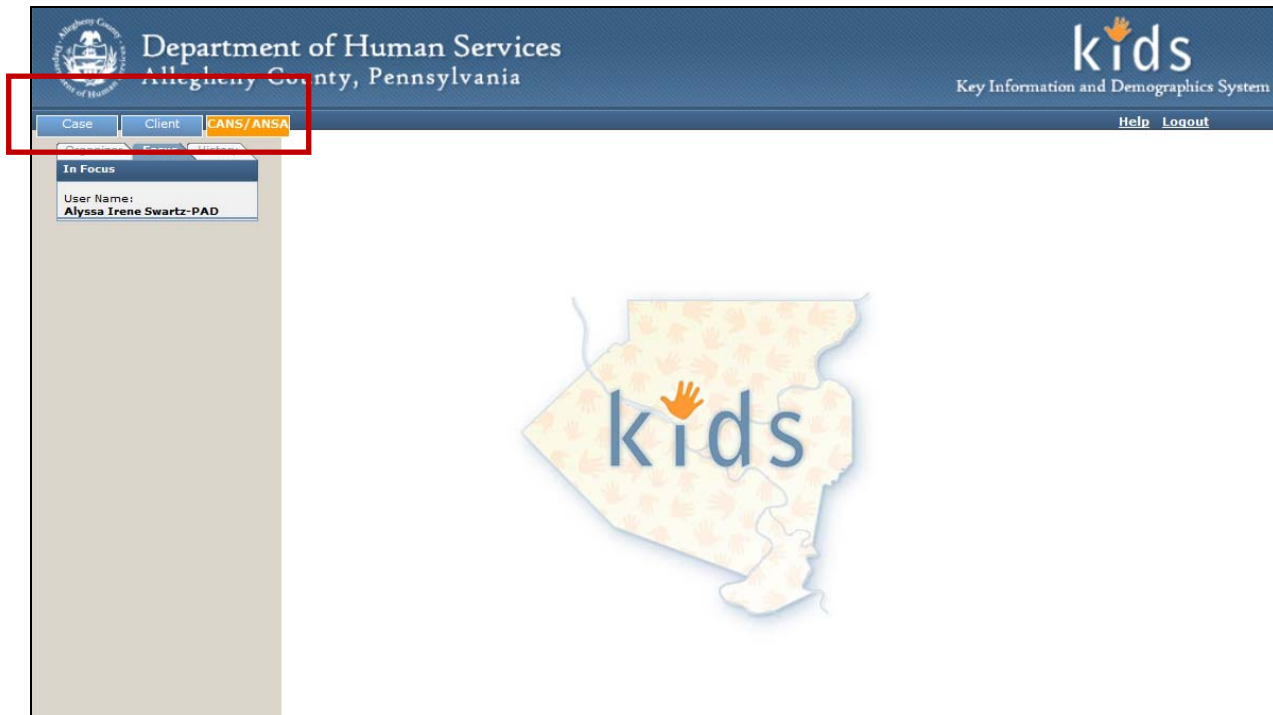




DHS Provider Access - Job Aid

Providers for the Allegheny County Department of Human Services (DHS) access the DHS Assessment Tool for the documentation of CANS and ANSA Assessments through a portal located in the Key Information and Demographics System (KIDS).

Accessing CANS/ ANSA from KIDS



1. Log on to the KIDS application using the user credentials supplied by DHS.
 - a. <https://kids.county.allegheny.pa.us/kids>
2. Click on the CANS/ANSA menu button.
3. The *Splash* screen of the DHS Assessment Tool application will be displayed in a new window.

NOTE: Please refer to the DHS Assessment Tool and the CANS or ANSA Job Aids for the steps to document an assessment.

For more information...

For assistance, please contact the Allegheny County Service Desk at servicedesk@alleghenycounty.us or 412-350-4357 (Option 2 for DHS). To access the Self Service Tool go to <http://servicedesk.alleghenycounty.us>.

This Job Aid and additional user materials are located on the DHS Amazon site at <http://dhswbt.s3.amazonaws.com/KIDSJobAids/index.html>.