Accessing the FAST – Provider Job Aid

The FAST (Family Advocacy & Support Tool) Assessment provides a holistic, repeatable method to assess the entire family. Contracted Placement and Non-Placement providers are able to view portions of the FAST Assessments that are completed on the clients they serve.

Accessing FAST from KIDS

1. Log in to the **KIDS** Application.
   a. http://kids.county.allegheny.pa.us/kids
2. Click on the *My Active Services* link on the *Left Pane > Organizer* tab.
3. Select the *Placement* or *NonPlacement* tab.
4. Select a case in the *Cases* grid.
5. Click the **[Show]** button to bring the case in to focus.
6. Navigate to the *FAST* portal.
   a. **Case > Case Plan > Assessment > FAST**
7. Click on the **FAST** portal.
8. The splash screen of the DHS Assessment Tool application is displayed in a new window with the selected case in focus.

For more information…

For assistance, please contact the Allegheny County Service Desk at servicedesk@alleghenycounty.us or 412-350-4357 (Option 2 for DHS).
To access the Self Service Tool go to http://servicedesk.alleghenycounty.us.

This Job Aid and additional user materials are located on the DHS Amazon site at http://dhswbt.s3.amazonaws.com/KIDSJobAids/index.html.