



ACCREDITING COUNCIL FOR CONTINUING EDUCATION & TRAINING  
1722 N. Street, N.W., Washington, D.C. 20036  
Telephone : 202-955-1113 Fax: 202-955-1118  
<http://www.accet.org>

April 17, 2013

VIA EMAIL  
(andree.fontaine@gmail.com)

Ms. Andree Fontaine, Co-Owner  
The Career Institute, LLC  
d/b/a American Career Institute  
125 Newbury Street  
Framingham, MA 01701

***Re: Debarment  
ACCET ID# 1097***

Dear Ms. Fontaine:

This letter is to inform you that at its April 2013 meeting the Accrediting Commission of the Accrediting Council for Continuing Education & Training (ACCET) voted to debar you as a former co-owner of The Career Institute, LLC, which owned ABC Training Center of Maryland, Inc., d/b/a the American Career Institute (ACI), from participation as an owner or senior administrator of an ACCET accredited institution for ten (10) years. The Commission's unanimous vote on this debarment was a result of its review of the precipitous closure of the institution's three sites in Maryland and five sites in Massachusetts on January 9, 2013, in conjunction with the consideration requested in the March 27, 2013, joint letter from all three owners of ACI. The failure to provide adequate arrangements for the students enrolled at ACI upon such closure is deemed a gross dereliction of responsibility for the welfare of the estimated 2,234 students affected.

Under ACCET policy outlined in Document 11 – Policies and Practices of the Accrediting Commission, the individual debarred may appeal the Commission's decision. If you wish to appeal the decision, the Commission must be notified in writing no later than fifteen (15) calendar days from the date of receipt of this letter, and such notification must be accompanied by a certified or cashier's check in the amount of \$7,500, payable to ACCET. Your notification may include a request to make an oral presentation before an Appeals Panel and you are entitled to bring legal counsel and/or other experts as you deem appropriate.

If a timely appeal is initiated, you must subsequently provide a written brief, regarding the grounds for appeal, for receipt at ACCET no later than 60 days from the date of receipt of this letter; failure to comply with any of this requirements outlined for the appeal process will constitute a final action of debarment, without further administrative notice or recourse.

Sincerely,

A handwritten signature in black ink, appearing to read "Roger J. Williams", written over a white background.

Roger J. Williams  
Executive Director

cc: Mr. Dean Kendall, Associate Director for Workforce Development, MD Higher Education Commission ([dkendall@mhec.state.md.us](mailto:dkendall@mhec.state.md.us))  
Ms. Maryjayne Faye, Coordinator, OPOSE ([maryjayne.faye@state.ma.us](mailto:maryjayne.faye@state.ma.us))