



ACCREDITING COUNCIL FOR CONTINUING EDUCATION & TRAINING
1722 N. Street, N.W., Washington, D.C. 20036
Telephone : 202-955-1113 Fax: 202-955-1118
<http://www.accet.org>

September 23, 2016

VIA EMAIL & FEDERAL EXPRESS
(jean@accessqueens.com)

Ms. Jean Shepard, Accounts Manager
Access Institute
80-02 Kew Gardens Rd, Level C
Kew Gardens, NY 11415

***Re: Initial Accreditation Denied – Final
ACCET ID #1467***

Dear Ms. Shepard,

This letter is to inform you that the denial of initial accreditation by the Accrediting Commission of the Accrediting Council for Continuing Education & Training (ACCET) is a final action. The Commission's action letter, dated September 1, 2016, informed you of the Commission decision to deny initial accreditation, along with notice that this was not a final action. The letter also notified the institution of the opportunity to appeal, in accordance with ACCET policy, if notice of intent to appeal was received within 15 days of the institution's receipt of the Commission letter. No notice of intent to appeal was received by the September 17, 2016 deadline, which was fifteen days from your confirmed receipt of the Commission letter by Federal Express on September 2, 2016; therefore, the available administrative remedy through the appeal process was exhausted and the Commission's adverse action became final, effective September 17, 2016.

Institutions subject to a final adverse action are provided the opportunity to submit official comment with regard to the Commission's action. If received within 15 days of receipt of this letter, your official comments will be posted on the website, along with the Commission's denial of accreditation.

As a closing note, it remains our hope that the accreditation evaluation process has served to focus on your institution's resources and commitment toward strengthening its operations through the systematic and effective implementation of administrative and academic policies, procedures, and practices that ensure a high level of quality and integrity on behalf of your students.

Sincerely,

A handwritten signature in cursive script that reads "William V. Larkin".

William V. Larkin, Ed.D.
Executive Director

CC: Mr. Herman Bounds, Chief, Accreditation Division, USDE (asrecordsmanager@ed.gov)
Ms. Ruth A. Singer, Supervisor of Educational Programs, NYSED Bureau of Proprietary School Supervision, (ruth.singer@nysed.gov)
Ms. Katherine H. Westerlund, Certification Chief, SEVP (katherine.h.westerlund@ice.dhs.gov)
Ms. Rachel Canty, Director of External Operations, SEVP (rachel.e.canty@ice.dhs.gov)