

Creating a News Story

The news story format is divided into 3 sections

The screenshot shows the SiteAdmin interface for creating a news item. The left sidebar contains navigation options: HOME, CONTENT MANAGEMENT (with sub-items: Folders, News/Stories, Images, Documents), ADMINISTRATORS, CHURCH/GROUP, USERS, and EVENTS. The main content area is titled 'CONTENT MANAGEMENT SYSTEM → News' and 'Back to News List'. The 'News Item' form has three sections: 'Story Title' (with a description: 'This is the title that will be displayed as the description for the page to the end user' and a text input field containing 'The Digital Faith Community (DFC)'), 'Story Author' (with a description: 'The person that wrote the article' and a text input field containing 'J. Patrick Herold'), and 'Start of Story' (with a description: 'The part of the story that will show up in lists.' and a text area containing a paragraph of text). Red arrows point to the 'News/Stories' menu item and the 'Start of Story' text area.

The first section contains the name of the story and the author's name. (It is important to credit the story to the author who wrote it.)

The section contains the "Start of the Story". In this section you will key in a summary of the story or teaser, or perhaps the first couple of lines of the story to draw the interest of the viewer to continue reading. This section is formatted in either a "plain text" or "paragraph" format. No more additional format can be created with the text. This includes starting a new paragraph or creating extra spaces between lines. So keep it short and to the point.

The screenshot shows the 'Rest of Story' form. The form is divided into two sections: 'Rest of Story' (with a description: 'The rest of the story of this news item.' and a text area containing 'If you interested in learning more contact [Patrick Herold](#) at: 404-815-0640') and 'Update' (with an 'Update' button). Red arrows point to the 'Rest of Story' text area and the 'Update' button.

The last section is called the "Rest of the Story" The content is added to this section much as you would the content section of any other page on your website. The content can either be keyed in, or cut and paste in using on the content filter clipboards; such as the Plain Text or Word filters. (See adding content to pages)

When you are finished with the page, click on the “create” or “update” button on the bottom left section of the page.

Adding Comments

There are two major benefits to using this format. The first one is that the Search Engines usually give priorities in their page results to content created in this format. If you are looking to attract visitors to your pages, it is always best to use this format, especially as it relates to the “key words” that potential visitors may be keying into the “search tool”

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The second reason for using this format is that it can also be used in a “blog” format. At the end of each news story is an opportunity for your viewers to make comments about the story, or perhaps add more information. If used properly, many comments can be made and included allowing interaction between the story’s author and readers or amongst the different views/readers as well.

I have seen this work very well concerning stories about soldiers in Iraq and mission trips made by the youth in different dioceses.

Moderating Comments

The comments that viewers make do not automatically get added to the news story’s comment section. The author or administrator of the story will make a determination concerning the validity of the comment and then chooses whether to add or reject the comment. These comments will appear on the index page of the Content Management System as show in the diagram below.

This format can also be used to gather information from the visitors..

Request Information

We love to hear from you and appreciate your input and opinions.

If you wish us to respond, please make sure you fill in an email address or phone number where you can be reached.

Comments:

Post Your Comment

First Name:

Last Name:

Email:

Comment:

Or get feedback from the viewers.....

Please sign our Guestbook

Leave Your Comments Below, Thanks

Comments:

Post Your Comment

First Name:

Last Name:

Email:

Comment:

The Content entered into these boxes, will also appear on the Index page of the Content Management System