



Jail Collaborative– Provider HOPE Pod Outcomes Screen

If a Provider is providing HOPE Pod services to a Jail Client, they will be filling out the *HOPE Pod Outcomes and Measures* screen in the Jail Collaborative application.

Accessing the HOPE Pod Outcomes and Measurements Screen

The screenshot displays the 'Outcomes and Measures List' screen within the Jail Collaborative application. The header includes the Allegheny County Department of Human Services logo and navigation tabs for 'Jail Collaborative', 'Admin', 'Services List', 'Provider Service Log', and 'Outcomes and Measures'. The left sidebar contains a 'Focus' section with 'Entity Type: Client', 'Entity Name:', and 'Entity ID:'. The main content area is titled 'Outcomes and Measures List' and includes a 'General Information' section with fields for 'Client's Name', 'Staff Name', and 'Documentation Date'. Below this is a 'Service(s)' section with a dropdown menu showing 'Services A' and 'Hope Pod'. The 'Goal' section states: 'To provide faith-based re-entry services to rebuild lives, restore relationship with god, and reconcile community'. The 'Outcomes and Measures' section contains 12 numbered items, each with a 'Date' dropdown, a 'Type' dropdown, and a 'Comments' text area. Items 7, 8, and 11 include tables for 'Pod Infractions', 'Institutional Misconduct', and 'Resident Participated in Additional Pre-release Classes After Graduation?' respectively. At the bottom, there are 'Save' and 'Cancel' buttons.

Department of Human Services
Allegheny County, Pennsylvania

Jail Collaborative Admin Services List Provider Service Log Outcomes and Measures

Help Logout Jail Client

Organizer Focus History

User Name:

Entity Type: Client

Entity Name:

Entity ID:

Outcomes and Measures List

* Denotes Required Fields ** Denotes Half-Mandatory Fields

General Information

Client's Name Staff Name Documentation Date*

Service(s)

Services A

Hope Pod

Goal

To provide faith-based re-entry services to rebuild lives, restore relationship with god, and reconcile community

Outcomes and Measures

1. Date Applied

2. Date Oriented

3. Enrollment Date

4. Does Client Have Children?

Yes/No # of Children

5. Family Involved with Children, Youth and Families?

Yes/No

6. Is Inmate a Servant Leader?

Yes/No Start Date End Date Reason For Withdrawing from Servant Leader Position

7. Pod Infractions:

Date	Type of Infraction	Comments

New Save Delete

Date Type of Infraction Comments

8. Institutional Misconduct:

Date	Type of Misconduct	Comments

New Save Delete

Date Type of Misconduct Other specify Comments

9. Resident graduated from HOPE program?

Yes/No Date

10. Pre-Test Score Post-Test Score

11. Resident Participated in Additional Pre-release Classes After Graduation?

Class Type	Start Date	End Date

New Save Delete

Class Type Start Date End Date

12. Resident Facilitated Class

Class Name	Start Date	End Date

New Save Delete

Class Name Start Date End Date

Save Cancel

1. Bring the Jail Client and Service Episode into focus.
 - a. Navigate to the *Outcomes and Measures List* screen.
 - i. **Jail Collab. > Services > Outcomes and Measures**
TIP: See user guide for more detailed instructions.
 - b. Click **[Show]**.
*TIP: On first entry, the grid will be empty. Click **[Show]**. For subsequent outcome updates, highlight the entry and click **[Show]**.*
2. Complete the *General Information* section.
 - a. The *Client's Name* and *Staff Name* will automatically populate with the Jail Client in focus and user completing the form, respectively.
 - b. Click *Documentation Date* and select the date you are filling out this form.
TIP: If this form is being updated, change the Documentation Date field to reflect the current date. This field shows the last time the form was updated.

Outcomes and Measures section

TIP: Only answer the questions relevant at the time of entry. For example, do not enter Pod Infractions if none exist. You can enter this information at a future time if/when an infraction exists.

1. Question 1: Date Applied.
 - a. Select the *Date*.
2. Question 2: Date Oriented.
 - a. Select the *Date*.
3. Question 3: Enrollment Date.
 - a. Select the *Date*.
4. Question 4: Does Client Have Children?
 - a. Select *Yes* or *No*.
 - b. If *Yes*, enter the *# of Children*.
5. Question 5: Family Involved with Children, Youth, and Families?
 - a. Select *Yes* or *No*.
6. Question 6: Is Inmate a Servant Leader?
 - a. Select *Yes* or *No*.
 - b. If *Yes*, select the relevant *Start Date*.
 - c. If *End Date* is entered, complete reason in *Reason For Withdrawing From Servant Leader Position* field.
7. Question 7: Pod Infractions.
 - a. Select *Date*.
 - b. Select *Type of Infraction*.
 - c. Enter note in *Comments* field, as appropriate.
 - d. Click the **[Save]** button to the right of the grid to populate the grid.
*TIP: To add a pod infraction, click the **[New]** button to the right of the grid*
8. Question 8: Institutional Misconduct.
 - a. Select *Date*.
 - b. Select *Type of Misconduct*. If *Other* is selected the *Other Specify* field becomes enabled.
 - c. Enter note in *Comments* field, as appropriate.
 - d. Click the **[Save]** button to the right of the grid to populate the grid.
*TIP: To add an institutional misconduct, click the **[New]** button to the right of the grid.*

9. Question 9: Resident Graduated from HOPE Program?
 - a. Select *Yes* or *No*.
 - b. If *Yes*, select *Date*.
10. Question 10: Test Scores.
 - a. Enter the *Pre-Test Score*.
 - b. Enter the *Post-Test Score*.
11. Question 11: Resident Participated In Additional Pre-Release Classes After Graduation?
 - a. Enter the *Class Type*.
 - b. Select *Start Date* and *End Date*.
 - c. Click the **[Save]** button to the right of the grid to populate the grid.
*TIP: To add a pre-release class, click the **[New]** button to the right of the grid.*
12. Question 12: Resident Facilitated Class.
 - a. Enter the *Class Name*.
 - b. Select *Start Date* and *End Date*.
13. Click **[Save]** at the bottom of the screen.
TIP: To return to the Outcomes and Measure list, select Outcomes and Measures on the breadcrumb trail.

For more information...

For assistance, please contact the Allegheny County Service Desk at servicedesk@alleghenycounty.us or 412-350-4357 (Option 2 for DHS). To access the Self Service Tool go to <http://servicedesk.alleghenycounty.us>.

This Job Aid and additional user materials are located on the DHS Amazon site at <http://dhswbt.s3.amazonaws.com/KIDSJobAids/index.html>.