



# Application for Employment



We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, disability, sexual orientation, marital or veteran status, or any other legally protected status.

Position(s) applied for:	Store #
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How did you hear about us?

- Advertisement (Specific ad or web posting) \_\_\_\_\_  Inquiry  
 Walk In     Friend/Relative     Other \_\_\_\_\_

Last Name:	First:	Middle:
Address:		
City/State/Zip:		
Home Phone:	Day time #:	Cell#:
E-mail address:		

Best time to contact you at home is: \_\_\_\_\_ : \_\_\_\_\_ AM/PM

If you are 16 - 18 years of age, can you provide required proof of your eligibility to work?  Yes  No

Have you ever filed an application with us before?  Yes  No  
If yes, give date \_\_\_\_\_

Have you ever been employed with us before?  Yes  No  
If yes, give date \_\_\_\_\_

Do any of your friends or relatives work here?  Yes  No

Name/Relationship \_\_\_\_\_

Are you currently employed?  Yes  No

May we contact your present employer?  Yes  No

If hired are you able to provide proof of your employment eligibility to work in the U.S.?  Yes  No

Date available for work \_\_\_/\_\_\_/\_\_\_ What is your desired salary range? \_\_\_\_\_

Are you available to work:  Full-Time (please indicate mornings afternoons evenings)  
 Part-Time (please indicate mornings afternoons evenings)

Are you currently on "lay-off" status and subject to recall?  Yes  No

Can you travel if a job requires it?

Yes  No

<b>Education</b>	<b>Name and Address of School</b>	<b>Course of Study</b>	<b>Years Completed</b>	<b>Diploma/Degree</b>
<b>High School</b>				
<b>College</b>				
<b>Other (Specify)</b>				

**List any Honors, Scholarships, and/or Awards received:**

**Describe any specialized training, apprenticeship, skills and extra-curricular activities.**

**Describe any job-related training received in the United States military.**

# Employment Experience

Please start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities, or other protected status.

1.

Employer		Dates Employed		Work Performed
		From	To	
City/State				
Phone number(s)				
Job Title	Supervisor			
Reason for Leaving				

2.

Employer		Dates Employed		Work Performed
		From	To	
City/State				
Phone number(s)				
Job Title	Supervisor			
Reason for Leaving				

3.

Employer		Dates Employed		Work Performed
		From	To	
City/State				
Phone number(s)				
Job Title	Supervisor			
Reason for Leaving				

If you need more room, please continue on a separate sheet of paper.

**List professional, trade, business or civic activities and offices held. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities, or other protected status.**

**Additional Information**

**Other Qualifications**  
**Summarize special job-related skills and qualifications acquired from employment or other experi**

**Specialized Skills (check skills/equipment operated)**

Cash Register/Credit Card     Customer Service     Math Skills     Fork Lift

Baler/Compactor     Fryer/Cookers     Electric Pallet Jack

**Any specialized skills:**

\_\_\_\_\_ Proficient / Knowledgeable  
\_\_\_\_\_ Proficient / Knowledgeable  
\_\_\_\_\_ Proficient / Knowledgeable

**State any additional information you feel may be helpful to us in considering your application.**

**Note to Applicants: DO NOT ANSWER THE FOLLOWING QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING.**

**A review of the activities involved in the job or occupation has been given.**     Yes     No

**Are you capable of performing in a reasonable manner, with or without a reasonable accommodation, the activities involved in the job or occupation for which you have applied?**

Yes     No

**References:**

1. Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_

2. Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_

3. Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_

**I certify that answers given herein are true and complete.**

**I authorize investigation of all statements contained in the application for employment as may be necessary in arriving at an employment decision.**

**The application for employment shall be considered active for a period of time not to exceed 45 days for the posted position I am applying for. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.**

**I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause unless hired into a position covered by an existing contract or some other type of employment agreement.**

**I understand that before any offer of employment is finalized or thereafter if hired, I will be required to submit to a drug test at a facility selected by the employer at the employer's expense.**

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Date**