



Technical Assistance: TA Dashboard

Dragonfly Job Aid

The *Technical Assistance Dashboard* screen allows users to view their own and user's Technical Assistance documentation.

Technical Assistance: TA Dashboard

Technical Assistance

Recent Technical Assistance (14)							
View My TA		Search within TAs: <input type="text"/>					
TA Date	TA ID	School District	School Building	Type	Assigned User	Status	
9/7/2017	200	N/A	N/A	System Building	Samantha Murphy	Open	
9/5/2017	199	N/A	N/A	System Education	Samantha Murphy	Closed	
9/4/2017	198	ABCD District	EFGH School	Crisis Response	Samantha Murphy	Open	
9/1/2017	197	N/A	N/A	Meeting	Samantha Murphy	Closed	
8/31/2016	137	N/A	N/A	Consultation	Samantha Murphy	Closed	
8/30/2016	130	N/A	N/A	Consultation	Samantha Murphy	Closed	
8/29/2016	124	PENN HILLS SD	PENN HILLS SHS	Consultation	Samantha Murphy	Closed	
8/23/2016	115	N/A	N/A	Consultation	Samantha Murphy	Closed	
8/19/2016	113	N/A	N/A	Consultation	Samantha Murphy	Closed	
8/18/2016	112	PITTSBURGH SD	N/A	Consultation	Samantha Murphy	Closed	

Show entries First Previous [1](#) [2](#) Next Last

Navigation

1. The **Technical Assistance** menu can be found at the top of every screen. Select **Dashboard** from the **Technical Assistance** ▾ drop-down menu.



DEPARTMENT OF HUMAN SERVICES ALLEGHENY COUNTY, PENNSYLVANIA



TA Dashboard

1. **Recent Technical Assistance** pane:

Technical Assistance

Recent Technical Assistance (14)

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Show entries First Previous 1 2 Next Last

A: View My TA checkbox
B: Search within TAs input field
C: TAID link in the grid

- a. The *Recent Technical Assistance* grid contains TAs from all of Dragonfly. The grid is automatically filtered to view only the logged in user's TAs. To view all TAs, select "View All".
- b. Users can search for a specific TA or set of TAs by using the *Search within TAs* field.
- c. To view a TA, click on the *TA ID* in the grid.

For more information...

For assistance, please contact the Allegheny County Service Desk at ServiceDesk@AlleghenyCounty.US or call 412-350-HELP (4357). Select Option 2 for the DHS Service Desk.

To access iService, go to: <https://servicedesk.alleghenycounty.us>

This and other Job Aids can be found at: <http://s3.amazonaws.com/dhs-application-support/index.htm>