

# Meghan Munro

## graphic design

### Experience

2007-2008

Western Washington University

#### Gallery Attendant Coordinator

- Scheduling and managing gallery staff
- Liaison between Gallery Attendants and Gallery *Coordinators*
- Maintaining constant communication with and supporting gallery staff
- Assisting gallery coordinator to arrange and set up shows

2005-2007

Western Washington University

#### Gallery Attendant

- Supervising gallery space
- Coordinating contact between artists and gallery coordinators
- Assisting gallery coordinator to set up show

2003-2004

Joann Fabric

#### Sales Associate

- Guest service

### Education

2004-2008

Western Washington University

#### Bachelor of Arts Degree with focus is Art-Design

2003-2004

Edmonds Community College

#### Associate of Arts Degree

Qualified for Phi Theta Kappa

### Qualifications

#### Personal

- Flexible to the needs of others
- Can work in a team or self-start
- Quick learner
- Adaptive personal style
- Strong management and leadership

#### Technical

- Adobe Photoshop
- Adobe Illustrator
- Adobe InDesign
- Macromedia Flash
- Mac OSX and Windows platforms
- Microsoft Office