

## **NYA positions open**

The Neighborhood Youth Association's nonprofit after-school program is seeking college graduates or currently enrolled students in their 1st or higher year of a Bachelor's program to supervise and help run a one-room classroom after-school program. Well-qualified community college students will be considered. Perfect job for a college student who enjoys working with children. Excellent experience for teaching and working with children in a non-traditional learning environment, focused on academics and recreation. Also exposure to administrative duties. Highly motivated, energetic individuals will supervise a classroom of up to 15 children. Room for growth with the agency.

Downtown LA: Mixed grade levels, but primarily elementary aged plus supervising and mentoring teen volunteers who work with younger children. Tuesday & Thursday 1:00-6:30pm (11 hours per week, depending on availability)

Watts: Elementary aged group, plus supervising and mentoring teen volunteers/interns who work with the younger children. Monday-Thursday 1:00-6:30pm (22-25 hours per week)

Watts: Assist w/ elementary aged group. Additionally, once per week (Wednesdays) supervise and facilitate 8th-9th grade group leadership development and academic skill building. Monday-Thursday 3:30-6:30pm (12-15 hours per week)

Mid City LA: Assist w/ elementary aged group. Monday & Wednesday 3:30-6:30pm (6 hours per week, can combine with Lead Instructor position at DTLA location for total 17 hours/week.)

### **Requirements:**

- Minimum education - 1st year of bachelor's degree program or higher. Well qualified, college-bound community college students will be considered.
- Experience working with and supervising groups of children.
- Candidates must be motivated, self-starters, able to problem solve and work independently, as well as be flexible and have excellent communication skills.
- Experience with team-building activities, art and science enrichment activities, or willing to learn.
- Computer Skills- PC & Mac proficient, MS Office/Excel required; Dropbox/Huddle/Google Drive, helpful.
- Bilingual English/Spanish proficiency; ability to communicate effectively with Spanish speakers, at a minimum.

Instructors are seasonal positions that work during the school year: mid-August to early June. Filling positions for current school year beginning January 2016 at the following locations: Downtown LA (Lucas & 3rd), Mid City (Pico & Western), Watts (near Watts Towers)

Please forward resume to Dawn Miralle, director of program and personnel services, via email to [dmiralle@nyayouth.org](mailto:dmiralle@nyayouth.org)

Neighborhood Youth Association, an institution of the Episcopal Diocese of Los Angeles since 1906, is an equal-opportunity employer.