



Jail Collaborative– Provider Education Outcome Screen

If a Provider is providing Education services to a Jail Client, they complete the *Education Outcomes and Measures* screen in the Jail Collaborative application.

Completing the Housing Outcome and Measure Screen

The screenshot shows the 'Outcomes and Measures List' screen in the Jail Collaborative application. The header includes the Allegheny County Department of Human Services logo and navigation tabs for Jail Collab, Admin, Services, and Outcomes and Measures. A sidebar on the left contains an 'In Focus' section with fields for User Name, Entity Type (Client), Entity Name, and Entity ID. The main content area is titled 'Outcomes and Measures List' and includes a legend for required and half-mandatory fields. It features sections for General Information (Client's Name, Staff Name, Documentation Date), Service(s) (Education), Goal (To build client's educational skills and credentials), and Outcomes and Measures. The Outcomes and Measures section contains four numbered items: 1. Client received an educational intake/assessment, 2. Classes client enrolled in (with a table for Class Type, Start Date, End Date, Outcome, and Secondary Outcome), 3. Client obtained GED, and 4. Participation as a tutor. Each item has associated date and comment fields. At the bottom are Save and Cancel buttons.

Department of Human Services
Allegheny County, Pennsylvania

Jail Collab Admin Help Logout Jail Client

Jail Collab Services Services List Services Provider Service Log Outcomes and Measures

Organizer Focus History

In Focus

User Name:

Entity Type:
Client

Entity Name:

Entity ID:

Outcomes and Measures List

* Denotes Required Fields ** Denotes Half-Mandatory Fields

General Information

Client's Name Staff Name Documentation Date*

Service(s)

Services

Education

Goal

To build client's educational skills and credentials.

Outcomes and Measures

1. Client received an educational intake/assessment

Date Comment

2. Classes client enrolled in

Class Type	Start Date	End Date	Outcome	Secondary Outcome

New Save Delete

Class Type Start Date End Date Reading Pre-Test Score Reading Post-Test Score

Outcome Secondary Outcome Math Pre-Test Score Math Post-Test Score

Comment

3. Client obtained GED

Date Comment

4. Participation as a tutor

Yes/No Start Date End Date Comment

Save Cancel

1. Bring your Jail Client and Service Episode into focus.
 - a. Navigate to the Outcomes and Measures list screen.
 - i. **Jail Collab. > Services > Outcomes and Measures**
TIP: See user guide for more detailed instructions.
 - b. Click **[Show]**.
*TIP: On first entry, the grid is empty. Click **[Show]**. On subsequent updates, highlight the entry and click **[Show]**.*
2. *General Information* section.
 - a. The *Client's Name* and *Staff Name* will automatically populate with the Jail Client in focus and user completing the form, respectively.
 - b. Select the *Documentation Date* to select the date you complete the form.
TIP: If this form is being updated, change the Documentation Date field to reflect the current date. This field shows the last time the form was updated.
3. *Outcomes and Measures* section
TIP: Only answer the questions relevant at the time of entry. For example, do not choose a date for Client obtained GED if the Jail Client has not obtained a GED. You can complete this question if/when the Jail Client completes the task.

Question 1: Client received an educational intake/assessment.

- a. Select the *Date*.
- b. Enter narrative comments in the *Comment* field.

Question 2: Classes client enrolled in.

- a. Enter the *Type of Class*.
- b. Select the *Start Date* and *End Date*.
- c. Enter the *Pre-Test Score* and *Post-Test Score*.
- d. Select the *Outcome*.
- e. Enter narrative comments in the *Comment* field.
- f. Click the **[Save]** button to the right of the grid to save answers.
*TIP: To add a class, click the **[New]** button to the right of the grid.*

Question 3: Client obtained GED.

- a. Select the *Date*.
- b. Enter narrative comments in the *Comment* field.

Question 4: Client participated as a tutor.

- a. Select *Yes/No*.
- b. If *Yes*, select the *Start Date* and *End Date*.
 - i. If *No*, these fields become disabled.
- c. Enter narrative comments in the *Comment* field.

4. Click **[Save]** at the bottom of the screen.

TIP: To return to the Outcomes and Measure list, select Outcomes and Measures on the breadcrumb trail.

For more information...

For assistance, please contact the Allegheny County Service Desk at servicedesk@alleghenycounty.us or 412-350-4357 (Option 2 for DHS). To access the Self Service Tool go to <http://servicedesk.alleghenycounty.us>.

This Job Aid and additional user materials are located on the DHS Amazon site at <http://dhswebt.s3.amazonaws.com/KIDSJobAids/index.html>.