Pavt Mrkg, Bike Lane, Green	350	Sft	18.00	6300.00
A1 57	Pavt Mrkg, Longit, 6 inch or Less Width, Rem	600	Ft	0.83	510.00
A1 58	Pavt Mrkg, Longit, Greater than 6 inch Width, Rem	50	Ft	0.95	47.50
ALTERNATE #1				TOTAL	13975.50

MEMORANDUM

DOWNTOWN
DEVELOPMENT
AUTHORITY



DATE: August 3, 2023

TO: Downtown Development Authority

FROM: Mark Miller
Managing Director of Planning & Design

Agenda Item #06
August 9, 2023
DDA Meeting

SUBJECT: Pedestrian Safety Improvement Projects Professional Services

Goal 3 of GR Forward envisions providing *a stress-free pedestrian experience for all ages and abilities* (page 186). Specifically, this goal seeks to *prioritize pedestrian safety and connectivity at intersections* (page 187). These recommendations include upgrading the streetscape design, new tree plantings, and other aesthetic improvements.

Additionally, the DGRI Streetspace Guidelines seek to *rebalance Downtown streets by narrowing “too wide” travel lanes and replacing them with optimized people space to create safer experiences for all travel modes*.

DGRI, along with partners at the City of Grand Rapids Mobile GR and Engineering Departments identified various locations in Downtown to improve pedestrian safety and enhance crosswalks. The City issued an RFP for professional engineering services and received four proposals. The City has recommended hiring Rowe Engineering to complete evaluation, design, construction documents, and bidding for these locations.

It is the intent that construction of these projects will happen next year. Construction funding has not yet been determined and is not part of this recommendation.

Project locations and associated fees are as follows:

1. Three (3) intersections along Jefferson Avenue at Weston Street, State Street, and Oakes Street. These intersections, specifically State/Jefferson, have been prioritized due to previous pedestrian/car crashes near the intersection.
 - Consultant Fee: \$17,664
 - City Engineering Fee: \$4,000

- Contingency: \$2,200

TOTAL: \$23,864

2. One (1) location at Monroe Avenue and Trowbridge Street. *Note that the MNTIFA will be funding two additional intersections along Monroe at Mason Street and at the Boardwalk building as part of this project.*

- Consultant Fee: \$4,100

- City Engineering Fee: \$1,300

- Contingency: \$600

TOTAL: \$6,000

3. Bridge Street & Winter Avenue Intersection, including design of sidewalk expansion/seating area and an enhanced crosswalk at Bridge Street. *Note that these services were previously authorized by the DDA in March 2023.*

- Consultant Fee: \$25,000

- City Engineering Fee: \$4,700

- Contingency: \$4,100

TOTAL: \$33,800 *(previously authorized for an amount not to exceed \$37,500 and not included in this authorization)*

The total cost for Jefferson Avenue and Monroe Avenue work (items 1 and 2 above) is \$29,864. It is recommended that the amount be authorized for a not-to-exceed amount of \$30,000. This funding will come from the Goal 3 Streetscape Improvement line item of the DDA budget.

Recommendation: Authorize funding for not-to-exceed \$30,000 for professional services for various Downtown pedestrian safety improvements as outlined in this memo.

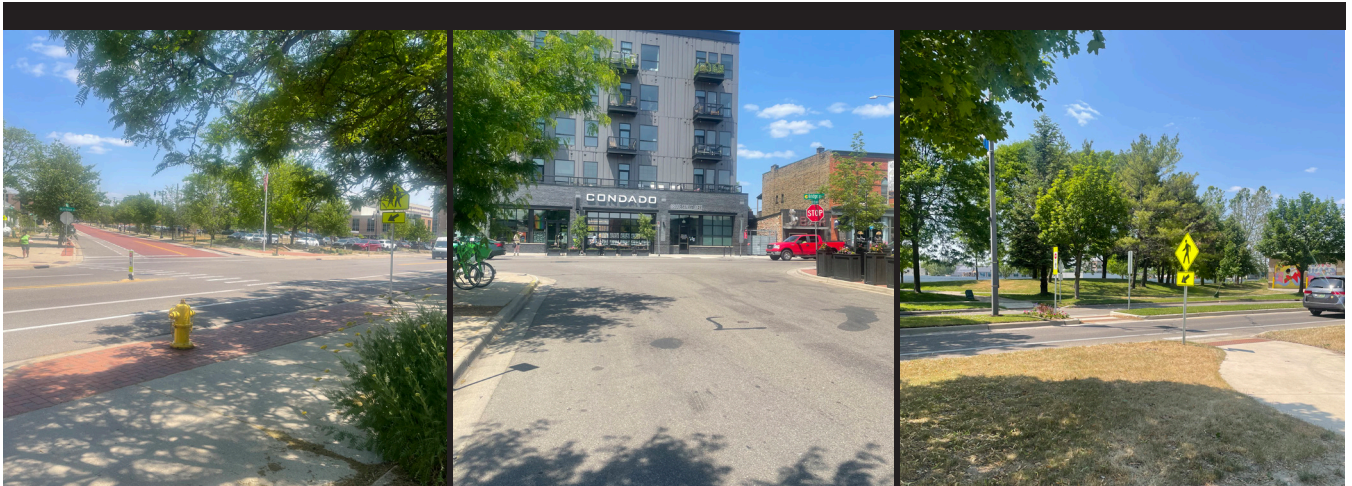
SINCE 1962



**PROPOSAL FOR
RAPID FLASHING BEACONS DESIGN AND
PEDESTRIAN MODIFICATIONS 2023-1**

CITY OF GRAND RAPIDS

JUNE 16, 2023



4345 44th Street SE, Ste. A, Kentwood, MI 49512 | (616) 272-7125

FILE NO. 23028



June 16, 2023

Daniel Siminski
City of Grand Rapids Engineering and Water Department
300 Monroe Ave NW
Grand Rapids, MI 49503

Design of Rapid Flashing Beacons (RFB) and Associated Pedestrian Crossing Modifications at Various Locations 2023-1 (File No. 23028)

Dear Mr. Siminski:

ROWE Professional Services Company is excited to support the City of Grand Rapids with design services of Rectangular Rapid Flashing Beacons (RRFB) and Associated Pedestrian Crossing Modifications at Various Locations in the City of Grand Rapids. We have completed similar projects for Michigan communities for 61 years and our staff are knowledgeable about the standards and practices of the City of Grand Rapids, as well as county, state, and federal government agencies. ROWE's extensive experience executing successful traffic and roadway projects throughout Michigan will prove invaluable to the city. Our project manager and key staff have also worked with the City of Grand Rapids on similar projects while working at other firms and will bring that knowledge to this project to make it successful.

We have the qualifications, experience, and capacity to successfully complete this project and meet the desired schedule.

ROWE is the best choice for this project because we have:

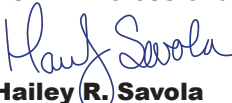
- A cohesive team in our Kentwood office who have worked together on similar projects. This team has successfully delivered quality plans and specifications resulting in projects being delivered on time and within budget.
- A project manager, quality assurance/quality control (QA/QC) manager, and other key staff who have past experience working with the City of Grand Rapids on similar projects.
- Extensive experience on projects with similar scopes and budgets. We are providing a local team with the capacity and experience to meet the project's needs.
- Proven ability to maintain a project schedule and a communication process. We understand involving project stakeholders early in the process and then maintaining the project schedule is key to successfully delivering this project. We have a proven track record of working with municipalities on their projects to make this happen.
- A local presence to provide a quick response. Our office is located minutes from the city offices and the project area, allowing us to quickly respond if concerns arise.

Hailey R. Savola will serve as the city's single point contact for the duration of this contract. ROWE's Director of Engineering, **Jesse M. Morgan, PE**, will be the authorized signer and the QA/QC manager for this contract. Our Kentwood staff is looking forward to serving the community we live, work, and play in.

Please review the enclosed proposal and feel free to contact either of us if you desire additional information or have any questions. We look forward to supporting the city's engineering department with our professional services and establishing a long-term relationship with the city.

Sincerely,

ROWE Professional Services Company


Hailey R. Savola

Project Manager


Jesse M. Morgan, PE
Director of Engineering



TABLE OF CONTENTS

01 *Project Schedule*

02 *Statement of Understanding and Work Plan*

03 *Team Identification*

04 *Evidence of Experience*

05 *References*

06 *Cost Breakdown*

Project Schedule

The following is our proposed schedule for the study, design, and development of bid documents for pedestrian crossing improvements in the City of Grand Rapids at the following locations:

- Winter Avenue and Bridge Street
- Jefferson Avenue between Weston Street and Oakes Street
- Monroe Avenue at Trowbridge Street
- Monroe Avenue at Mason Street
- Monroe Avenue at Boardwalk Mid-Block Crossing

We understand the city wishes to construct this project in 2024 and have developed the following project schedule:

Pedestrian Crossing Study and Design Tasks

Dates

Contract Approved.....	June 26, 2023
Kick-Off Meeting.....	Week of July 10, 2023
Data Gathering (when school is in session).....	September 11 to 29, 2023
30% Design Submittal to City.....	October 13, 2023
60% Design Submittal to City.....	November 3, 2023
90% Design Submittal to City.....	November 24, 2023
Final Construction Plans.....	December 15, 2023

ROWE PROJECT SERVICES

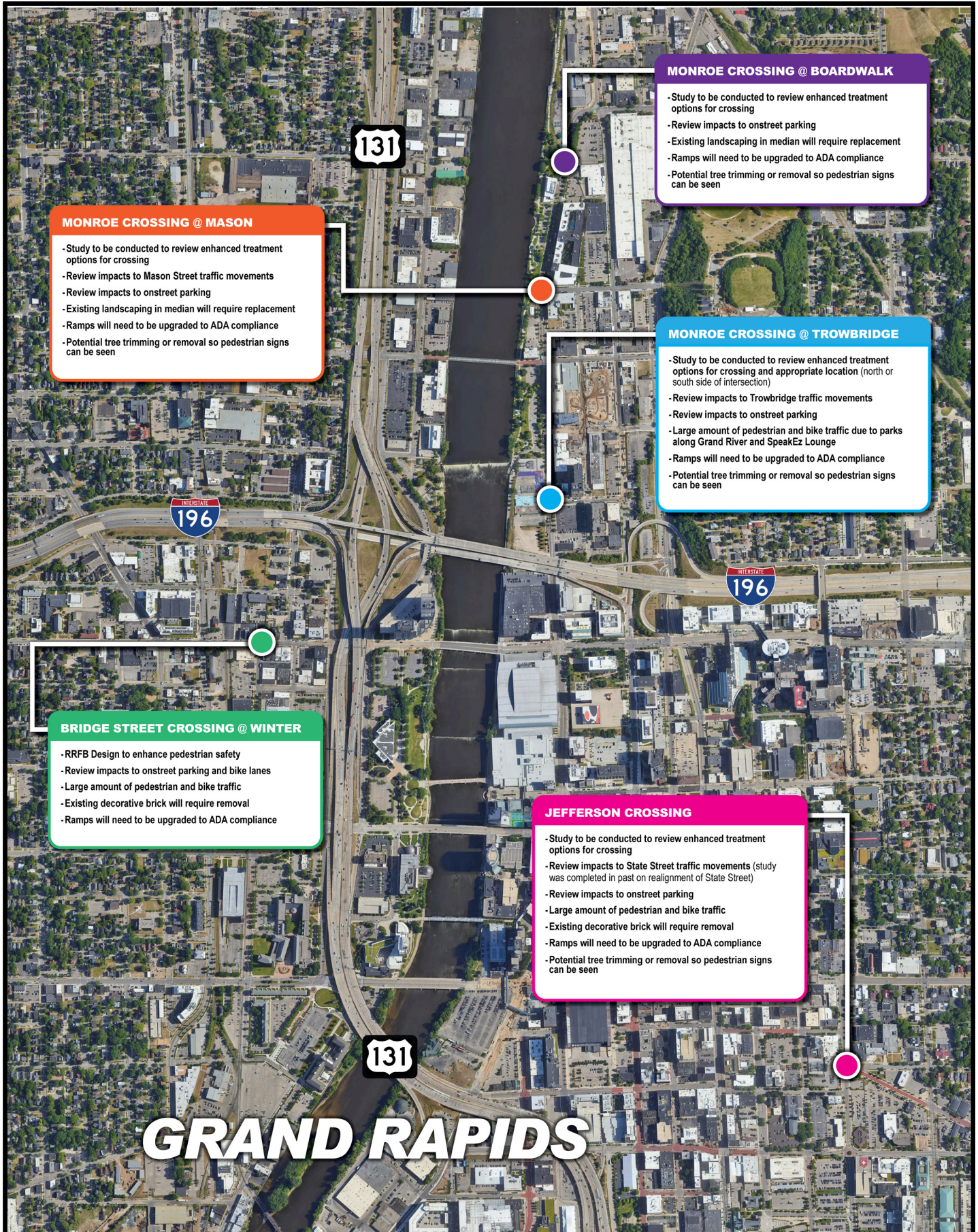


Statement of Understanding and Work Plan

Understanding of Services

We understand the City of Grand Rapids wants to improve pedestrian crossings at five locations as noted in the Request for Proposal (RFP). We also understand that a study phase will be included to determine what enhanced pedestrian crossing treatments are warranted for each location, including traffic and pedestrian counts and gap studies. This will also include stakeholder engagement with Downtown Grand Rapids, Inc. (DGRI) and Mobile GR. The project will include crossing improvements to upgrade sidewalks to Americans with Disabilities Act (ADA) requirements, and minor storm sewer upgrades with green infrastructure.

ROWE recently completed a site visit to the project locations outlined in the RFP. Based on the preliminary review and past knowledge of these locations, from working with Mobile GR, ROWE has summarized considerations that should be discussed as part of the kick-off and/or study phases of the project. This is seen below in the project location map.



MONROE CROSSING @ MASON

- Study to be conducted to review enhanced treatment options for crossing
- Review impacts to Mason Street traffic movements
- Review impacts to onstreet parking
- Existing landscaping in median will require replacement
- Ramps will need to be upgraded to ADA compliance
- Potential tree trimming or removal so pedestrian signs can be seen

MONROE CROSSING @ BOARDWALK

- Study to be conducted to review enhanced treatment options for crossing
- Review impacts to onstreet parking
- Existing landscaping in median will require replacement
- Ramps will need to be upgraded to ADA compliance
- Potential tree trimming or removal so pedestrian signs can be seen

MONROE CROSSING @ TROWBRIDGE

- Study to be conducted to review enhanced treatment options for crossing and appropriate location (north or south side of intersection)
- Review impacts to Trowbridge traffic movements
- Review impacts to onstreet parking
- Large amount of pedestrian and bike traffic due to parks along Grand River and SpeakEz Lounge
- Ramps will need to be upgraded to ADA compliance
- Potential tree trimming or removal so pedestrian signs can be seen

BRIDGE STREET CROSSING @ WINTER

- RRFB Design to enhance pedestrian safety
- Review impacts to onstreet parking and bike lanes
- Large amount of pedestrian and bike traffic
- Existing decorative brick will require removal
- Ramps will need to be upgraded to ADA compliance

JEFFERSON CROSSING

- Study to be conducted to review enhanced treatment options for crossing
- Review impacts to State Street traffic movements (study was completed in past on realignment of State Street)
- Review impacts to onstreet parking
- Large amount of pedestrian and bike traffic
- Existing decorative brick will require removal
- Ramps will need to be upgraded to ADA compliance
- Potential tree trimming or removal so pedestrian signs can be seen

GRAND RAPIDS

ROWE Project Manager, Hailey R. Savola, has worked on several traffic, road, utility, and paving projects in the City of Grand Rapids similar to those being requested in this RFP. Ms. Savola holds the knowledge of what is typically required with the city's standards on traffic and roadway projects.

ROWE is also prequalified, in addition to the engineering prequalification list, to work on pedestrian enhancement projects with the city through Mobile GR's as-needed contracts.

Data Gathering Phase

As part of the data gathering phase, ROWE will complete a topographic survey of the project areas, collect the required traffic and pedestrian data for each crossing. The survey and base plans will be in accordance with City of Grand Rapids' requirements.

During the data gathering phase, ROWE will review any existing utility information and schedule a field meeting with Mobile GR's Traffic Signal Department, including Geotech, ROWE's electrical subconsultant, to review proposed pedestal locations for the RRFBs as well as where power will come from as the city prefers electrical power over solar powered RRFBs.



DATA COLLECTION



Project Kick-Off Meeting

The first task will be to schedule a kick-off meeting with the city and other stakeholders, such as Mobile GR and DGRI, to review the scope of the project and discuss the timeline included in our proposal to verify it meets the city's needs. During this meeting, we will establish a communication plan that will confirm how often and by what method our project manager will provide updates to the city staff. Minutes from this meeting and any subsequent meetings will be documented by ROWE staff and distributed to all stakeholders as record of discussions.

Pedestrian Crossing Study Phase

ROWE will also complete a pedestrian crossing warrant which will include review of the traffic and pedestrian data collected to determine what enhanced crossing treatments are appropriate for each location, as noted in the RFP. The study phase will also include stakeholder engagement with Mobile GR and DGRI to discuss study outcomes and determine the best location and treatments for the safety of all roadway users. Pedestrian study phase will be conducted for all locations with the exception of Bridge Street and Winter Street. This location has already been determined an appropriate location for an RRFB by the city.

Design Engineering, Construction Drawings, Permits, and Bid Documents

We anticipate the plans to generally consist of the following:

- Cover Sheet
- Signal Legend Sheet
- Existing Conditions and Project Control
- RRFB Signal Sheets
- Project Detail Sheets
- Stormwater LID/Green Infrastructure
- ADA Detailed Grading Sheets

ROWE will develop construction plans and specifications, and work with the city staff to develop associated bidding documents. The plans will address the replacement of existing sidewalk and curb and gutter, and possible storm sewer modifications along with enhanced pedestrian crossing features as described in the RFP. Our scope of services will include the following:

- Conduct design meetings with the city and assist with public engagement. Anticipated meetings:
 - » Design Kickoff meeting
 - » Pedestrian Crossing Study
 - » 30% Plans and Specifications
 - » 60% Plans and Specifications
 - » 90% Plans and Specifications
 - » City's Design Team Meeting
 - » Stakeholder Meetings (Mobile GR and DGRI)
- Prepare Check-Print drawings and specifications to the current City of Grand Rapids standards and meeting the city to review check-print submittal.
- Conduct our internal comprehensive QA/QC review.
- Prepare Bi-Weekly progress meeting/reports.
- Provide bidding assistance, including answering contractor questions during bidding.



Jefferson Street - Proposed Crossing at State Street

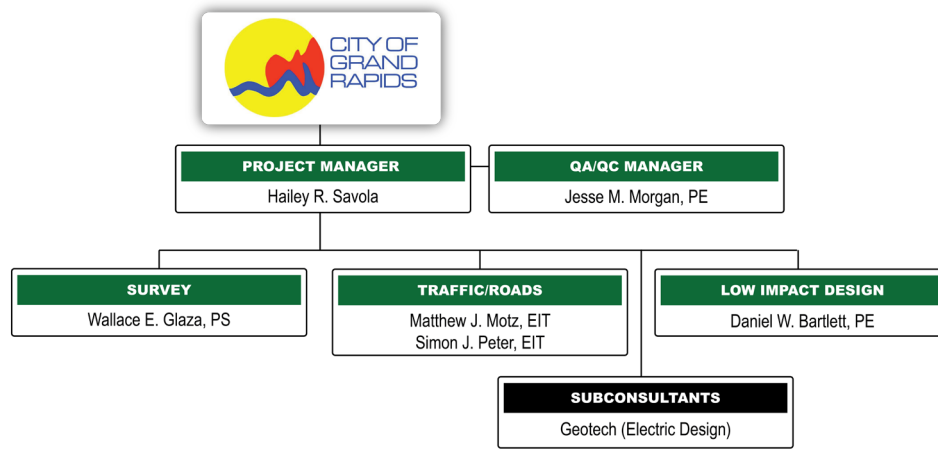
Monroe Avenue - Proposed Crossing at Mason Street

Team Identification

We have selected a project team experienced with municipal design engineering including roadway rehabilitation and water main replacements. These key team members will complete the projects with the resources to work through any issues that arise and will deliver a quality project on time and on budget.

Full resumes for ROWE key team members in the organizational chart are included in our overall prequalification proposal provided to the city. The following highlighted team member experiences give examples of how the ROWE team will contribute to the achievement of a quality project.

ROWE will provide 100 percent of the services outlined in this proposal and the RFP out of our Kentwood office. Our local presence and experience from our project manager and team members, including past experience with similar projects for the City of Grand Rapids while at other firms, will lend to this project being successful.



Hailey R. Savola | Senior Project Engineer

B.S./2012/Civil Engineering | Michigan Technological University, Houghton, MI



Role on this Project

Project Manager

Certifications / Continuing Education

- MiSigns Training, January 2021
- MTSIS Training, April 2019
- National Highway Institute, FHWA-NHI-380087 Safety Workshop, 2017
- Road Safety Audit, 2017
- Computerized Office Technician, 2015
- TransCAD Training, 2021

Affiliations

- Institute of Transportation Engineers
- American Society of Civil Engineers – West Michigan Vice President
- Women in Transportation Seminar
- Intelligent Transportation Society of Michigan
- American Public Works Association
- KATS Non-Motorized Subcommittee

Years of Experience

- 2 Years with ROWE
- 9 with other firms

Experience

RELEVANT PROJECT EXPERIENCE

- | | |
|--|---|
| <ul style="list-style-type: none"> » Saginaw Road & Baldwin Road Signal Safety Project – Genesee County Road Commission » Whitehall Road Signal Modernizations – Muskegon County Road Commission » Division Avenue Pedestrian Crossing Study – City of Kentwood » As-needed Traffic Engineering – City of Grand Rapids » As-needed Traffic Engineering – City of Saginaw » M-43 Road Safety Audit – Michigan Department of Transportation » M-91 Road Safety Audit – Michigan Department of Transportation » Page Avenue Road Safety Audit – Jackson County Department of Transportation | <ul style="list-style-type: none"> » Hill Road CMAQ – Genesee County Road Commission » 52nd & Stauffer Signal Modernization – City of Kentwood » Morgan & North Signal Modernization – Calhoun County Road Department » David-Olmstead Culvert Replacements (NOAA Grant) – Road Commission of Kalamazoo County » Sprinkle & Market Signal Modernization – Road Commission of Kalamazoo County » W Avenue Rehabilitation – Road Commission of Kalamazoo County » MN & 44th, MN/Mercury Safety Project – Road Commission of Kalamazoo County |
|--|---|



Jesse M. Morgan | Director of Engineering

B.S./2003/Civil Engineering | Michigan Technological University, Houghton, MI



Role on this Project

QA/QC Manager

Licenses & Registrations

PE, 2008, State of Michigan – No. 6201056401

PE, 2021, State of South Carolina – No. 39813

Years of Experience

1 Years with ROWE

18 with other firms

Experience

RELEVANT PROJECT EXPERIENCE

- » Saginaw Road & Baldwin Road Signal Safety Project – Genesee County Road Commission
- » Whitehall Road Signal Modernizations – Muskegon County Road Commission
- » Division Avenue Pedestrian Crossing Study – City of Kentwood
- » As-needed Traffic Engineering – City of Grand Rapids Mobility
- » As-Needed Traffic Engineering – City of Saginaw
- » M-43 Road Safety Audit – Michigan Department of Transportation
- » Division Avenue Pedestrian Crossing Study – City of Kentwood
- » 52nd & Stauffer Signal Modernization – City of Kentwood
- » Morgan & North Signal Modernization – Calhoun County Road Department
- » David-Olmstead Culvert Replacements (NOAA Grant) – Road Commission of Kalamazoo County
- » Sprinkle & Market Signal Modernization – Road Commission of Kalamazoo County
- » W Avenue Rehabilitation – Road Commission of Kalamazoo County
- » MN & 44th, MN/Mercury Safety Project – Road Commission of Kalamazoo County
- » Prestige Centre Assisted Living Traffic Impact Study – MCAP, LLC
- » Southfield Mobil Gas Station Traffic Impact Study – Designhaus
- » 2024 Traffic Engineering Assistance on City of Grand Rapids Projects – Moore & Bruggink, Inc.
- » 2024 Traffic Engineering Assistance on City of Grand Rapids Projects – Flies & Vanderbrink

EXPERIENCE WITH OTHER FIRMS

- » River Street Signal Modernizations – Road Commission of Kalamazoo County
- » Rapid Flashing Beacon on Michigan Street – City of Grand Rapids
- » Pedestrian Signal Upgrades at 37 Intersections, Safety Project – City of Grand Rapids
- » Pedestrian Signal Upgrades at 29 Intersections, Safety Project – City of Grand Rapids
- » New Signal at Coit and Lafayette, Sub to FTC&H – City of Grand Rapids
- » Ninth Street Safety Project – Road Commission of Kalamazoo County



Wallace E. Glaza, PS | Survey | B.S. in Surveying FSU

- » Abbott Road Street Improvements – City of East Lansing
- » Hall Street Reconstruction – City of Charlotte
- » Safe Routes to School – City of Charlotte
- » E. Harris Street Reconstruction – City of Charlotte
- » 2021 Local Street Improvements – City of Marshall
- » Water System Improvements – City of Ithaca
- » Multiple Street Right-of-Ways – City of Norton Shores
- » Survey and Staking for Michigan Gas Utilities – Wayland
- » FAA Permit Survey (Walker) – Consumers Energy
- » 133rd Avenue – Consumers Energy
- » FAA Permit Survey (Muskegon) – Consumers Energy
- » 108th Street Right-of-Way – Consumers Energy
- » Business I-196 Right-of-Way – MDOT Wyoming
- » Platted Development Echo Valley East – Lansing
- » Turner Avenue Reconstruction – City of Grand Rapids



Matthew J. Motz, EIT | Traffic/Roads Engineer | B.S. in Civil Engineering MSU

- » White Lake Drive Rehabilitation – Muskegon County Road Commission
- » Grand Blanc Road Rehabilitation – Genesee County Road Commission
- » 2022 Rural Rehabilitation and Resurfacing Projects – Midland County Road Commission, MI
- » Mission Road Resurfacing – Isabella County Road Commission
- » Safe Routes to School – City of Charlotte
- » Harrisburg Road Rehabilitation – Muskegon County Road Commission
- » Saginaw Road Resurfacing – Midland County Road Commission
- » Moorland Neighborhood Improvements – City of Midland, MI
- » Pere Marquette Rail Trail 2020 Flood Recover – Mt. Pleasant
- » Illinois St. Entrance Improvements – Chippewa River District Library
- » Storm Water Asset Management Plan – City of Ithaca



Simon J. Peter | Traffic/Roads Engineer | B.S. in Civil Engineering MTU

- » Pickard & Bramber Signal Modernization – Isabella County Road Commission
- » Saginaw Road & Baldwin Road Signal Safety Project – Genesee County Road Commission
- » Whitehall Road Signal Modernizations – Muskegon County Road Commission
- » Division Avenue Pedestrian Crossing Study – City of Kentwood
- » As-needed Traffic Engineering – City of Grand Rapids Mobility
- » As-Needed Traffic Engineering – City of Saginaw
- » M-43 Road Safety Audit – Michigan Department of Transportation
- » Hill Road CMAQ – Genesee County Road Commission
- » 52nd & Stauffer Signal Modernization – City of Kentwood
- » Morgan & North Signal Modernization – Calhoun County Road Department
- » David-Olmstead Culvert Replacements (NOAA Grant) – Road Commission of Kalamazoo County
- » Sprinkle & Market Signal Modernization – Road Commission of Kalamazoo County



Daniel W. Bartlett, PE, CFM | Low Impact Design | B.S. in Civil Engineering MSU

- » Ligon Boardwalk Replacement – Genesee Intermediate School District
- » Genesee County Water System Master Plan – Genesee County Drain Commissioner
- » The Bluffs at Mill Creek – DR Horton
- » Heritage Crossing – DR Horton
- » Regulator Rebuild Projects – Consumers Energy
- » I-496 Design Build – Parsons Transportation Group
- » Sun Colony Phase 6B – Willowbend LLC
- » Sun Colony Phase 4 – Willowbend LLC
- » Sun Colony Phase 5 – Willowbend LLC
- » Kingston Bay – DR Horton
- » US-131 Rehabilitation – WSP Michigan Inc.
- » Pilgrim Road Storage Building – Genesee Intermediate School District
- » Brookside and Court Regulator Demolition – Consumers

ROWE'S MDOT Prequalifications



Construction

- Assistance
- Bridges & Ancillary Structures
- Roadway
- Roadway - LAP
- Bridge Painting
- Bridges & Ancillary Structures
- HMA Pavement
- Roadway
- Traffic & Safety
- Aggregates
- Concrete
- Density
- Office Technician



Design

- Bridges
- Bridges: Load Rating
- Bridges: Safety Inspection
- Bridges: Scoping
- Hydraulics I
- Hydraulics II
- Roadway
- Roadway: Complex
- Roadway: Intermediate
- Traffic: Capacity & Geometric Analysis
- Traffic: ITS Design & System Manager
- Traffic: Pavement Markings
- Traffic: Safety Studies
- Traffic: Signal
- Traffic: Signal Operations
- Traffic: Signal Operations - Complex
- Traffic: Signing - Freeway
- Traffic: Signing - Non-Freeway
- Traffic: Work Zone Maintenance of Traffic
- Traffic: Work Zone Mobility & Safety
- Utilities: Municipal
- Landscape Architecture



Surveying

- Construction Staking
- Hydraulics
- Right-of-Way
- Road Design
- Structure

Similar Experience

2023/24 Grand Rapids Roadway Improvement Projects – Traffic Engineering Assistance

PROJECT INFORMATION

Client: Moore & Bruggink, Inc.

Contact: Al Pennington, PE, (616) 363-9801

Original Engineering Fee: \$26,000

Final Engineering Fee: \$26,000

Original/Final Construction Cost: N/A

Original Schedule: Fall 2022 to Spring 2023

Final Completion: Ongoing



PROJECT DESCRIPTION

ROWE is assisting Moore & Bruggink on their selected projects with the City of Grand Rapids for 2023/2024 STP funds with traffic engineering assistance. The projects were:

- Valley & Sibley Reconstruction
- Cesar Chavez: Clyde Park to Stolpe Reconstruction
- Cesar Chavez: Stolpe to Hall Reconstruction

The project includes the collection of traffic data including vehicle counts, turning movement counts, vehicle classification, speed data and gap study. Counts will be collected using ROWE's traffic data collection equipment: MioVision cameras and Black Cat Radar II's.

Project also will also include traffic signal modernization at Cesar Chavez and Clyde Park and two rectangular Rapid Flashing Beacons (RRFBs) on Cesar Chavez, south of Stolpe.

Maybury State Park Pedestrian Analysis

PROJECT INFORMATION

Client: Moore & Bruggink, Inc.

Contact: Ryan Arends, PE, (616) 363-9801

Original Engineering Fee: \$4,300

Final Engineering Fee: \$4,300

Original/Final Construction Cost: N/A

Original Schedule: Winter 2022

Final Completion: Winter 2022



PROJECT DESCRIPTION

ROWE provided pedestrian crossing analysis including data collection, warrant study and field review for a proposed trail crossing at the Maybury State Park on 7 Mile Road in Northville as a subconsultant to Moore & Bruggink.

The study included a field visit to determine crossing location, pedestrian counts, vehicle counts, speeds and gaps. This data was then used to prepare a warrant study for the pedestrian crossing to determine what enhancements maybe needed. The study utilized the ITE Trip Generation Manual, 11th Edition to project pedestrian counts from the nearby homes on 7 Mile that crossing would service.

Project determined that a RRFB was warranted but the Wayne County Department of Public Services was not in favor of the RRFB at this location. They were in favor of a HAWK signal, which was not warranted. It was suggested that this crossing utilize advanced trail crossing signage and enhanced pavement markings.

References



Travis Hare, PE
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(989) 759-2195
thare@saginaw-mi.com



Al Pennington, PE
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Moore & Bruggink, Inc.
2020 Monroe Avenue NW
Grand Rapids, MI 49505
(616) 363-9801
apennington@mbce.com



Matt VanDyke
Traffic Signals Manager
City of Grand Rapids
509 Wealthy Street
Grand Rapids, MI 49503
(616) 456-3066
mvdandyke@grcity.us



Brad Boomstra, PE
City Engineer
City of Kentwood
4900 Breton Avenue SE
Kentwood, MI 49508
(616) 554-0740
boomstrab@kentwood.us

Cost Breakdown

The fee for the scope of services is **\$55,164**.

RRFB STUDY AND DESIGN					
Hourly Rates	Department Head \$190	SPE/PE \$137	Graduate Eng. \$110	PM (LID Design) \$150	Total
Task					
Kick-Off Meeting	1	2	1		4
Traffic Data Collection/Study Phase		8	28		36
Design Plans	4	32	100	24	160
Estimate		2	16	2	20
Specifications		2	24	2	28
Stakeholder/Design Team Meetings (3)	6	6			12
Total	\$2,090	\$7,124	\$18,590	\$4,200	\$32,004

Task	Fee
Topographic Survey	\$16,660
Traffic Data Collection/Study Phase	\$4,176
Design Phase	\$27,828
Electrical Design (Geotech)	\$6,500
Total	\$55,164

MEMORANDUM

DOWNTOWN
DEVELOPMENT
AUTHORITY



DATE: August 3, 2023

TO: Downtown Development Authority

FROM: Mark Miller
Managing Director of Planning & Design

SUBJECT: **Van Andel Alley Additional Services**

Agenda Item #07
August 9, 2023
DDA Meeting

In August 2021, the DDA authorized funding for an amount not-to-exceed \$230,100 to complete design and engineering services for implementation of the Van Andel Arena alley project. The original contract amount was \$209,100, with a contingency of \$21,000.

In April 2023, the DDA authorized additional funding to modify previously completed project design to address changes to adjacent property use, restaurant seating, trash consolidation, and maintenance in the amount of \$46,575.

In May 2023, the consultant team submitted a set of drawings for the City of Grand Rapids LUDS (Land Use Development Services) permit. Over the last few months, the team has collaborated with the City regarding review comments and some technical details related to city infrastructure on DDA property. In addition to the LUDS permit submission, the city has also required an engineering Check Print review because about 25% of the project area is part of City rights-of-way. A check print is required to meet city CAD standards for line weights, formatting, and symbol consistency, things that a LUDS permit set does not have to adhere to. These additional permit and drawing requirements, along with design modifications due to city utilities on DDA property, require additional consultant services for \$29,000 to complete.

To continue to move the project forward, these drawing changes have been commenced, and once they are addressed and the remaining City comments resolved, the project will be ready to bid. It is intended that the project will be bid this fall with construction beginning in spring 2024.

This additional funding will come from the Goal 5 Public Realm Improvements line item of the DDA budget.

Recommendation: Authorize funding for not-to-exceed \$29,000 for additional professional services for Van Andel Arena alley.

Downtown Vitals Report

Downtown Development Authority



Produced for the month of July 2023

Summary of Downtown Vital Signs | Vitals Collected: July 2023

NEW BUSINESSES

+2

in July

+10

year-to-date

STOREFRONT VACANCY RATES

+4%

vs. June

-5%

vs. 2-yr avg.

OFFICE SPACE VACANCY RATES

9.0%

in Q2 vs. 9.2% in Q1

OFFICE SPACE RENTAL RATES

\$21.56

in Q2 vs. \$21.87 in Q1

HOUSING OCCUPANCY

+.4%

vs. Q1

+2%

vs. 5-yr avg.

+12%

vs. 15-yr avg.

(JUNE) HOTEL OCCUPANCY

+29%

vs. May

+6%

vs. June 2022

+44%

vs. 5-yr avg.

VISITOR ACTIVITY COUNTS

-6%

vs. June

-5%

vs. July 2022

EMPLOYEE ACTIVITY COUNTS

-7%

vs. June

+14%

vs. July 2022

RESIDENT ACTIVITY COUNTS

+4%

vs. June

+25%

vs. July 2022

(JUNE) CONSUMER SPENDING

+1%

vs. May

+3%

vs. June 2022

(JUNE) DASH 3.0 RIDERSHIP

+5%

vs. May

(MAY) CITY EMPLOYMENT

+1%

vs. April

+5%

vs. May 2022

+6%

vs. 5-yr avg.



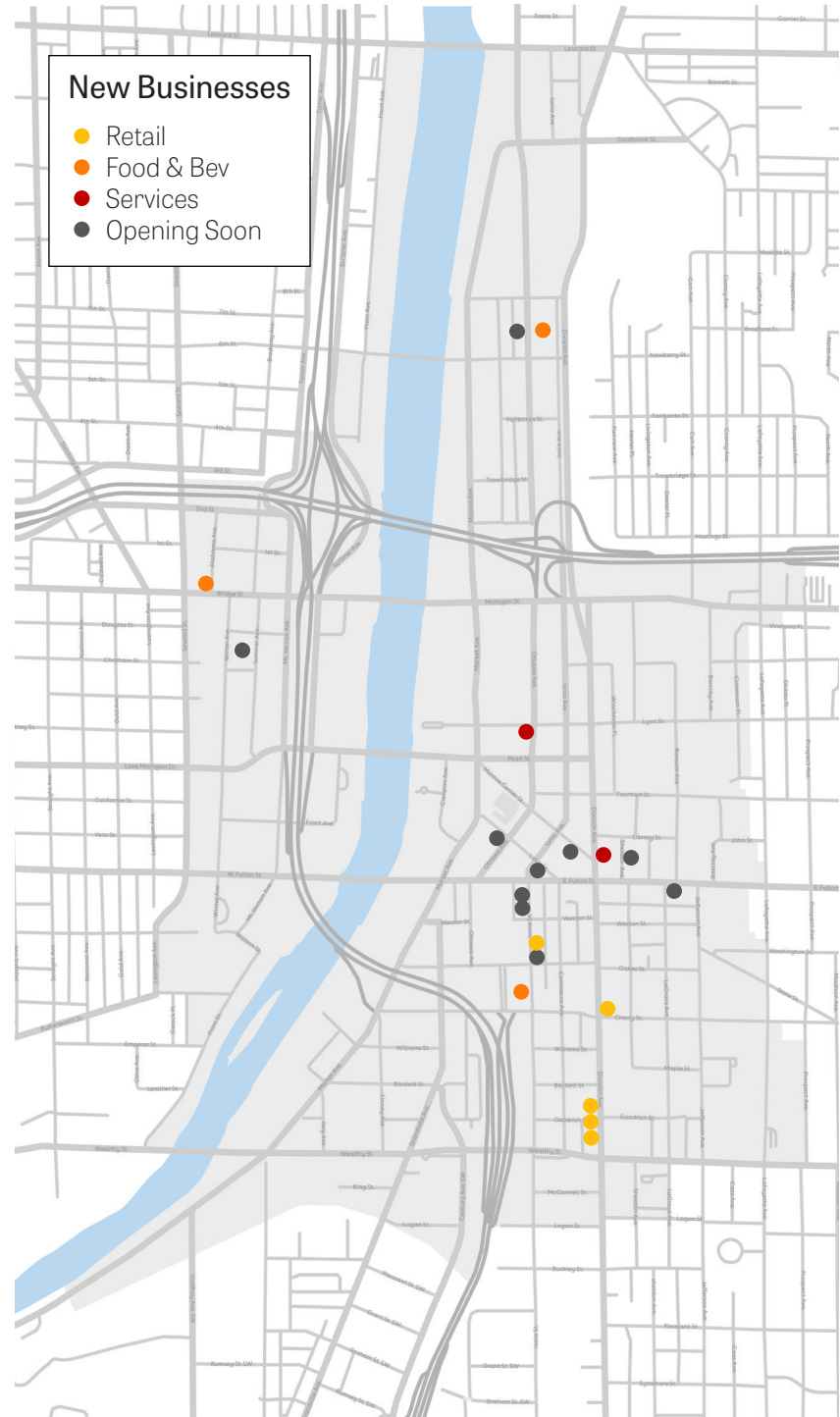
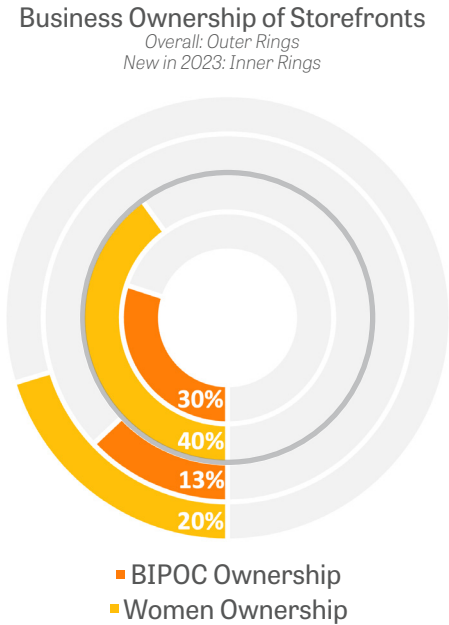
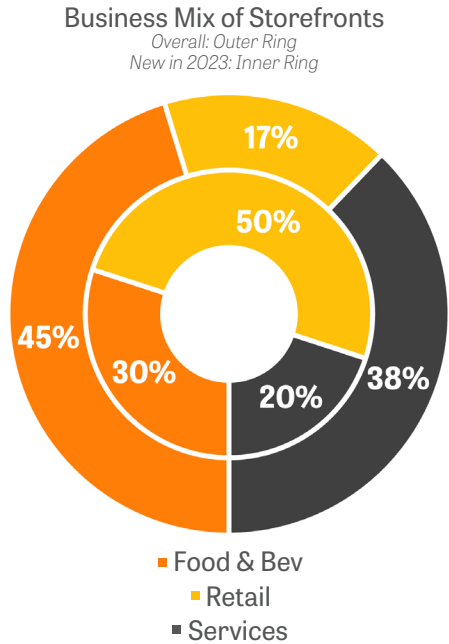
Storefront Business Openings in 2023

Retail
 Pochi's Sweet Designs*
 Open Door Bakery
 Celebri-T Floral & Design
 One of a Kind Vintage
 The August Connection

Additionally:
 Zabház Expansion
 Second Vibess Expansion

Food & Beverage
 Elsa's
 Chicago Beef Joint
 The General Wood Shop

Services
 City Nail Bar
 Key Bank

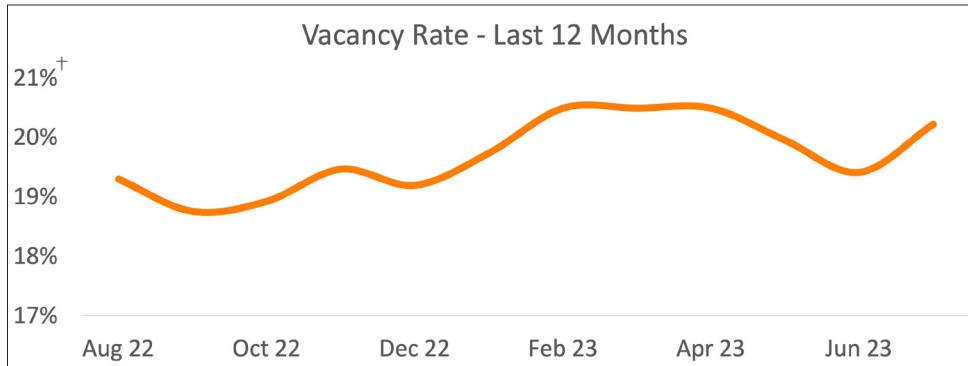


Storefront Vacancies & Recent Closures

11
storefront
businesses have
closed in 2023

2023 Closures:
36% Food & Bev
36% Retail
27% Services

20%
vacancy rate

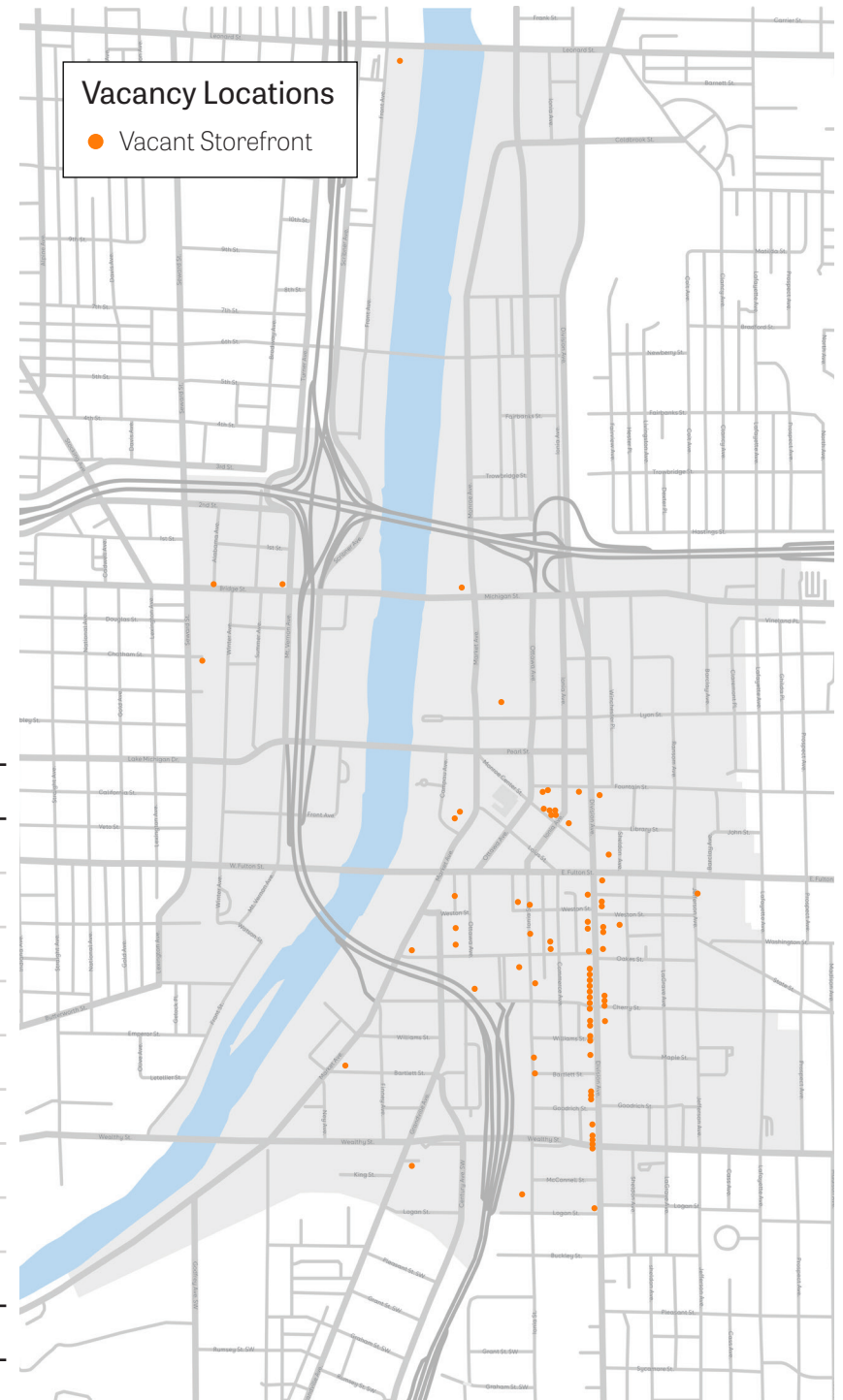


	Storefronts	Vacancies	Vacancy %	Sq Ft Available
Bridge Street	22	2	9%	3,835 sq ft
Center City	116	23	20%	513,736 sq ft
Monroe Center*	52*	10*	19%*	~59,292 sq ft*
Fulton & Jefferson	21	0	0%	0 sq ft
Heartside: Division	99	33	33%	~89,561 sq ft
Heartside: Ionia	69	11	16%	42,960 sq ft
Heartside: C. Chavez	14	5	36%	25,238 sq ft
Monroe North	26	0	0%	0 sq ft
Other	4	1	25%	500 sq ft
DISTRICT TOTALS:	371	75	20%	~201,494 sq ft



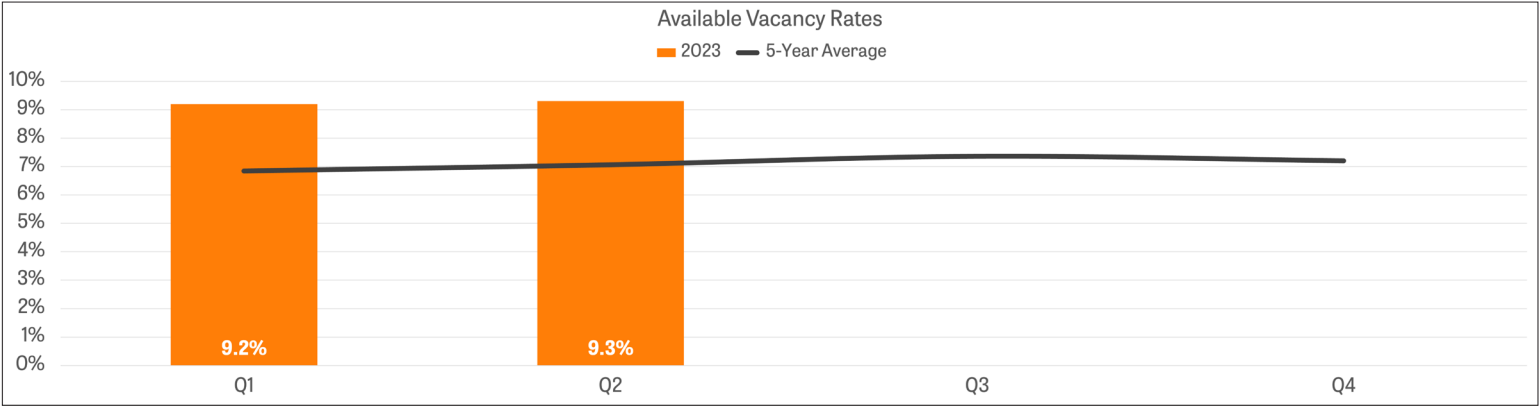
**DOWNTOWN
DEVELOPMENT
AUTHORITY**

*Monroe Center is a subset of Center City and is not included in District Totals
†truncated y-axis to highlight month-over-month changes

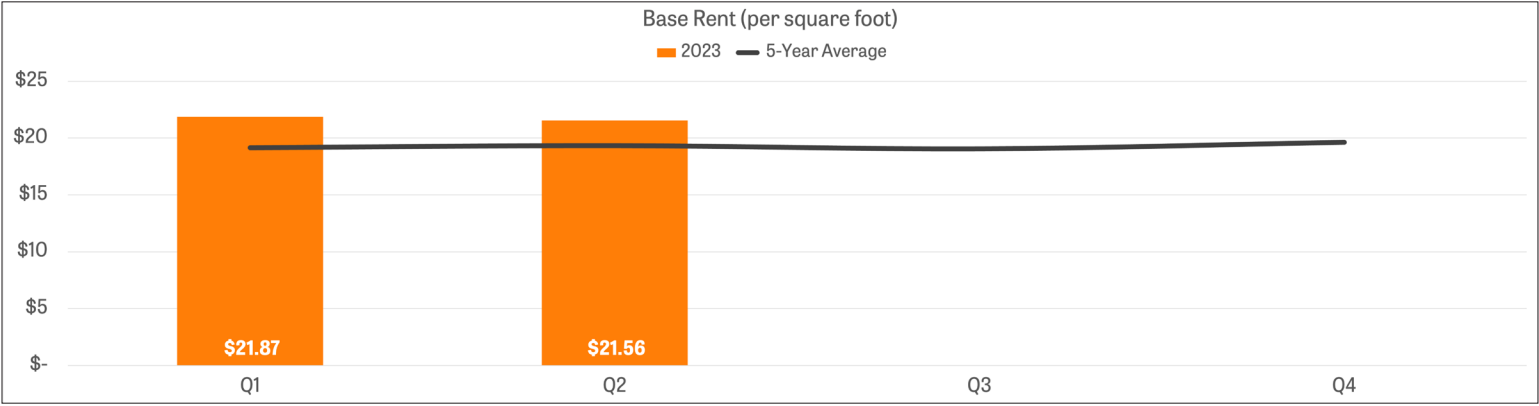


Source: Downtown Grand Rapids Inc.

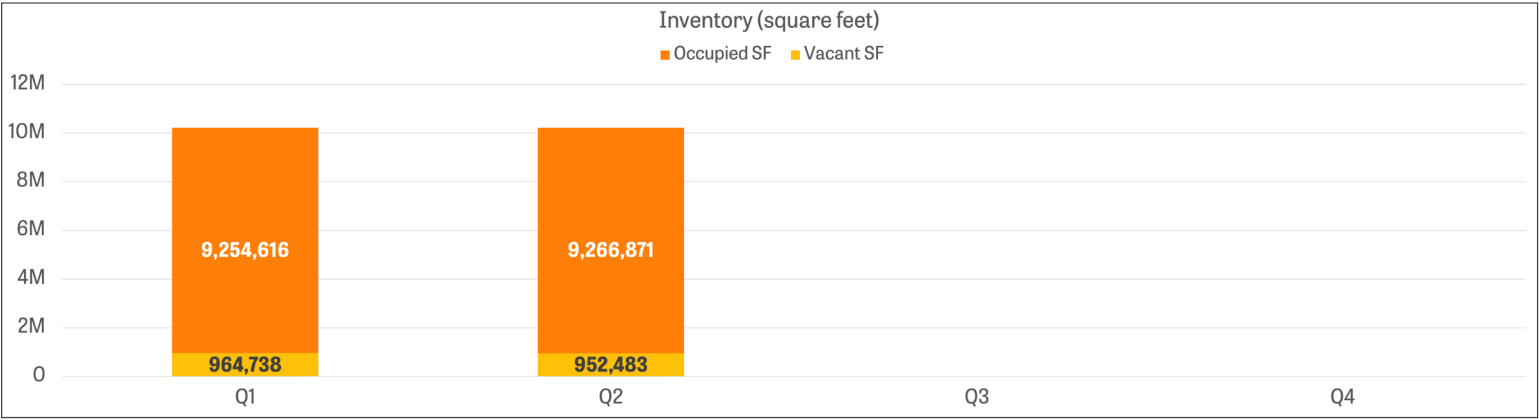
9.0%
vacancy in Q2 2023
vs. 9.2% in Q1 2023



\$21.56
per sq ft in Q2 2023
vs. \$21.87 in Q1 2023



10.2M
square feet of office
space inventory

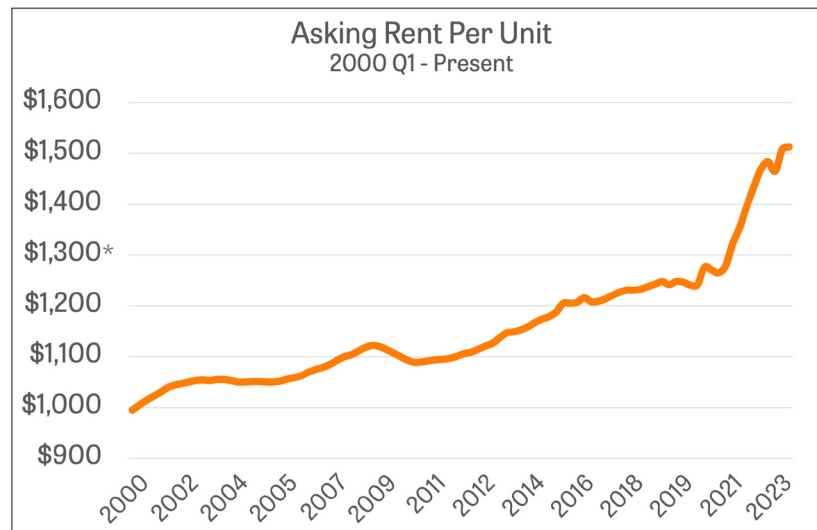
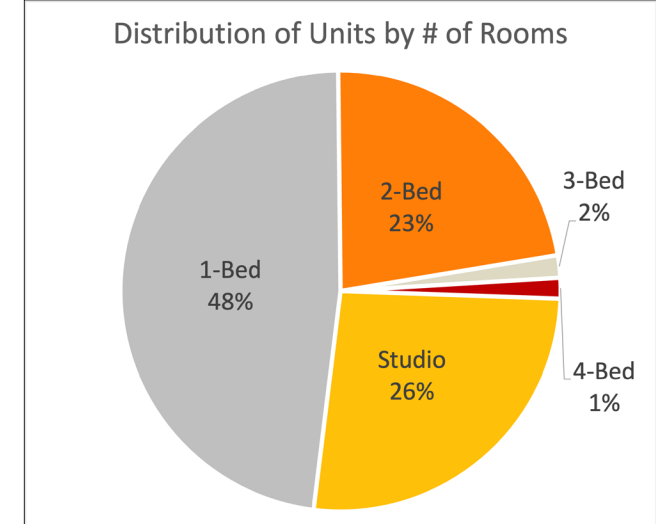
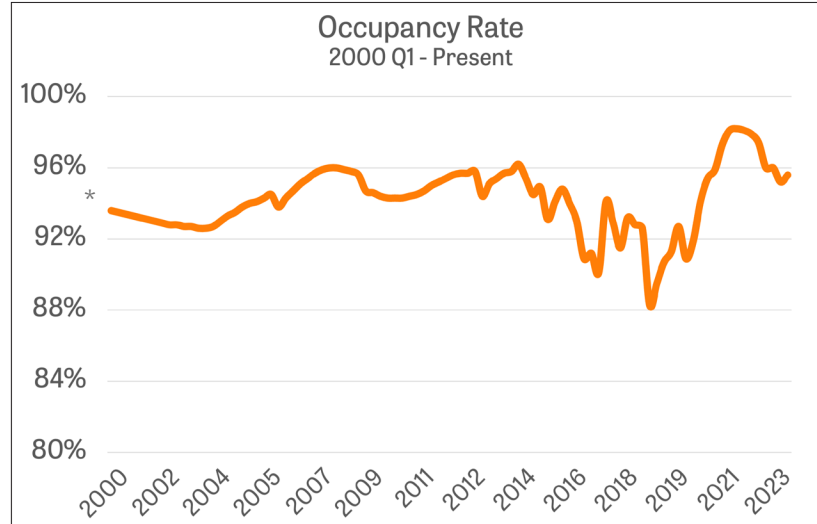


96%
occupancy
in Q2 2023

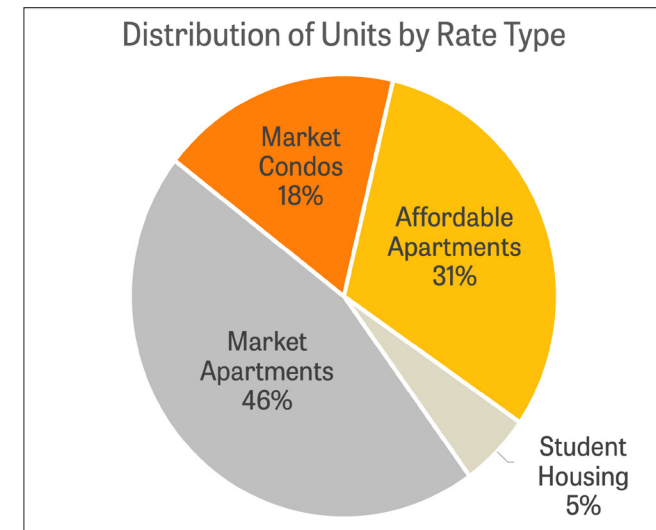
\$1,511
asking rent rate
in Q2 2023

250
units under
construction

1,171
units in planning



*truncated y-axis to highlight changes

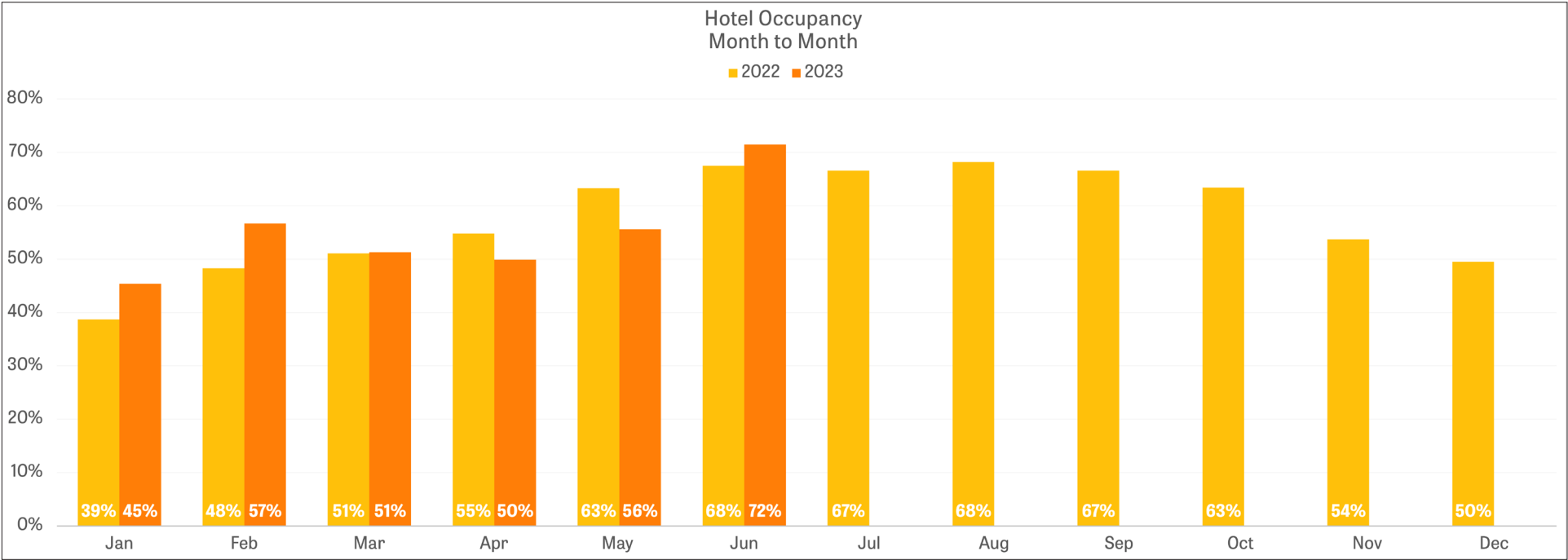
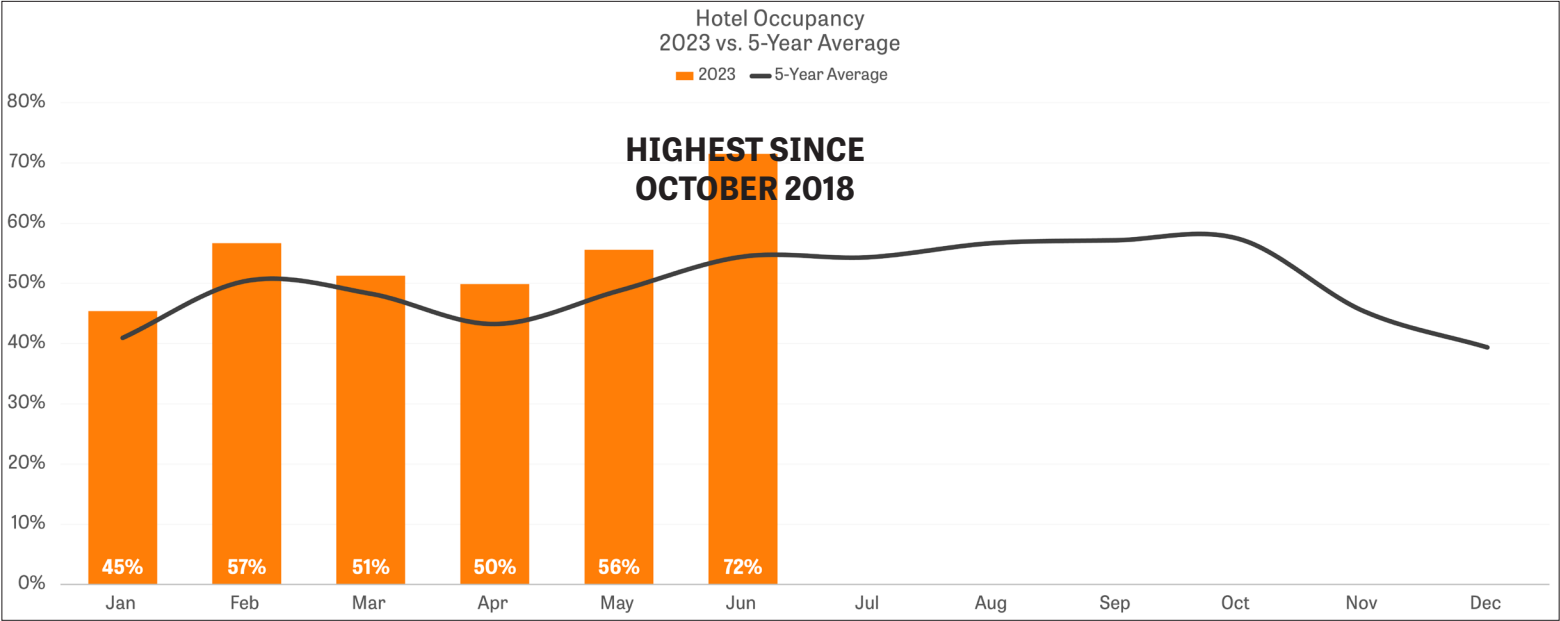


Source: CoStar &
Downtown Grand Rapids Inc.

Hotel Occupancy

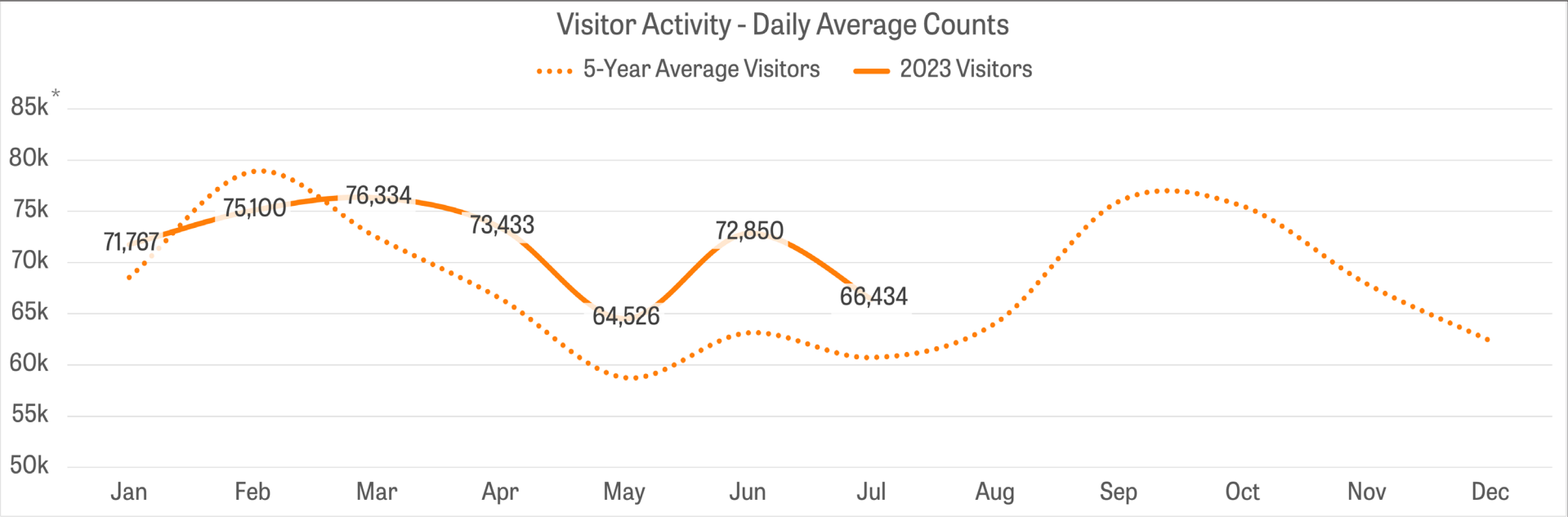
72%
hotel occupancy in
June 2023

55%
average hotel
occupancy in 2023
so far



Source: Smith Travel Research via CoStar

Downtown Visitor Activity Tracking



6%

decrease in visitor activity in July 2023 vs. June 2023

5%

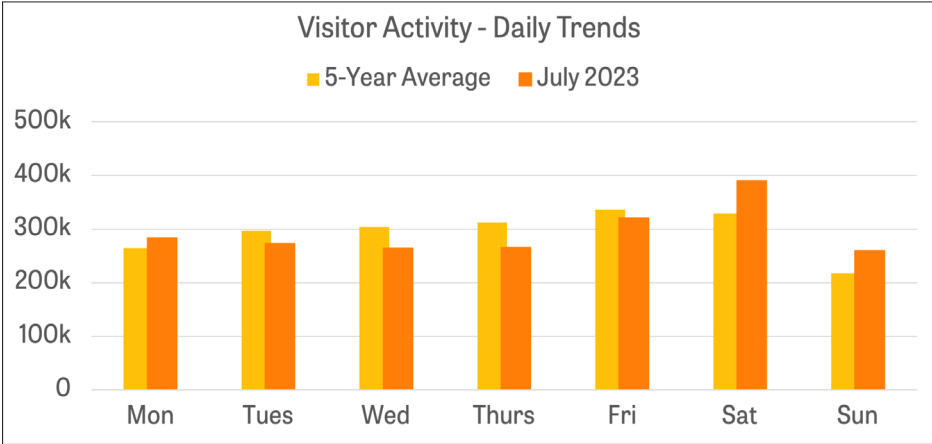
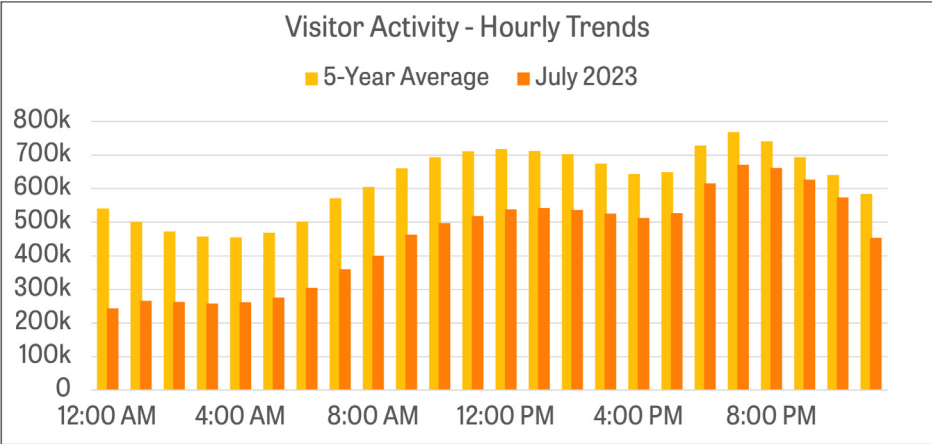
decrease in visitor activity in July 2023 vs. 2023 average so far

9%

increase in visitor activity in July 2023 vs. July 5-year average

5%

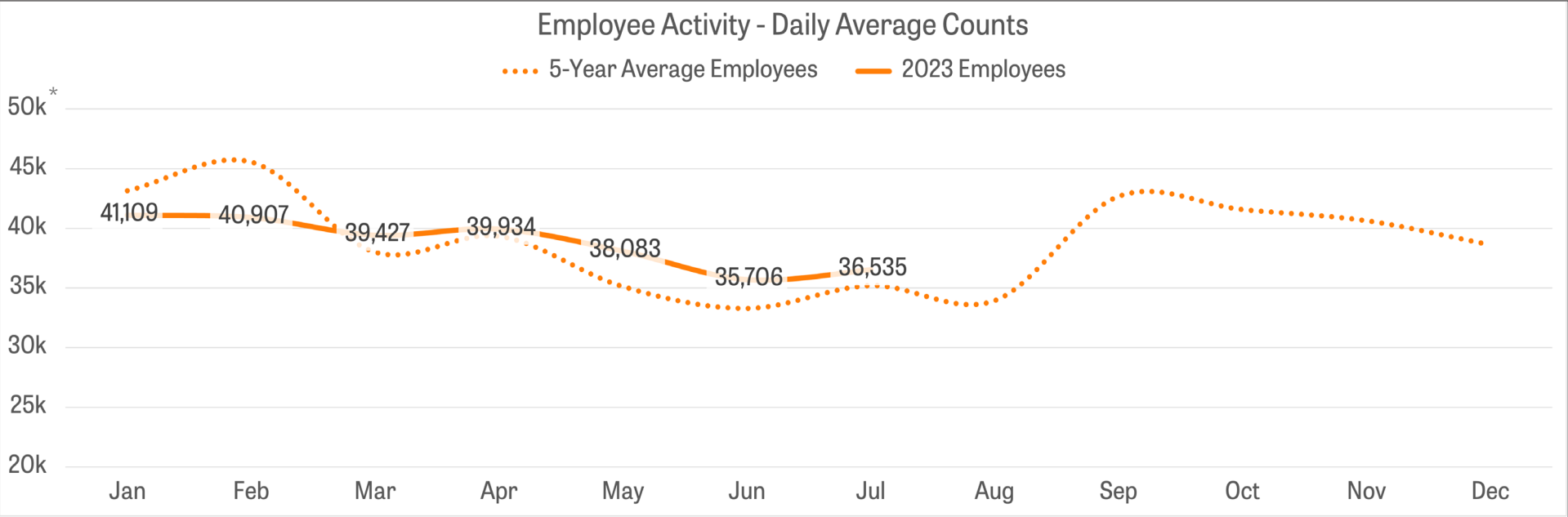
decrease in visitor activity in July 2023 vs. July 2022



**truncated y-axis to highlight changes*

Source: Placer.ai

Downtown Employee Activity Tracking



7%

decrease in employee activity in July 2023 vs. June 2023

10%

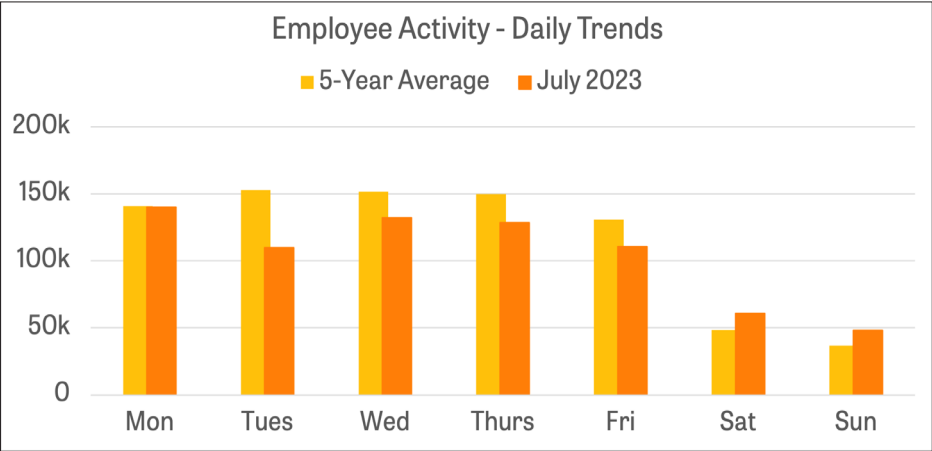
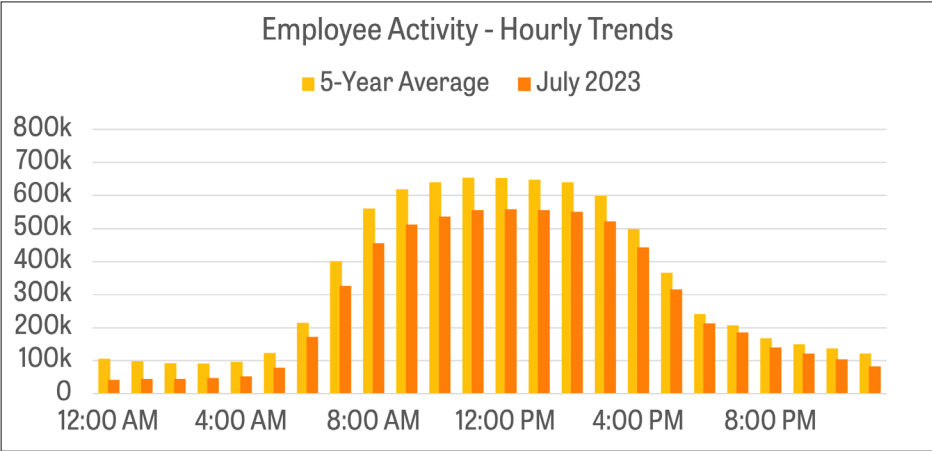
decrease in employee activity in July 2023 vs. 2023 average so far

4%

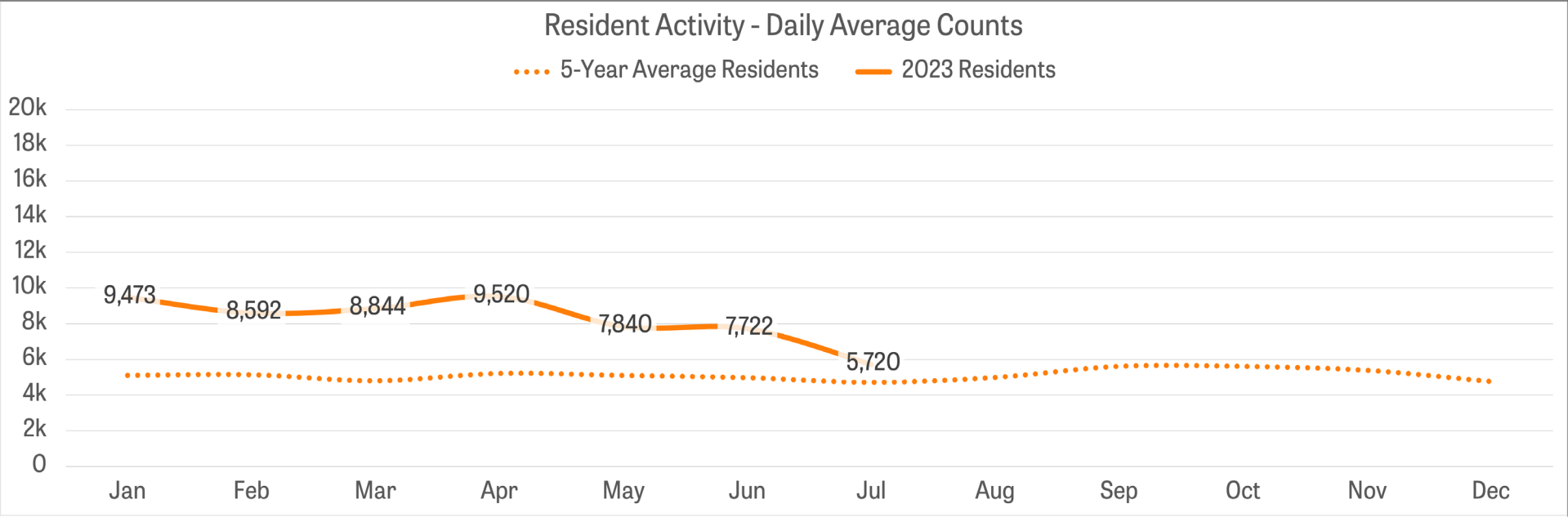
increase in employee activity in July 2023 vs. July 5-year average

14%

increase in employee activity in July 2023 vs. July 2022



Downtown Resident Activity Tracking



4%

increase in resident activity in July 2023 vs. June 2023

3%

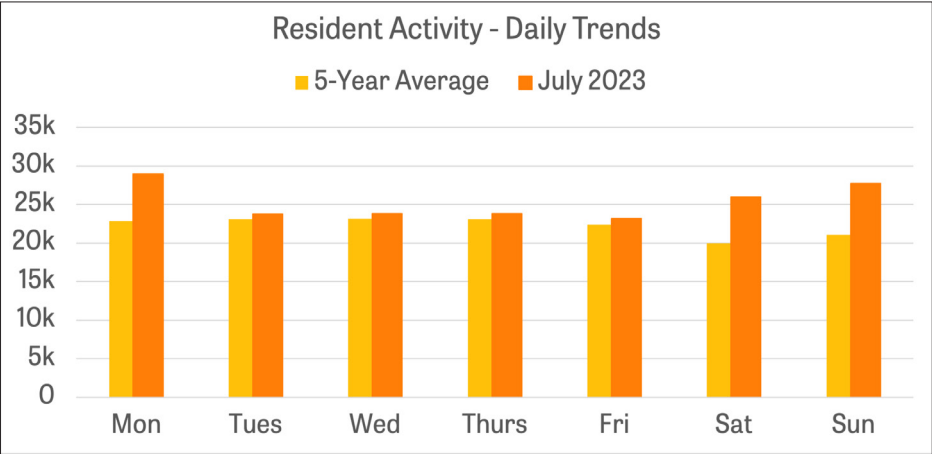
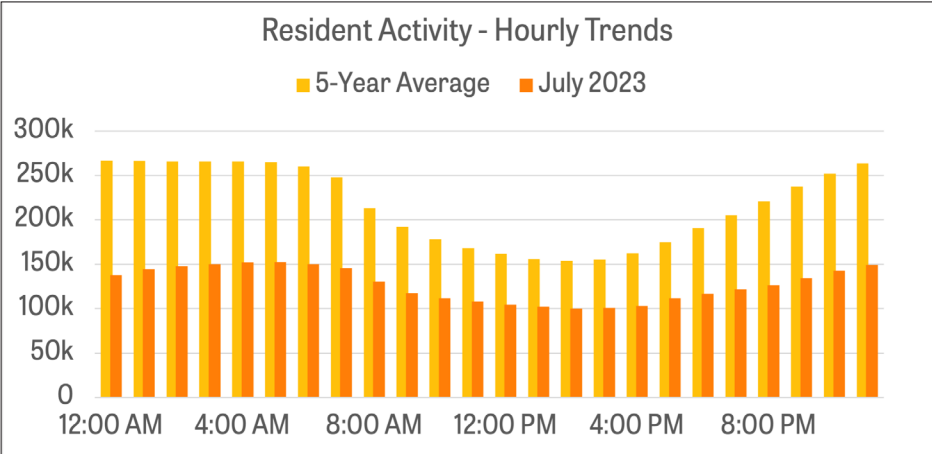
decrease in resident activity in July 2023 vs. 2023 average so far

21%

increase in resident activity in July 2023 vs. July 5-year average

25%

increase in resident activity in July 2023 vs. July 2022



Current Downtown Construction & Development

1 Center for Transformation & Innovation - anticipated completion: Summer 2023

- +303,000 square feet of office space
- +1,200 jobs
- +1,090 parking spaces

2 Corewell Health Ambulatory Building - anticipated completion: Spring 2024

- +240,000 square feet of office space

3 Studio Park Residential Tower - anticipated completion: End 2024

- +193 housing units

4 Wealthy & Sheldon Lofts - anticipated completion: End 2024

- +57 housing units
- +2,500 square feet of commercial space
- +30 parking spaces

5 Corewell Health Parking Structure

Totals:

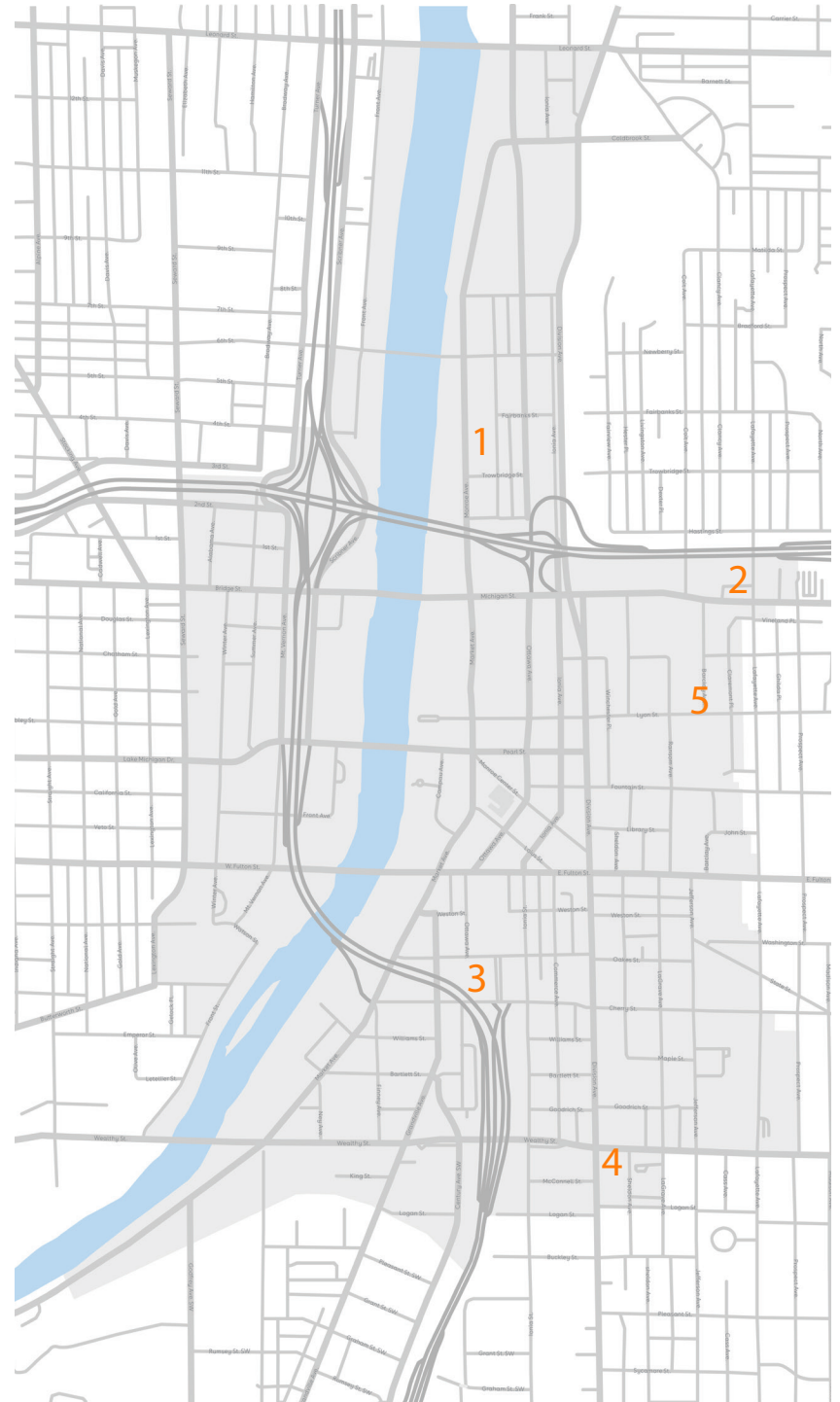
543k
square feet of
office space

2,500
square feet of
commercial space

250
housing units

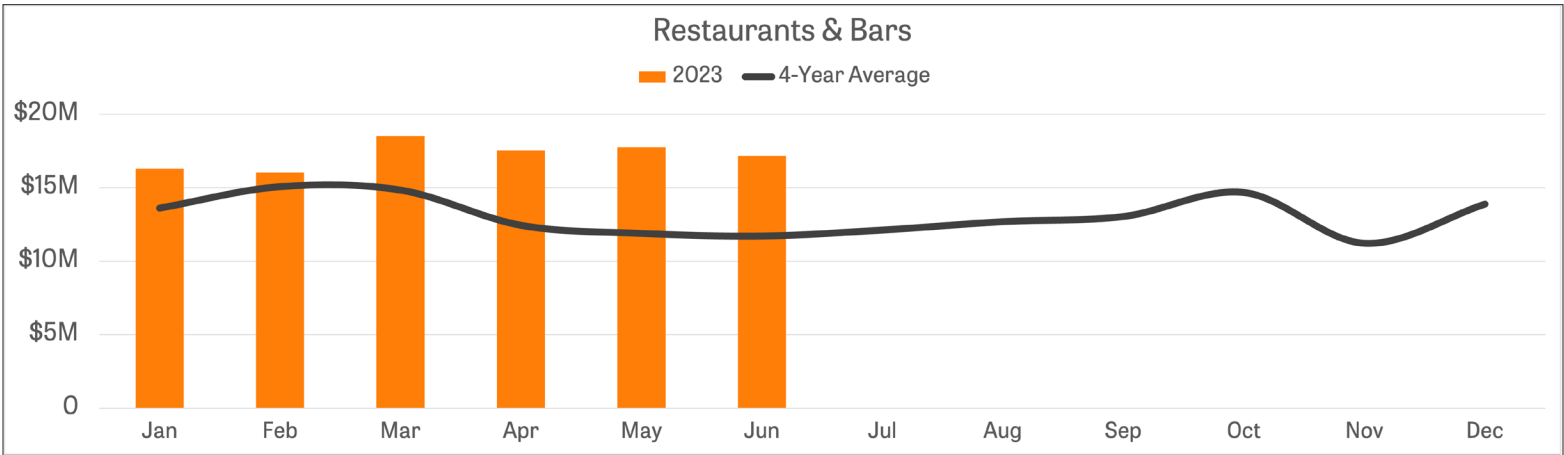
1,120
parking spaces

1,200
new jobs

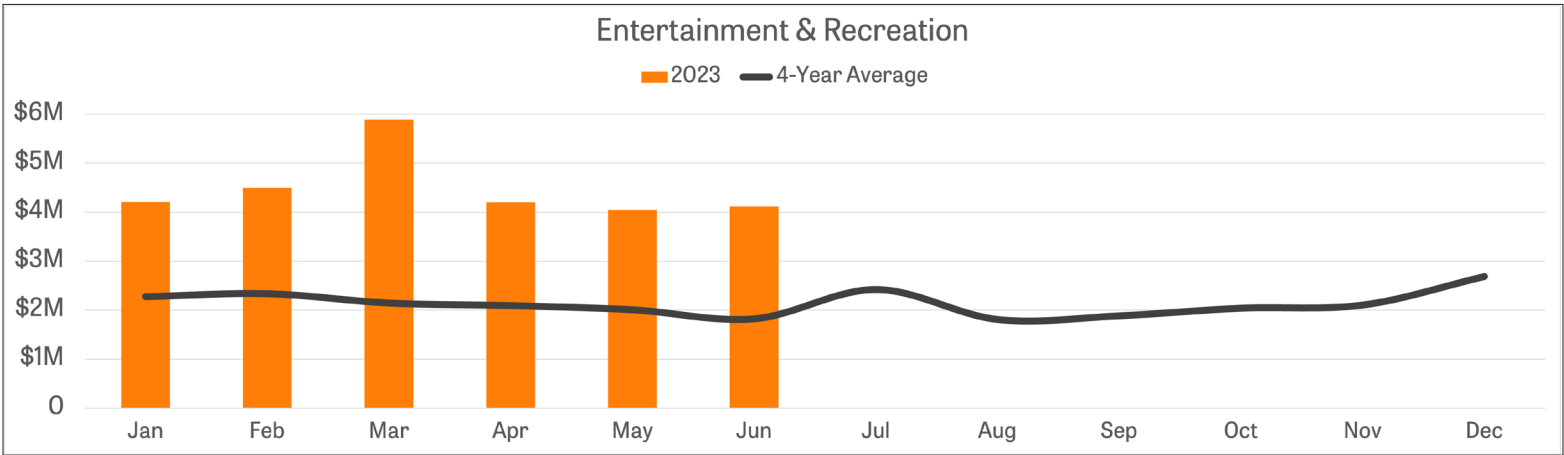


Source: Downtown Grand Rapids Inc.

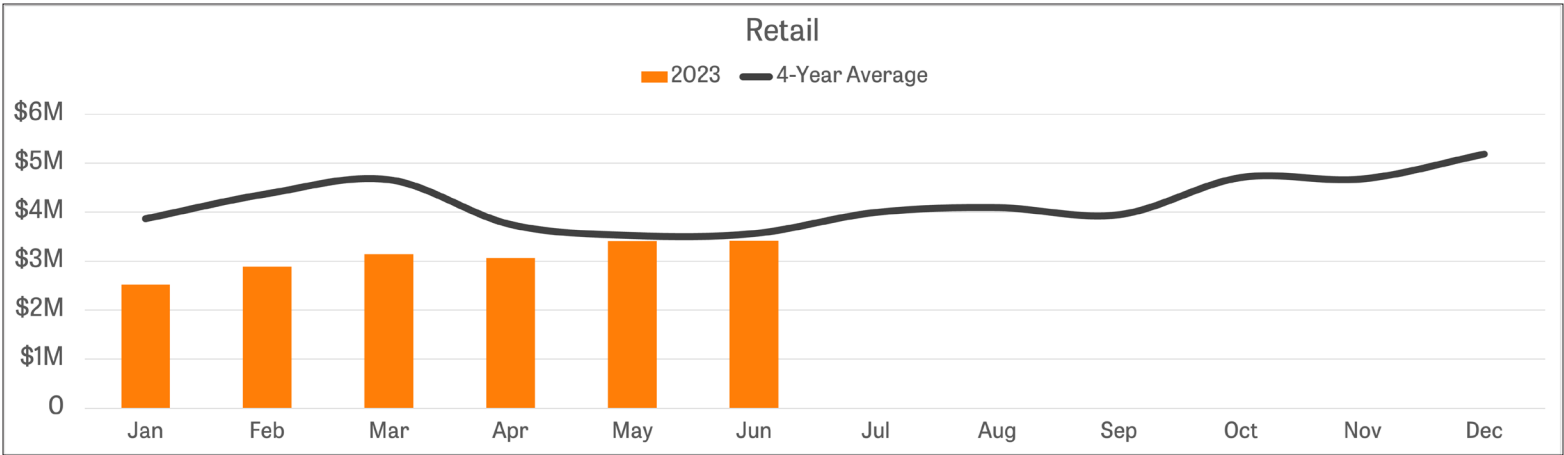
\$17M
in restaurant & bar
consumer spending in
June 2023



\$4M
in entertainment &
recreation consumer
spending in June 2023

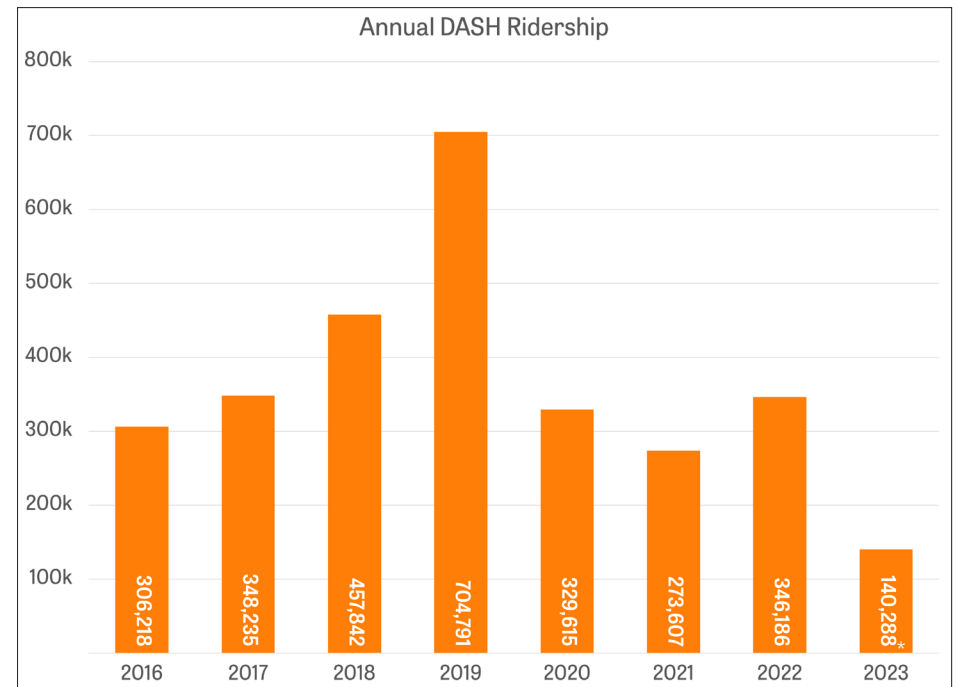
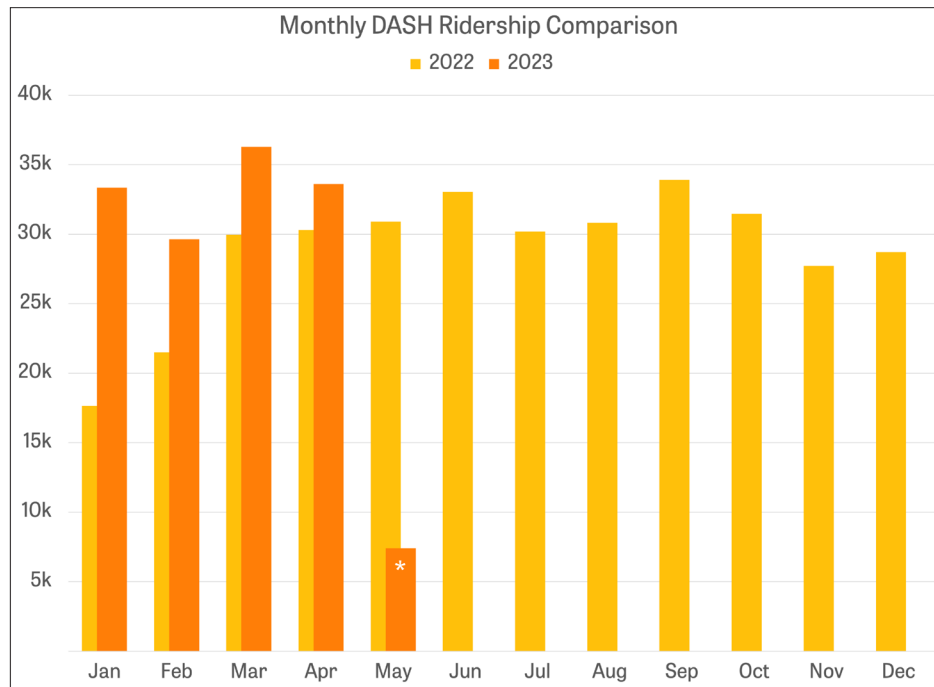
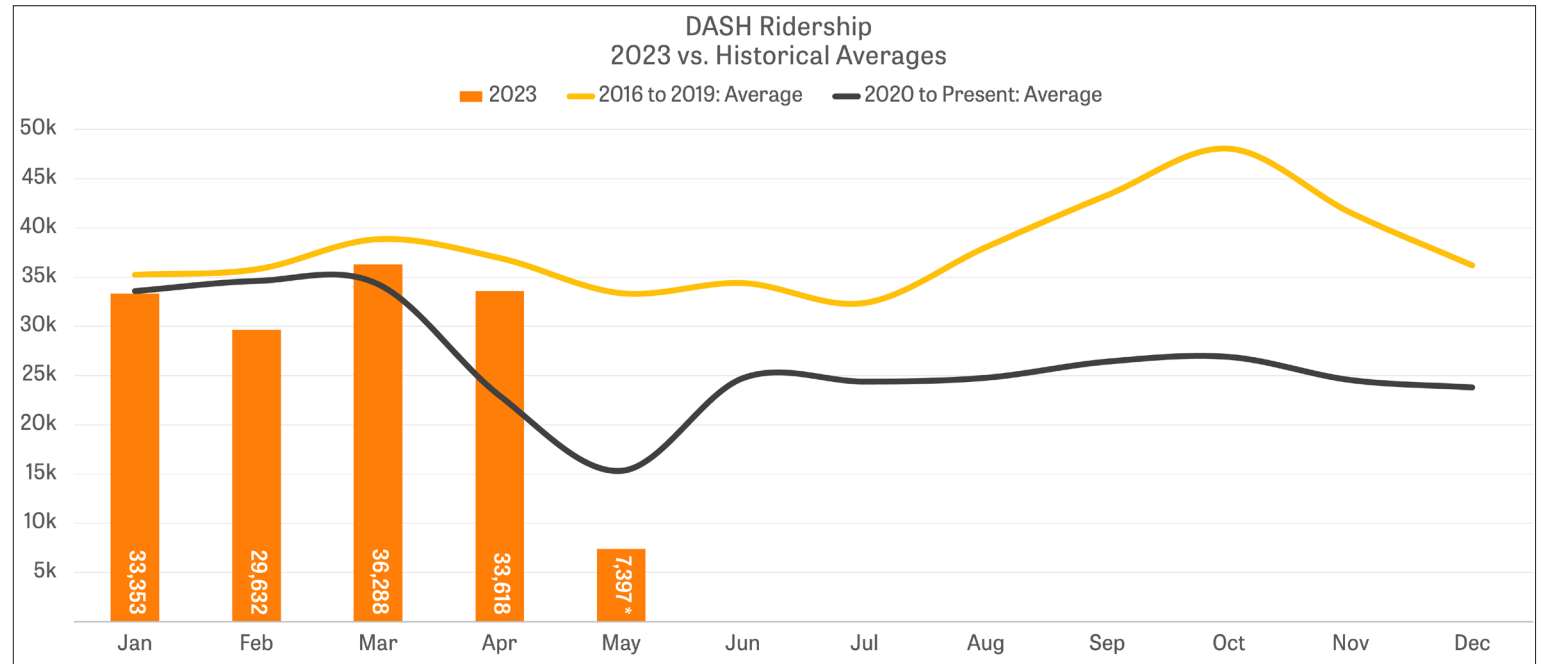


\$3M
in retail consumer
spending in June 2023



7%
decrease in average
 ridership Jan - Apr 2023
 vs. 7-year average

34%
increase in ridership
 in Jan - Apr 2023 vs.
 Jan - Apr 2022

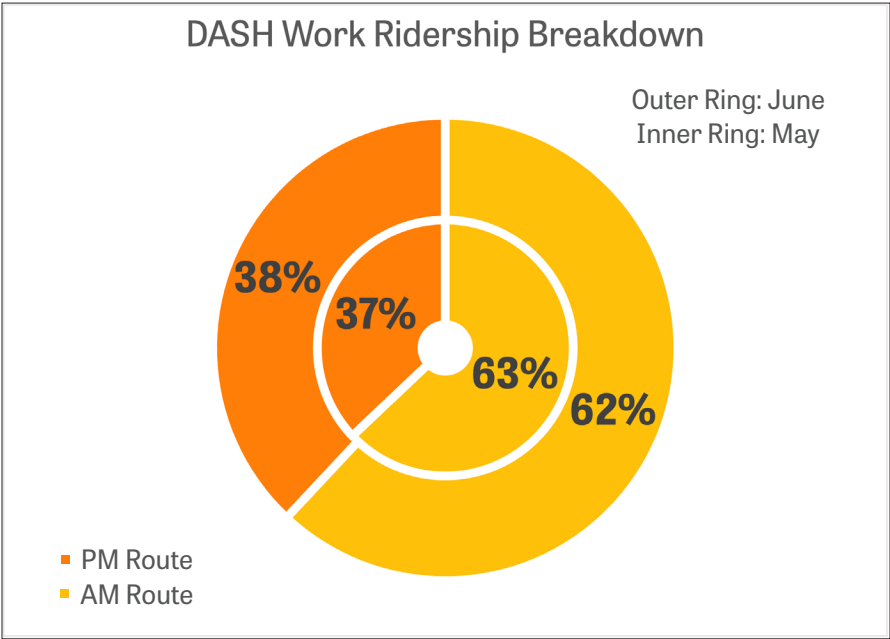
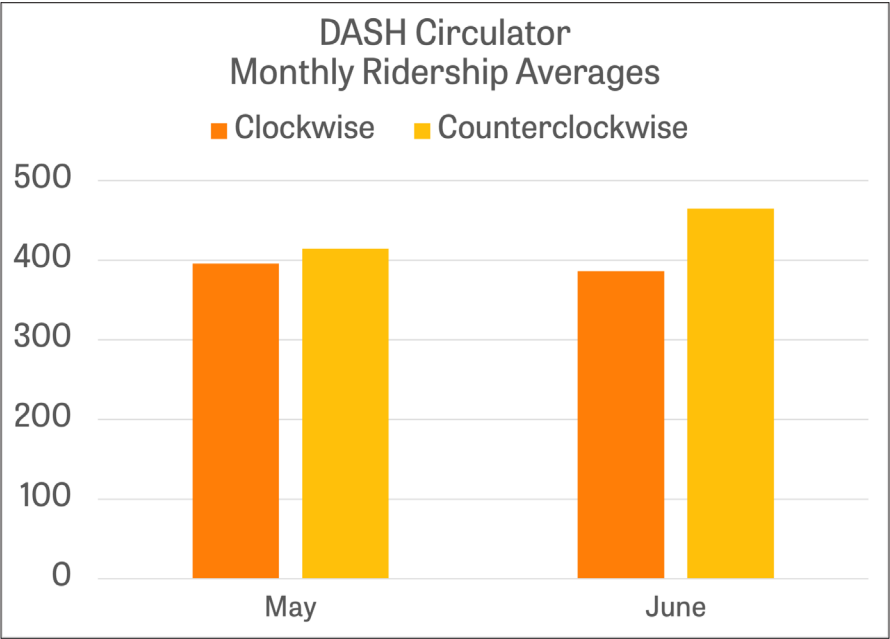
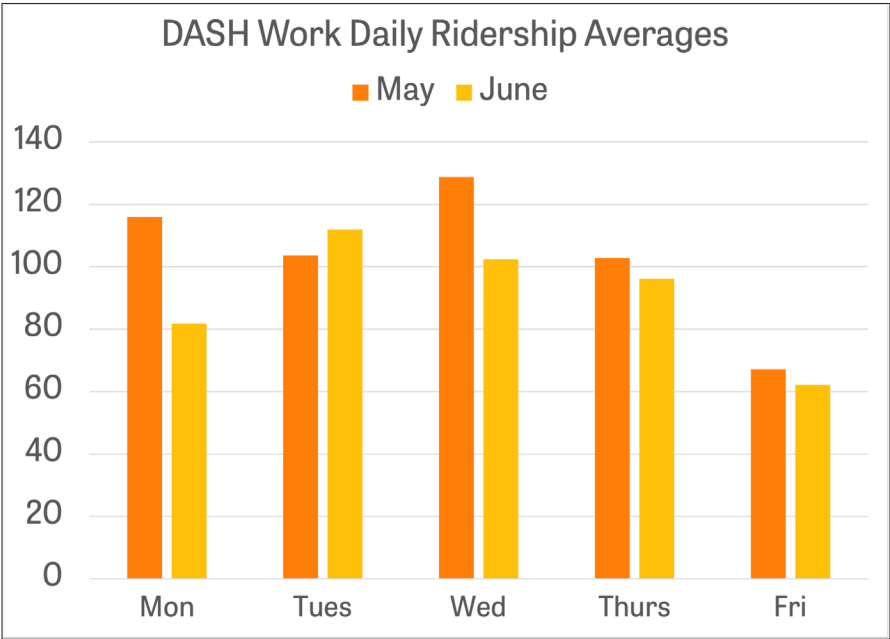
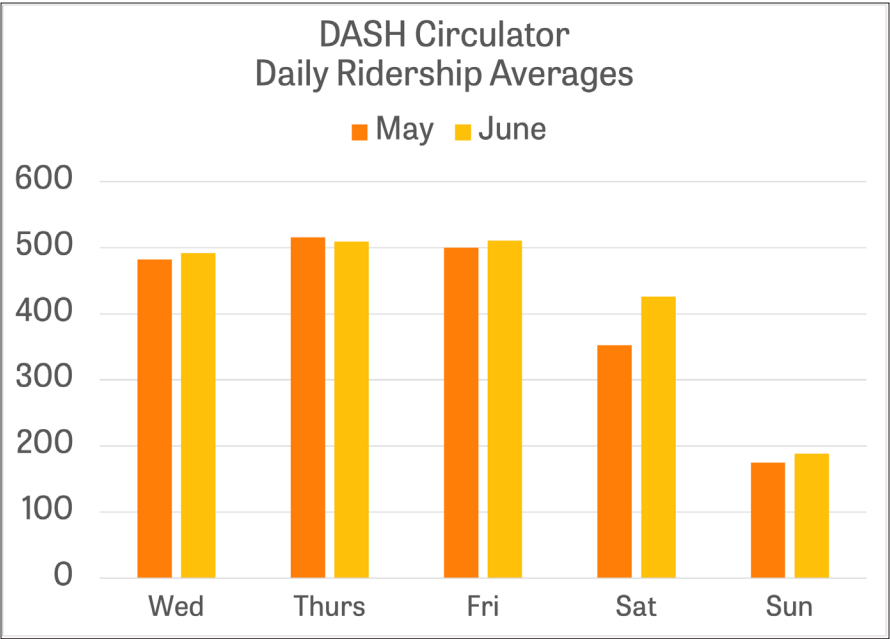


*incomplete year & month

Source: The Rapid

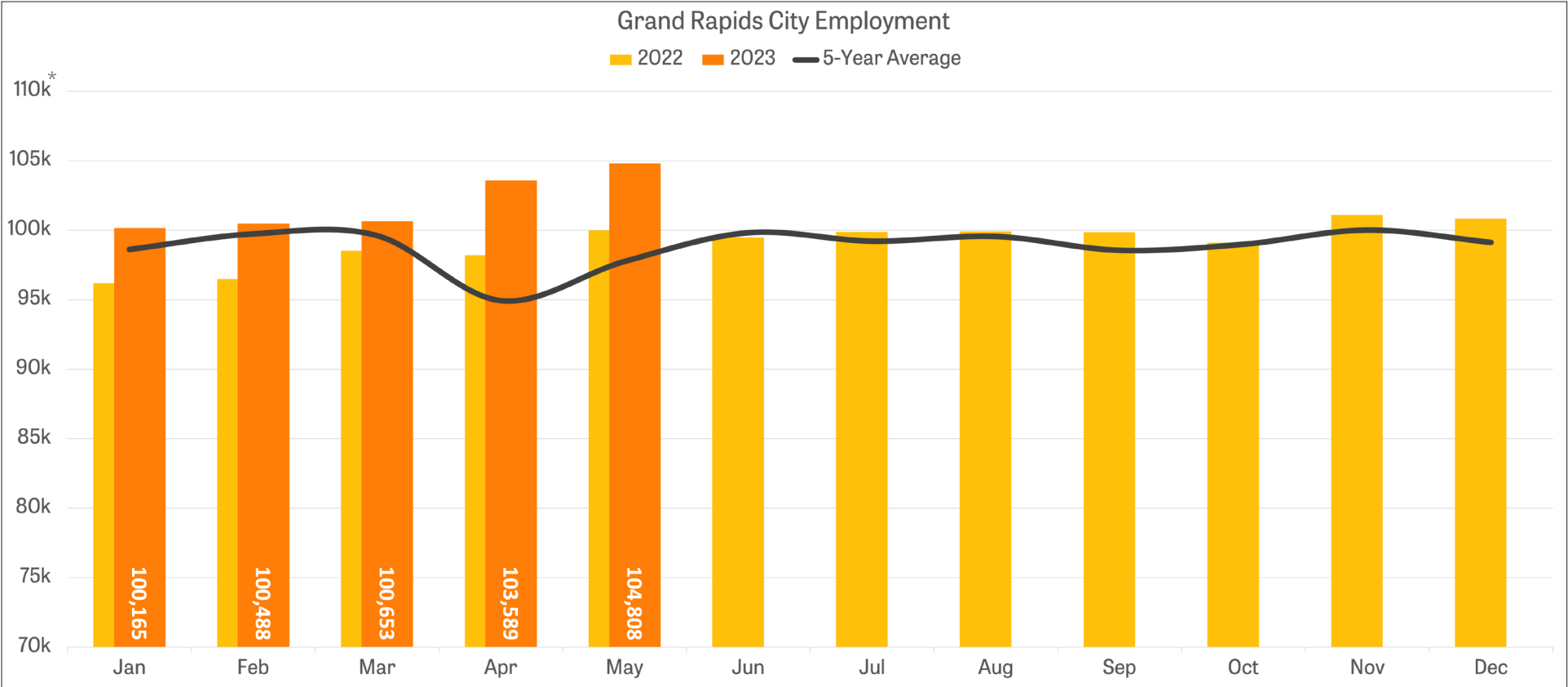
DASH 3.0 Ridership | Updated Quarterly

Reminder: May service started on Wednesday 10



Source: The Rapid

Grand Rapids City Employment



*truncated y-axis to highlight month-over-month changes

Source: BLS

1%
increase
in May 2023
vs. April 2023

3%
increase
in May 2023
vs. 2023 average

6%
increase
in May 2023
vs. May 5-year average

5%
increase
in May 2023
vs. May 2022