

Meeting Rooms

- Each room is fully carpeted.
- Ceiling heights vary range from 9' to 30'.
- (See capacity charts and layouts for configurations.)

Special Features Include:

- Lighting: Dual fluorescent and dimmable incandescent with up to 60-foot-candles.
- Utilities: 120-volt, single-phase, 20-amp outlets strategically located on perimeter walls in each room division. 208/120-volt, 100-amp, three-phase outlet accessible in back-of-house corridors for each meeting room with more than 1,000 square feet of space.
- Communications: Telephone and internet services are available.

Richardson Ballroom

The Ballroom is 35,000 square feet and fully carpeted with a ceiling height of 30'. The Ballroom can be divided, as needed, into three separate rooms. (See capacity charts and layouts for configurations.)

Special Features Include:

- Accommodations: Seats 3,500 theater-style, 1,800 banquet-style or 1,748 classroom-style.
- Ceiling: The structure is designed to carry point loads of heavy sound and light equipment required for events, based on approved rigging plan.
- Utilities: Two 400-amp, three-phase services; eight 100-amp, three-phase services; three 60-amp, three-phase services; and 120-volt, 20-amp service every 30 feet along the outer walls. Locations are: (One 400-amp and one 100-amp service in back hallways by C/D ballroom air wall pocket. One 400-amp and one 100-amp service are located at the A/D ballroom air wall pocket. Four 100-amp service in center of ballroom from floor pits. One 100-amp in floor pit of B ballroom located in corner of room. One 100-amp from ballroom C electrical room. One 60-amp from ballroom A electrical room. Two 60-amp services feed from service hallway by ballroom D.

Richardson Ballroom Pre-Function

The Ballroom pre-function area adds 15,000 square feet This area serves as a separate entrance lobby for the Ballroom and an area for meeting registration, receptions and other activities taking place in conjunction with Ballroom events.

Special Features Include:

- Lighting: Dimmable incandescent
- Utilities: 120-volt, single-phase, 20-amp service duplex outlets provided at strategic locations in walls for registration, coffee breaks, etc.

Richardson Ballroom Terrace

A 17,800-square-foot Ballroom Terrace located adjacent to the pre-function area of the Ballroom is available for outdoor receptions, social gatherings and an expansion area for pre-function activities related to the Richardson Ballroom.

Special Features Include:

- Lighting: Incandescent with levels up to 10-foot candles with additional flood lights for move-in/move-out.
- Utilities: Two 208/120-volt, three-phase, 100-amp power outlets for special events.

Crown Ballroom

The Crown Ballroom is 40,000 square foot of contiguous space fully carpeted with a tiered ceiling height of 24' perimeter/29' center; the space is non-divisible with a built-in 30' W x 60' L x 32" H stage.

Special Features Include:

- Accommodations: Seats 4,200 theater-style, 2,400 classroom-style, 2,400 banquet-style and 5,200 reception-style.
- Stage: A built-in 30' W x 60' L x 32" H stage allows for maximum use of the Ballroom's 40,000 square feet. Stage features include stairway/wheelchair lift access on both sides, a backdrop curtain and a side speaker-ready area with restroom. Through use of in-house preferred A/V provider permanent 40' truss for stage lighting and permanent-flow (10,000 lumens) projectors with 15' L x 26.5' W screens on each side of stage.
- Ceiling/Lighting: The ceiling is a tiered design with a perimeter height of 24' and center height of 29'. Designed to carry point loads for heavy sound and light equipment required for large general session or banquet production sets, based on approved rigging plan. Dimmable PAR lights providing 75 percent lighting. Metal halides provide additional lighting.
- Utilities: 400-amp, 208-volt, three-phase and a 100-amp, 208-volt three-phase at the rear of the stage; 100-amp, 208-volt, three-phase in front of the stage, on each backside of stage, one on the floor and one on each wall of the room. Six recessed floor boxes with three 120-volt receptacles in each.
- Communication: Telephone/internet service are available through Convention Center exclusive provider.

Crown Ballroom Pre-Function

The Crown Ballroom pre-function area adds 11,600 square feet. This area serves as a separate entrance lobby for the Ballroom and an area for events in conjunction with the Crown Ballroom. The space is accessible from the Caldwell Street entrance of the NASCAR Hall of Fame parking garage as well as the Convention Center overstreet walkway.

Special Features Include:

- Accommodations: 700 reception-style.
- Lighting: from the Caldwell Street entrance of the NASCAR Hall of Fame parking garage as well as the Convention Center overstreet walkway.
- Utilities: Two 100-amp, 208-volt, three-phase on the Ballroom side of the space; two 100-amp, 208-volt, three-phase on the opposite wall (convertible to 120 as needed). Four recessed floor boxes with three 120-volt receptacles in each.