



School of Ministry

Of the Episcopal Diocese of Kentucky

Directions for Letters of Recommendation**

(**These directions should be given to the applicant's rector or vicar.)

Applicants to the School of Ministry of the Diocese of Kentucky are required to submit a letter of recommendation written by their rector or vicar in support of their application. The letter should address the following points:

- **The applicant's readiness for and commitment to a two-year program of preparation for lay or diaconal ministry:** Include information on the types of ministry that the applicant has been engaged in both within and outside of his/her current congregation. What other types of educational opportunities (e.g., EFM, DOCC, Alpha) has the applicant participated in? Why do you feel that the applicant is ready for this type of experience?
- **The applicant's potential for contributing to the ministry of his/her congregation and community as well as the diocese:** In what ways do you feel that the applicant's participation in this program will enhance the ministry done in his/her congregation and community as well as diocesan ministry? Please be as specific as possible.
- **The applicant's vocation:** How would you describe the current state of the applicant's discernment? Do you believe, at this point, that the applicant has a clear calling to lay or diaconal ministry? Please be as specific as possible.

Note: If the person asked to write a letter of recommendation does not feel as if he/she can, in good conscience, write a positive letter, it is the responsibility of the rector or vicar to convey this information to the applicant.

Please send the recommendation to:
Admissions Committee
School of Ministry
Episcopal Diocese of Kentucky
426 S. Second St., Suite 200
Louisville, Kentucky 40202