

Episcopal Diocese of Southwestern Virginia



*To every thing there is a season,
and a time to every purpose under the heaven.*

Ecclesiastes 3:1

2012 Spring Convocation Meetings

Augusta Convocation

April 29; 3-5 PM

*Emmanuel Episcopal Church

138 N. Maple Street

Covington, VA 24426

Abingdon Convocation

May 6; 2:30-4:30 PM

Grace House on the Mountain

5100 Pewter Drive

Saint Paul, VA 24283

Lynchburg Convocation

May 20; 2:30-4:30 PM

St. John's Episcopal Church

314 N. Bridge Street

Bedford, VA 24523

Roanoke Convocation

June 3; 2:30—4:30 PM

St. Paul's Episcopal Church

42 East Main Street

Salem, VA 24153

New River Convocation

June 10; 3-5 PM

Christ Episcopal Church

120 Church Street, NE

Blacksburg, VA 24063-0164

***Please note that the Augusta Convocation meeting will be in Covington, *not* in Staunton.**

Why have a Spring Convocation meeting? Canon 24, Section 4c, states: "A spring meeting shall be held between April 15 and May 30 at which the members of the executive board from each convocation shall report and be accountable to their convocations; the convocation shall receive program reports and participate in a program evaluation process; delegates who have been elected to the annual Council shall receive orientation to the diocesan Council process; and the convocation shall review a proposed budget for the following year, and a projected budget for the year after."

Agenda

Opening Prayer led by Convocation Dean;
followed by The Hymnal 1982 #405, ***All things bright and beautiful*** (song sheet will be provided)

Bishop's Charge and Introduction of Diocesan
Theme: To everything there is a season
(5 minutes); *The Rt. Rev. Neff Powell*

Delegate Orientation; (10 minutes); *Canon Alan Boyce*

Executive Board Report (5 minutes);
Convocation Executive Board members

Program Evaluation *facilitated by Deans and Presidents*

Budget Discussion (10 minutes); *Canon Alan Boyce and members of the Executive Board Finance Committee*

Search and Nominating Committee Report (5 minutes) *Members of the Committee*

Convocation Conversations (45-60 minutes)
facilitated by the Dean and President of the Convocation

Announcements (15 minutes); *Convocation President*

- Reminder to complete PMR forms
- Fall Meetings: Choose time and place
- Review positions to be elected in the fall
- Give the charge to seek appropriate candidates prior to fall meeting
- Other convocation business as determined by the President

Closing Prayer, followed by The Hymnal 1982 #405, refrain only

Dismissal

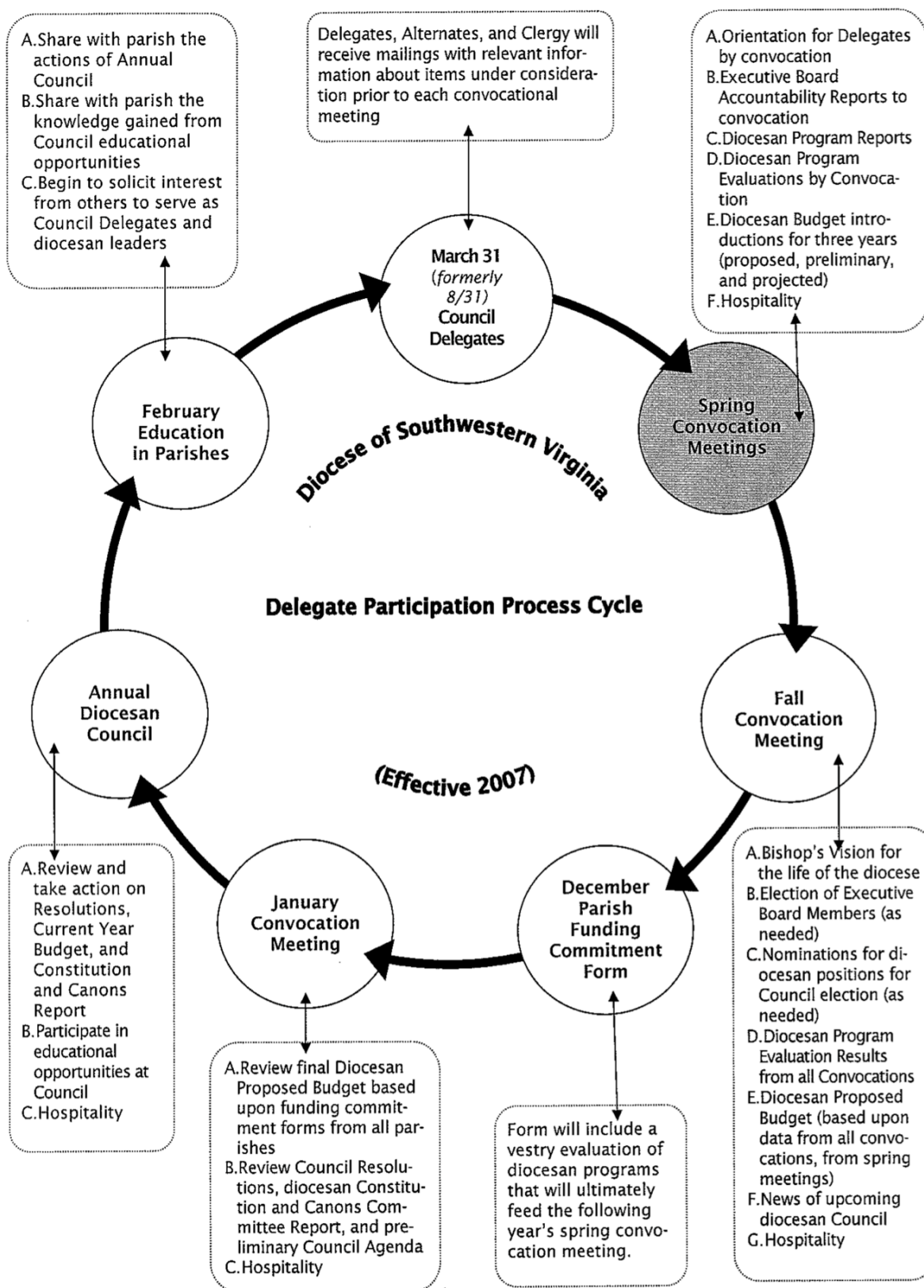
Hospitality

Please note: Save this booklet and bring it with you to future convocation meetings and to Council. This information will not be reprinted, and it will continue to be useful as you discuss ministries, elections, and funding throughout your year of service.

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Before every convocation meeting and Annual Council, delegates and clergy should review the upcoming business with vestries and parishes.

After every convocation meeting and Annual Council, delegates and clergy should review what was learned or decided at the meetings.

"I'm a new delegate or alternate to Council . . . What are my responsibilities?"

A lot of preparation, learning, and information-sharing takes place from the time you're elected as a delegate or alternate until Council begins.

Each parish elects a specified number of delegates and alternates. Parishes have their own traditions about the selection of candidates. Some parishes try to have someone new on the slate every year, and some elect wardens or vestry members. In some parishes, one must be an alternate before becoming a delegate.

Delegates and alternates attend three convocation (regional) meetings during their one-year term—in the spring, fall, and January. The meetings are generally on a Sunday afternoon and are planned to last about two hours, although the President of the convocation may choose to lengthen the meeting if there is additional convocation business. The agenda for each meeting is based on canonical requirements, items for discussion, and opportunities to network with others in your convocation. If your parish has returned the Certificate of Election to Evans House, you will receive information by email prior to the meetings. Printed copies will be available at the meetings.

Throughout the year, delegates and alternates keep the parish informed about the business and ministry of the diocese. In

addition to updates and information by email, you'll also receive a monthly copy of *Connections*, the newsletter for clergy and lay leadership. This information is meant to be shared with your parishioners. Take a copy of the convocation meeting booklet back to your parish and post it on the bulletin board. If your parish has a newsletter, write a short article. Report to members of your vestry or spend a few minutes during coffee hour sharing this news. Your delegation can decide together what will work best in your parish.

Bring the concerns of the parish to the wider convocation community. Contact your Executive Board members, your convocation President, or the diocesan staff with questions and ideas or to discuss parish needs.

In the spring, convocation meetings must include a report from the members of the Executive Board; program reports and evaluations; new delegate orientation; and an opportunity to review a proposed budget for the following year and a projected budget for the year after. **The spring convocation booklet contains information about current incumbents and positions that will be up for election (or nomination for election at Council) at the fall meeting, so that you will have several months to enlist candidates for those positions.**

Be sure that you have checked with anyone you plan to nominate, that s/he understands the position, and that s/he is willing to serve. **Share with your parish in the spring as you prepare for the fall meeting.**

In the fall, convocation meetings must include these elections and nominations. Another canonical requirement for the fall meeting is an opportunity for the delegates and members of all congregations to "express their views on the needs and opportunities of the diocese for the coming year for the guidance of the Executive Board in preparing the proposed budget." You'll receive copies of the ministry funding requests for the upcoming year. **You will be speaking for your parish, and you'll need to share what you learn with your parish after the fall meeting.**

In November, you'll receive your Invitation to Council, with information about registration and the various Council components. **Be sure to share with your parish that the workshops on Saturday are free, and they are open to all who are interested!**

The Ninety-Third Annual Council approved a diocesan canonical change regarding resolutions to be presented at Council. Canon 29 now states: "Except for resolutions sponsored by convocations or courtesy resolutions, all resolutions shall be sent (either by mail, electronic transmission, or a combination thereof) at least two weeks prior

to the opening date of Council, to all diocesan clergy, to all senior and junior wardens in the diocese, and to all delegates and alternates to Council. By the affirmative vote of at least two-thirds of the delegates present and voting, Council may allow consideration of a resolution that was not timely submitted."

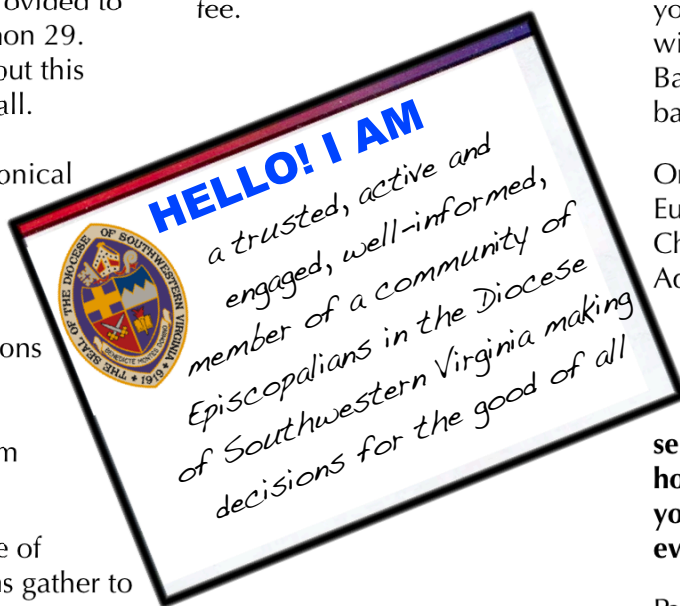
Resolutions should be submitted to the diocesan office so that they can be provided to all those listed in Canon 29. More information about this will be provided in the fall.

Constitutional or canonical changes should be addressed to Rick Sorenson, Chair of the Constitution and Canons Committee, before December 1 (rsorenson@gmail.com or (434) 384-3351).

In January, in advance of Council, convocations gather to review and explore the matters and resolutions to come before Council. You will have copies of the proposed budget and received resolutions to aid this discussion. You may also bring a resolution for the convocation to consider, or the convocation may craft a resolution at the meeting. Your spring and fall convocation booklets will help you remember the ministries and funding requests of the diocesan programs, institutions, and committees as you consider the budget.

In early January, begin sharing information about the upcoming Council with your parish.

A couple of weeks later, you'll be on your way to Council, which is held at the Hotel Roanoke and Conference Center during the last full weekend in January. Childcare is available during business sessions for babies and children through fifth grade, at no cost, through the Children@Council program. Teenagers may attend an all-weekend program, Youth@Council for a nominal fee.



Council begins with orientation for new delegates at 1:30 on Friday, and the business session follows from 2 PM through 5 PM. During that time, you'll hear the Bishop's Address, the resolutions and budget will be presented, and open hearings will take place. Balloting will begin after that session and will continue through the weekend, as several ballots are needed to elect people to the various diocesan positions. After dinner, a festival Eucharist is held at 8 PM. Buses will be available to transport you.

On Saturday morning, Council

typically resumes at 9 AM with a keynote speaker, followed by workshops on a variety of topics. In the afternoon, you'll hear recommendations from the Chairs of Council Committees before discussing and voting on the budget, resolutions, and changes to the Constitution and Canons of the diocese. (Only clergy and lay delegates vote, but alternates may be needed to replace delegates at any time.) Business ends at 5 PM, giving you an opportunity to meet with Exhibitors in the Crystal Ballroom before the Council banquet.

On Sunday, we'll share a closing Eucharist with Youth@Council, Children@Council, and Young Adults@Council.

Any unfinished business will be completed after that Sunday worship service, and then we'll head home. Be sure to share with your parish about Council events!

Parishes will elect delegates for 2013 before March 31. It may be helpful for delegates and clergy to remind vestries to place this item on the agenda prior to their March meetings. **When your parish elects new delegates, spend some time with them discussing what they can expect during the upcoming year and how to best share information between the parish, the convocation, and the diocese.**

If you have any questions about being a delegate or alternate, please contact a member of the diocesan staff or your convocation president.

RESOLUTION #9

Submitted by the Augusta Convocation and passed by the Eighty-Eighth Annual Council of the Diocese of Southwestern Virginia on January 28, 2007

Whereas, “God loves a cheerful giver” (2 Corinthians 2:9, NRSV), and

Whereas, for four decades Voluntary Proportionate Giving has been the philosophy of stewardship and the policy for funding the Diocese of Southwestern Virginia; therefore be it

Resolved, that this 88th Annual Council of the Diocese of Southwestern Virginia joyfully reaffirm its philosophy and policy of Voluntary Proportionate Giving as the means of funding the mission and ministry of the Diocese; and be it further

Resolved, that congregations be challenged and inspired to share in funding the Episcopal Diocese of Southwestern Virginia according to a minimum standard of giving based upon a rolling average of the “Plate and Pledge” income for the preceding three years as stated in the Parochial Reports received and recorded by annual Council; and be it further

Resolved, that the minimum suggested level of giving for the mission of the Episcopal Diocese of Southwestern Virginia, under this policy, will be calculated using the Parochial Report information as referenced above and based upon the following formula:

Plate and Pledge Income:

\$400,000 and up--14% or greater

\$200,000-\$399,999--12% or greater

\$0-\$199,999--10% or greater

and be it further

Resolved, that a calculation of the guideline figure for each congregation be circulated for each fiscal year by Executive Board by September of the previous year; and be it further

Resolved, that each congregation be invited and encouraged to exceed these guidelines with endowment and other discretionary income.

Note: This resolution is the basis for Voluntary Proportionate Giving (VPG) requests made to the parishes in our diocese. Parishes return VPG forms by December 15 each year. The Finance Committee of the Executive Board crafts the proposed budget for the upcoming year based on these pledges and presents it at Council in January.



- Eleven parishes exceeded the minimum standard of giving for 2012--and for four of them this represented an increase in giving from 2011.
- Eleven parishes met the minimum standard of giving for 2012--and for six of them this represented an increase in giving from 2011.
- Thirty-one parishes did not meet the minimum standard of giving for 2012--but twelve of these did increase their pledge over that of 2011.
- Three parishes have not yet returned the VPG form for 2012.

Three-Year Budget Narrative

At the Spring Convocation meetings, the Executive Board is canonically required to present a three-year budget overview to Council delegates. Usually this presentation comes in the form of columns of numbers for the current and upcoming two years. However, the Executive Board's Finance Committee this year has elected to forgo the traditional presentation and, instead, provide a narrative budget that will take into consideration the impact of many major events and projects that have and will affect our budget during the next three years including the impact of the final Sustainability Committee recommendations, the election and installation of a new Bishop, the employment of a new youth director, the need to update the compensation package for the Bishop's secretary position, and additional (and, sometimes, unexpected) expenses related to the Episcopate transition. Given the challenges and opportunities currently facing the Diocese, any attempt to put numbers to a three-year budget would be purely hypothetical and highly speculative offering very little guidance at this juncture. The Executive Board is working to ensure that however the Diocese chooses to move forward with both the episcopal transition and its programs, staff, and structure there is a strong financial base for the future.

2012

For several years, the Executive Board has presented a bare-bones budget, and this year is no exception. The Executive Board is firm in its belief that the only way to further cut expenses would be to eliminate programs or ministries, or further cut staff – options none felt was necessary or prudent. During the year, the Executive Board has undertaken the task of reviewing and recommending action on all of the information contained in the Resolution #8 Sustainability Committee Report that was accepted by Council in January. As these discussions are underway, we feel it is essential that our financial decisions have as little effect as possible on the ongoing deliberations; by maintaining the financial status quo, the Executive Board is free to make its Sustainability Committee Report recommendations without pressure created by recent budgetary changes.

However, there are some 2012 budget items that must be noted, especially as they pertain to our future financial considerations. We will only be paying a Youth Director for half the year; there will likely be some additional expenses incurred by the Bishop Search/Nominating Committee beyond what has already been budgeted; and there will likely be some unbudgeted expenses from the current Title IV case in Abingdon. The Finance Committee will provide careful and continuous monitoring of the budget in order to avoid any negative impact on our financial situation because of these or other unforeseen circumstances.

2013

There is no doubt that the 2013 Diocesan budget will contain significant unavoidable increases. The Youth Director, who begins work in mid- 2012, must be paid for a full year. There will be additional expenses related to the Bishop Transition, including a salary overlap for the old and new Bishops. Early in 2012, the Executive Board adopted the following resolution: "On the advice of the Finance Committee, the Executive Board affirms its intention to work towards a compensation package for our Bishop that compares favorably to other similarly situated Dioceses." As the Executive Board works to satisfy the intent of this resolution, the new Bishop's compensation package will likely be increased over the current package. Finally, changes related to the Sustainability Committee Report recommendations will be presented to Council and, if adopted, will begin to be implemented, which will bring additional income and expenses. Some of the recommendations might include the possible sale of Diocesan properties, redesignation unrestricted funds, a change to the current voluntary proportionate giving formula of parish giving to the Diocese, as well as other alternative funding sources.

2014

Again this year, specific budget line item expenses will increase. This will be the first full year of our new Bishop's compensation. Both revenues and expenses will be further impacted by any 2013 Council actions on Sustainability Committee Report recommendations and the new episcopate. The Executive Board notes that the compensation package for the Bishop's secretary will increase when the current secretary chooses to retire, necessitating further adjustments to the budget in future years.

The good news is that the Diocese is in good financial shape and the Executive Board expects it to remain that way for the next three years. The structure and focus of the budget may change during this time, but with careful monitoring and constant oversight, the Executive Board looks forward to the next three years with great anticipation over what the future holds for the Diocese.



Mission, Vision, Guiding Principles, and Objective for the Diocese of Southwestern Virginia

Adopted by the 93rd Diocesan Council

January 28, 2012

Mission Statement

The mission of the Diocese of Southwestern Virginia is to challenge and support the creativity of our congregations in Christian growth and global responsibility.

Vision

With this articulated mission, the Diocese casts the following vision for our shared life, as a picture of the horizon toward which we journey together in the coming years:

In order to join in God's mission in this time and place, the Diocese of Southwestern Virginia will be a household of congregations in which each parish will make known its blessings and challenges and desires of the heart, and diocesan leaders will respond tangibly through direct consultative services and building bridges between parishes and resources.

Guiding Principles

In order to enact this vision, the Diocese embraces a set of guiding principles for diocesan planning, decision-making, and life together:

- **Effectiveness, fruitfulness, practicality.** We will strive to take actions toward each other that will lead to real effects, actions that are fruitful as well as faithful, not merely empty rhetoric nor pointless complaining.
- **Transparency.** We will be open enough to say to one another when help is needed, and open to receive it.
- **Value-exchange.** We will recognize that people give their wealth, work, and wisdom to the church, and that they deserve to receive real value in exchange.
- **Mutuality.** We will model these values at all levels, from the diocese to the convocation to the congregation to relationships within congregations.
- **Accountability.** We will do what we say we will do, from the diocesan leadership to the congregations and from the congregations to the diocesan leadership, and we will agree to appropriate consequences for not following through.
- **Interrelatedness.** We will recognize that "the diocese" is all of us together, diocesan leadership and structures, congregations, and individuals, and that this interrelatedness is part of our very diocesan identity.
- **Proactivity.** We will be actively generous to each other, coming forward with offers of our gifts, resources, and best practices even before we are asked.
- **Support.** We will covenant with each other to be genuinely supportive, to hold each other up, to bear one another's burdens, in the living-out of our mutual vision.

Objective

In view of the mission, vision, and guiding principles of the Diocese of Southwestern Virginia, we set the following objective for our life as a diocese in the years to come:

In order to sustain our participation in God's mission in our time and place and circumstances, the Diocese of Southwestern Virginia will align our revenues, expenses, and staffing in such a way as to provide direct consultative services and networked sharing of resources to our congregations, in order to support and challenge them toward congregational vitality and numerical growth, within the parameters of a faithful yet realistic projection of available resources.

Information on Diocesan Programs _____ Spring 2012

(Ministries, Institutions, and Committees)

Opening Note:

By diocesan canon, one required component of the Spring Convocation Meeting is that “the convocation shall receive program reports and participate in a program evaluation process.”

Spring Ministry Reports typically focus on informing the convocations about the mission of the ministry, the way in which it is carried out, and the way in which it engages the mission of our diocese.

Information about funding, other than the budget passed at Council, is provided in the fall. At any time throughout the year, however, questions about funding may be directed to members of the Executive Board Finance Committee or to Alan Boyce in the diocesan office.

Please read the ministry reports in advance of the meeting. If there is an unfamiliar ministry described, or if there are questions about the work any of them are doing, contact information for the ministry is provided here. Delegates and alternates will be involved in program evaluation at the spring meetings, so it will be particularly important to prepare in advance.

To make suggestions about program reports for next spring, please contact Kate Garcia, Parish Services Coordinator, at 540-342-6797 or kgarcia@dioswva.org.

Save this information and bring it with you to future convocation meetings! At the convocation meetings in the fall, it will be helpful to refer back to these reports when reviewing the funding requests for 2013 from the various programs and ministries that will be shared with the delegates and alternates in advance of the preparation of a proposed budget. They will again be helpful as you consider a proposed budget at the January Convocation meetings.

The following ministries, programs, and committees did not submit a report; contact information is supplied for those who want to learn more about them.

- **Commission on Ministry:** The Rev. Susan E. Bentley; seb@rev.net
- **Daughters of the King:** Helen Campbell; helencampbell5735@gmail.com
- **Dispatch of Business:** Dennis Case; dcase@trinitystaunton.org
- **Ecumenical Officer:** The Rev. Becky Crites; beckett605@cox.net
- **Epiphany:** Cara Modisett; caraemodisett@cox.net
- **Episcopal Appalachian Ministries:** The Rev. Gordon Brewer, Jr; episcopalappministries@gmail.com
- **Fresh Start:** The Rev. Catharine Montgomery; gracememorialcathy@yahoo.com
- **Planned Giving:** Suzan Anderson; suzananderson@me.com
- **Province III:** The Rev. Barbara Seras; p3coordinator@earthlink.net OR The Rt. Rev. Neff Powell; npowell@dioswva.org
- **Secretary:** Alan Boyce; aboyce@dioswva.org
- **Standing Committee:** The Rev. Diane Vie; diane@stjohnslynchburg.org
- **Transitions:** The Rev. Gene Anderson; ganderson@dioswva.org
- **Treasurer:** John Hall; jhall@salem.k12.va.u
- **Virginia Council of Churches:** The Rev. Jonathon Barton; barton@vcc-net.org
- **Young Adults:** No Coordinator. Contact Alan Boyce; aboyce@dioswva.org OR The Rt. Rev. Neff Powell; npowell@dioswva.org
- **Youth Ministry:** No Coordinator. Contact Alan Boyce; aboyce@dioswva.org OR The Rt. Rev. Neff Powell; npowell@dioswva.org

Bishop Marmion Resource Center

What is the program's mission statement and/or purpose?

To serve our diocesan congregations by providing resources, consultations, and educational programs and workshops, and as staff support with the Education Consortium, to further enable and support the Christian Education and mission of the people of the diocese.

How does the program live out its mission statement and/or purpose?

- Maintaining a lending library of videos, DVDs, books, CDs, and sample curriculum, including obtaining and cataloging new resources
- Availability of coordinator by phone, email, or in person for consultation
- Staff support for the Education Consortium in planning educational events
- Maintaining an online catalogue and checkout system to make resources more accessible from any point in the diocese.

How does the program support the mission of the global church and the diocese?

The BMRC provides resources and information to support Christian growth, as well as materials to respond to global responsibility through the Millennium Development Goals. The BMRC has resources available to assist parishes and the members of their congregations in all aspects of Christian formation. Many of the materials ordered this year were purchased in direct response to parish requests.

How can convocations support your ministry?

- We continue to update the **Speakers' Bureau** and invite any who would be willing to present an informational talk or workshop to a parish group to send in contact and topic information that can be kept on file in the BMRC online catalogue.
- Contact the BMRC if your parish has materials to recommend or request.
- Please let participants know when you are using BMRC materials in your parish. Encourage them to drop in and browse as well!

Please share what you have learned or implemented based on feedback about your ministry received from convocation meetings last year.

The BMRC is well used, and the variety of resources available is helpful to parishes. Parishes appreciate being able to receive and return resources by mail. The most repeated request had been for a searchable, interactive online catalogue. The bmrc-online.org website offers folk from near and far information about the resources available to them through the BMRC.

Contact information for this ministry:

Kate Garcia
540-342-6797
1-800-DIO-SWVA
bmrc@dioswva.org

Boys' Home, Inc.

What is your mission statement and/or purpose? Boys' Home strives to help young men develop their potentials, mentally, physically, socially and spiritually. Our focus remains constant - young men with great promise but limited opportunities.

How does the ministry live out its mission statement and/or purpose? (For example, please ask one or more participants to provide a personal story of how the ministry impacted their life.) If you are looking for inspiration, then you need to read a book written by one of our students, Keith. The book, called ***Change for Good***, chronicles his move from his native Uganda to Richmond, Virginia, to live with his father, and then onto Boys' Home. Last year, Keith's experiences were the focus for Residential Education Day and he, his houseparents, and his public school teacher were honored. Though Keith's journey was a rocky one, he is now a typical teen who enjoys football and other sports, is consistently on the Good Citizens List at school, and often flashes a radiant smile. God is good, too.

How does the ministry support the mission of the global church and this diocese? Boys' Home provides care and education for young men, ages 6-18 who need guidance in facing the challenges of growing up into responsible, contributing members of society. We offer these services without regard to the financial capabilities of families. Boys' Home provides generous scholarships and no child is turned away due to the inability to pay. Our residents represent a wide spectrum of cultures and places of origin.

How can convocations support your ministry? (For example, are you looking for volunteers or supplies? Are there projects that a parish could take on?) We welcome the opportunity to work with convocations and parishes. We offer a speaker's bureau and enjoy sharing our ministry's work with others. We encourage mission groups to come to our campus and work along side our residents - there are lots of projects on campus and at the Boys' Home Christmas tree farm in West Augusta. Parishes frequently stay involved by collecting Campbell's Labels for Education and Bixtops for Education to help support our Boys' Home School, grades 3-12. Parishes also collect spare coins for our Penny Power program or collect items from our Wish List. Christmas sponsors are also needed to ensure that Christmas is a joyful time for our young men.

What program changes were implemented as a result of feedback from spring convocation meetings last year? We are trying to improve our communication with parishes in the Diocese of Southwestern Virginia.

Contact information for this ministry:

Janet D. Lemmer

540/965-7715

jdlemmer@boyshomeinc.org

Chaplain to Retired Clergy, Spouses, Partners and Survivors; and the HEED Fund

What is your mission statement and/or purpose? As appointed by the Bishop, I serve as chaplain through a pastoral ministry to our 154 retired clergy, spouses, partners, widows, and widowers residing in or canonically attached to the Diocese of Southwestern Virginia. I also serve as coordinator of the HEED Fund, an acronym for the Henderson Endowment for the Elderly/disabled of the Diocese. The hope of the HEED Committee is that every parish church building in our diocese be accessible.

How does the ministry live out its mission statement and/or purpose? In my chaplaincy I pray for, visit, e-mail, telephone, and communicate in other ways with the retired "flock." A directory of all the retired clergy, et al, is prepared yearly and sent to each of their households so that retired clergy, spouses, partners and survivors may keep up with each other and minister to each other. Christmas and birthday cards are sent each year, and in 2011 I attended funerals, and conducted funerals, as well as visiting in hospitals. A fall lunch with Bishop Powell and Dorothy Powell gave "the retired" present an opportunity to chat informally with our chief pastor. When I learn of illnesses, hospitalizations, deaths and difficulties, I inform Bishop Powell, and when appropriate, he does the same for me.

How does the ministry support the mission of the global church and this diocese? Bishop Powell has asked that I serve as coordinator of the diocesan HEED Fund. This endowment, the result of a bequest to the Diocese by the late Reverend Doctor William D. Henderson, is for the assistance of the elderly and disabled of the Diocese. The HEED Fund gave grants in 2011 to St. Peter's-in-the-Mountains, Callaway, for an accessible entrance; the Diocese of Southwestern Virginia, Evans House, toward an accessible entrance; St. James, Roanoke, outdoor lighting and railing; St. Mark's, Fincastle, ramp railings; and St. Mary's, Bluefield, a wheelchair lift.

How can convocations support your ministry? The form for requesting a grant from the HEED Fund may be found on the diocesan website, or by contacting the Chaplain to the Retired. What program changes were implemented as a result of feedback from spring convocation meetings last year?

The annual luncheon with the Bishop and Dorothy for the retired clergy, et al, was moved from Advent to early fall to avoid the possibility of cancellation due to inclement weather.

Contact information for this ministry:

The Rev'd Dr. Robert T. Copenhaver
540-556-8307
aypiper@aol.com

Chaplain Service Prison Ministry of Virginia, Inc.

What is your mission statement and/or purpose? Chaplain Service exists on behalf of the Protestant and Orthodox Christian Churches to initiate, coordinate, and provide ministry, including advocacy for justice and humane treatment, for adults and juveniles in the facilities of the Virginia Department of Corrections and the Department of Juvenile Justice.

How does the ministry live out its mission statement and/or purpose? We currently have Chaplains serving at 31 state adult correctional centers and at 3 state juvenile correctional centers. The Chaplains serve as Christian ministers to over 32,000 incarcerated men, women, and juveniles. They preach the Gospel, teach the Bible, provide pastoral care and crisis counseling, administer the sacraments of Holy Communion and Baptism, and coordinate religious volunteers. One of the most successful programs that the Chaplains help coordinate is the Kairos prison ministry program. These are intensive spiritual retreats held in the prisons in which offenders are matched up with mentors from the community that demonstrate the unconditional love of Christ to them. Kairos is currently operating at Augusta Correctional Center, Keen Mountain Correctional Center, and at Wallens Ridge State Prison.

How does the ministry support the mission of the global church and this diocese? Chaplain Service provides a presence for the Episcopal Diocese of Southwestern Virginia in the state prison system. Because of the many religious programs provided by the Chaplains and religious volunteers, recidivism in Virginia is at one of the lowest rates in the nation. We also assist the Diocese by participating in offender re-entry programming efforts, ensuring a smoother transition back to society for the many offenders that are released from the state prison system each year. This makes for a safer and more just society.

How can convocations support your ministry? (For example, are you looking for volunteers or supplies? Are there projects that a parish could take on?) There is always a need for additional Kairos volunteers. Additionally, we have a discipleship program in the prisons called Disciple Bible Outreach Ministries. Volunteers are needed to help facilitate the "Disciple" program in the prisons of Southwestern Virginia, and funding/sponsorship is needed to purchase the workbooks for these prisons. Those that are interested in these or other opportunities may contact the office of Chaplain Service at (804) 358-7650 for more information. NOTE: Funding is desperately needed to help with partial compensation for the Chaplains serving in the state prisons within the Diocese of Southwestern Virginia. Parishes may wish to "adopt" or "sponsor" a local prison Chaplain.

What program changes were implemented as a result of feedback from spring convocation meetings last year? N/A (Chaplain Service as an inter-denominational ministry does not usually take part in convocation meetings, etc.)

Contact information for this ministry:
Reverend Cecil E. McFarland, President
(804) 598-3424
chapservva@aol.com

Chancellor of the Diocese

MARK D. LOFTIS
(540) 983-7618
loftis@woodsrogers.com

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ATTORNEYS AT LAW

March 16, 2012

Alan N. Boyce
Canon for Administration
The Episcopal Diocese of Southwestern Virginia
1002 First Street
Roanoke, Virginia 24016

In re: Chancellor's Annual Report

Dear Alan:

During the past year, I have had the privilege to serve as Chancellor at our Annual Council; to consult with the Bishop from time to time on matters as to which he has sought my advice; to attend and participate in Executive Board meetings, including providing legal advice to the Executive Board on certain matters and updating the Executive Board on legal issues of interest to the Diocese; to work with the Constitution & Canons Committee on amendments to our Diocesan Canons; to advise individual priests and parishes from time to time; and generally to consult with Diocesan personnel as needed on various legal matters.

In addition, during the past year I conducted two training sessions for clergy to review the changes to the clergy discipline process under the new Title IV (which took effect July 1, 2011). I have also spent substantial time advising and assisting the Bishop in a pending Title IV disciplinary proceeding. Additionally, I have provided assistance to the Standing Committee with certain canonical issues relating to the transition process.

It is a privilege to serve as Chancellor of the Diocese.

Very truly yours,



Mark D. Loftis

MDL:

Error! Unknown document property name.

P.O. Box 14125 / Roanoke, Virginia 24011
10 South Jefferson Street, Suite 1400
(540) 983-7600 / Fax (540) 983-7711
Offices also in Blacksburg, Danville, Lynchburg and Richmond, Virginia

Companions for Mission

What is your mission statement and/or purpose? To shepherd our companion relationships with the Diocese of Bradford, England, and The Episcopal Church of Sudan. We have a triangular companion relationship of long standing with Bradford and Sudan.

How does the ministry live out its mission statement and/or purpose? We facilitate establishing link parish relationships between our parishes and those in Bradford, transmit a portion of our budget to support ministry (mostly educational) in Sudan, encourage additional donations for this purpose, provide information about Sudan and Bradford through workshops and displays at Council, and participate in the American Friends of The Episcopal Church of Sudan (AFRECS).

How does the ministry support the mission of the global church and this diocese? We help people grow in their personal understanding of the concept of Christian unity and a sense of what it means to belong to and participate in the Anglican Communion. We provide a channel through which people can live out their understanding of global responsibility and interdependence. We support and contribute to the achievement of the Millennium Development Goals.

How can convocations support your ministry? (For example, are you looking for volunteers or supplies? Are there projects that a parish could take on?) Convocation leaders can encourage participation in the Bradford parish links program and foster awareness and support of the committee's work.

What program changes were implemented as a result of feedback from spring convocation meetings last year? There were no responses to the feedback request made at last spring's convocation meetings. However, there was considerable favorable response to the heavy emphasis on our link relationships at Council 2012.

Contact information for this ministry:

Dennis Case (chair)

540-886-7470

dcase@trinitystaunton.org

Lynn Robertson (staff support)

540-342-6797

Lrobertson@dioswva.org

Connections

What is the mission statement and/or purpose of this ministry? *Connections* is a diocesan publication linking those who serve in similar or related positions around the diocese with the Evans House staff and with each other. *Connections* is intended to be pulled apart, copied, posted, and in all ways shared throughout parishes.

How does the ministry live out its mission statement and/or purpose? Approximately 1,200 people each month receive *Connections*, including Active and Retired Clergy, Diocesan Volunteers, Youth Advisors, Surviving Clergy Spouses, Parish Secretaries and Administrators, Officers of Diocesan Institutions, Program Chairs, Christian Educators and Church School Superintendents, Diocesan Committees, Delegates and Alternates to Council, Seminarians, Vestry Members, and Treasurers. *Connections* is also available as a PDF download on the diocesan website each month.

How does the ministry support the mission of the global church and the diocese? Included in *Connections* are such items as diocesan announcements from the Evans House Staff Assistant; columns from our Bishop, the Deputy for Administration, the diocesan Transitions and Development Officer, the Bishop Marmion Resource Center Coordinator, the Youth Coordinator, and the Diocesan Services Coordinator; events on the diocesan calendar; a list of supply clergy; a directory of staff names and contact information; ready-to-post flyers for parish bulletin boards and newsletters describing upcoming diocesan activities, seminars and retreats available through the Phoebe Needles Conference Center, and other educational opportunities; reports from diocesan committees;; parish news, stories, transitions, and events; other reports and requests.

Wonderful works are going on in this diocese—your parish stories may inspire other congregations! In sharing ideas and stories across parishes and across leadership roles through *Connections*, parishes are given an opportunity to learn from one another and share best practices.

How can parishes/convocations support your ministry?

- Those who receive *Connections* are requested to share the information with parishioners.
- Everyone is requested to share parish news and events with the editor. The deadline for each issue is the 15th of the preceding month.

Please share what you have learned or implemented based on feedback about your ministry received from convocation meetings last year. There has been some conversation about making *Connections* an electronic communication, and this has led to *Connections* regularly appearing on the diocesan website as a downloadable file. In general, feedback for the printed publication has been favorable—many of those who receive it keep the paper copy at hand for reference throughout the month. During previous convocation meetings, *Connections* was named in all convocations as being a valued ministry.

Contact information for this ministry:

Kate Garcia
kgarcia@dioswva.org
1-800-DIO-SWVA

Education for Ministry

What is your mission statement and/or purpose? Every baptized person is called to ministry. The EfM program provides people with the education and the opportunity to discover how to respond to the call to Christian service through the process of theological reflection.

How does the ministry live out its mission statement and/or purpose? (For example, please ask one or more participants to provide a personal story of how the ministry impacted their life.) "Learning to use the theological reflection format to organize my thinking has helped me to be more intentional in recognizing where my thoughts, opinions, and beliefs are formed and informed. Even though this alone doesn't provide answers, when I do this, it does improve clarity and balance. This seems to me to be a critical necessity for successful theological reflection and it also pays benefits in my every day ministry." --Barbara Johnson

How does the ministry support the mission of the global church and this diocese? EfM gives participants an opportunity to think about, challenge, and develop their faith and ministry in a secure small group setting. The program strongly encourages using the knowledge and tools as we minister around us.

How can convocations support your ministry? (For example, are you looking for volunteers or supplies? Convocations can promote the EfM program as a beneficial commitment to one's faith pilgrimage.

What program changes were implemented as a result of feedback from spring convocation meetings last year? I didn't receive any feedback.

Contact information for this ministry:

Mary Page Gwaltney, Diocesan EfM Coordinator
540-797-1738
mpgwaltney@cox.net

Grace House on the Mountain

What is your mission statement and/or purpose? The mission of Grace House, an institution of the Diocese of Southwestern Virginia, is to embody a ministry of social justice and advocacy for the welfare of the people of God in Appalachia and to encourage people from different cultures to interact through shared educational and labor experiences in order to gain understanding, strength and a compelling sense of ministry that will enrich lives, proclaim the gospel, and foster the growth of Christian Community.

How does the ministry live out its mission statement and/or purpose? Multiple homeowners have told us that had it not been for the help they received from the program and the workers who came and done repairs at their home, they feared they would not be able to stay there. Several families have needs to numerous to count here. Needs can range from a simple repair of their steps to the floors and walls of their home needing repair because they are about ready to fall through. The workgroups go into total strangers' homes on the first day and leave there feeling like they are leaving a family member.

How does the ministry support the mission of the global church and this diocese? Grace House takes the needs here in the mountains of Southwest Virginia, presents them to the numerous workgroups, and assigns the groups a family or families to work with. The bond that grows between the two, allows both to realize the love God's children have for their fellowmen and helps the youth to learn about the struggles some families go through yet they keep their faith strong.

How can convocations support your ministry? The convocations can support Grace House by continuing to help get the word out about Grace House, sending volunteers here, encouraging congregations to join us and do a work. We can always use supplies. There are projects that a parish can take on, even if it is simple painting. Parishes should contact the Director, Anita Boyd, for more specific ideas.

What program changes were implemented as a result of feedback from spring convocation meetings last year? Grace House has grown as far as new groups, including churches in this Diocese, and I attribute that to it being publicized throughout the diocese. In addition, St. Mark's in St. Paul and All Saints in Norton held their fifth Sunday services at Grace House.

Contact information for this ministry:

Anita Boyd: Director
Grace House on the Mountain
5100 Pewter Drive
St. Paul, VA 24283
(276) 395-6588
aboydgrchse@yahoo.com

Higher Education Committee

What is your mission statement and/or purpose?

The purpose of the commission is to support the work of individual ministries throughout the diocese as they 1) welcome students of all backgrounds to join in prayer, worship, and fellowship, 2) provide regular Eucharistic services in the Anglican/Episcopal tradition, 3) encourage spiritual exploration for students and faculty in safe, home-like environments.

How does the ministry live out its mission statement and/or purpose? We provide ministry to college students throughout the diocese. In reality, our "ministry" is really several ministries. Three of them are based in a parish, and one is campus-based. All of them provide support to students in different sections of the diocese.

In Lexington, R. E. Lee Memorial has the oldest established ministry, to cadets at VMI and students at Washington & Lee. The focus of the ministry is a wellattended weekly Sunday evening Eucharist followed by dinner and time for reflection and fellowship. The ministry is fully integrated into the life of the parish, and students and parishioners participate together on the ministry steering committee, choir, youth programs, Sunday School, and as leaders in worship. Parishioners also serve as host families for cadets as they enter VMI. The director of the ministry is James Keane.

In Blacksburg, the Episcopal campus minister is the Associate Rector of Christ Episcopal Church, the Rev. Scott Russell, half of whose time is devoted to serving students and faculty at Virginia Tech. Canterbury House, owned by the parish, is a separate building which is both a gathering place for students and a home to six students who live there during the school year. As in Lexington, the focus of the ministry is a weekly (Wednesday evening) Eucharist with dinner and fellowship. The ministry also has a strong emphasis on social outreach.

In Radford, Grace Church supports the ministry at Canterbury House adjacent to the Radford University campus. Robert and Rev. Sarah Morris are the new directors as of August 17th, 2011. They provide a weekly Monday evening prayer service, dinner, and fellowship time as well as weekly "Stew and Brew" held on campus. Radford and Virginia Tech have had several co-events together throughout the academic year.

In Lynchburg, Nina Vest Salmon directs a growing campus ministry at Lynchburg College. They meet weekly for food, discussion and fellowship. Once a month a priest celebrates the Eucharist. Last year they participated in an alternative Spring Break trip to Belize. A yearlong fundraiser selling "Episco-Shovels" was held to help support the trip.

How does the ministry support the mission of the global church and this diocese? See above

How can convocations support your ministry? (For example, are you looking for volunteers or supplies? Are there projects that a parish could take on?) First, convocations can familiarize themselves with the work of these ministries. If one of the college/university ministries is in your area, representatives from the convocation could visit it: you will be welcomed! Second, convocations can support these ministries financially through the diocesan budgeting process. Third, convocation members, individually and together, can pray for our college students and those who serve them and for the success of the church's outreach to all our young people. Though the question refers to Convocations, we do want to emphasize that individual parishes can provide outreach to students at area colleges. We invite parishes to consider doing this and to request financial support for their efforts through the Higher Education Ministries Commission.

What program changes were implemented as a result of feedback from spring convocation meetings last year? We did not receive any feedback from last year's meetings.

Contact information for this ministry:

Erin Harden
540-493-4571
eharden221@gmail.com

The Phoebe Needles Center, Inc.

What is your mission statement and/or purpose? “To serve people of all ages in southwestern Virginia by offering facilities and a variety of educational, spiritual, and renewal programs designed to nourish people in their spiritual formation.”

How does the ministry live out its mission statement and/or purpose? By providing the following programs to people within the Episcopal Diocese of SWVA and reaching out to those beyond our diocese: Summer Camp Program for Youth, Summer Camp Program for Adults, Center for Lifelong Learning, planning and hosting retreats and conferences, providing leadership and team building programs for youth and adults, renting the Center to churches, non-profits, school and college groups, government agencies, businesses, and private groups.

We get lots of feedback from the parents of campers, but last fall we received this from the parent of one of our staff: “The camp has had an incredibly positive influence on my daughter and others I’ve known who attended. Besides the desperately important and very difficult task of getting kids outside and away from TV’s, cell phones and computers, Phoebe Needles has taught my daughter many lessons. The children learn confidence, leadership, trust, mentoring, strong character, and compassion to name a few. My daughter has learned what a difference she can make in someone’s life. In a weeks time the staff has produced some almost miraculous changes in the attitudes of some of the difficult and sometimes ill-adjusted campers.”

How does the ministry support the mission of the global church and this diocese? As the camp and conference center for the diocese, all of our programs (listed above) seek to challenge and support Christian formation and our responsibility to act as faithful Christian people in our community, the nation, and the world.

How can convocations support your ministry? Utilize the Center. Encourage congregations to utilize the Center. Encourage individuals to utilize the Center. Woody Allen once said, “90% of life is showing up.” The most helpful way to support the Phoebe Needles Center is to use it. Encourage youth in your congregation and community to attend Summer Camp 2010, have your vestry retreat, women’s or men’s retreat, youth retreat, choir retreat, etc. Encourage adult members to attend the monthly Center for Lifelong Learning programs, “50’s More of Less” Camp, and other programs. Consider having a convocation-wide retreat or picnic at the Center. Let us know if there are programs we can host for your convocation or congregation. Give us feedback on the materials we put out through the various means of communication in our diocese. Add 1% to your church budget in support of the Center.

What program changes were implemented as a result of feedback from spring convocation meetings last year? We continue to work on improving our communication via electronic means. Our web site, Facebook page, and YouTube Videos are all update regularly.

Contact information for this ministry:

The Rev. John H. Heck, Executive Director
The Phoebe Needles Center, Inc.
732 Turners Creek Road
Callaway, Virginia
540-483-1518; 800-848-1677
PNCenter@gmail.com
www.PhoebeNeedles.org

Prayer Calendar

What is your mission statement and/or purpose? The bishop has directed that the Prayers of the People at each Eucharist celebrated in our diocese include specific prayers for our various parishes and ministries, our brothers and sisters in Bradford and Sudan, and the dioceses of the Anglican Communion listed in the Anglican Cycle of Prayer. The Prayer Calendar provides the information needed to comply.

How does the ministry live out its mission statement and/or purpose? The Prayer Calendar, published three times each year, is mailed to all parish offices and to all of the clergy of the diocese, plus various diocesan leaders and an assortment of people who have asked to receive it. In addition, it is available in the Ministries section of the diocesan website. The Prayer Calendar helps to remind us of our relationship with those at a distance in the wider church.

How does the ministry support the mission of the global church and this diocese? The Prayer Calendar unites us to the global church in prayer and similarly serves to unify the parishes and ministries of our own diocese as we pray for one another.

How can convocations support your ministry?

- If convocational leaders become aware that a parish is not carrying out the bishop's directive about the use of the Prayer Calendar, perhaps they could encourage compliance.
- Keep the editor updated as to companion parish relationships.

What program changes were implemented as a result of feedback from spring convocation meetings last year? Four people responded to the evaluation last spring with "yes" to the question "Could this ministry better serve your parish?" All four were contacted and invited to provide more specific feedback. None did so.

Contact information for this ministry:

Emily Talbot-Guillote (editor)
540-520-6286
eptg1019@gmail.com

Lynn Robertson (staff support)
540-342-6797
Lrobertson@dioswva.org

River Adventure Program

What is your mission statement and/or purpose?

We believe the experience of God's presence in nature, in each other and in the gathered body of Christ is potentially transforming for the individual and the whole Church. Our purpose is to build experientially a Christian community in an outdoor environment, where youth and adults face the intensive demands of supporting each other in group activities that are physically, mentally, emotionally, and spiritually challenging. The experience seeks to enhance self-esteem, positive Christian values, and leadership abilities that individuals take home with them.

How does the ministry live out its mission statement and/or purpose? (For example, please ask one or more participants to provide a personal story of how the ministry impacted their life.)

These comments are from camper participants from 2010 & 2011. They are teens in grades 7-12.

Anne Wright: The River Adventure Program allows you to meet new and awesome people and learn to work with others. By the end of the week those people are almost like family to you. This program allows you to realize how beautiful God's world is and brings you closer to Him. You learn that life isn't all about your cell phone and social life, but it's also about seeing the beauty in the simple things and making friends and memories that you will always remember.

Ray Johnson: The river trip expanded my horizons with what I was capable of. Never before did I know I could conquer raging rapids while still grinning at the end. I became so close to everyone on the trip, creating friends and ever lasting relationships. I grew closer to those I had known before and enjoyed great laughs with those around me that I had never or barely known. The camp not only brought on physical expectations and adventures but hours of singing and laughing. The River Adventure Program has been the best camp of my life.

Hunter Bell: Through this trip, i have made friends that i may remember forever, and gotten closer with those i already knew. It's indirectly brought out a new hobby, kayaking, that i don't think i ever would have discovered without it. A unique experience I can't wait to do again.

Jessica Wiegandt: The River Adventure Program has helped me to experience nature in an up-close and personal way. I have also met people that enjoy the river and being outside as much as I do. This week on the river brings kids closer than any other camp I had attended. I have made loving relationships with many of the other participants, and this trip has also strengthened my relationship with God.

Josie Wiegandt: I loved how when I did something really embarrassing, NO ONE laughed or talked about me behind my back... Being able to be myself and have other people like that helps me be me everywhere.

How does the ministry support the mission of the global church and this diocese? Providing appropriate activities for youth that helps them stay connected to their faith is a pillar of this 35 year + program in the Diocese. Participants have participated in the program and come back in later years as volunteer staff, reinforcing their support of and commitment to the church and this diocese.

How can convocations support your ministry? (For example, are you looking for volunteers or supplies? Are there projects that a parish could take on?)

- Provide scholarship funds to enable campers to attend and encourage youth in your parish and community to participate
- Additional funding would support the purchase of needed boating and camping supplies enabling campers to participate.

What program changes were implemented as a result of feedback from spring convocation meetings last year? This year we are offering convocation-wide canoeing trips (one day events) that are open for anyone to participate. For additional details, see page 9 of the March Connections. (Go to www.dioswva.org. From the tabs at the top of the screen, choose "News" and then "Connections." On the Connections page, choose "March 2012" from the files listed in the right-hand column.)

Contact information for this ministry:

Maile S. Armstrong
540-947-5016
mailearmstrong@verizon.net

Small Churches

What is your mission statement and/or purpose? To support the work and mission of small parishes in the Diocese of Southwestern Virginia by keeping in touch, passing along information, and sharing ideas.

How does the ministry live out its mission statement and/or purpose? By fostering communication among small churches and planning events that small churches wish to have.

How does the ministry support the mission of the global church and this diocese? By seeking to enliven the life of our small churches which make up most of our parishes.

How can convocations support your ministry? Perhaps by having a small church “point person” for each convocation.

What program changes were implemented as a result of feedback from spring convocation meetings last year? No changes made.

Contact information for this ministry:

Rev. Jonathan Harris
Trinity, Buchanan
540-588-4586
jonathanharris@msn.com

Rev. Becky Crites
St. Johns, Glasgow; St. Thomas, Bedford
540-774-2593
beckett605@cox.net

Westminster Canterbury of Lynchburg (WCL)

What is your mission statement and/or purpose? To be an accredited, non-profit provider of quality senior services, which promote independence and dignity, operated in a fiscally responsible manner, and guided by Christian ideals.

How does the ministry live out its mission statement and/or purpose? (For example, please ask one or more participants to provide a personal story of how the ministry impacted their life.) WCL continues to provide first-class retirement living for over 475 retirees in a fiscally sound environment as evidenced by audit reports, annual reports (as attached), and dashboard comparisons to other retirement communities in Virginia and the nation. We continue to be accredited by CARF/CCAC, continuously since 1982 when we were the 13th in the nation to receive that designation. Through our Foundation, we provide confidential Fellowship assistance to 26 people who have found need for a financial safety net. According to one of our recipients, "I never thought I would have to ask for financial assistance. I made plans all my life to make sure I would be taken care of in my retirement. But many of the investments I put in place to keep me secure in my retirement failed me. Thanks to the Fellowship Endowment at Westminster Canterbury, I know that I am safe here, for which I am very grateful."

How does the ministry support the mission of the global church and this diocese? Our focus is on meeting the needs of our residents in their later years through Continuing Care. We also have skilled beds for persons who need physical therapy following stroke, broken bones, etc. We have many members of our community who are still active in community affairs; we collect food for the Food Pantry before Christmas, and have participated in a Stop Hunger Now Drive for Haiti.

How can convocations support your ministry?

- a. By providing volunteers to be trained in pastoral care
- b. By contributions to the Fellowship Fund, the Employee Education Fund or the Chaplain's Discretionary Fund to assist residents and Employees who may find themselves in need.
- c. By making parishioners aware of this five star continuing care retirement community, which is governed 50% by Episcopalians and 50% Presbyterians
- d. By providing prayer shawls for all of our residents in Health Care

What program changes were implemented as a result of feedback from spring convocation meetings last year? We received no feedback.

Contact information for this ministry:

Joseph Payne, Senior Vice President
434 386-3507
jpayne@wclynchburg.org

Appendices

Appendix A: Resolutions Approved by the Ninety-Third Annual Council

Resolution 1

Concerning: Voting Procedures

From: The Chancellor of the Diocese

Resolved by the 93rd Council of the Diocese of Southwestern Virginia as to elections among multiple nominees for Standing Committee and Disciplinary Board; that on the first ballot there be eliminated all but the three (3) candidates for each office receiving the highest number of votes; and in the case of clergy and lay delegates to Provincial Synod, those clergy candidates receiving the most votes on the first ballot will be the three (3) clergy elected, i.e., one (1) clergy delegate and two (2) clergy alternates, and those lay candidates receiving the most votes on the first ballot will be the four (4) lay elected, i.e., two (2) lay delegates and two (2) lay alternates; and that the balloting for Standing Committee and Disciplinary Board proceed among the three (3) remaining candidates and that on the second and any subsequent ballot, the one (1) candidate for each office receiving the fewest votes shall be eliminated. And be it further

Resolved by the 93rd Council of the Diocese of Southwestern Virginia that if, in any round of balloting for Standing Committee or Disciplinary Board as described above there should be a tie among one or more persons for the privilege of remaining on the ballot, then all of such persons receiving the same number of votes shall remain on the ballot and shall proceed to the next round of balloting, and in such next round of balloting the number of persons equal to the number receiving the same number of votes in the prior round of balloting shall be eliminated (i.e., if two persons should receive the same number of votes, then each shall remain on the ballot for the next round of balloting at which time the two candidates receiving the lowest number of votes shall be eliminated).

Resolution 2

Concerning: Site of Council

From: Executive Board

Resolved that Council hold its 94th Annual meeting at the Hotel Roanoke & Conference Center, Roanoke, Virginia, on January 25, 26, 27, 2013, and that Council hold its 95th Annual meeting at the Hotel Roanoke & Conference Center on January 24, 25, 26, 2014.

Resolution 3

Concerning: Fund for Mission and Outreach

From: Executive Board

Resolved that this 93rd Annual Council of the Diocese of Southwestern Virginia meeting in Roanoke on January 27, 28, and 29, 2012, allocate its share of this Fund for use of the Executive Board for Mission and Outreach activities in 2012 as it deems appropriate to best meet the vision and mission of the Diocese.

Resolution 4

Regarding The Sustainability Committee Report

From Executive Board

Resolved that Sections One and Two of the Sustainability Committee Report be adopted by Annual Council; and be it further

Resolved that the Executive Board be charged with considering Sections Three, Four and Five as its primary work for the year 2012; and be it further

Resolved that the Executive Board shall deliver specific recommendations to the 94th Annual Council regarding the matters set forth in Sections Three, Four and Five of the Sustainability Committee's report.

Resolution 5

Regarding The Report of the Task Force on Leadership (Resolution 7, 2010)

From Jim Ackley, Chair of the Task Force

Resolved that Report of the Resolution #7 Task Force will be tabled until a new Bishop has been elected so that he/she can be a part of the final discussions and actions on the recommendations contained therein.

Appendices

Appendix B: Regarding Positions for Nomination and Election

In the fall, clergy and lay candidates will be nominated for various diocesan leadership positions. Please consider the duties of each office and consult the relevant canons, available on the diocesan website, when making the commitment to serve.

All clergy, delegates, and alternates are reminded that the Constitution and Canons of our diocese as amended and approved by Council may be found on the diocesan website: http://www.dioswva.org/governance/constitution_and_canons.html.

Convocation Presidents & Deans *See Canon 24*

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At Fall Mission Days, each convocation elects a lay person to serve as President for a three-year term that begins at the conclusion of the next annual Council. A President who has served a full three-year term cannot be re-elected President until the Fall Mission Day meeting following the end of that full term. Convocation Presidents serve on the Executive Board of the diocese (See “Executive Board” below), assist in all the common tasks of the diocese, preside over convocation meetings, and perform other duties as assigned by the Bishop or the Executive Board.

Also at Fall Mission Days, each convocation elects a member of the clergy to serve as its Dean for a three-year term that begins at the conclusion of the next annual Council. A Dean who has just completed a three-year term is not eligible to be elected again until the Fall Mission Day meeting following the end of that full term. Convocation Deans provide general supervision of deacons not

otherwise supervised, help maintain a regular schedule of communion services in congregations without priests, promote missionary development and education as directed by the Bishop, institute new clergy when requested by the Bishop, preside over convocation meetings in the absence of the President, and perform other duties as assigned by the Bishop or the Executive Board.

Presidents and Deans help plan and organize at least three convocation meetings each year as well as the “Bishop’s Walkabouts,” and they assist in the worship celebrations at Council.

Current Incumbents

Abingdon Convocation:

Dean: The Very Rev. Dr. Chris Mason; fathermason@skybest.com

President: Lonnie Quesenberry; LonnieEQ@aol.com

Augusta Convocation:

Dean: The Very Rev. Dr. David Cox; rdavidcox@earthlink.net

President: Carol Webster; awebs4@aol.com

Lynchburg Convocation:

Dean: The Very Rev. Marion Kanour; mkanour@gmail.com

President: Jim Ackley; jimackley1@comcast.net

New River Convocation:

Dean: The Very Rev. Phyllis Spiegel; mystthomasrector@yahoo.com

President: Amy Nordberg; amynordberg@gmail.com

Roanoke Convocation:

Dean: The Very Rev. John Heck; johnheck@gmail.com

President: Sam Campbell; shcampbell@centurylink.net

This fall, the Augusta and Lynchburg Convocations will elect new Deans. The Augusta, Lynchburg, and Roanoke Convocations will elect new Presidents.

Executive Board *See Canon 7*

Each convocation is entitled to two clergy and two lay members of the Executive Board, each of whom serves a three-year term. Elections are staggered so that half of the membership of the Executive Board changes in two out of every three years. The basic function of the Executive Board is to conduct the business of the diocese

between meetings of Council; detailed information is in Canon 7. Each member of the Executive Board must be willing and able to meet at various locations within the diocese on Saturdays five times per year, make annual parish visits, and serve on one of four main committees: Mission, Finance, Long Range Plan Follow-Up, or

Personnel and Property. Incumbents and their assignments can be found on the following page. (Contact Alan Boyce, Deputy for Administration, at aboyce@dioswva.org or 540-342-6797 for detailed information on these committees.

Appendices

Executive Board Incumbents

Abingdon Convocation

2014

The Rev. Mark Frazier
rector@emmanuelbristol.org

Lonnie Quesenberry
Personnel and Property Committee
LonnieEQ@aol.com

2013

The Very Rev. Dr. Chris Mason
Finance Committee
fathermason@skybest.com

David Taverner *
Long Range Plan Follow-Up
Committee
david.taverner@centurylink.com

Augusta Convocation

2014

The Rev. Dr. Paul Nancarrow
Long Range Plan Follow-Up
Committee
rector@trinitystaunton.org

Liz McCarthy
Finance Committee
LM55555@aol.com

2013

The Rev. Becky Crites
Mission Committee
beckett605@cox.net

Carol Webster
Mission Committee
awebs4@aol.com

Lynchburg Convocation

2014

The Rev. Marion Kanour has
resigned; no replacement has
yet been named.

Jim Vest
Finance Committee
jim.vest1@verizon.net

2013

The Rev. Kathy Chase
Personnel and Property Committee
kbchase@sbc.edu

Jim Ackley
Finance Committee
jimackley1@comcast.net

New River Convocation

2014

The Rev. Kent Tarpley
Personnel and Property Committee
stjohnswytheville@embarqmail.com

Amy Nordberg
Mission Committee
amynordberg@gmail.com

2013

The Rev. Helen Beasley
Finance Committee
rectorbeasley@comcast.net

Bob Miller
Long Range Plan Follow-Up
Committee
bob@kfauctions.com

Roanoke Convocation

2014

The Rev. Stephen Stanley
Mission Committee
srstanley@cox.net

Delia Heck
Finance Committee
dheck@ferrum.edu

2013

The Rev. Barkley Thompson
Long Range Plan Follow-Up
Committee
bthompson@stjohnsroanoke.org

Sam Campbell
Personnel and Property Committee
samcampbell57@gmail.com

Ex officio members:

Neff Powell, Bishop;
npowell@dioswva.org

Mark Loftis, Chancellor
Personnel Committee
loftis@woodsrogers.com

John Hall, Treasurer
Finance Committee
jhall@salem.k12.va.us

Alan Boyce, Secretary and Canon
for Administration;
aboyce@dioswva.org

**In the fall of 2012, each
convocation will elect a clergy
person and a lay person for
Executive Board. The Lynchburg
Convocation will nominate a
second clergy person if no
replacement for the Rev. Marion
Kanour has been found.**

Special Project Groups

In 2012, Executive Board members
are working in three Special Project
Groups related to their continuing
study of the recommendations of the
Sustainability Committee Report. The
groups and their members are:

Outreach, Ministries and Governance, Staff, and Diocesan Parish Human Resource Database

Sam Campbell ***Kathy Chase***
Becky Crites Lonnie Quesenberry
Kent Tarpley

David Taverner ***Carol Webster***

Canon Missioner, Congregational Development, Networking and Mission Strategies

Helen Beasley ***Chris Mason***
Paul Nancarrow Amy Nordberg
Stephen Stanley
Barkley Thompson

Alternative Revenue Streams, Property, and Undesignated Funds

(Also known as
"The Corner Committee")

Jim Ackley Alan Boyce
John Hall Delia Heck
Liz McCarthy ***Bob Miller***
Jim Vest

***Names in bold italics indicate board members whose
terms will end at the close of Council 2013.***

* An asterisk indicates those serving a partial term and eligible for re-election.

Appendices

Disciplinary Board See Canon 27

The Disciplinary Board will consist of four priests or deacons and three lay persons who conduct presentments and trials of priests and deacons. The clergy members of the Disciplinary Board must be canonically and geographically resident within the Diocese of Southwestern Virginia. The lay members of the Disciplinary Board shall be adult communicants in good standing of this church and geographically resident in this diocese. Members will serve three-year terms, may succeed themselves once, and may be re-elected (and succeed themselves once again) after a hiatus of at least two years.

Current Incumbents

2013

The Rev. Sue Bentley; seb@rev.net (Roanoke Convocation)

The Honorable Harrison May; harrismay@comcast.net (Augusta Convocation)

2014

The Rev. Melissa Hays-Smith; mhays-smith@christroanoke.org (Roanoke Convocation)

Duane Martin; duanemartin343@embarqmail.com (New River Convocation)

2015

The Rev. Richard Fife; richardfife@stelizabethsroanoke.org (Roanoke Convocation)

2016

Carey Harveycutter; charveycutter@salemva.gov (Roanoke Convocation)

The Rev. Dr. John D. Lane; jdldrfd@comcast.net (Lynchburg Convocation)

The Rev. Deacon Kay Waff; kaywaff@msn.com (Lynchburg Convocation) (Continuing Member)

All convocations will nominate one clergy and one lay candidate for the the Disciplinary Board at their Fall Mission Day meetings this year, and elections will be held at Council.

Standing Committee See Canon 6

Each convocation nominates one lay person and one member of the clergy to serve on the six-member Standing Committee. Committee members serve three-year terms. In general, the Standing Committee meets often with the Bishop, usually monthly except July and August, for purposes of advice and consent. Sometimes there are special called meetings. In case of a vacancy in the episcopate, the powers and duties to be performed by the Bishop, as regards to discipline, except the pronouncing of sentence of suspension, disposition, or

degradation from the ministry, shall belong to and be performed by the Standing Committee.

Current Incumbents

2013

The Rev. Diane Vie; diane@stjohnslynchburg.org (Lynchburg Convocation)

John Kappes; seppak@comcast.net (Augusta Convocation)

2014

The Rev. Jonathan Harris; jonathanfharris@msn.com (Roanoke Convocation)

Jack Barrow; jc.barrow@embarqmail.com (Abingdon Convocation)

2015

The Rev. Deborah Hentz Hunley; dhunley@christroanoke.org (Roanoke Convocation)

Ernest Holley; emholley@verizon.net (Augusta Convocation)

All convocations will nominate one clergy and one lay person to serve on the Standing Committee at their Fall Mission Day meetings this year, and elections will be held at Council.

Provincial Synod See Canon 25

Our diocese is a member of Province III of the Episcopal Church. Each diocese in the Province elects four deputies—the Bishop, another member of the clergy, and two lay persons—to represent it at meetings of the Provincial Synod. Council elects the additional clergy member and two lay members (the two receiving the most votes) to serve until the annual Council preceding the

next Synod meeting. Alternates are the two receiving the next most votes. Province III normally meets on a Sunday, Monday, and Tuesday in May.

Current Incumbents

Clergy Deputies

Neff Powell; npowell@dioswva.org (Bishop)

Paul Nancarrow; rector@trinitystaunton.org (Augusta Convocation)

Clergy Alternates

Bill Bumgarner, 1st Alternate; bbumgarner@smthco.com (Lynchburg Convocation)

Brad Laycock, 2nd Alternate; brad@laycock.us (Roanoke Convocation)

Appendices

Provincial Synod *(Continued from page 27)*

Lay Deputies

Nina Salmon;
salmon@lynchburg.edu (Lynchburg
Convocation)

Jack Barrow; jc.barrow@
embarqmail.com (Abingdon
Convocation)

Lay Alternates

Helen Campbell; 1st Alternate;
helencampbell5735@gmail.com;
Roanoke Convocation

Jack Brockway; 2nd Alternate;
jwbrockway@verizon.net (New River
Convocation)

Each convocation will nominate one clergy and one lay deputy to Provincial Synod at their Fall Mission Day meetings this year, and elections will be held at Council.

General Convention *See Canon 26*

The General Convention is the governing body of The Episcopal Church (TEC) that meets every three years. The Convention is a bicameral legislature that includes the House of Deputies and the House of Bishops. Deputies and bishops representing each diocese carry out the work at Convention. During its triennial meeting deputies and bishops consider a wide range of important matters facing the Church. General Convention met in Anaheim, California in July 2009, and will meet again July 5–12, 2012, in Indianapolis, Indiana. General Convention Deputies and Alternates serve three-year terms.

Current Incumbents

Clergy Deputies

Scott West; saw764@yahoo.com
(New River Convocation)

David Cox; rdavidcox@earthlink.net
(Augusta Convocation)

Deborah Hunley; dhunley@christ
roanoke.org (Roanoke Convocation)

Bill Watson; bill@stjohns
lynchburg.org (Lynchburg
Convocation)

Clergy Alternates (in order of election)

Vince Carroll; VJC_10@yahoo.com
(Abingdon Convocation)

Anne West;
westsinbburg@gmail.com (New River
Convocation)

David Dixon;
dixonnd50@hotmail.com (Roanoke
Convocation)

Emily Edmondson; emilye@
centurylink.net (Abingdon
Convocation)

Lay Deputies (in order of election)

Nina Salmon;
salmon@lynchburg.edu (Lynchburg
Convocation)

Ernest Holley; emholley@verizon.net
(Augusta Convocation)

Billy Kingery; bwkingery@cox.net
(Roanoke Convocation)

Bob Miller; bob@kfauctions.com
(New River Convocation)

Lay Alternates

Jack Barrow; jc.barrow@embarq
mail.com (Abingdon Convocation)

Jenny Fife; jgfife@gmail.com
(Roanoke Convocation)

Amy Nordberg;
amynordberg@gmail.com (New River
Convocation)

Rob Jarvis ; rob@visitbedford.com
(Lynchburg Convocation)

Our diocesan canons call for nominations of deputies and alternates to General Convention to be made at the fall convocation meeting and an election held “at the regular annual Council in the year preceding the year of General Convention.” Nominations therefore will be in the fall of 2013.

Nominations for those currently in office were made in the fall of 2010 and the election was held in 2011. This means that there are no nominations or elections needed at this time. However, as your parish’s representatives, you may wish to contact diocesan deputies and alternates to learn more about the upcoming General Convention.

United Thank Offering Coordinator *See Canon 26*

At the same time nominations are made for General Convention deputies and alternates, our canons call for nominations to be made for a diocesan United Thank Offering Coordinator. This nominee will also be a Triennial Meeting delegate. The runner-up in this election becomes the Assistant United Thank Offering Coordinator and the

United Thank Offering coordinator’s alternate to the Triennial Meeting.

The diocesan UTO Coordinator encourages prayer in thanksgiving for blessings every day and the tangible offering of coins in the Blue Box; works with clergy and church groups to recruit local church coordinators; helps church coordinators with their

work; offers to speak when asked; points out ways to use materials and shares ideas to promote the goal of everyone offering prayers of thanks and providing a tangible offering to pass blessings on to others; communicates with the UTO Province Representative to gain training, answers to questions, and helpful information; sends letters

Continued on page 30

Appendices

UTO Coordinator continued from page 29

twice yearly reminding church coordinators of upcoming Ingathering dates; corresponds and meets with clergy and other organizations within the diocese to keep them informed of the opportunities for mission through the Blue Box; creates a UTO packet of information and materials to present as a welcoming gift to new clergy (deacons, priests, bishops) in the diocese; cooperates with the bishop to insure that UTO is an integral part of the life of the diocese; urges the bishop to appoint a screening committee to assist the coordinator in reviewing, investigating, and making

recommendations concerning the diocesan UTO grant requests; aids the UTO Province Representative in understanding the unique characteristics of the grant requests submitted from the diocese; visits congregations and UTO grant sites when possible; informs the Province Representative of the UTO Board of UTO activities in the diocese by sending copies of communications and responding to requests for information; notifies local church coordinators when Spring and Fall packets are mailed; receives offering money from UTO Church Coordinators; and sends check

payable to the United Thank Offering with the name of the diocese or the special diocesan account number in the 'memo' as often as necessary (but at least twice a year). This is a three-year term.

Current Incumbent

Dena Lee; dglee7880@gmail.com
(Lynchburg Convocation)

There is no Assistant Coordinator at this time.

There is no nomination or election for this position this year, as the UTO Coordinator is serving the second year of a three-year term.

Appendix C: Search and Nominating Committee and Transition Committee

Search and Nominating Committee

At Annual Council 2012, clergy and lay delegates met by convocation to elect one clergy and one lay member from each convocation to serve on the Search and Nominating Committee, following Bishop Powell's announcement of his intent to "resign for reasons of advanced age" when the sixth bishop of the diocese is consecrated. After Council, the Standing Committee met and appointed four additional members.

Co-Chairs of the Committee are:

Barbara Johnson
Roanoke - St. John's
babstajohnson@gmail.com

The Rev. Scott A. West
Blacksburg - Christ
saw764@yahoo.com

The members are:

Jim Ackley
Lynchburg - St. Paul

The Rev. Susan E. Bentley
Roanoke - St. James

The Rev. Edward M. Covert
Staunton - Emmanuel

Tripp Duerson
Lynchburg - St. John

The Rev. Rachel Wenner Gardner
Rocky Mount - Trinity

The Rev. Russ Hatfield
Tazewell Cluster

Michael Lilly
Bluefield - St. Mary

Sarah Lusk
Salem - St. Paul

Robert K. Miller
Blacksburg - Christ

The Very Rev. Phyllis A. Spiegel
Christiansburg - St. Thomas

The Rev. LeBaron T. Taylor
Rector at Covington - Emmanuel

The Rev. Todd Vie
Lynchburg - St. Paul

The Rev. Dr. John D. Lane, retired,
was chosen to serve as Chaplain.

Transition Committee

The Transition Committee, appointed by the Standing Committee, will work to bridge the transition, offering help to both the old and new bishops, and planning the consecration.

Co-Chairs of the Committee are:

Jenny Fife
Roanoke - St. Elizabeth
jgfife@gmail.com

The Rev. Deacon David Dixon, M. D.
Salem - St. Paul
dixonnd50@hotmail.com

Members are:

Polly Cassidy
Lynchburg - St. John

Lonnie Quesenberry
Tazewell - Stras Memorial

The Rev. D. Scott Russell
Blacksburg - Christ

The Rev. Alexander (Sandy) Webb
Roanoke - St. John

Pam Wiegandt
Buchanan - Trinity

The Rev. Dr. John D. Lane, retired,
was chosen to serve as Chaplain.

Appendix D: Regarding Robert's Rules of Order

Council business sessions are run in accordance with the most current version of Robert's Rules of Order. These can be found at <http://www.robertsrules.org/rulesintro.htm>. The Bishop is assisted by a parliamentarian during Council.

Appendix E: Summary of Canons Relating to Delegates & Conventions

CANON 2: OF LAY DELEGATES AND THE EVIDENCE OF THEIR APPOINTMENT

- Parishes and Missions elect delegates and alternates no later than March 31. Sec. 1
- Delegates and Alternates must meet the requirements of vestry election. Sec 2b. [see Canon 14]
- Missions elect 1 delegate and 1 alternate. Sec. 2c
- Parishes elect delegates based on the number of communicants in good standing reported on the most timely filed parochial report. Sec. 2a.
 - 200 or fewer = 2 delegates and 2 alternates
 - For each 150 communicants in good standing over 200, parishes elect 1 additional delegate and 1 additional alternate. Sec 2a.
- Parishes report the names of those elected on the form received from the Secretary of the Diocese. Sec. 4.
- A list of elected delegates and alternates will be maintained for Council. Sec. 5
- If any delegate is not able to attend Council, an alternate shall fill the place. The Secretary of the Diocese must be notified of the change, and the alternate shall be chosen based on their order listed on the certificate of election. Sec. 6
- To receive seat and vote, parishes must return their parochial report and parish audit prior to Council. This may be waived by a majority vote of Council. Sec. 5
- Parishes shall pay the reasonable expenses of lay delegates and

alternates. Sec. 7

- Seat, voice, and vote is also given to standing committee and executive board members. Sec. 8

CANON 24: OF CONVENTIONS

- "For the purposes of promoting greater unity in the diocese and the work of the church extension in its borders, the diocese adopts the system of conventions." Sec. 1
- The conventions are as follows: Abingdon, Augusta, Lynchburg, New River, and Roanoke. Sec. 2 a-e
- A vestry may petition the diocese to change membership of a congregation's convention. Sec. 2f
- Presidents: (one per convention) Sec. 3a
 - Lay member nominated and elected at the fall convention meeting
 - 3-year term starting at the close of council following the election
 - Serves on Executive Board
 - Cannot serve consecutive terms
 - Presides over convention meetings
 - Promotes tasks of the diocese
 - Other duties as assigned
- Dean: (one per convention) Sec. 3b
 - Clergy member nominated and elected at the fall convention meeting
 - 3-year term starting at the close of council following the election
 - Serves as vice president
 - Cannot serve consecutive terms
 - Supervises deacons not

otherwise supervised

- Assists congregations without clergy in having regular services
- Promotes missionary development and education
- Presides over convention meetings when the president is absent
- Other duties as assigned.

- Conventional meetings: Sec. 4
 - At least 3 per year
 - Spring meeting:
 - Receive reports
 - Evaluate programs
 - Review budget information
 - Orientation to Council process
 - Fall meeting:
 - Discuss upcoming year in the diocese
 - Nominations and elections
 - January meeting:
 - Discuss matters to come before Council
- Clergy working or living in a convention and canonically connected with the diocese are entitled to a vote at convention meetings. Sec. 5
- Elected lay delegates, are entitled to a vote at convention meetings. Alternates serving in the place of a delegate are also entitled to a vote. Sec. 5
- All members of congregations are invited and encouraged to attend. Sec. 5
- "Each Convention may enact bylaws for its management subject to the approval of the ecclesiastical authority." Sec. 6

NOTES:

1. *The mission of the Diocese of Southwestern Virginia is to challenge and support the creativity of our congregations in Christian growth and global responsibility.*



2.