



Report to Trustees and Council

Canon to the Ordinary
The Rev. Canon Amy Real Coultas

REVIEW OF MINISTRY SEPTEMBER 2013

Orientation with Bishop White and staff:

- Staff organization and responsibilities
- Daily debrief with Bishop and Canon Lewis
- Organize and lead weekly staff meeting: coordination of priorities and staff schedule
- Review of ongoing work of parishes and T&C with Bishop and Canon Lewis
- Various debriefing & orientation conversations with Canon Lewis
- Instituted weekly meeting with Communications Director
- Plan for re-launch of monthly general e-newsletter

Attended Episcopal Business Administrators Conference 9/22-9/25

- Orientation to Church Pension, Medical Trust, and Episcopal Church Foundation
- Orientation with Officer for Transition Ministries for the Episcopal Church
- Meeting with Grace Flint, Missionary from our diocese

Training as Diocesan Transition Officer

Orientation to professional organizations for CttOs and TOs

Work within diocese

- Transition support for UL chaplaincy
- Budget Committee Mtg
- Worked with the Presiding Bishop's staff on behalf of Grace Flint regarding her visa & employment status in her missionary appointment in Hong Kong
- 4 Clergy pastoral appointments
- 7 Conversations with Lay Leaders
- Marriage Prep & wedding
- Hosted Mission & Evangelism Conference Call for planning convention programming; arranged for workshop leaders
- Consulted with Convention Host planning Cmte
- Coordinated arrangements and funding with leaders from our Sudanese community to attend regional gathering in Kansas City
- Attended meeting of Search Cmte at St. Andrew's, Louisville
- Attended "soirée" for St. Andrew's, Glasgow
- Planning and coordination for Oct. Clergy Day
- 2 Letters of Agreement for Interim positions: St. Marks's & Cathedral
- Working with Dean Tom Ferguson to develop plan for a partnership between LPTS & Bexley Hall for an Anglican Studies Program in Louisville

Administrative Work

- Annual review of Church Insurance Policy
- Review of canonical status for ordinands
- Planning and coordination for T&C meeting
- Worked with staff to develop 2014 diocesan office budget