



Jail Collaborative— Provider Aftercare Outcome Screen

If a Provider is providing Aftercare services to a Jail Client, they complete the *Aftercare Outcomes and Measures* screen in the Jail Collaborative application.

Completing the Aftercare Outcome and Measure Screen

The screenshot displays the 'Outcomes and Measures List' screen within the Jail Collaborative application. The interface includes a top navigation bar with 'Jail Collab' and 'Admin' buttons, and a user menu with 'Help', 'Logout', and 'Jail Client' options. A left sidebar contains a navigation menu with 'Organizer', 'Focus', and 'History' tabs, and a search area for 'User Name', 'Entity Type', 'Entity Name', and 'Entity ID'. The main content area is titled 'Outcomes and Measures List' and includes a legend: '* Denotes Required Fields ** Denotes Half-Mandatory Fields'. The form is divided into several sections: 'General Information' with fields for 'Client's Name', 'Staff Name', and 'Documentation Date'; 'Service(s)' with a dropdown menu showing 'Aftercare'; 'Goal' with a text area for 'To build client's capacity to continue in their recovery from substance use disorder through aftercare.'; and 'Outcomes and Measures' which contains 10 numbered items. Each item has a 'Date' field and a 'Comment' field. Item 2, 'Client completed aftercare pre-test', includes 'Yes/No', 'Score', and 'Date' fields. Item 4, 'Client level of participation in aftercare group', includes a table with columns for 'Number of sessions attended', 'Number of sessions offered', and 'Comment'. At the bottom of the form are 'Save' and 'Cancel' buttons.

Department of Human Services
Allegheny County, Pennsylvania

Jail Collab Admin Help Logout Jail Client

Jail Collab Services Services List Services Provider Service Log Outcomes and Measures

Organizer Focus History

In Focus

User Name:

Entity Type:
Client

Entity Name:

Entity ID:

Outcomes and Measures List
* Denotes Required Fields ** Denotes Half-Mandatory Fields

General Information

Client's Name Staff Name Documentation Date*

Service(s)

Services▲
Aftercare

Goal

To build client's capacity to continue in their recovery from substance use disorder through aftercare.

Outcomes and Measures

1. Client received an intake/assessment
Date Comment

2. Client completed aftercare pre-test
Yes/No Score Date Comment

3. Client enrolled in aftercare program
Date Comment

4. Client level of participation in aftercare group

Number of sessions attended	Number of sessions offered	Comment

New Save Delete

Number of sessions attended Number of sessions offered Comment

5. Client completed aftercare program
Date Comment

6. Client completed aftercare post-test
Yes/No Score Date Comment

7. Client enrolled in mentoring
Date Comment

8. Client completed mentoring
Date Comment

9. Client enrolled in substance use treatment program
Date Comment

10. Client completed substance use treatment program
Date Comment

Save Cancel

1. Bring the Jail Client and Service Episode into focus.
 - a. Navigate to the Outcomes and Measures list screen.
 - i. **Jail Collab. > Services > Outcomes and Measures**
TIP: See user guide for more detailed instructions.
 - b. Click **[Show]**.
*TIP: On first entry, the grid will be empty. Click **[Show]**. For subsequent outcome updates, highlight the entry and click **[Show]**.*
2. *General Information* section.
 - a. The *Client's Name* and *Staff Name* automatically populate with the Jail Client in focus and user completing the form, respectively.
 - b. Select the *Documentation Date* to enter the date you are completing the form.
TIP: If you are updating this form, you need to change the Documentation Date field to reflect the current date. This field shows the last time the form was updated.
3. *Outcomes and Measures* section.
TIP: Only answer the questions relevant at the time of entry. For example, do not choose a date for completing Aftercare program if the Jail Client is still enrolled and participating. You can enter this information at a future time when the Jail Client completes the program.

Question 1: Client received an intake/assessment.

- a. Select the *Date*.
- b. Enter narrative comments in the *Comment* field.

Question 2: Client completed aftercare pre-test.

- a. Select *Yes/No*.
- b. If *Yes*, enter a *Score* in the designated field and select the *Date*.
TIP: If No was selected, these fields become disabled.
- c. Enter narrative comments in the *Comment* field.

Question 3: Client enrolled in aftercare program.

- a. Select the *Date*.
- b. Enter narrative comments in the *Comment* field.

Question 4: Client level of participation in aftercare group.

- a. On first entry, enter the *Number of sessions attended*, *Number of sessions offered*, and *Comments* in the respective fields. Click **[Save]**. Answers populate in the grid.
- b. On subsequent entries, click **[New]**. The entry fields beneath the grid clear. Enter the *Number of sessions attended*, *Number of sessions offered*, and *Comments* in the respective fields.
- c. Click **[Save]** to create a new entry in the grid.

Question 5: Client completed aftercare program.

- a. Select the *Date*.
- b. Enter narrative comments in the *Comment* field.

Question 6: Client completed aftercare post-test.

- a. Select the *Yes/No*.
- b. If *Yes*, enter a *Score* in the designated field and select the *Date*.
TIP: If No, these fields become disabled.
- c. Enter narrative comments in the *Comment* field.

Question 7: Client enrolled in mentoring.

- a. Select the *Date*.

- b. Enter narrative comments in the *Comment* field.

Question 8: Client completed mentoring.

- a. Select the *Date*.
- b. Enter narrative comments in the *Comment* field.

Question 9: Client enrolled in substance use treatment program.

- a. Select the *Date*.
- b. Enter narrative comments in the *Comment* field.

Question 10: Client completed substance use treatment program.

- a. Select the *Date*.
- b. Enter narrative comments in the *Comment* field.

- 4. Click **[Save]** at the bottom of the screen.

TIP: To return to the Outcomes and Measure list, select Outcomes and Measures on the breadcrumb trail.

For more information...

For assistance, please contact the Allegheny County Service Desk at servicedesk@alleghenycounty.us or 412-350-4357 (Option 2 for DHS). To access the Self Service Tool go to <http://servicedesk.alleghenycounty.us>.

This Job Aid and additional user materials are located on the DHS Amazon site at <http://dhswebt.s3.amazonaws.com/KIDSJobAids/index.html>.