

SAINT DAVID'S EPISCOPAL CHURCH

2009 ANNUAL REPORT



THE REVEREND DANIEL J. RIGGALL, RECTOR

**THE REVEREND RICHARD J. ANDERSON,
ASSISTING PRIEST**

THE REVEREND JOHN PHELPS, ASSISTING PRIEST

THE REVEREND KRISTINA M. CONLEY, DEACON

THE REVEREND GAIL S. CHANDLER, DEACON

THOMAS J. KOVACEVIC, PASTORAL MUSICIAN

WILLIAM G. RHINES, JR., VERGER

CATHERINE N. ZUB, PARISH ADMINISTRATOR

Agenda
54th Annual Meeting
SAINT DAVID'S EPISCOPAL
CHURCH

January 24th, 2010

OPENING PRAYER

Dan Riggall, Rector

CALL TO ORDER

Dan Riggall, Rector

DECLARATION OF A QUORUM

Jan Inglis, Clerk

NOMINATING COMMITTEE
REPORT AND ELECTION

Dan Riggall, Rector

RECTOR'S REPORT
WARDEN'S REPORT
TREASURER'S REPORT

OTHER REPORTS
INCLUDED AS WRITTEN

ADJOURNMENT

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Official Church Register 2009

Average Eucharist Attendance

January	150	July	106
February	132	August	96
March	139	September	118
April	188	October	161
May	151	November	154
June	142	December	146

Average Yearly Sunday Attendance 142
Without Summer Months 154

Baptisms	1	Burials	6
Marriages	2	Confirmations	5

2009 Vestry at Saint David's Episcopal Church

William R. Rhines, Jr., (Warden)	Retiring	Term Exp. 2010
Matt Fadiman (Co-Warden)		Term Exp. 2011
Rick Lombardi (Treasurer)	Retiring	Term Exp. 2010
Jan Inglis (Clerk)		Term Exp. 2011
Edmund Bellegarde	Retiring	Term Exp. 2010
James Carpenter	Retiring	Term Exp. 2010
Sue Andrews	Retiring	Term Exp. 2010
John Soper		Term Exp. 2011
Alice Ferran		Term Exp. 2011
Susan Richardson		Term Exp. 2011
Dennis Ouellette		Term Exp. 2012
Jessica Mazzei		Term Exp. 2012

2009 Delegates to Diocesan Convention

Jeanne Kita Burke • Joan Conner • Fran Riggall • Harriet Mill • Charlene Romanos

2009 Saint David's Staff

The Reverend Daniel J. Riggall, Rector
The Reverend Richard J. Anderson, Assisting Priest
The Reverend John Phelps, Assisting Priest
The Reverend Kristina M. Conley, Deacon
The Reverend Gail S. Chandler, Deacon
Thomas J. Kovacevic, Pastoral Musician
William G. Rhines, Jr., Verger
Catherine N. Zub, Parish Administrator
Jonathan Whitehouse, Property Manager

Nominating Committee Report

The Nominating Committee presents the following candidates for election to the positions indicated below:

Warden (One person for a full two-year term)

William G. Rhines, Jr. (Bill has agreed to serve a second term, expiring 2012)

Treasurer (One person for a full two-year term)

Thomas Cryer Term Exp. 2012

Vestry Members (Three persons for 3 full three-year terms)

Bob Bohlmann Term Exp. 2013

Bruce Brauningner Term Exp. 2013

Pam Turk Term Exp. 2013

Delegates to Diocesan Convention (Five persons for five positions)

Jeanne Kita Burke

Joan Conner

Harriet Mill

Fran Riggall

Charlene Romanos

Alternates (These persons for up to five positions)

Ed Bellegarde

Dennis Ouellette

John Soper

Minutes of the 53rd Annual Meeting, January 18, 2009

MINUTES OF THE
53rd ANNUAL MEETING
SAINT DAVID'S EPISCOPAL CHURCH
KENNEBUNK, MAINE
JANUARY 25, 2009

Call to Order:

The meeting was opened with prayer by the Rev. Gail S. Chandler and called to order at 10:46 a.m. by William G. Rhines, Jr., Warden in Father Riggall's absence due to illness. Carolyn Kershaw, Clerk, declared a quorum as defined by the St. David's Constitution (25) to be present. (78 voting members of the parish signed in.) Bill Rhines thanked Charlene Romanos for her contributions to St. David's as outgoing Warden, Carolyn Kershaw for her service as Clerk, and Mary Ann Moulton and Celine Boyle for their service on the Vestry.

Nominating Committee Report and Elections:

The Warden presented the following recommendations from the Nominating Committee:

1. Warden and Clerk

Warden (two year term)	Matthew Fadiman.
Clerk (two year term)	Jan Inglis

Hearing no further nominations from the floor, a motion to accept the slate as presented was made, seconded (J. Conner/ W. Bohlmann), and approved.

2. Vestry Persons and Delegates to the Diocesan Convention

The Nominating Committee made the following nominations to the Vestry and to the Diocesan Convention:

Vestry

Member (three years)	Dennis Ouellette Jessica Mazzei
Complete Alison Rogers' Term (2 years)	Susan Richardson
Complete Matt Fadiman's Term (1 year)	Sue Andrews

Delegates:

Jeanne Kita Burke, Barbara Clark, Joan Conner, Harriet Mill, Fran Riggall

Alternates: Sam Clark, Charlene Romanos, Jill Schulte

A motion to close the nominations and accept the above slate was made, seconded, (C. Boyle/J. Carpenter) and accepted.

Warden's Report

Bill Rhines said he had good and bad news. "We have plenty of money to operate this year, but much of it is still in your pockets. Seriously," he continued, we are projecting a \$30,000 to \$50,000 deficit this year, the amount dependent on the amount of money received from a diocesan grant. Our two main expenses are in salaries and our obligation to the diocese. The deacons and the verger receive no compensation. Rev. Riggall and Cathy Zub will experience a decrease in salary in 2009. Our obligation to the diocese this year is approximately \$45,000. We

have applied for a grant to help defray that amount. A three-year development plan needs to be submitted with the grant proposal. For the future after Fr. Riggall's retirement in several years, what St. David's can realistically support as clergy will be very important for us to decide; perhaps a part-time rector or one with less experience will be more affordable. Additional income potential from building usage needs further exploration. Bill Rhines concluded by saying that "we are all in this together." All support, both monetary and personal, would be greatly appreciated.

Treasurer's Report

Rick Lombardi, Treasurer, thanked Dick Clinton for presenting the budget at last year's meeting. He also thanked the counters, the Finance Committee, and Joan Conner, who has been our Pledge Coordinator. The first two pages (19 and 20) of the budget in the *2008 Annual Report* cover the narrative of what happened financially during last year. The second two pages (21 and 22) give income and expense data for 2008, proposed and actual, and the 2009 budget. The vestry passed the proposed 2009 budget at its last meeting. Account balances are given on the final page, (23). Last year's special second appeal, which brought in approximately \$25,000, helped greatly with the 2008 budget; however, the Vestry decided not to pursue that course this year. Rick Lombardi stated that approximately 78% of our pledges for 2009 are amounts under \$2000. A pledge base of \$190,000, which is a conservative number, was used in the 2009 budget. The Budget Box will give an additional \$100 per month, *i.e.*, \$600 per month. Other sources, such as loose plate offerings and Fair, are less predictable. Father Riggall and Cathy Zub each have taken a cut of \$5000 in their salaries for next year. The finance committee requested an optimistic \$25,000 for the Diocesan grant; our budget lists a realistic \$15,000. The Finance Committee will liquidate from Account Funds, beginning with the \$15,000 in bonds, when the need arises. Two ways to increase income include fundraising (Charlene Romanos will take a major role in coordinating this area) and building use/rental income. The congregation was challenged to learn to operate within our financial means. Rick Lombardi suggested specific things that could help the financial situation. Anyone who had not made a pledge should please do so. Call Cathy Zub to change a pledge, if desired. Get together now to work on fund raising projects. Volunteer to do work that costs the church money, such as Michael Donaghy removing the trash. He encouraged people to remind organizations they are involved in to use church for their activities. All ideas are welcomed, please bring them forward. A positive comment reflected that 97% of our pledges from last year were paid. More information about the grant will be forthcoming. Dave Monks inquired about the number of committed pledges; it is 121 according to Joan Conner. She said that participation was 64% of the 190 possible pledge units. Dave Monk also inquired about doing a demographic study of the area, focusing on whether there was growth in our geographic area and in the church membership. Bob Bohlmann thanked Dan Riggall and Cathy Zub for offering to have their salaries cut.

Altar Guild

The report will appear in the next *Messenger*.

Thanks

Taking care of the church is immensely important, and for their help and hard work, Bill Rhines acknowledged Maxine and Harry Kit for their dedication in keeping the church in operating order. Maxine asked us to mark our calendars for May 9th, which will be the next clean up day.

Carolyn Gowdy acknowledged the ladies of the Budget Box and thanked them for their help. Since most of the volunteers are between the ages of 70 and 90, younger people are very badly needed, especially now that the new computer systems will be used.

Meeting adjourned 11:18 a.m.

Respectfully submitted,

Carolyn G. Kershaw ,Clerk

2009 Reports

Deacon Report from The Reverend Kristina M. Conley

As I look back over the past year at St. David's it strikes me that as much as things keep humming along as usual there are also many new things happening as well that revitalize us and further underscore our commitment to be the body of Christ. The Seeds of Hope Neighborhood Center at Christ Church in Biddeford opened in September 2008. Members of St. David's have served countless hours as volunteers, soup makers and servers, and Advisory Board members. A need for simple breakfast foods became known and two members of St. David's have filled this need with a generous donation so now cereal, toast, juice, coffee, and granola bars are available for the morning clients. The furniture and computers were donations found through the efforts of St. David's members. The computers were restored, and the career center was setup by St. David's member, Steve Carpenter. Steve continues to help clients with limited computer knowledge to access job websites while Lorae Boisvert does training for new volunteer staff. "In A Pinch", housed at Christ Church, provides essentials to clients on the second and fourth Tuesdays of the month, for items that are not able to be purchased with food stamps This ministry serves about two hundred people each month with new registrations numbering approximately forty each time. In addition to our "hands on" involvement, our Outreach Committee supports the "Seeds of Hope" with a monthly financial contribution. Many members of St. David's Choir supported the fundraising events by leading carols for the Neighborhood Center. We have kept our commitment to St. Paul's Clinic in Haiti by sending a check quarterly to the Diocese of Maine which is then forwarded to the Diocese of Haiti. Early this spring I am looking forward to renewing the Haiti committee and planning for ongoing support of this ministry.

Another exciting change here is the reinvigorating of the Sunday School under the direction of our own Rev. Dick Anderson. As a deacon I join the children at a simple worship service and read a paraphrased Gospel to them, then make a comment or ask questions on what the Gospel reading means to them. This has been a wonderful way for me to get to know our children better and to introduce them to what a deacon does and what their parents are hearing in church. Gail and I alternate Sundays and I always look forward to it. Special thanks to Dick Anderson and all involved!

And as thanks go out there are no adequate words to thank you all for the support and love you have shown me since Gregg died. Being a part of this community has helped me beyond measure and knowing you are all there has been my light in the dark days. I thank God for each of you.

Respectfully submitted,
Kris Conley, Deacon

Deacon Report from The Reverend Gail S. Chandler

Our Eucharistic Visitors provide an important ministry at St. David's. I do the monthly scheduling for them. Almost every week they are sent out at the end of the service to bring communion, and the love of our congregation, to those who are unable to get to church. They also conduct services in the chapel at Huntington Common and at River Ridge. We have a very dedicated group of visitors that bring St. David's out to the community.

I am the co-leader of the Magdalene Circle, a group for single women. We meet monthly in members' homes for dinner, fellowship and a program. We studied the Gospel of Mary Magdalene this past year. The annual report of the Magdalene Circle is included elsewhere in this booklet. The group is ALWAYS open and welcoming to new members. Please contact me for more information if you are interested in joining our group.

It has been a delight this year to participate in "Bible Adventure" in our Sunday School. Kris Conley and I alternate Sundays reading the Gospel to the Sunday School children. It is a delight to see the energy in our young people. Fr. Anderson has done a wonderful job making a Gospel book for the Sunday School so that the children can repeat the Gospel line by line after the Deacon reads it.

This year we made Advent wreaths again and had an enthusiastic group come together after the 10:30 service for soup tasting and wreath making. Adults and children made wreaths for themselves and others.

In addition to making pastoral visits, I have completed a year long training program to be a spiritual director. The program was offered through The Mercy Center in Colorado Springs, Colorado and classes were held at The Marie-Joseph Center in Biddeford Pool.

Respectfully submitted,
Gail Chandler, Deacon

Warden's Report

This has been an extremely exciting year here at St. David's. At this time last year, it was also a little frightening as we entered 2009 with a \$50,000 budget shortfall. The Vestry, the Finance Committee and the Stewardship Committee all knew that we had a lot of work ahead of us.

The thing that relieved some of my personal anxiety was that I knew that we had good, solid support and very talented people, not only in the leadership groups, but also throughout the entire church community.

Everybody pitched in to help with additional fund raising, through public suppers, the Harvest Fair, and a variety of other events. One of the most rewarding things was to see how much fun everyone had while working together, and I've noticed a resurgence of true joy and excitement throughout the community.

That being said, we still have a lot of work to do. While we are going into this year with a greatly reduced, manageable budget shortfall, we need to remember that we are still receiving assistance from the Diocese that will not be available to us next year. We also need to begin to think about replenishing our depleted cash reserves.

One of the things that you'll be seeing over the next few months is the Time and Talent piece of our evolving Stewardship program. While money is a large part of Stewardship, Stewardship is not just about money. Through our pledges, we make a financial commitment to the church. The Time and Talent part of Stewardship, allows us to further explore and expand our individual relationships with the church and with God by giving back a portion of the less tangible, but equally important gifts that God has given to us.

It would be good if our gifts of our time and talent could help reduce our expenses as we take on more of the work load ourselves, but that's only a small part of it. We are the keepers of God's creation for the time that we are here, and by giving our time and our skills to the church, we strengthen our ability as a community to do God's work in the world. We can combine our strengths and our resources to make St. David's a more effective vehicle for spreading the Gospel, and for providing a community where people can become more effective keepers of God's creation.....To the Glory of God.

Bill Rhines, Warden

Verger's Report

One of the things that is continually on my mind as I go about my duties as Verger is the quality of the worship experience that we offer at St. David's. I hope that my contribution to our worship helps create a meaningful experience for everyone present, whether that contribution is public or behind the scenes. Seeing a worship service run smoothly and without distraction is my reward for the work that is involved in helping to plan services and in training others to be effective ministers.

I am grateful to the clergy and the entire community for all their support and for their confidence in my ability to perform this ministry. It is a continual learning experience for me. I am always learning more about liturgy and history as they pertain to our corporate worship. I have also become more sensitive to the pastoral needs of the community and its members – something I didn't count on.

I am delighted with the work that our young adult acolytes have been doing. Matt Inglis and Delaney Gray have been serving for a number of months, and I'm working with Tristan Jordan on getting him up to speed. They carry out their ministry with all the dignity and poise that I could hope for. I'm looking forward to having more of our young people involved in our worship as they become old enough to do so. We are beginning to make plans to take our servers to Washington, DC in October to take part in the National Acolyte Festival at the National Cathedral. I will be going there the week before for the annual Verger's Guild Conference, and I'm very excited to have them participate in a Festival Eucharist with hundreds of other acolytes from all over the country. They will also be able to take advantage of a variety of workshops and tours at the Cathedral.

I have been talking with the Rev. Aaron Perkins at St. George's, York Harbor about having St. David's host an area-wide acolyte workshop. This will be a day of training, fellowship and fun, including a game of "Acolyte Jeopardy" and the "Acolyte Olympics," which includes events such as Speed Vesting, Synchronized Torch Carrying, and the Cincture Toss.

Finally, I want to thank all of those ministers who contribute so much to our worship life. The Lectors, Ushers, Greeters, Acolytes, Eucharistic Ministers and Visitors, the Altar and Flower Guilds and the Choirs all deserve our thanks for their good works and for their dedication to the life of the Church.

Bill Rhines, Verger

Stewardship Committee Report

Two thousand nine was a unique time in the history of the Stewardship Committee for a variety of reasons. First and foremost, the spirit and energy of those of us working together was augmented by the addition of several new members. We have worked closely with both the Vestry and the Finance Committee this year, frequently meeting together, in addition to the regularly monthly meetings of the committee itself. St. David's has also embarked on a three-year development program in consultation with the Diocese in an effort to lead us back to a sound financial footing. This program covers not only Stewardship but also many other areas of our life together.

Our main effort during 2009 was the pledge drive conducted during the late summer and fall. With guidance from the diocese, we organized a campaign that included many of the usual activities of stewardship (sermons by the clergy, witnessing from various members of the congregation, mailings and distribution of loads of financial statistics) and coordinated to emphasize both the spiritual and temporal needs of the parish. Certainly the highlight of the campaign was the unparalleled kick off event in October where our Bishop, Steve Lane, joined us for dinner and spoke not only of stewardship in general but also of his own personal journey on that path we walk as custodians of all that comes to us from God.

Historically, pledge drives at St. David's have resulted in a predictable short fall which have been dealt with by dipping into unrestricted reserve accounts and making cuts in already thin appropriations across the board. A one-time grant from the Diocese helped us through the remainder of 2009 but left us pretty close to rock bottom as far as having any reserves. After much study and thought, the committee decided to include a suggested pledge amount on the pledge cards for 2010. Everyone was asked to increase his or her pledge in an attempt to reach a total that would allow St. David's to continue its current programs into 2010. Overall, there was a very positive response to the request, over 80% of people pledging gave more than they did last year! As a result of this fantastic response we have come very close to meeting our goal.

Our next challenge as a committee is to put together a Time and Talent drive. Monetary support is a large part of stewardship but not the only part, stay tuned in the coming weeks as we let you know of other ways you can support St David's. Once this particular task is completed we will be focusing our energies on making Stewardship an integral part of each of our lives together at St. David's.

If you would like to join us (a very interesting, active and fun group) please speak to any member of the committee listed below.

Chris MacClinchy, Harriet Mill, Rick Lombardi, Joan Conner, Alice Ferran, David Monks, Celine Boyle, Bill Rhines and Dan Riggall.

Outreach Committee Report

The mission of St. David's Outreach Committee is to help provide opportunities for parishioners to extend their witness and mission to our local communities, the state, country and the world. Our income this year came from the Budget Box and several individual donors. We are grateful to ALL who made this ministry possible.

The Outreach Committee meets monthly and dispenses funds to a number of charities. This year we distributed around \$6700 to the following:

Animal Welfare Society – Kennebunk; The Biddeford Free Clinic; Caring Unlimited; Christ Church, Biddeford; Episcopal Relief and Development; Good Shepherd Food Bank; In a Pinch; Jabulani Orphanage in South Africa; Safe Haven; St. Elizabeth's Essentials Pantry; several summer Camperships to Camp Bishopswood and the York County Shelter.

A few highlights of other outreach ministries on behalf of the people of St. David's are The Annual Backpack/Back to School Drive in support of Caring Unlimited. St. David's in cooperation with Trinity Chapel and Holy Cross Lutheran provided 132 backpacks filled with supplies.

The Caring Unlimited Christmas Party for the children and moms was held at The Nonantum with the help of volunteers from St. David's and others. Many of St. David's parishioners purchased gifts for the children which were gratefully received at the party.

The above are but a few examples of the outreach being done by St. David's and our friends in the community. There are thousands of hours given by many in the name of St. David's. They are too numerous to mention here but I cite several. The Knitting Ministry provided 108 prayer shawls to Maine Medical as well as items for children to the Dept. of Native American Affairs, Seeds of Hope, In a Pinch, Joyful Harvest and many other groups.

There are the Needlers, Eucharistic Visitors and a number of people who represent St. David's on the Boards of non-profit organizations.

Not all are mentioned in this report due to time and space. These are but a few of the many outreach projects in-

cluding the Haiti Clinic with whom we are partnered.

Another example is the operation of St. David's Budget Box. All of the women and men are volunteers. The shop is open six days a week with two 3 hour shifts per day which requires 4 people. Added to that, the time and manpower it takes to process the goods and complete administrative duties totals about 5300 hours per year. The national cost figure per volunteer hour is set at \$15 by the US Government. So, the annual value of this outreach ministry at the Budget Box approximately \$79,500 – all contributed by dedicated people who volunteer their "time" and "talent" to St. David's by working at the Budget Box week after week. We certainly owe them our thanks.

There are many opportunities to become involved in OUTREACH at St. David's. You can see that the Outreach Committee is but one small part of the total outreach of St. David's. On behalf of the committee, THANK YOU ALL.

Ed Bellegarde, retiring Chair

The Outreach Committee Members for 2010 are as follows:

Chair – Sue Andrews

Secretary – Susan Cryer

Ed Bellegarde, Dick Carr, Kris Conley, Tony Dater, Bert Ferran, Carolyn Gowdy, Bill Hooper, and Linda Rose

Hospitality Committee Report

Having joined St. David's in the late spring of 2009 and having assumed the chair of Hospitality Committee in mid-June, I cannot report on the activities of the Committee during the first half of the year. However, I assume the only special event before my arrival was the Shrove Tuesday Pancake Supper, traditionally prepared by the men of the parish with the church supplying the pancake mix, sausages, and help with kitchen clean-up after the event. I was told that at the end of May \$578 remained in the line-item budget for the Committee, the total budget for 2009 being \$750 (reduced from \$1,000 in 2008.)

Strawberry Shortcake Sunday on June 14 . Carolyn Kershaw's last act as Hospitality Chair was organizing the very festive Strawberry Shortcake Sunday to mark the beginning of the summer season. It was also my first catering experience in the Church kitchen. With about 130 strawberry shortcakes served to happy parishioners (some enjoying seconds), it was fellowship at its best.

Bishop's Reception on Sunday, September 20. The traditional "Welcome Back Picnic" at the beginning of the fall school year did not take place this year. In its place was another special event: the confirmation of young parishioners by Bishop Stephen Lane on September 20. The Hospitality Committee hosted a lovely reception for the Bishop and his wife, the newly confirmed and their families, and other parishioners, with about 130 in attendance. The event was much enjoyed, thanks to culinary contributions by members of the Committee and other parishioners.

We did not engage outside catering of finger sandwiches for the Bishop's Reception, although sometimes this has been done for such occasions. Organizing contributions of food from parishioners takes some effort, but is more fiscally responsible than paying professionals to make sandwiches. I feel strongly that current budget challenges require every possible effort not to pay outsiders for what insiders can do. Besides, there are some very good cooks in the parish!

Stewardship Dinner on Friday, October 30th. The Committee hardly had time to recover from the Bishop's Reception when it began to organize the food for the dinner to kick-off this year's Stewardship Campaign at the end of October. The Stewardship Committee decided to make this dinner a more formal affair than the usual pot luck supper, as the keynote speaker was Bishop Lane. A full turkey dinner was served to guests by wonderful volunteers from the youth group at Christ Church in Kennebunk. The church provided and I cooked the turkey, stuffing, gravy, salad dressing and cranberry sauce; the Committee contributed the potatoes au gratin and carrots and peas

and some serving platters; and other parishioners contributed greens for the salad, bread, and the dessert buffet. The attendees really enjoyed being served at a fancy sit-down meal as well as the Bishop's food for thought about stewardship. The meal was served to about 100 people, including the service staff. The Committee used all of the Church's plates, cups and saucers, serving platters and silverware, and the clean-up crew put the kitchen's sterilizer to good use. With the help of volunteers for cooking, set-up, service, and clean-up, no catering help was needed. It is good to make use of what God has given us.

Coffee Hour. In addition to organizing special events such as the Bishop's Reception and the Stewardship Dinner, one of the responsibilities of the Hospitality chair is the purchase of Coffee Hour supplies – coffee, cream, sugar, apple juice, napkins, plates, cups, etc. Whenever possible, I shop for these things at BJ's discount store to save on costs.

My expenditures since mid-June for Coffee Hour supplies and food for the Bishop's Reception and Stewardship Dinner were about \$680 – exceeding the budget by about \$100. (About \$425 of this expense was for the Bishop's Reception and Stewardship Dinner.)

The purchasing of Coffee Hour supplies isn't difficult, but finding volunteer hosts is. At present, the 8 o'clock service needs hosts for the 1st and 3rd Sundays of the month. (Sue and Tom Cryer take the 2nd Sunday, Harriet Mill and Pam Cloutier the 4th Sunday, and Pat Prendergast and Helen Brown the 5th Sunday.) The 10:30 service doesn't have such weekly "regulars," and it has often been hard finding volunteers, despite on-going requests in the weekly "Messenger", the permanent sign-up sheet in the Great Hall, and occasional pleas to my Committee when there are no volunteers. Although the Hospitality Committee can stock the kitchen with Coffee Hour supplies, hosts for the Coffee Hour should be the responsibility of volunteers from the parish, not the responsibility of the Committee. If no one bothers to volunteer, no one should complain on the weeks when there is no coffee.

Kitchen Maintenance. One of my goals this year has been to reorganize, de-clutter, and clean the Church kitchen, tasks accomplished thanks in large part to ongoing hours of help from Harriet Mill and to the fall work day volunteers who gave the kitchen a thorough cleaning. The freezer has been defrosted, the fridge cleared out and thoroughly cleaned, the ovens, range tops and exhaust fan cleaned, the cabinets de-cluttered, and all surfaced washed. This kind of thorough cleaning should be done regularly -- at least twice a year. It is vital that a place where food is prepared for the public be kept hygienic. Thanks to Gale Mazzei for her donation of several new, hygienic cutting boards, as well as for her help above and beyond with special events.

That brings us to the end of 2009. I'm glad I had the time and energy to serve as Hospitality Committee chair this year and am happy to have made a contribution to the fellowship activities at St. David's as well as to have met some wonderful people.

Looking forward to 2010, I suggest that for large special events, ad hoc committees should be formed to supplement the contributions of Hospitality Committee members. In 2009, some Committee members who contributed a lot at one event weren't able or available to do so at the next event. A specially formed ad hoc committee would fill in these gaps with volunteers enthusiastic about giving their time and energy for a particular function, adding much needed help with cooking, set up, and clean-up. There well may be a number of parishioners who don't want to commit to being full-time members of the Hospitality Committee, but who would enjoy catering activities from time to time.

Respectfully submitted,

Leslie Denis

Committee members: Leslie Denis, Chair; Harriet Mill, Gale Mazzei, Carolyn Kershaw, Cynthia McDonnell, Barbara Clark, Mary Ann Moulton, Charlene Romanos, Mary Esther Otts Kenneally, Victoria Donaghy, Laura Bohlmann, Carol Weeks

Martha Circle Committee Report

The Martha Circle contributors continue to provide meals and other services to parishioners who are recuperating from an illness/surgery or who would benefit from their services. I thank the many women and men who have continued to contribute to this service and can attest to how wonderful it is! FMI or to become a "Martha," please email (cqkershaw@gmail.com) or call (967.3487) Carolyn Kershaw.

Flower Guild Committee Report

The year 2009 was a challenging year due to the economy. A lack of financial donations and a wet and sunless summer for caused numerous issues with local gardens.

The members of the Flower Guild of St. David's are a very small group who has persevered through the year. Ann Browne, Kate Chappell, Vicki Donaghy, Carolyn Gowdy, Sue Jones, Louise Marshall, Linda Rhines and Jenifer Stewart continue to make our altar more beautiful. Louise Hutchins left this year due to family matters. Dawne Tilton coordinates the Christmas and Easter donation lists. We are still using Calluna Fine Flowers in Ogunquit is still providing us quality flowers and wonderful arrangements.

We do see financial concerns ahead as we have only two donations from parishioners for 2010. We are funded entirely by donations from the parish and friends of the church, and we need your support.

Respectfully submitted,

Carolyn Gowdy

Celebration Garden Committee Report

The Celebration Garden Committee met last fall and discussed some changes to help enhance the garden's purpose; a place of contemplation. It was decided that more ground covers such as the Lady's Mantle that is currently in the garden, will be added. This is important as the tree roots make it impossible to plant much else. It will also require less maintenance. There will still be tulips and jonquils in springtime and astilbe and begonias for spots of color that will not detract from the restful aspect of a green "oasis". We would also like to put in a brick border between the garden and the lawn. Another suggestion was to place the benches on the grass rather than the path.

We will be asking for physical help on our spring work day and could use someone skilled at brick work and or landscaping to help. Any suggestions and ideas are welcome, as we rely on the generosity of those who contribute to the care and upkeep of the garden.

Respectfully submitted,

Gail Alling
Annette Browne

Property Maintenance Committee Report

SPRING/FALL WORK DAYS PLUS GENERAL REPAIRS/REPLACEMENTS

This year, 2009, was very successful in terms of completing so many needed repairs, replacements and general maintenance around the church both inside and out. We were delighted with the support given by so many volunteers. Harry and Maxine Kit continued to monitor problems around the church during the year and also acted as coordinators of the Spring and Fall Work Days. Bill Rhines, Warden and Joan Conner continued to oversee the day-to-day property needs and have been our liaison to the Vestry when large repairs or emergencies have come up.

We do not have meetings during the year but as the need presents its self, we call and recruit as many volunteers necessary to complete the different jobs at hand. To get involved, contact Maxine and Harry Kit 324-6994. This is also a wonderful opportunity for Stewardship! We sure could use your Time and Talents that actually save our church lots of money by doing this work ourselves.

Many Thanks for everyone's continued support in making our church property a cleaner and better place to worship in. **Join me in Thanking the following workers:**

- | | | |
|----------------------|-------------------------|-------------------------------------|
| Gail Alling | Jim Andrews | Sarah & Nick Armentrout |
| Ed Baker | Ed Bellegarde | Jake, Hazel & Ivy Armentrout |
| Michelle Bolduc | Pam Boudreau | Bruce Brauningner |
| Ann Browne | Gillian Charbonneau | Jeanne & Jack Burke |
| Dick Clinton | Tom Cryer | Shirley Daniel |
| Tony Dater | Leslie Denis | Mike Donaghy |
| Bruce Gowdy | Jennifer Haddad | Emma Hauser |
| Matt Inglis | Jan Inglis | Brandon, Alice, Isabel, Mary Hauser |
| Bill & Nancy Hooper | Harry & Maxine Kit | Rick Lombardi |
| Chris MacClinchy | Ann & Bill Mallory | Gale & Joe Mazzei |
| Jessica & Mia Mazzei | Harriet and Meg Mill | Pat Prendergast |
| Fran & Dan Riggall | Tricia & Justin Riggall | Bill & Linda Rhines |
| Paul Romanos | Earl Tracy | |

It is important to say that without so many willing workers/volunteers, the completion of so many tasks would not have taken place. In addition, all the materials used this year were all donated by Harry Kit and Bill Rhines. THANK YOU, THANK YOU !!!

Respectfully submitted,

Maxine Kit

Property Management Report

As you will note above, Maxine Kit has done her usual wonderful job in organizing and overseeing the spring and fall workdays in 2009. In addition to all that work, Maxine and Harry and Bill Rhines have collaborated on several special projects this year. Please take a moment to thank the Kits and Bill Rhines for their continued commitment to maintaining our building in good condition. Also, we all owe Jonathan Whitehouse, who handles daily property maintenance, including setups for various affairs, special thanks for his always positive and helpful responses to our varying needs. Saint David's is very fortunate to have such good caretakers!

Joan Conner

Budget Box Annual Report

Two thousand nine has been a very interesting year. Due to the economy, many more thrift shops have appeared in the area. There are now twelve new or already existing shops from Kennebunkport to York. I think more people are choosing to shop at thrift shops than ever before.

As planned, in February, we added the scanning system to take the place of the cash register. We also added a computer in the back room so we can process both consignment and donations simultaneously on Monday mornings. This has been a challenge, but definitely has made the accounting easier.

Six workers have had to leave due to health or moves: Helen Brown, Jillian Liversidge, Alba Mangione, Joyce Otis, Dorothy Ratcliffe and Betty Saulnier. Joyce will stay on as a sub and Jillian may work when she is back in the area. We will miss all of them. We also had summer help this year. The Mazzei's all worked (including Mia) as did Delaney Gray and one of her friends. This was part of Delaney's community work needed for graduation. We gained three new workers from the community, and Charlene Romanos rejoined us. The new workers are Jackie MacDonald from Biddeford, June Cronin from Kennebunk and Joan Graham from Wells.

Our continuing group of dedicated workers include; Audrey and Dick Anderson, Sue and Jim Andrews, Beth Beaton, Jane Bellegarde, Helen Broadhead, Virginia Carr, Barbara Donaghy, Vicki Donaghy, Rae Dwight, Gail Freeman, Jimmy Gordon, Kirsten Gowdy, Betty Havens, Sue Jones, Donna Lombardi, Julie MacClinchy, Ann Mallory, Harriett Mill, Mary Ann Moulton, Joan Parker, Viv Schubert, Sally Smith, Inez Snowdon, Dawne Tilton, Pam Turk, Wilda Thurlow, Jill Twombly, and Ginny Welch. Substitutes included Louise Kralich, Dorothy Matheson, Joyce Otis and Tricia Riggall.

In June, Julie MacClinchy took over the treasurer's position and she is doing a great job. We thank Jill Twombly for her many years of service as our treasurer.

Our total income for 2009 was \$63,357.37 down \$ 4,376 from last year's total. The first half of the year was slow due to excessive snow (closed days and low daily totals), as well as the economy. We responded to these facts in the second half of the year by cutting expenses and ensuring monies were being directed to consignors vs. Budget Box where appropriate. We are proud to report we broke even at the end of the year and have a budget that is feasible to maintain in 2010. We gave \$15,955.48 to St David's; \$7,200.00 to operating and \$6,600.00 to outreach. Our own outreach consisted of Central Asia Institute, Heifer International, Marion Institute, Jabulani Orphanage, Animal Welfare Society, Safe Haven, other animal groups when special needs arose, Guatemala Gardening Project, American Red Cross, Kennebunk Fire Rescue and the Sanford Firefighters. We continue being an adoption satellite for Safe Haven. We have jewelry for sale for Animal Welfare Society and we collect dog and cat food for the pet Pantry which is part of the Alfred Shelter for York County. We also helped two families again this year with a Christmas check .

In the new year we will be donating clothes to help the York County Shelter in Alfred as well as Community Partners in Biddeford.

We look forward to another challenging and rewarding year of outreach and fellowship. I thank all our wonderful volunteers for all their hard work and dedication, especially my co-chair Sue Andrews. She will be taking on a paying job in 2010, but will still be with us on Monday mornings to do our consignments as well as her regular Saturday morning monthly shift.

Respectfully Submitted,
Carolyn Gowdy

United Thank Offering Committee Report

Once again Saint David's came through in expressing their thanks to God for the many blessings that we have received. The offerings in our Blue Boxes and Envelopes totaled nearly \$800, all of which will be given in grants to support worthy projects throughout our country and the around the world. This ministry is most wonderful and gratifying, and I am thrilled that Janet Phelps has volunteered to be the coordinator for Saint David's. You will find blue boxes on the information table in the Great Hall. It's always time to give thanks.

The Ingathering for 2010 will be on May 16, the Sunday closest to Ascension Day.

Mary Ann Moulton

Magdalene Circle Report

In February of 2007, several meetings were held by Dorothy Matheson and Gail Chandler, with the purpose of organizing a women's group to support and serve the single women affiliated with Saint David's Episcopal Church.

Our Rector, Dan Riggall, supported the initiative wholeheartedly and supplied us the original list of sixteen names to be contacted. A formal invitation was mailed April 27, 2007 and our first meeting became a reality.

Meetings are held monthly at different member's homes. The hostess provides the main coursethose attending supplement the meal at the direction of the hostess. This plan has worked out very much to our advantage.....many delicious meals have been enjoyed whilst we break bread. Inspired by our choice to study the Gospel of Mary Magdalene, members decided upon a name, the Magdalene Circle, adopted a Mission Statement and developed guidelines for the meetings. Many of the meetings under the skillful leadership of Gail Chandler were devoted to carefully crafting the Mission Statement and guidelines.

Gail Freeman did a masterful job of guiding us for well over one year through a complete in depth study of the Gospel of Mary Magdalene. Dorothy Matheson assumed the role of Secretary, organizing the meetings with emails.

The membership is open to all single women. Our contact list numbers twenty-one. Fourteen members are members of Saint David's parish. Our membership lives in Wells, Saco, Biddeford as well as Kennebunk and Kennebunkport. Average attendance at a meeting is six to twelve. We average ten meetings per year.

Our Circle is open for new membership at all times. We invite you to join us! Contacts: Dorothy Matheson, Secretary, 985-6786; Gail Chandler, Chairperson, 967-8847.

Treasurer's Report

As I finish up my fourth year as Treasurer, it's comforting to know that the members of St David's have taken the first steps to assume financial responsibility through their gracious and generous response to the 2010 stewardship campaign. Throughout this past year, my job has been made much easier with the assistance of many people who perform the routine duties necessary to support the financial processes of the church. My thanks to Dick Clinton and the members of the Finance Committee for their help reviewing our operating performance and assisting with our long term planning; to Cathy Zub, our Office Manager and Pledge Administrator, for maintaining and reporting our pledge information; to all the counters who spend time every Sunday filling out the tally sheets and depositing the collection money; to Jill Twombly and Julie MacClinchy, the former and current Treasurers of the Budget Box, for all the time they've dedicated to help set up and run that business; to Judy Hersey, Altar Guild Treasurer, for her assistance with the smooth transfer of the books; to Lori Hussey, our bookkeeper, for her accurate records and timely response to our needs; and most of all, to Joan Conner, who over the years has shared her vast knowledge of the church and her time to help with all the details that seem to escape me!

Business Changes

This past year has brought us another round of changes and further consolidation of our accounts. In February, the Budget Box took a "leap of faith" by implementing the sales portion of their consignment system (ConsignPro) that captures sales and inventory information through the use of bar coded tickets and scanners. The use of this technology has allowed them to simplify payment of consignor checks and maintain records for all store sales – consignments and donations. I greatly appreciate the extra effort and understand the level of frustration experienced by many of the dedicated workers, as we joined the 21st century of computer technology! In April, we eliminated the checking account for the Altar Guild and rolled all deposits, bill paying and reporting to the Operating Account, as an extension of our financial business processing. We have reduced the number of church accounts to three – the Operating, Restricted and Budget Box accounts, all maintained by the bookkeeper. There are three other small Discretionary accounts that are handled individually by the Rector and the two Deacons.

2009 Activity

We entered 2009 facing a huge budget deficit of \$50,000. To help offset this shortfall, we received a generous donation of \$2,000 from the Bishop's Discretionary fund and a \$15,000 grant from the Aid to Congregations fund, as part of our agreement to work with the diocese to develop a long term plan for St. David's. During the year, in order to raise more cash, we sold the remaining savings bond from the Christensen bequest, for a total of \$16,000. The Vestry initiated a series of parish suppers that, along with a very successful Harvest Fair, brought in another \$4,000 over our Fundraising budget. That money, combined with increased pledge support and various reductions in expenses, saw us end the year with a net income of just under \$5,000! As a result of the fall Stewardship campaign, we received \$13,670 in prepaid pledges... just over \$5,000 was used toward this year's operating income, and the balance - \$8,500 was set up as a reserve (2010 Prepaid Pledges) in the Restricted account, to be drawn down for operating expenses in 2010. But this sudden year end windfall will be short lived ... in January we will be paying some large bills that carried over from year end.

During the year, we added \$1,194 to Altar Guild income when we transferred the books to the Operating account, resulting in a net income for the year of \$1,206. A large portion of the surplus will be used to pay for Christmas flowers in January of 2010. Over the summer, working with the AKKOW church consortium, we negotiated a contract for fuel oil at \$1.96/gal a significant savings over the previous year. In October, we completed a new contract for the office copy machine, resulting in a \$600/year savings and adding the capability to print in color. We eliminated the small color copier and expect to reduce our overall annual service costs \$500. As part of the copier lease, we received money back to cover the balance of the old lease and this money was set up as a reserve (Prepaid Copier Lease) in the Restricted account to be used for the final 3 payments in 2010. The Reverend Dick

Anderson and the Reverend John Phelps graciously offered to conduct services without compensation and as a result, we avoided charges for coverage during Dan's absence. Bookkeeping Services were over budget this year, primarily due to the work involved with setting up the Altar Guild and the changes required to report Budget Box sales and pay consignors.

With regards to our funds, we depleted all the remaining savings bonds (from the Christensen fund), but were fortunate not to have to draw money from the Endowment fund ... mainly due to the unexpected surge of money from prepaid (2010) pledges at year end. We were able to restore money to the Sabbatical account that we used during the year to manage cash flow. Last year, we received a significant amount of contributions in memory of Gregg Conley and Malcolm Conner that were used, in part, to purchase two new editions of songbooks and the Verger's vestments.... along with a Deacon's stole. The Outreach fund contained money from the Budget Box and also net income from the Operating account designated for outreach. All disbursements were made from the Restricted account as determined by the Outreach committee. A new fund was established (Episcopal Peace Fellowship) to manage grant money obtained by Lorae Boisvert. Investments in our Endowment funds, held by the Diocese, showed a slight recovery during the year, in line with the general economic recovery and market growth.

2010 Budget

After the results of the stewardship campaign, the Finance Committee and the Vestry were able to approve a budget for 2010 that restored several of the cuts that were made the previous year. Income for 2010 is based on pledge commitments of \$235,000 and a \$10,000 grant from the diocese. Given these two substantial line items, we were able to establish a budget with just over a \$5,000 deficit ... one much more manageable than in past years! Income also includes the continued annual support of \$7,200 from the Budget Box and the dependence on parish suppers and fundraisers that we experienced last year. While Building Usage/Rental Income was slightly reduced, we hope to find new ways to generate revenue for use our facilities. And Loose Plate was reduced to reflect the increase in the number of pledges next year.

Under Salaries, we raised the Rector's base pay \$5,000, restoring it to the 2008 level, but continued to keep the Office Administrator's hours at 35/week and reduced hours for the summer, at her request. All other salaries remained the same. We included money for the Rector's Sabbatical fund, Supply Clergy and Parish Meetings, and set up a new account for Stewardship (although no new money was added ... just moved from the Worship acct). Overall, there were reductions made to Occupancy, Property Maintenance and Operating Expenses due to cost reductions or improvements. There is still uncertainty for the fuel costs for the 2nd half of next year due to the fluctuations of market prices. Slight increases were made to the Insurance and Diocesan accounts, based on 2010 rates. All other sub accounts remained unchanged.

In summary, despite the difficult economic environment, St. David's has responded faithfully to our financial challenge. We can look forward to 2010 with great hope and optimism for our church community.

Respectfully submitted,

Rick Lombardi
Treasurer

Year End Financials

	2009 Budget	2009 Actual	2010 Budget	
INCOME				
Pledges				
0100 Pledges Current Year	190,000	196,396	235,000	10B - Based on Stewardship results
0105 Prepaid Pledges	5,000	5,170	3,000	09A - \$8,500 transferred to RA (Prepaid Pledges) for use in '10
0117 Prior Year Pledges	<u>1,000</u>	<u>479</u>	<u>1,000</u>	
0110 Pledges Current Year	196,000	202,045	239,000	
0200 All Other Income	500	1,225	1,000	
0205 Unrestricted Gifts	11,000	9,904	7,500	10B - Reduced, due to add'l new pledges
0215 Loose Offering	1,000	710	750	
0220 Holidays	5,000	4,100	3,500	
0225 Rental Income - Bldg Use	50	250	250	
0230 Initial Offering	0	0	0	
0235 Misc Income	4,250	3,444	4,250	
0245 Housing Loan Int Pay	50	48	10	
0250 Bank Interest Income	500	500	500	
0255 Fellowship Coffee Donations	4,000	8,185	7,000	09A - Extra from parish suppers/10B-Continuatuion of parish suppers
0260 Fund Raising Operating Acct	7,200	7,200	7,200	\$600/mo
0270 Budget Box -Operating		15,919		09A - Used for deficit
0235A Savings Bonds		3,609	3,000	09A-Inclids \$1,194 transferred from AG checking / 10B-All flowers/ candles
0201 Altar Guild		100	100	
0235B Youth Group	<u>15,000</u>	<u>17,000</u>	<u>10,000</u>	09A-Grant (\$15,000) & Bishops Disc (\$2,000) / 10B-Reduced Grant
Total All Other Income	48,050	72,194	45,060	
0300 Outreach				
0310 Spec Fund Raising Events	2,000	0	2,000	Fair, etc (all money transferred to Outreach in RA)
0320 Donations from Outreach	3,000	0	3,000	(all money transferred to Outreach in RA)
0284 Budget Box Outreach	<u>0</u>	<u>0</u>	<u>0</u>	\$600/mo transferred to Outreach in RA
Total Outreach Income	5,000	0	5,000	
TOTAL INCOME	249,050	274,239	289,060	

	2009 Budget	2009 Actual	2010 Budget	
0500				
EXPENSES				
Rector Compensation				
0510 Rector's Salary	45,000	45,000	50,034	09B/A - \$5,000 reduction in salary / 10B - Restores reduction
0515 Housing	25,000	25,000	25,000	
0520 FICA	5,527	5,527	6,064	
0525 Pension Plan	13,005	14,538	15,361	
0535 Medical Insurance	11,762	11,711	12,614	90% of premium (8% incr)
0540 Dental Insurance	878	975	878	90% of premium (no incr.)
0545 Life Insurance	288	288	288	
0550 Disability Ins./Long Term Care	720	1,032	720	
0555 Travel/Auto Lease	1,560	1,271	1,560	
0560 Rector Interest Payment	4,250	4,240	4,250	
0565 Rector Continuing Educ.	<u>750</u>	<u>285</u>	<u>750</u>	
Total Rector Compensation	108,740	109,867	117,519	
0600				
Additional Clergy Accts				
0630 Supply Priest	1,175	0	1,175	09A - Volunteer / 10B - 5 weeks (Sat/Sun) @ \$235
0635 Sabbatical Fund	0	0	1,000	10B - Restores fund
0640 Rector's Discretionary Fund	3,000	2,708	3,000	
0670 Deacons' Discretionary Funds	500	250	500	
0672 Deacons' Continuing Education	350	92	350	
0674 Clergy Convention Expenses	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	Rector, 2 Deacons
Total Additional Clergy Accts	6,025	4,050	7,025	
0700				
Other Staff				
0710 Office Manager Salary	24,823	24,615	24,823	09A/B & 10B - 35hrs/wk + summer hrs(3 days/wk) Jul-Aug
0715 Office Manager FICA	1,899	1,883	1,899	
0720 Office Manager Medical	0	0	0	90% of Premium - Employee only - Opted Out
0725 Office Manager Dental	0	0	0	90% of Premium - Employee only - Opted Out
0726 Office Manager Pension	1,241	1,231	1,241	5% of salary
0727 Poverty Manager Salary	5,200	5,200	5,200	
0728 Property Manager FICA	398	398	398	
0730 Pastoral Musican Salary	18,460	18,460	18,460	AGO min.
0735 Pastoral Musican Salary	1,412	1,412	1,412	
0740 Supply Organist	600	300	600	6 weeks @\$100/wk
0750 Organist Continuing Educ	<u>100</u>	<u>92</u>	<u>100</u>	
Total Other Staff	54,133	53,591	54,133	

	2009 Budget	2009 Actual	2010 Budget	
0800	Occupancy Expense			
	15,000	10,266	11,000	09B-Budget payment (Sep-May) / 10B-Pay per delivery @ \$1.96/gal (Sep-May)
	1,200	1,228	1,200	
	4,000	2,973	4,000	
	1,000	687	1,000	
	21,200	15,154	17,200	
0900	Property Maintenance			
	2,000	1,765	2,500	10B - Incls pumping septic tank
	1,200	1,918	1,500	Emergency lighting, kitchen insp & security service
	0	0	0	
	1,200	854	1,200	
	500	0	500	10B - Carpets
	500	295	500	
	250	118	250	
	3,000	1,727	2,500	10B - No contract change (since 2004)
	0	0	0	Volunteer
	5,500	2,855	5,000	10B - No contract change (since 2000), extra plowings
	14,150	9,532	13,950	
1100	Operating Expense			
	600	377	500	
	2,000	1,581	1,750	
	950	960	850	
	3,672	3,539	3,000	10B - New copier lease (5 yrs @ \$240/mo)
	500	1,065	750	10B - New copier maintenance contract (incls color)
	1,500	1,165	1,500	
	150	160	150	
	750	875	750	
	2,000	1,557	2,000	
	200	184	250	
	200	326	200	10B - Added website costs
	100	300	100	
	5,500	6,108	5,500	09A - Added Altar Guild / 10B Incls BB & Altar Guild
	0	0	0	Use internal/Diocesan resources
	300	55	300	
	100	0	100	
	18,522	18,252	17,700	
	Total Operating Expenses			

Notes:

